

1 Gig FIBER CIRCUIT PROPOSAL

WV DEP/PEIA/DMV 601 57th Street Charleston WV 25304

RFQ # ISCK0081

Attn: Krista Ferrell

February 9, 2010

Suddenlink is pleased to offer the following quotation for a 1Gig data circuit from 601 57th Street, Charleston WV 25304 to 1900 Kanawha Blvd E, Bldg 6 (State Capitol Complex), Charleston WV 25305

Thank You

Glen Clark

Glen Clark
Suddenlink Business
PO Box 1220
Scott Depot WV 25560
glen.clark@suddenlink.com
Cell 304-553-4286 Fax 304-760-2009

RECEIVED

2010 FEB -9 AM 10: 56

WV PURCHASING DIVISION

RFQ# ISCK0081 Data Circuit for DEP/PEIA/DMV Pricing Sheet

	NSTALLATION					
All labor, materials, and any other costs to install (1	\$ 75000					
	\$ 7.500. 2					
Mon	nthly Service Cost					
Description	Unit Cost (per month)	Quantity	Extended Cost			
Maintenance and support of (1) Gig Full duplex	laintenance and support of (1) Gig Full duplex \$2200.00 24 months					
circuit			5 2,800.			
	\$ 52, 800.00					
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Total Bid: \$ 60,300.						
(Subtotal A + Subtotal B)						

(INSTALL IMMEDIATELY)

SUDDENLINK

GLEN CLARK

PO BOX 1220

SCOTT DEPOT WV 25560

PH: 304-553-4286

FAX: 304-760-2009

glen. Clark & Suddenlink. com



VENDOR

*411112036

SUDDENLINK MEDIA

300 STAR AVE #321

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

304-422-6088

Request for Quotation

ISCK0081

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ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL

BY ORDER

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED

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PARKERSBURG WV 26101

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



Request for Quotation

ISCK0081

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

*411112036 304-422-6088 SUDDENLINK MEDIA 300 STAR AVE #321

PARKERSBURG WV

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ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

*411112036 3 SUDDENLINK MEDIA 300 STAR AVE #321

PARKERSBURG WV 26101

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SUDDENLINK MEDIA

PARKERSBURG WV

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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KRISTA FERRELL 304-558-2596-

304-422-6088 300 STAR AVE #321 26101

ALL STATE AGENCIES SH-P AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER

ADDRESS CORRESPONDENCE TO ATTENTION OF

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26101

Request for

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RFQ NUMBER ISCK0081

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 104-558-2596

ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER

*411112036 304-422-6088 SUDDENLINK MEDIA 300 STAR AVE #321

PARKERSBURG WV

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 01/22/2010 BID OPENING DATE: 02/11 /2010 OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL. ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: XX) INSURANCE: \$UCCE\$SFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.) BUILDER\$ RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF (XX) BONDS: THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE \$UBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/ MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCECPTABLE IN LIEU OF THE 5% BID BOND PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



VENDOR

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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Request for

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PARKERSBURG WV

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

*411112036 304-422-6088 SUDDENLINK MEDIA 300 STAR AVE #321

PARKERSBURG WV

ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER

F.O.B. TERMS OF SALE SHIP VIA: FREIGHT TERMS DATE PRINTED 01/22/2010 BID OPENING DATE: 02/11/2010 BID OPENING TIME 01:30PM UNITPRICE AMOUNT QUANTITY UOP ITEM NUMBER LINE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT petermines that there exists a bid for like foreign ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BED DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL. REV. 3/88 CONTRACTORS LICENSE WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED! THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE LICENSE. MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV TELEPHONE (304) 558-7890. west virginia state code 21-11-11 requires any PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE: CONTRACTORS NAME: CONTRACTORS LICENSE NO! THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO SEE REVERSE SIDE FOR TERMS AND CONDITIONS ISSUANCE

FEIN

ELEPHONE

ADDRESS CHANGES TO BE NOTED ABOVE



VENDOR

PARKERSBURG WV

DATE DOINES TEDRACOLOGIC

State of West Virginia
Department of Administration
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Request for Quotation

ISCK0081

KRISTA FERRELL B04-558-2596

304-422-6088 *411112036 SUDDENLINK MEDIA 300 STAR AVE #321

PARKERSBURG WV 26101

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*411112036

SUDDENLINK MEDIA

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

304-422-6088

#### Request for Quotation

ISCK0081

ADDRESS CORRESPONDENCE TO ATTENTION OF:

KRISTA FERRELL 304-558-2596

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300 STAR AVE #321 PARKERSBURG WV 26101

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### Request for Quotation - ISCK0081 West Virginia Office of Technology

The Acquisition and Contract section of the Purchasing Division invites qualified vendors to submit a bid to provide, install, and maintain one (1) 1 Gig Full duplex data circuit in the future as further specified below.

One end of the circuit shall terminate at the WVDEP Kanawha City Office, located at 601 57th Street SE, Charleston, WV. The other end of the circuit shall terminate at the Building 6 Capitol Complex, Charleston WV. The authorized Office of Technology representative shall designate the demarc location during the *mandatory pre-bid conference* and at the time of installation. The demarc must be extended in these designated areas.

The installed circuit shall be capable of allowing multiple VLAN's to be established across the circuit. The vendor shall either provide WVOT with a block of 16 VLAN numbers that can be used or provide "dot1q-in-q" service. If the vendor chooses to provide the "dot1q-in-q" service, the VLAN methodology / information must be made available to Office of Technology by the apparent successful vendor within two (2) business days after the request is made.

The customer interface at each end of each circuit shall be an Ethernet CAT-5 / RJ-45 jack (for a 100Mbps full duplex Fast Ethernet circuit). Wireless technologies or other methods are not acceptable as the only interfaces accepted are "hard-wired" solutions.

An Uninterruptible Power Supply (UPS) must be provided by each vendor for their equipment and must be able to accommodate the equipment for a minimum of one (1) hour in the event of a power failure If the vendor's equipment is housed at more than one location at each site, it will be the responsibility of the vendor to provide an adequate number of UPS' for their equipment at each location.

All circuits shall be installed and fully operational within **five (5)** calendar days after receipt of the Purchase Order. If the circuit is not operational at the end of the **five (5)** calendar day installation period, the vendor will be charged \$100 per calendar day until the circuit is operational. Once the circuit is operational, it will be available for testing for a two-week period. Any issues arising with the circuit during testing will need to be resolved by the vendor according to the service terms below. Billing for this circuit shall commence after successful testing is completed and the vendor is notified of such.

All circuits shall be up and available for use 24 hours per day, 7 days per week, every day of the year. Maintenance support shall also be provided 24 hours per day, 7 days per week, every day of the year. All maintenance cost shall be included in the month reoccurring. The vendor will be responsible for maintaining the entire circuit from each termination point.

All non-remedial maintenance shall be performed outside of normal business hours (Monday through Friday, 7:00AM through 5:00PM). Vendor shall notify the VVVOT Help Desk (304-558-1257) and the designated WVOT representatives of any planned maintenance or outage at least 2 business days in advance. In the event that the circuit is down for any reason, it will

be the responsibility of the vendor to notify WVOT's Help Desk within 30 minutes of the circuit being down. WVOT's Help Desk is a 24/7 Help Desk and can be reached at 304-558-1257.

The vendor shall specify a phone number and other appropriate contact information where problems or outages may be reported. Upon receiving such a report, the vendor shall note the time of the report, assign a reference number for the report, and provide this information to the caller. The vendor shall also provide an escalation list. Both these must be provided within 15 business days of being awarded the contract.

When any problem or outage with a circuit is reported, the vendor shall respond to the call by telephone within 1 hour of the problem being reported. If the problem remains unresolved 2 hours after the original report of the problem, the vendor shall have a qualified technician on site at one or both locations. If the problem remains unresolved 3 hours after the original report of the problem, the vendor must do whatever is required to resolve the problem, including replacement of equipment or fiber facilities.

In the event that an outage or problem is not resolved within <u>4 hours</u>, the vendor shall credit the affected account 10% of the monthly fee for the service, for each business day that the problem or outage exists. In the event that an outage or problem is not resolved within <u>5 business days</u>, the state may, at the state's sole option, terminate the contract and have no further obligations under it.

Vendors must quote the price for a 1 Gig Mbps full duplex circuit. The vendor with the lowest 24 month cost will be the apparent successful vendor.

Circuit termination equipment remains property of the vendor, and is maintained by the vendor.

The State reserves the right to ask vendors for any clarification. If asked, vendors will need to provide their bid clarifications within twenty-four (24) hours from the time the request is made.

A mandatory pre-bid conference is scheduled for February 2, 2010, 2010 at 11:00AM. The meeting will be held at WVDEP 601 57th Street SE, Charleston, WV 25301. Vendor inspection of building facilities and demarc locations can be verified at this meeting.



Request for THE REPONUMBER

ISCK0081

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*411112036 SUDDENLINK MEDIA 300 STAR AVE #321

304-422-6088

26101 PARKERSBURG WV

CONTRADDRESS CORRESPONDENCE TO ATTENTION OF COMME KRISTA FERRELL 304-558-2596

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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Purchasing Affidavit (Revised 12/15/09)

### STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

#### WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: SUDDEWLINK COMMUNICATIONS
Authorized Signature: Date: 0/9/10
State of West Vivginia
County of Putnam, to-wit:
Taken, subscribed, and sworn to before me this $\frac{9}{2}$ day of $\frac{1}{2}$ day of $\frac{1}{2}$ .
My Commission expires
AFFIX SEAL HERE NOTARY PUBLIC Leas / Cpp
OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA

TERRI STEPP SUDDENLINK COMMUNICATIONS P. O. BOX 1220

SCOTT DEPOT, WV 25560 My commission expires June 25, 2014