



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

RFQ COPY

VENDOR

RICHARD STEPHENS
 STEPHENS AUTO CENTER
 PO BOX 278
 DANVILLE WV 25053-0278

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/25/2009				

BID OPENING DATE: 10/07/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
<p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR A BLANKET OPEN-END STATEWIDE CONTRACT TO SUPPLY 2010 (OR CURRENT YEAR MODELS) POLICE VEHICLES FOR THE WEST VIRGINIA STATE POLICE AND ALL POLITICAL SUBDIVISIONS.</p> <p>ATTACHMENTS TO THIS REQUEST FOR QUOTATION:</p> <ol style="list-style-type: none"> SPECIFICATIONS/PRICING PAGES FOR FORD CROWN VICTORIA, 4 PAGES. SPECIFICATIONS/PRICING PAGES FOR CHEVROLET IMPALA, 4 PAGES. SPECIFICATIONS/PRICING PAGES FOR DODGE CHARGER, 3 PAGES. SPECIFICATIONS/PRICING PAGES FOR FORD EXPLORER, JEEP GRAND CHEROKEE, 3 PAGES. <p>VENDORS ARE REQUESTED TO COMPLETE PRICING AS REQUESTED ON THE SPECIFICATION/PRICING PAGES, AND BIDDER'S NAME ON EACH PAGE.</p> <p>***** NOTICE ***** NOTICE *****</p> <p>ALL OPTION PRICING MUST BE AT DEALER COST. BIDDERS SHOULD COMPLETE AND RETURN THE INFORMATION/CERTIFICATION PAGE WITH BID. CONTRACTS SHALL NOT BE AWARDED WITHOUT RECEIPT OF THIS CERTIFICATION.</p> <p>*****</p> <p>WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON TUESDAY, SEPTEMBER 15, 2009. QUESTIONS</p>						

RECEIVED
 2009 OCT -6 PM 2:50
 WV PURCHASING
 DIVISION

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
<i>Richard Stephens</i>	304-369-2411	10-6-09	
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	
V. President	55-012-8010		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS
304-558-8802

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Stephens Auto Center
P. O. Box 278
Danville, WV 25853
Phone 369-2411

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED 08/25/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 10/07/2009 BID OPENING TIME 01:30PM				

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
MAY BE SENT VIA USPS, FAX, COURIER OR EMIAL. IN ORDER TO ASSURE NO ONE VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: JO ANN ADKINS DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305 FAX: 304-558-4115 EMAIL: JO.A.ADKINS@WV.GOV *****REPORTS***** SUCCESSFUL VENDORS SHALL BE REQUIRED TO SUBMIT A REPORT (DUE SEPTEMBER 1, 2010) DETAILING THE NUMBER OF VEHICLES AND TOTAL AMOUNT OF SALES TO DATE. IT WOULD BE HELPFUL IF THIS REPORT INCLUDED THE AGENCY OR POLITICAL SUBDIVISION MAKING THE PURCHASE(S)						
0001	1	EA		070-06-99-001	\$22,425	\$22,425
FORD CROWN VICTORIA POLICE INTERCEPTOR.						
0002	1	EA		070-06-99-002	No Bid	No Bid
CHEVROLET IMPALA POLICE PURSUIT VEHICLE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE _____ TELEPHONE _____ DATE _____
 TITLE _____ FEIN _____

ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS
304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED 08/25/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
-----------------------------------	---------------	----------	--------	---------------

BID OPENING DATE: **10/07/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0003	1	EA		070-06-99-003	\$21,429	\$21,429
				DODGE DURANGO, FORD EXPLR XLT, OR JEEP GRND CHRKE		
0004	1	EA		070-06-99-005	\$19,435	\$19,435
				DODGE CHARGER POLICE PURSUIT VEHICLE		
EXHIBIT 3						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON .10-7-09..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						
UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.						
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE

Stephens Auto Center
 P. O. Box 278
 Danville, WV 25053
 Phone 369-2411

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/25/2009				

BID OPENING DATE: 10/07/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
5

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

Stephens Auto Center
 P. O. Box 278
 Danville, WV 25053
 Phone 269-2411

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/25/2009				

BID OPENING DATE: **10/07/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
6

ADDRESS: CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Stephens Auto Center
 P. O. box 278
 Danville, WV 25053
 Phone 369-2411

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/25/2009				

BID OPENING DATE: **10/07/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: FILE 42</p> <p>RFQ. NO.: PC10</p> <p>BID OPENING DATE: 10/07/2009</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 304-369-2410</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): Richard Stephens</p> <p>-----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
7

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS 304-558-8802

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Stephens Auto Center
 P. O. Box 278
 Danville, WV 25053
 Phone 369-2411

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
08/25/2009				

BID OPENING DATE: 10/07/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
	*****	THIS	IS	THE	END	OF
				RFQ	PC10	*****
					TOTAL:	Various amounts

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

2010 Ford Crown Victoria (FULL SIZE, FOUR DOOR, REAR WHEEL DRIVE, PASSENGER CAR)

The base price bid of the specified vehicle will include all items/features/equipment listed by Ford Motor Company as standard equipment on this vehicle as well as any other "optional" features to be included in BASE VEHICLE COST.

MODEL: 2010 Ford Crown Vic Police Interceptor
Body Code: P71
Order Code: 730 A
POWERTRAIN: 3.55 AXLE

IN ADDITION TO STANDARD EQUIPMENT FOR THIS VEHICLE, EQUIPMENT TO BE INCLUDED IN BASE VEHICLE COST:

ITEM	ITEM ORDER CODE #
Lamp Pre-Wire Group:	476
Grille Lamp, Siren and Speaker Wiring	172
AUDIO, AM/FM Stereo Radio	58F
Hoses, Silicone w/Aircraft Clamps	177
Lamp, Courtesy Disable	478
Floor Covering, Carpet & Mats	128
Power Heated Mirrors	61K
Spotlamp (Driver's Side Only)	51A
Limited Slip Differential	45C
Seats, Cloth Buckets/Cloth Rear	H
Horn/Siren Wiring Prep Package	175
State Police Paint Scheme (see note below)	
Moldings, Color Keyed Body Side (Installed)	96A

WV State Police Custom Paint Scheme – (Vehicles will be purchased from available Ford stock colors for the above described model). All bumper coverings and/or body side moldings are to be of the same color. The vendor will customize the paint scheme by painting the traditional gold portion of the vehicle, which includes the roof of vehicle, front and rear pillars. The exact paint code and pattern may be obtained from the West Virginia State Police Procurement Section, Attention, ¹ Sgt Rick Pursley (Phone-746-2238) prior to bid submission:

IMPORTANT NOTE: Prospective Vendors must include all profit margins for the vehicle bid in the "Base Vehicle Cost" below. For bidding purposes, all options listed above must be included in the "Base Vehicle Cost."

Base Vehicle Cost: \$ 22,425

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

2010 Ford Crown Victoria (FULL SIZE, FOUR DOOR, REAR WHEEL DRIVE, PASSENGER CAR)

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

VEHICLE OPTIONS:

Any and all options must be made available at actual Dealer Cost. Options other than those stated in this bid package may occasionally be requested. Those options may be considered by the State only if the dealer prices these items at dealer cost and furnishes proof of dealer cost prior to the purchase order being submitted by the agency. Dealer must provide verification from the manufacturer. Pricing for all options listed below must be provided with the bid package. Failure to provide option-pricing information (at dealer cost) shall be grounds for disqualification of the bid.

Table with columns: OPTIONAL EQUIPMENT, FORD ITEM ORDER #, PRICE. Rows include items like 'All Vehicles Keyed Alike', 'Lamp, Dome Center 5" - (Delete)', 'Spotlamp (Driver's Side Only)', 'License Bracket, Front', 'Locking Gas Cap', 'Air Bags, Side (Driver and Passenger)', 'Wheel Covers - Full', 'Floor Covering, Carpet & Mats (Delete)', 'Power Distribution Box', 'Roof Wiring (No Hole in Roof)', 'Seats, Cloth Buckets/Vinyl Rear - (Credit)', 'Speed Control', 'Base Police Prep Package', 'Comfort and Convenience Group', 'Complete Police Prep Package', 'Radio Suppression Package', 'Visibility Package', 'Comfort and Convenience Group', 'Laminated Security Side Glass', 'Street Appearance Package', 'Trunk Safety Pack'.

2010 Ford Crown Victoria (FULL SIZE, FOUR DOOR, REAR WHEEL DRIVE, PASSENGER CAR)

Delete	Audio, AM/FM Radio	58Y	\$ <u> -87</u>
Delete	State Police Paint Scheme Roof-Gold		\$ <u> 225</u>
	Service Manuals one set -- complete set of "Dealer" shop manuals		
	Inclusive of any future updates)		\$ + <u> 199</u>
	Wheel covers, full	642 64N	\$ + <u> 39</u>

Important Note: The above specified base vehicle cost is for vehicles painted "standard factory colors" (no two tone). The term "standard factory colors" means all colors available for the 2009 Ford Crown Victoria on the civilian/commercial market which are provided at no extra charge. The term "standard factory colors" also includes the following listed colors which have been made standard by Ford Motor Company for 2009 Ford Crown Victoria police vehicles: The base price quoted above is for any of the specified "standard factory colors", and must include color keyed // matching body trim and bumper covering.

Arizona Beige	AQ	Medium Brown	BU
Spruce Green	FS	Smokestone	HG
Dark Blue Pearl Coat	DX	Dark Toreador Red	JL
Silver Birch	JP	Dark Blue	LK
Royal Blue	LM	Light Blue	LN
Light Ice Blue	LS	Ultra Blue	MM
Light Grey	TM	Silver Grey	TN
Black Clearcoat	UA	Tungsten	T8
Vibrant White	WT	Medium Titanium	YG

The below listed paint schemes are optional and shall be priced as indicated:

Standard Factory Color
in Two-Tone Police Paint Scheme: \$ 770

If minimum order quantity required for Special Ford Police Paint Scheme specify here:

Minimum # 5

Special paints have additional charges. Contact vendor.

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

Stephens Auto Center

P. O. Box 278

Danville, WV 25053

Phone 369-2411

2010 Ford Crown Victoria (FULL SIZE, FOUR DOOR, REAR WHEEL DRIVE, PASSENGER CAR)

Miscellaneous: Inspection of Sample Vehicle(s): Within one week after the issuance of a purchase order, the successful bidder shall make arrangements to deliver to the West Virginia State Police, 725 Jefferson Road, South Charleston, West Virginia, a sample vehicle having the same general body, chassis, engine and transmission as the vehicle on which the bid was submitted. This vehicle may not be a Crown Vic Police Interceptor and may be a Crown Victoria vehicle from the dealer's stock. It will be used as a prototype for determining the method of attaching various items of police equipment.

The standard factory warranty of the vehicle bid shall be clearly specified within the body of the Vendor's bid submission. In addition, any available extended factory warranties which are optional shall also be bid as separate items, listing all areas and items covered.

Note: Equipment installation to be at the factory and not "add on" dealer accessories. Any exception(s) will be clearly stated within the body of the respective Vendor's bid submission.

Inspection, Testing and Evaluation -- State Police Vehicle(s) Only

Pre-Delivery: Prior to delivery, each new vehicle must be completely serviced in accordance with standard new car dealer "make ready" preparation and in accordance with these specifications and the manufacturer's recommendations. Crankcase, differential, transmissions and fuel tank must be filled to capacity as recommended by the manufacturer. Each vehicle shall contain a pre-delivery check sheet showing what operations have been performed on the vehicle and signed by the mechanic(s) or individuals that worked on the same prior to the department inspection. Vehicle owner's manuals must be delivered with vehicle. When delivered to agency vehicle must be clean inside and outside. No dealer insignia or dealer name is to be attached to vehicle in any form.

Delivery, Testing and Evaluation: Vehicles will be inspected, tested and evaluated to determine if they meet the requirements of this specification.

The dealer will deliver vehicles. (Vehicles purchased by the West Virginia State Police will be delivered to 725 Jefferson Road, South Charleston, West Virginia during normal business hours.) Vehicles will not be accepted until inspected and approved by the Purchaser. All repairs and corrections will be the responsibility of the dealer. Dealer will provide dealer's license, insurance (as required for dealer license), and reasonable management assistance for pre-delivery acceptance inspections. If the successful bidder's car does not meet the requirements of this specification, it will be rejected by agency.

End of Bid Specifications

**2010 CHEVROLET IMPALA POLICE PURSUIT VEHICLE
(MID-SIZE, FOUR DOOR, FRONT WHEEL DRIVE)**

The base price bid of the specified vehicle will include all items/features/equipment listed by Chevrolet as standard equipment, as well as any other "optional" features listed below under Mandatory Equipment Base Package. These features include:

MODEL: 2010 Chevrolet Impala 4 – Door Sedan
Order Code: 9C1

Mandatory Equipment Base Package:

Air Conditioning:	Installed
Locks:	Power with rear door child security
Radio:	AM/FM/compact disc with clock
Steering:	Power, with Tilt Wheel
Wipers:	Intermittent with high speed Anti-lift Wipers System on Driverside
Brakes:	4 Wheel Anti-Lock disc brakes with Police Calibration and Heavy duty front brake pads
Suspension:	Heavy Duty Police, Front & Rear Stabilizer Bars
Transmission:	Heavy Duty, 4T65E 4-Speed Automatic, with Oil Cooler
Engine:	Chevrolet 3900 Series II SFI V-6
Cooling:	Heavy/Severe Duty, High Capacity
Engine Cradle:	Reinforced
Front Struts:	Reinforced
Alternator:	150 AMP with Idle Boost
Battery:	Heavy Duty
Tires:	P225/60R 16 SBR Blackwall "V" rated .
Wheels/Covers:	16 " x 6.5" heavy duty steel wheels, with chrome bolt on wheel center caps
Spare Tire: (N81)	Full Size
Seats -- Front:	Heavy duty cloth front bucket seats with ANO CONSOLE@ between the seats
Seats -- Rear:	Cloth Bench
Speedometer:	Certified calibrated speedometer
Key:	Single key for all locks, each vehicle different
Defogger:	Rear Window Installed
License Bracket	Front & Rear
Dome Lamp:	Door switch deactivated
Electric Mirrors:	LH & RH Remote Installed
Windows:	Power with Rear Window lockout switch, Factory Installed
Floor Covering:	Full carpeting to include a complete set of four, color-coordinated factory floor mats
Trunk Release	Electric
Dome Lamp (C67)	Front Aux.
State Police Paint Scheme	

WV State Police Custom Paint Scheme – (Vehicles will be purchased from available Chevrolet stock colors for the above described model). All bumper coverings and/or body side moldings are to be of the same color. The vendor will customize the paint scheme by painting the traditional gold portion of the vehicle, which includes the roof of vehicle, front and rear pillars. The exact paint code and pattern may be obtained from the West Virginia State Police Procurement Section, Attention, 1st Sgt. Rick Pursley (Phone 304-746-2238) prior to bid submission:

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

2010 CHEVROLET IMPALA POLICE PURSUIT VEHICLE
(MID-SIZE, FOUR DOOR, FRONT WHEEL DRIVE)

IMPORTANT NOTE: Prospective Vendors must include all profit margins for the vehicle bid in the "Base Vehicle Cost" below. Any and all options must be made available at actual Dealer Cost (the below listing is not all-inclusive) Pricing for all options listed below must be provided with the bid package. Failure to provide option-pricing information (at dealer cost) shall be grounds for disqualification of the bid. For bidding purposes, all options listed above must be included in the "Base Vehicle Cost."

Base Vehicle Cost: \$ No Bid

End of Base Vehicle Cost

OPTION PRICING INFORMATION:

Cruise Control: (K34)	\$ _____
Seat -- Front -- substitute vinyl for cloth:	\$ _____
Seat -- Rear -- substitute vinyl for cloth:	\$ _____
Floor Covering - substitute heavy duty black vinyl for carpet (6A3)	\$ _____
Spotlight -- Left Hand Driver's Side (7X8)	\$ _____
Service Manuals (one set) B (complete set of "dealer" shop manuals, Inclusive of any future updates)	\$ _____
Mats, Front and Rear (B34)	\$ _____
All Vehicles Keyed Alike: (6E8)	\$ _____
Spare Tire -- Full Size (Credit)	\$ _____
Traction Control:	\$ _____
Switchable Daytime running lamps:	\$ _____
Grounding stud located in the trunk	\$ _____
Wiring for alternating lamps (Wig Wag)	\$ _____

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

2010 CHEVROLET IMPALA POLICE PURSUIT VEHICLE
(MID-SIZE, FOUR DOOR, FRONT WHEEL DRIVE)

Power Driver's Seat \$ _____
 Shift Lever (6S1) \$ _____
 West Virginia State Police Custom Paint Scheme (Credit) \$ _____

Exterior Color Pricing:

Important Note: The above specified base vehicle cost is for vehicles painted "standard factory colors" (no two tone).

The base price quoted above is for any of the specified "standard factory colors", and must include color keyed // matching body trim and bumper covering, if available.

The below listed paint schemes are optional and shall be priced as indicated:

Standard Factory Color
in Two-Tone Paint Scheme: \$ _____

If minimum order quantity required for Special Police paint schemes specify here:

Minimum # _____

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

**2010 CHEVROLET IMPALA POLICE PURSUIT VEHICLE
(MID-SIZE, FOUR DOOR, FRONT WHEEL DRIVE)**

**Optional Packages pricing for options listed below must be provided at Dealer cost.
Failure to provide option-pricing information (at Dealer cost) shall be grounds for
disqualification of the bid.**

Chevrolet Impala (Kerr Industries Installations)

Equipment Tray (K012-11)	\$ _____
Partition (KPHEX)	\$ _____
Siren Speaker (KSPEAK)	\$ _____
Strobe Trunk Lid lamps	\$ _____
Strobe Rear Parcel Lamps	\$ _____
Front and Rear Corner Strobes	\$ _____
NiteVision Dome Lamp	\$ _____
Switch for Trunk Lid lamps	\$ _____
Spare Tire Well Cover	\$ _____
Relocated Spare Tire	\$ _____
Underhood Lamp	\$ _____
Power Distribution Center	\$ _____
Trunk Tray Ground Stud	\$ _____
Plastic Rear Seat	\$ _____
Fold Down Equipment Tray	\$ _____
Side Out Equipment Tray	\$ _____
Trunk Organizer	\$ _____
Keyless Remote Entry	\$ _____
Shotgun Mounts	\$ _____
Skid Plates	\$ _____
Rear Deck Lamps (KDCK-RR)	\$ _____

end

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

**2010 DODGE CHARGER POLICE PURSUIT VEHICLE
(MID-SIZE, FOUR DOOR, REAR WHEEL DRIVE)**

The base price bid of the specified vehicle will include all items/features/equipment listed by Dodge as standard equipment, as well as any other "optional" features listed below under Mandatory Equipment Base Package. These features include:

MODEL: 2010 Dodge Charger- 4 door Sedan
Order Code:

Mandatory Equipment Base Package:

Air Conditioning:	Installed
Locks:	Power with rear door child security
Radio:	AM/FM/Cassette with Clock CD in lieu of cassette
Steering:	Power, with Tilt Wheel
Wipers:	Intermittent with high speed Anti-lift Wipers System on Driver side
Brakes:	4 Wheel Anti-Lock disc brakes with Police Calibration and Heavy duty front brake pads.
Suspension:	
Transmission:	Five-Speed automatic transmission with overdrive plus autostick (column shifter)
Engine:	3.5 Liter V-6 engine
Cooling:	Severe Duty Cooling System
Engine Cradle:	Reinforced
Front Struts:	Reinforced
Alternator:	160-Amp high-output alternator
Battery:	Heavy Duty
Tires:	P225/60R18 BSW V-Rated performance tires
Wheels/Covers:	18 x 7.5 inch steel wheels with standard Dodge Wheel Covers.
Spare Tire:	Full
Seats-Front:	Heavy-duty cloth front bucket seats with manual lumbar .
Seats-Rear:	Cloth Bench.
Speedometer:	160-mph certified calibrated speedometer.
Key:	Separate key and key fob
Defogger:	Rear Window installed.
License Bracket:	Front and rear
Dome Light:	Door Switch Deactivated
Electric Mirrors:	LH & RH Remote installed
Windows:	Power with drivers' one touchdown feature
Floor Covering:	Full Carpeting to include a set of four, color-coordinated factory floor mats
Trunk Release:	Electric
Dome Lamp ()	Front Aux.

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

Service Manuals (one set) (complete Set of "dealer" shop manuals, inclusive of any future updates)	\$ <u>not available at time of bid</u>
Mats, Front and Rear ()	\$ <u>standard with carpet</u>
All Vehicles Keyed Alike:	\$ <u>36</u>
Spare Tire-Full Size (credit)	\$ <u>-142</u>
Traction Control	\$ <u>standard</u>
Switchable Daytime Running Lights	\$ <u>36</u>
Auxiliary wiring battery ignition feed to The front passenger floor/dash area	\$ <u>standard</u>
Grounding Stud located in trunk	\$ <u>standard</u>
Wiring for alternating lamps (Wig Wag)	\$ <u>standard</u>
Power Drivers Seat	\$ <u>338</u>
Shift Lever ()	\$ <u>standard</u>
West Virginia State Police custom paint Scheme (credit)	\$ <u>-225</u>

Exterior Color Pricing:

Important Note: The above specified base vehicle cost for vehicles painted "standard factor colors" (no two tone).

The base price quoted above is for any of the specified "standard factor colors" and must include color keyed // matching body trim and bumper covering, if available.

The below listed paint schemes are optional and shall be priced as indicated:

Standard Factory Color in
Two-Tone Paint Scheme: \$ not available

If minimum order quantity required for Special Police Paint Schemes, specify here:

Minimum # 5

Dodge will not build with special paint until 50 total orders received.

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

**2010 FORD EXPLORER XLT SSV, JEEP GRAND CHEROKEE, CHEVROLET TAHOE
(FULL SIZE, FOUR DOOR, FOUR WHEEL DRIVE, UTILITY VEHICLE)**

Vehicles bid in this classification shall be full-size, four door vehicles commonly referred to as sport utility vehicles. In addition to four passenger doors, they must also include a rear lift gate or cargo doors. Any vehicle bid must be able to withstand the rigors of police use and shall meet the following **minimum** specifications. ***In an effort to be more fuel efficient, EPA ratings may be a consideration in the purchase of a SUV vehicle. This range should be a minimum of 13 City and 20 highway.***

The base price bid of the specified vehicle will include all items/features/equipment listed by the manufacturer as standard equipment, as well as any other "optional" features listed below. These features include, but are not limited to the following.

Mandatory Equipment Package:

Engine:	Minimum 4.0 L V6
Wheelbase:	Minimum 113"
Transmission:	Automatic, with Heavy Duty Oil Cooler, Maximum Available
Differential:	Limited Slip, Rear
Transfer Case:	4 wheel Drive
Suspension:	Heavy Duty with Front and Rear Stabilizer
Engine Cooling:	Heavy Duty, Maximum Available for Vehicle
Steering:	Power Assisted
Brakes:	Power Assisted / 4 Wheel ABS
Radio:	AM/FM Stereo
Front Seats:	Cloth, Bucket Seats
Rear Seat:	Cloth Bench
Third Seat:	None
Windows:	Power Operated
Door Locks:	Power Operated with Rear Child Safety Feature
Floor Covering:	Fully Carpeted Passenger Compartment and Cargo Area with Coordinating Carpeted Floor Mats (4) or Heavy Duty Vinyl Floor Covering (If Available with other Equipment Specified)
Rear Window Defogger:	Installed
Air Conditioning:	Installed
Spare Tire:	Full Size
Skid Plates:	Transmission and Transfer Case

-- End of Base Equipment Listing B

IMPORTANT NOTE: Prospective Vendors must include all profit margins for the vehicle bid in the "Base Vehicle Cost" specified below. Any and all options must be made available at actual Dealer Cost (the below listing is not all-inclusive). Pricing for all options listed below must be provided with the bid package. Failure to provide option-pricing information (at dealer cost) shall be grounds for disqualification of the bid.

Model: 2010 Ford Explorer

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

Ford Explorer

**2010 FORD EXPLORER XLT SSV, JEEP GRAND CHEROKEE, CHEVROLET TAHOE
(FULL SIZE, FOUR DOOR, FOUR WHEEL DRIVE, UTILITY VEHICLE)**

Base Vehicle Cost: \$ 21,429

OPTION PRICING INFORMATION:

Trailer Towing Package:	\$ <u>included</u>
Control Trac 4WD System Advance Trac	\$ <u>standard</u>
Rubber Floor Mats	\$ <u>64</u>
Engine Block Heater	\$ <u>30</u>
Skid Plates Package	\$ <u>included</u>
Service Manuals (one set) -- (complete set of "dealer" shop manuals, Inclusive of any future updates)	\$ <u>199</u>

SPECIAL SERVICE PACKAGE OPTIONS

Heavy Duty Battery	\$ <u>package</u>
Ground Straps	\$ <u>package</u>
Roof Wiring Prep Package	\$ <u>package</u>
Special Service/Fleet Manual	\$ <u>package</u>

} \$203

OTHER:**EPA RATING OF VEHICLE BID**

MPG HIGHWAY 19

MPG CITY 13

Miscellaneous: Inspection of Sample Vehicle(s): Within one week after the issuance of a purchase order, the successful bidder shall make arrangements to deliver to the West Virginia State Police, 725 Jefferson Road, South Charleston, West Virginia, a sample vehicle having the same general body, chassis, engine and transmission as the vehicle on which the bid was submitted. This vehicle is not a patrol vehicle and may be a vehicle from the dealer's stock. It will be used as a prototype for determining the method of attaching various items of police equipment.

The standard factory warranty of the vehicle bid shall be clearly specified within the body of the Vendor's bid submission. In addition, any available extended factory warranties which are

Stephens Auto Center
P. O. Box 278
Danville, WV 25058
Phone 249.9477

**2010 FORD EXPLORER XLT SSV, JEEP GRAND CHEROKEE, CHEVROLET TAHOE
(FULL SIZE, FOUR DOOR, FOUR WHEEL DRIVE, UTILITY VEHICLE)**

optional shall also be bid as separate items, listing all areas and items covered.

Note: Equipment installation to be at the factory and not "add on" dealer accessories. Any exception(s) will be clearly stated within the body of the respective Vendor's bid submission.

Inspection, Testing and Evaluation -- State Police Vehicle Only --

Pre-Delivery: Prior to delivery, each new vehicle must be completely serviced in accordance with standard new car dealer "make ready" preparation and in accordance with these specifications and the manufacturer's recommendations. Crankcase, differential, transmissions and fuel tank must be filled to capacity as recommended by the manufacturer. Each vehicle shall contain a pre-delivery check sheet showing what operations have been performed on the vehicle and signed by the mechanic(s) or individuals that worked on the same prior to the department inspection.

Delivery, Testing and Evaluation: Vehicles will be inspected, tested and evaluated to determine if they meet the requirements of this specification.

Vehicles will be delivered by the dealer. (Vehicles purchased by the West Virginia State Police will be delivered to 725 Jefferson Road, South Charleston, West Virginia.) Vehicles will not be accepted until inspected and approved by the Purchaser. All repairs and corrections will be the responsibility of the dealer. Dealer will provide dealer's license, insurance (as required for dealer license), and reasonable management assistance for pre-delivery acceptance inspections. If the successful bidder's car does not meet the requirements of this specification, it will be rejected.

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or,**
- 2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or,**
- 5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or,**
- 6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Stephens Auto Center

Signed: 

Date: 10-6-09

Title: Vice President

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

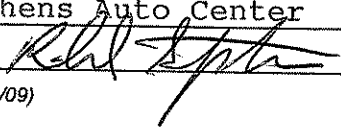
Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (**West Virginia Code §61-5-3**), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Stephens Auto Center

Authorized Signature: 

Date: 10-6-09

Information/Option Certification

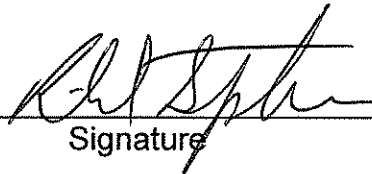
PC10

Vendor should complete the following: (Please Type)

Dealer:	<u>Stephens Auto Center</u>
Vendor Contact:	<u>Richard Stephens</u>
Address:	<u>P.O. Box 278 Danville, WV 25053</u>
Telephone Number:	<u>304-369-2411</u>
Toll Free Number:	<u>800-925-2411</u>
Fax Number:	<u>304-369-2410</u>

By signature below, certification is made that options quoted on PC06 are quoted at dealer cost.

| Richard Stephens
Print/Type Name


Signature

representing Stephens Auto Center
Print/Type Dealership Name

hereby certify under penalty of perjury that options quoted on PC10 are quoted at dealer cost.

NOTE: No contracts shall be awarded unless this certification is signed and returned.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PC10

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS
304-558-8802

VENDOR

RFQ COPY

Richard Stephens
 Stephens Auto Center
 P.O. Box 278
 Danville, WV 25053-0278
 *709034823

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/11/2009				

BID OPENING DATE: 10/07/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
*****ADDNEDUM NO. 1 *****						
1.				TO ADD SPECIFICATIONS FOR A 2010 TAHOE 4WD, SPECIAL SERVICE PACKAGE OR EQUAL. SEE ATTACHED.		
***** END OF ADDENUM NO. 1 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
-----------	-----------	------

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
-------	------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

2010 CHEVROLET TAHOE 4-WHEEL DRIVE SPECIAL SERVICE PACKAGE

Vehicles bid in this classification shall be full-size , four door vehicles. In addition to four passenger doors, they must also include a rear lift gate or cargo doors. Any vehicle bid must be able to withstand the rigors of police use and shall meet the following **minimum** specifications. *In an effort to be more fuel efficient, EPA ratings may be a consideration in the purchase of a 4-wheel drive vehicle. This range should be a minimum of 13 City and 20 highway.*

The base price bid of the specified vehicle will include all items/features/equipment listed by the manufacturer as standard equipment, as well as any other optional features listed below. These features include, but are not limited to the following.

Mandatory Equipment Package:

Engine:	Minimum 5.3/325 V-8
Wheelbase:	Minimum 116"
Transmission:	Automatic Electronic with over-drive 6 speed.
Transfer Case	4 Wheel Drive
Front Suspension:	Independent single coil over shock with stabilizer bar.
Rear Suspension:	Multi-Link with coil spring
Engine Cooling:	Heavy Duty, maximum available for vehicle
Steering	Power Assisted
Brakes:	Power Assisted/ 4 wheel ABS
Radio:	AM/FM
Front Seats	Cloth, Bucket
Rear Seat:	Cloth Bench
Third Seat:	None
Windows:	Power operated
Door Locks:	Power operated with Rear Child Safety Feature if available

Stephens Auto Center
P. O. Box 278
Danville, WV 25003
Phone 369-2411

Floor Covering	Fully carpeted Passenger compartment and cargo area with coordinating carpeted floor mats (4) or heavy duty vinyl floor covering (if available with other equipment specified.)
Rear Window Defogger	Installed
Air Conditioning	Installed
Spare Tire	Full Size
Skid Plates:	Transmission and Transfer Case

-END OF BASE EQUIPMENT LISTING-

IMPORTANT NOTE: Prospective Vendors must include all profit margins for the vehicle bid in the "Base Vehicle Cost" Specified below. Any and all options must be made available at actual Dealer Cost (the below listing is not all-inclusive). Pricing for all options listed below must be provided with the bid package. Failure to provide option-pricing information (at dealer cost) shall be grounds for disqualification of the bid.

Model: 2010 Ford Expedition Special Service Vehicle

2010 CHEVROLET TAHOE 4-WHEEL DRIVE SPECIAL SERVICE PACKAGE:

Base Vehicle Cost \$ 27,132

OPTION PRICING INFORMATION:

Trailer Towing Package	\$ <u>336</u>
Control Trac 4WD System	Advance Tra \$ <u>standard</u>
Rubber Floor Mats	\$ <u>84</u>
Engine Block Heater	\$ <u>30</u>
Skid Plates Package	\$ <u>standard</u>

Stephens Auto Center
P. O. Box 278
Danville, WV 25053
Phone 369-2411

Service manuals (one set)

(complete set of "dealer" shop
Manuals, Inclusive of any future
Updates)

\$ 199

SPECIAL SERVICE PACKAGE OPTIONS

Heavy Duty Battery

\$ standard

Ground Straps

\$ not available

Special Service/Fleet Manual

\$ 199 - same manual as above

OTHER:

EPA Rating of vehicle bid

Vehicle not rated

MPG HIGHWAY _____

MPG CITY _____

MISCELLANEOUS: Inspection of Sample Vehicle(s) : Within one week after the issuance of a purchase order, the successful bidder shall make arrangements to deliver to the West Virginia State Police, 725 Jefferson Road, South Charleston West Virginia, a sample vehicle having the same general body, chassis, engine and transmission as the vehicle on which the bid was submitted. This vehicle is not a patrol vehicle and may be a vehicle from the dealer's stock. It will be used as a prototype for determining the method of attaching various items of police equipment.

The standard factory warranty of the vehicle bid shall be clearly specified within the body of the Vendor's bid submission. In addition, any available extended factory warranties which are optional shall also be bid as separate items, listing all areas and items covered.

Note: Equipment installation to be at the factory and not "add on" dealer accessories. Any exception(s) will clearly be stated within the body of the respective Vendor's bid submission.

Stephens Auto Center
P. O. Box 278
Donville, WV 25053
Phone 369-2411