



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DPS1035

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

MODIFY

RFQ COPY
 TYPE NAME/ADDRESS HERE
 IKON
 9400 Bunsen Pkwy
 Louisville, KY 40220

SHIP TO

WEST VIRGINIA STATE POLICE

**4124 KANAWHA TURNPIKE
 SOUTH CHARLESTON, WV
 25309 304-746-2141**

DATE PRINTED 04/13/2010	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **05/06/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		600-61	2353.90	2353.90
<p>FAX MACHINE</p> <p>REQUEST FOR QUOTATION (RFQ) OPEN END CONTRACT</p> <p>THE WEST VIRGINIA STATE PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA STATE POLICE, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH AN OPEN END CONTRACT FOR FAX MACHINES PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS CONCERNING THIS SOLICITATION MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN IN THE BODY OF THIS RFQ, VIA FAX AT 304-558-4155, OR VIA EMAIL AT KRISTA.S.FERRELL@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 04/26/2010 AT THE CLOSE OF BUSINESS. ANY TECHNICAL QUESTIONS SUBMITTED WILL BE ANSWERED BY ADDENDUM AFTER THE DEADLINE HAS LAPSED.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: DPS1035</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p>						

RECEIVED
 2010 MAY -6 AM 9:59
 WV/04/28/10
 6:00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>[Signature]</i>	TELEPHONE 502-671-6710	DATE 4/28/10
TITLE supply sales mgr	FEIN 23-0334400	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130.
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W. Va. C.S.R. §148-1-6.6).



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 2019 Washington Street East
 Post Office Box 50130
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2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL
304-558-2596

PROBATION


RFQ COPY
 TYPE NAME/ADDRESS HERE
 IKON Office Solutions
 9400 Bunsen Pkwy, Suite 200
 Lou, KY 40220


SHIP TO

WEST VIRGINIA STATE POLICE
 4124 KANAWHA TURNPIKE
 SOUTH CHARLESTON, WV
 25309 304-746-2141

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/13/2010				

BID OPENING DATE: **05/06/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO.'S: NO. 1 NO. 2 NO. 3 NO. 4 NO. 5 I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING. <div style="text-align: center;">  SIGNATURE IKON Office Solutions COMPANY 5/3/10 DATE </div> NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE 	TELEPHONE 502-671-6710	DATE 5/3/10
TITLE Supply Sales Mgr	FEIN 23-0334400	ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE
**IKON
 9400 Bunsen Pkwy
 Louisville, KY 40220**

SHIP TO

**WEST VIRGINIA STATE POLICE
 4124 KANAWHA TURNPIKE
 SOUTH CHARLESTON, WV
 25309 304-746-2141**

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<p>REV. 09/21/2009</p> <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATION IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE 502-671-6710	DATE 4/28/10
TITLE Supply Sales Mgr	FEIN 23-033440	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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**KRISTA FERRELL
 304-558-2596**

RFQ COPY

TYPE NAME/ADDRESS HERE

IKON
 9400 Bunsen Pkwy
 Louisville, KY 40220

RFQ COPY

WEST VIRGINIA STATE POLICE

4124 KANAWHA TURNPIKE
 SOUTH CHARLESTON, WV
 25309 304-746-2141

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<p>BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE</p>						

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TITLE Supply Sales Mgr	FEIN 23-0334400	ADDRESS CHANGES TO BE NOTED ABOVE

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5

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

MODERN

RFQ COPY
TYPE NAME/ADDRESS HERE
 IKON
 9400 Bunsen Pkwy
 Louisville, KY 40220

SHIP TO

WEST VIRGINIA STATE POLICE
4124 KANAWHA TURNPIKE
SOUTH CHARLESTON, WV
25309 304-746-2141

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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<p>CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p>EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 502-671-6710	DATE 4/28/10
TITLE Supply Sales Mgr	FAX 23-0334400	ADDRESS CHANGES TO BE NOTED ABOVE

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04/13/2010				

BID OPENING DATE: **05/06/2010** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
NOTICE						
A SIGNED BID MUST BE SUBMITTED TO:						
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						
BUYER: KRISTA FERRELL-FILE 21						
RFQ. NO.: DPS1035						
BID OPENING DATE: 05/06/2010						
BID OPENING TIME: 1:30 PM						
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
502-671-6793						
CONTACT PERSON (PLEASE PRINT CLEARLY): Darcy Downey						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 502-671-6710	DATE 4/28/10
TITLE Supply Sales Mgr	FEIN 23-0334400	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

The West Virginia State Police are soliciting competitive bids for the purchase of fax machines to be utilized in facilities owned/controlled by the West Virginia State Police (hereafter referred to as agency)

GENERAL SPECIFICATIONS:

- A. Minimum of 14 4K fax modem that will transmit a minimum of 10 seconds per page
- B. Minimum of 8MB memory with a storage of 500 pages if the machine runs out of paper or toner while unattended.
- C. Minimum of 100 sheet capacity with paper loading tray located on the front of the machine for easy access.
- D. Auto Document feed Capacity of 20 pages
- E. Equipped with telephone handset
- F. Dual access capability for scanning faxes into memory while the unit is busy sending or receiving.

WARRANTY:

One (1) year manufacturers warranty for any defects or replacement parts

SHIPPING:

Vendor will be responsible for the cost of shipping Product will be direct shipped to :
 West Virginia State Police,
 4124 Kanawha Turnpike
 South Charleston, WV 25309

END OF SPECIFICATIONS:

PRICE PER UNIT

\$ 2353.90

SEE ATTACHED LIST OF SUGGESTED VENDORS.

Bid Form DPS 1035

DPS 1035		BID OPENING:		
Item #	Description	*Estimated Annual Quantity	Unit Price	Extended Price
1.	Fax machines as per attached specifications	35	\$ 2353.90	\$ 82,386.50
Failure to use this form may result in disqualification.			Total	\$ 82,386.50
Bidder / Vendor Information:				
Name:	IKON Office Solutions			
Address:	9400 Bunsen Pkwy Louisville, KY 40220			
Phone #:	502-671-6710			
Email Address:	drdowney@ikon.com			
Contact Coordinator Information:				
Name:	Darcy Downey	TODD YOUNG		
Address:	9400 Bunsen Pkwy Louisville, KY 40220	3006 MT. VERNON ROAD HURRICANE, WV 25526		
Phone #:	502-671-6710	304-395-0953		
Email Address:	drdowney@ikon.com	TMYOUNG@IKON.COM		
*Quantities are estimated annual usage for bidding purposes and bidder's information.				

iKON IS quoting 4430L with handset,
additional G3 interface & 1 year of
IKON service - parts & labor

Ricoh FAX4430L/FAX4430NF

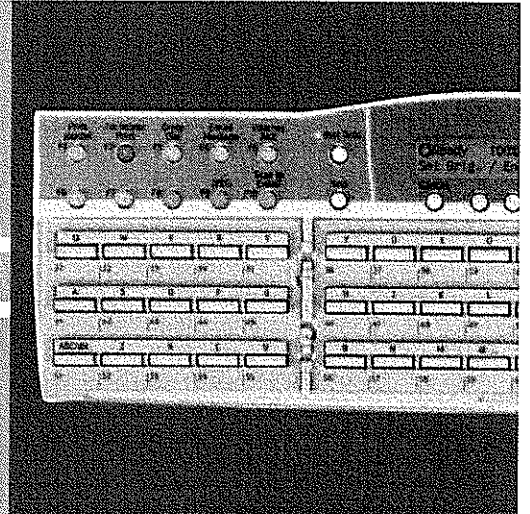
Facsimile

High-Performance Faxing For Workgroups

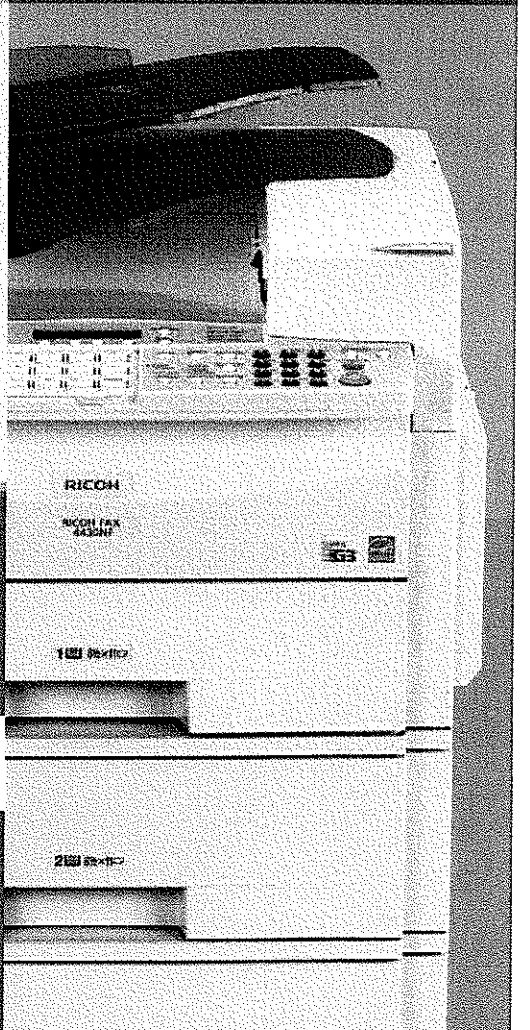
RICOH



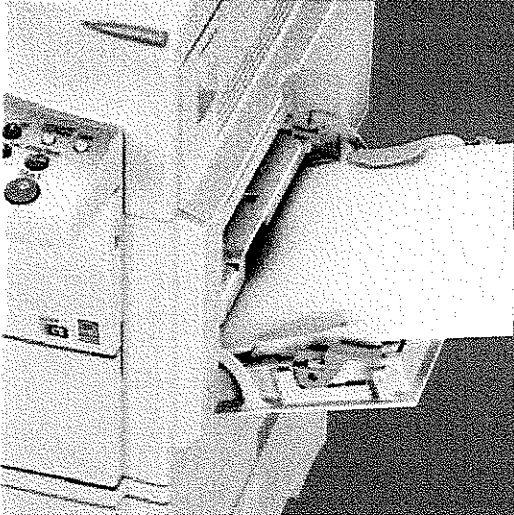
efficient



convenient

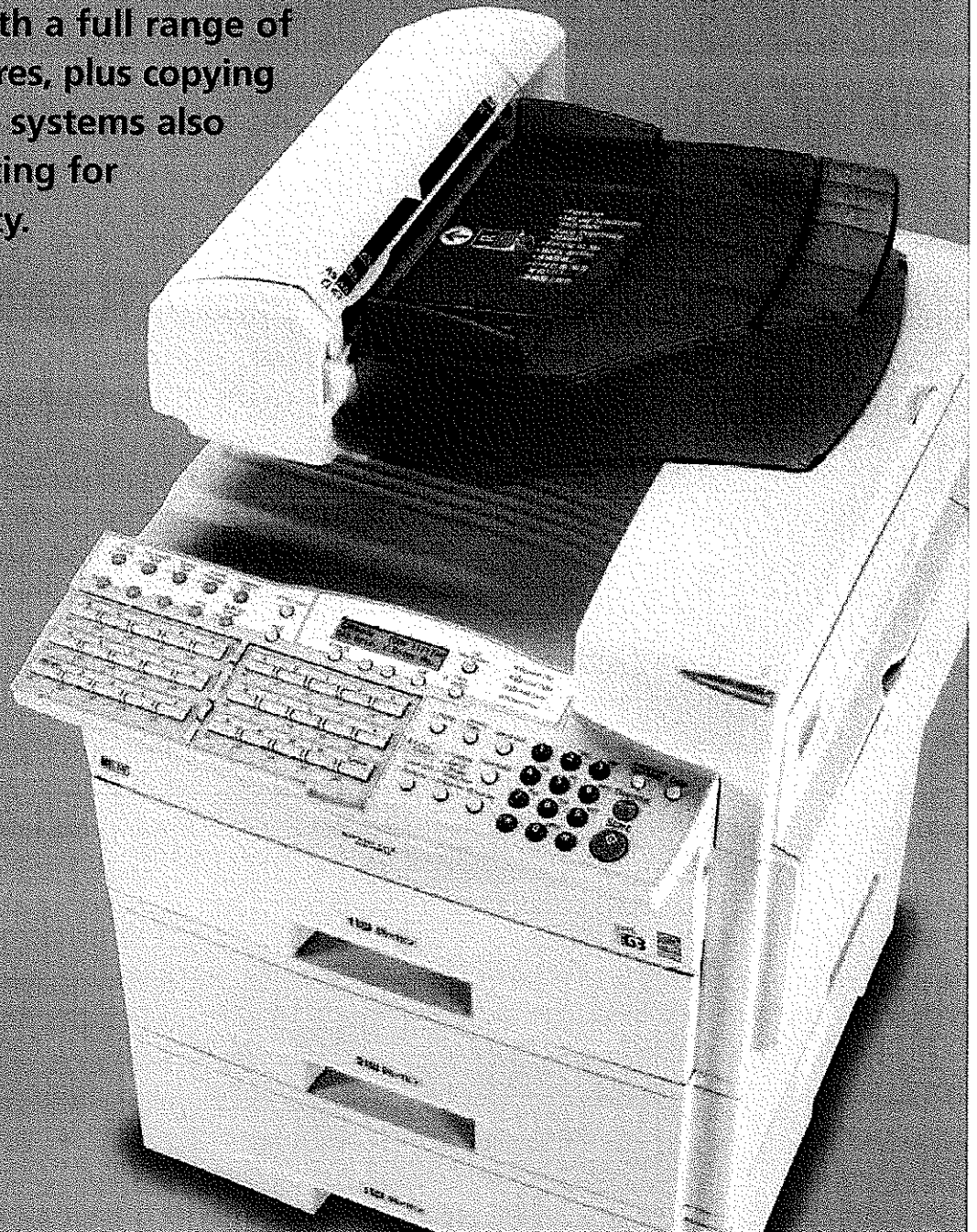


powerful



Ricoh FAX4430 Series

Advanced document communication tools for superior workflow. Large workgroups perform hundreds—if not thousands—of individual document management tasks every day. To maintain high productivity in these demanding, fast-paced environments, you need easy-to-use systems that deliver exceptional efficiency and productivity. Like the RICOH® FAX4430L, which provides quick fax transmission speed and convenience copying for stand-alone applications. Or the network-ready Ricoh FAX4430NF, which comes standard with a full range of advanced fax features, plus copying and scanning. Both systems also offer optional printing for additional versatility.



Productive Reliable Intuitive

Unmatched efficiency

With the Ricoh FAX4430 Series, end-users can access a single, powerful fax system that can handle a complete array of essential document communication tasks with speed, ease and convenience.

- Ensure quick transmission for all fax documents—up to 30 pages-per-minute¹
- Double your transmission capacity with an optional second Super G3 line. It operates independently, so you can use both lines for transmission or dedicate one line for transmission and a second for reception.
- Scan important fax documents, then walk away with the original instead of leaving the document in the tray.
- Maximize productivity and minimize interruptions in high-usage environments with a total paper capacity of 1,350 sheets (with all options)
- Reduce paper consumption with duplex fax reception and duplex scanning (except for color Scan-to-Email).

¹ Approximately 2 seconds-per-page at 33.6 Kbps with J/BIC is dependent upon optimal line quality and customer performance may vary by location.

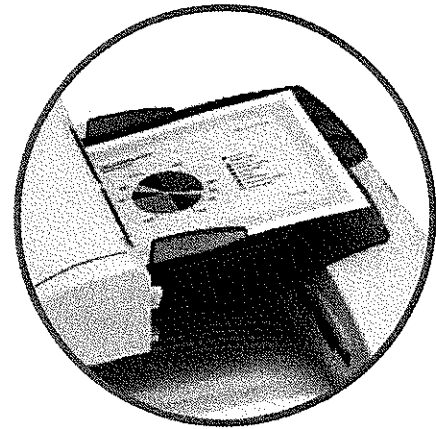


Color Scan-to-Email offers a secure, paperless way to deliver virtually any scanned document—including color photos, brochures, maps and plans.

High-performance faxing

The Ricoh FAX4430NF comes equipped with advanced capabilities you can use to significantly reduce or even eliminate the typical costs of global document distribution.

- Send faxes at no cost with Internet faxing (T.37) which works the same way as Scan-to-Email. In this case, the e-mail address is a similarly equipped Internet fax.
- Large companies with multiple networked locations can deliver documents in real time—at no charge—with IP faxing (T.38). This zero-cost method sends directly to the IP address of the receiving fax. Transmission is instantaneous.
- Companies that have implemented Voice over IP (VoIP) technology can incorporate the Ricoh FAX4430NF in their communications architecture without connecting the system to analog phone lines.
- Enhance your productivity right from the desktop with LAN faxing. This capability allows you to send faxes to any other G3 fax system without leaving your PC. The LAN Fax Cover Sheet Editor even creates customized cover sheets.
- Send any hardcopy document as a PDF or JPEG—whether full-color or black & white—with standard Scan-to-Email.

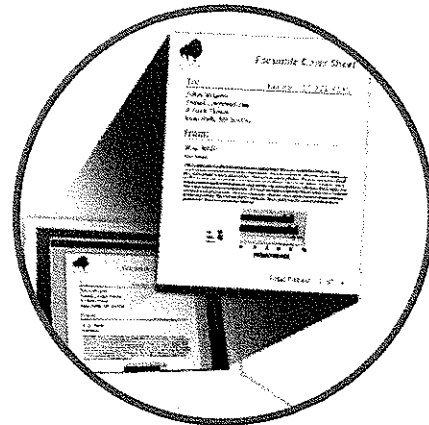


Accommodate lengthy, multi-page documents (up to 47 1/2" long) with the 70-sheet Automatic Document Feeder.

Convenient laser printing

Use the Ricoh FAX4430 Series to accomplish much more than fax jobs when you add the optional 15 pages-per-minute (ppm) PCL 5e/PCL 6 printer function.

- Handle a wide variety of printing tasks, including paper-saving duplex output, auto paper tray selection, slip sheet insertion and watermark printing.
- Print on specialty stocks such as envelopes and labels, with the optional 100-sheet Bypass Tray.



Deliver any document to the Ricoh FAX4430NF for transmission right from your PC, with the LAN faxing feature.

Compact Affordable Flexible

Designed for Lasting Quality and Convenience

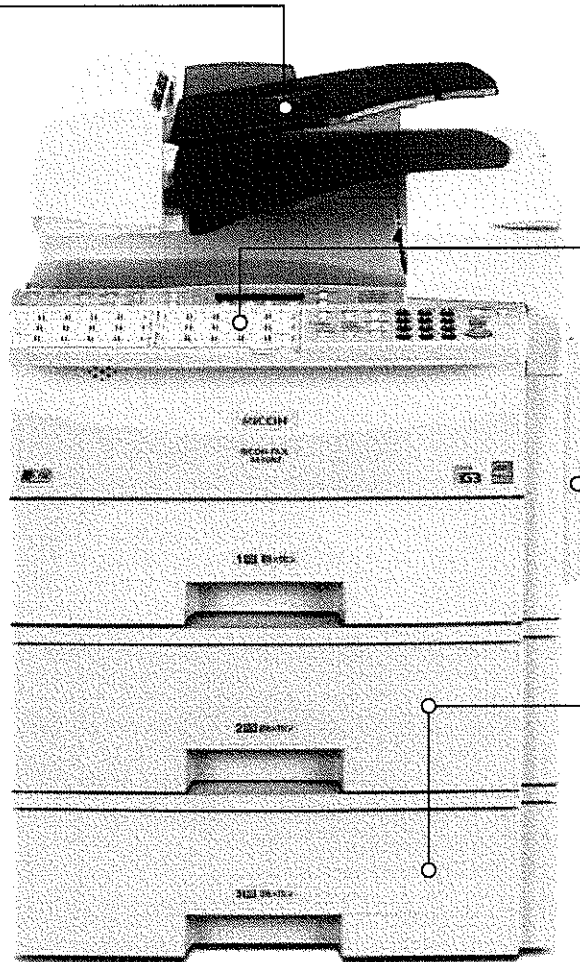
70-sheet Automatic Document Feeder (standard)
Scans black & white pages in 1.3 seconds, color pages in 4.0 seconds

Automatic Duplexing (standard)
Cut paper usage in half for fax, copy or print output.

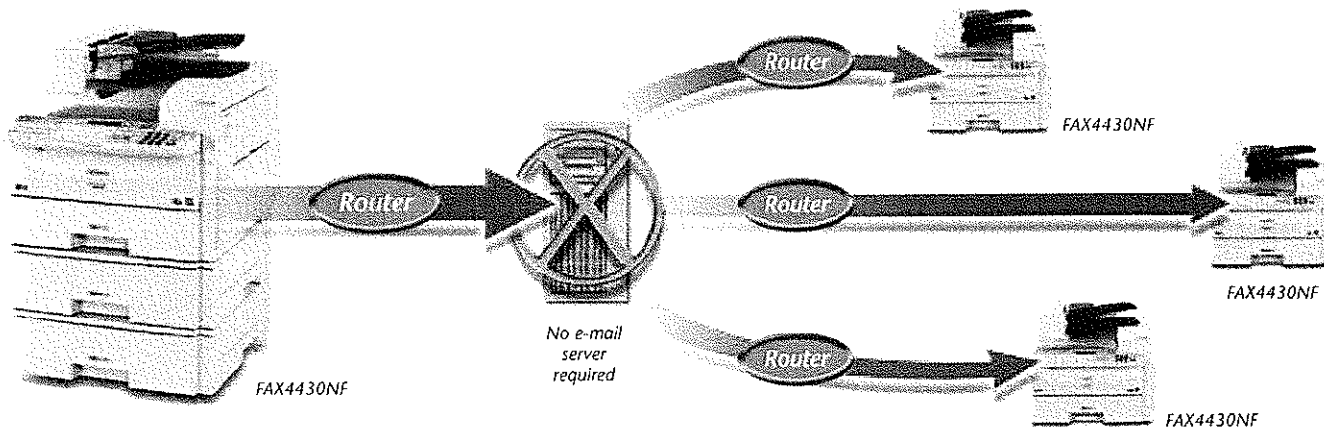
Easy-to-use Control Panel
Intuitive design and a backlit LCD make it easy to finish any task

100-sheet Bypass Tray (standard on the Ricoh FAX 4430NF)
Print or copy on labels, envelopes and other special paper stock

1 or 2 x 500-sheet Paper Feed Units (optional)
Boost total paper capacity to 1,350 sheets



IP Faxing Capabilities



IP faxing capabilities on the Ricoh FAX4430NF enable end-users to deliver any scanned file virtually instantly with 600 dpi quality, with no phone costs and no e-mail server

Ricoh FAX4430 Series

System Specifications

Specifications

Type	Desktop Facsimile
Recording Method	Laser
ITU-T Compatibility	Group 3 (V34); ECM
Modem Speed	33.6 Kbps with Auto fallback
Transmit Speed (Max)	2 seconds**
Data Compression	MH/MR/MMR/JBIG
Scan Speed (Letter, Standard Resolution)	1.3 seconds-per-page** B&W 4 seconds-per-page Color
Dual Access	Standard
Document Memory (Standard)	16 MB (1 280 pages**)
Document Memory (Optional)	40 MB (2 200 pages**)
Auto Dialer	90 Quick Dials 200 Speed Dials 9 Group Dials
User Function Keys	10 (dedicated keys)
Document Memory Backup	12 hours with Standard Memory; Infinite with 40 MB Memory Card
Automatic Document Feeder	Standard (70 sheets)
Document Width/Scan Width/Length (Max)	8 6"/8 48"/47 2"
Scan Resolution	Standard: 200 x 100 dpi Detail: 200 x 200 dpi 300 dpi (Scanner only) Super Fine: 400 x 400 dpi Extra Super Fine: 600 x 600 dpi 64 levels with ARGONA***
Halftone	
Print Speed (Max.)	15 pages-per-minute
Print Resolution (Max.)	600 dpi (fax and printer)
Resolution Enhancement	Super Smoothing HQ*
Recording Width/Paper Size (Max)	8 26"/8 5" x 14"
Paper Capacity (Standard)	4430L: 250-sheet Paper Tray (Letter) 4430NF: 250-sheet Paper Tray (Letter) + 100-sheet Bypass Tray (Total 350 sheets)
Paper Capacity (Optional)	500-Sheet (Letter / Legal) x 2 Paper Feed Units
Paper Capacity/Sources (Max)	1 350 sheets/4
Multi-Copy Capacity	Up to 99 (with duplexing)
LCD Display Size	2 lines (22 characters each line)
Power Consumption	Max: Less than 1000W Min: Less than 2W (FAX4430L) 6W (FAX4430NF)
Power Requirements	120V 60Hz
Environment	59 to 77°F 30 to 70% RH
Dimensions (WxDxH)	4430L: 17 6" x 21 7" x 21 6" 4430NF: 17 6" x 21 7" x 16 2"
Weight	4430L: 61.7 lbs. 4430NF: 50.7 lbs.
Consumable Yields	Toner Cartridge: 5 000**
Photoconductor Unit	45 000 pages
Optional PFU	17 0" x 16.1" x 5 5" (WxDxH); Weight 10.6 lbs.

Internet FAX/IP FAX/VoIP/Scan-To-Email (NIC FAX UNIT)—Standard on FAX4430NF

Network/Connection	LAN 100Base-TX/10Base-T Ethernet RJ-45
Transmission Speed	10/100 Mbps
Document Size	8 5" x 11" 8 5" x 14"

Compatibility

Internet Fax: ITU-T Rec. T.37
IP Fax: ITU-T Rec. T.38

Scan Resolution Internet Fax

Standard: 200 x 100 dpi
Detail: 200 x 200 dpi
Standard: 200 x 100 dpi
Detail: 200 x 200 dpi
Super Fine: 400 x 400 dpi
Extra Super Fine: 600 x 600 dpi
Std. B&W: 200 x 100 dpi
Std. Color: 100 x 100 dpi
Detail: 200 x 200 dpi
300 dpi, 300 x 300 dpi
Super Fine: 400 x 400 dpi
Extra Super Fine: 600 x 600 dpi

Scanner

E-mail Trans.: SMTP, TCP/IP
E-mail Rec.: POP3, SMTP, IMAP4, TCP/IP
IP Fax: T.38 Annex B, TCP, UDP/IP
Scanner: FTP, TCP/IP

Internet Protocols

E-mail Format: Single/Multi-Part MIME Conversion

Attached File Format

TIFF-F (MH Compression), DCX, JPEG, PDF

Security

POP before SMTP, SMTP Authentication, APOP, Server Domain Authentication (Windows 2000, Windows Server 2003, Windows NT 4.0)
Standard

Dynamic Host Configuration Protocol (DHCP)

Standard

WebImageMonitor

Standard

NIC Fax Features—Standard on FAX4430NF

Internet Fax & Scan-To-Email:

Backup Transmission/Reception
Color/B&W Scan Modes
E-mail Subject/Message/Suffix Templates
Error Mail Notification
Journal by E-mail
Reception Confirmation
ScanRouter Lite Included
IP Fax (Real Time, T.38):
Reception Confirmation
VoIP Compatibility
LAN Fax (Software Included):
Address Book, Broadcast, Convenience Printing

General System Features

Automatic Collation, Clock (with Auto Summer Time Adjustment)
Counters (Tx/Rx/Scn/Prt), Dual Access (Multitasking), Scan
Duplex Documents, Energy Saver Mode, Help List, Keystroke
Programs (90), Label Registration for Quick/Speed Dials,
Personal Codes, Photo (Halftone) Mode, PIN Code Protection
Power Failure Report, QWERTY Keypad, Remaining Memory
Indicator, Restricted Access, User Function Keys

Fax Communication Features

Chain Dialing, Communication Failure Report, Error Report
Fax Headers (2), Journal (Auto/Manual Print), Lists
(Quick/Speed/Prog./Grp/User Function), Memory File Transfer
Monitor Speaker, No Document, No Dial, On Hook Dialing,
Polling Trans./Reception, Quick Dial Label Print, Redial
(Auto/Manual), Shortened Protocol, Telephone Directory

Fax Transmission Features

Auto Document, Auto Page Retransmission, Auto Reduction
(Transmit), Backup File Transmission, Batch Transmission,
Blank Document Detection, Forwarding, Immediate/Memory
Transmission, ITU-T Sub-Address, Label Insertion, Memory
Storage Report, Page Count, Page Retransmission, Quick
(Parallel) Memory Transmission, Send Later, Serial Broadcast
(Immediate/Later), Simultaneous Broadcast (via opt. 2nd G3
Modem), Transfer Request, Transfer Transmission, Transmission
Confirmation Report, Transmission Failure Report, Transmission
Reserve, Verification Stamp

Fax Reception Features

Authorized Reception, Confidential Reception (with or without
ID), Continuous Polling, Checkered Mark (Document
Separation), Duplex Fax Reception, Memory Lock, Memory
Polling, Multi-Copy Reception, Multi-Polling Reception,
Reception Time Print, Specified Tray Select (with Optional Paper
Feed Unit), Substitute Reception, Two-in-one Reception

Printer Features (Optional with FAX4430L)

Print Speed (Letter)	15 pages-per-minute
Printer Resolution (Max.)	600 x 600 dpi
Interface	Standard: IEEE 1284 Parallel/Option: 100Base-TX/10Base-T
Printer Memory (Std./Max.)	16 MB/144 MB
Operating System	Windows 95/98/Me/NT 4.0/2000/ XP/Vista****
Printer Control Language	PCL 5e/6, PostScript2 Compatible (Optional)
Other Features	Duplex, Collate, Slip Sheet, Page Protect, Auto Continue, Auto Tray Select, Tray Lock, Font Storage, Watermark, Toner Saver, Edge Smoothing, User Code Bypass, Tray Print

Options

100-sheet Bypass Tray Type 300 (FAX4430L only)
32/64/128 MB Printer Memory Type B
40 MB Memory Card (Feature Expander) Type 410
500-sheet Paper Feed Unit Type PS480 (up to two can be installed)
Cabinet Stand
G3 Interface Unit (2nd 33.6 Kbps Line) Type 410
Network Interface Board Type 1018 (see Printer Features)
NIC Fax Unit Type 410 (FAX4430L only)
PostScript2 Interface Unit Type 1018
Print Controller
Telephone Handset Type 1018

Supplies

ADF Maintenance Kit Type 300
Marker Refill Type 30
Toner Cartridge Type 1160
Photoconductor Unit Type 1013

** Approximately 2 seconds per page at 33.6 Kbps with JBIG is dependent upon optimal line quality and customer performance may vary by location.
*** Based on ITU-T Test Chart #1 in Standard resolution.
**** ARGONA Advanced Ricoh's Graphic Operation by New ASIC based on diffusion method.
***** Windows Vista will be available after launch. Please check our website for release dates.

Connectivity Comparison

	Ricoh FAX4430L	Ricoh FAX4430NF
Color Scan-to-Email	Optional	Standard
Internet Fax	Optional	Standard
IP Fax	Optional	Standard
LAN Fax	Optional	Standard
Network Scan	Optional	Standard
PC Print	Optional	Optional
Network Print	Optional	Optional
PS2 Module	Optional	Optional
Web Browser Monitor	Optional	Standard

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State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts) *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

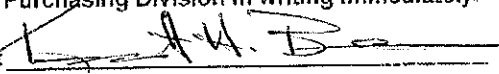
1. Application is made for 2.5% resident vendor preference for the reason checked:
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked:
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked:
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked:
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: IKON Office Solutions

Signed: 

Date: 4/28/10

Title: Supply Sales Mgr.

*Check any combination of preference consideration(s) indicated above which you are entitled to receive

RFQ No. DPS1035

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon


"Debtor" means any individual, corporation partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: IKON Office Solutions

Authorized Signature:  Date: 4/28/10

State of KENTUCKY

County of JEFFERSON, to-wit:

Taken, subscribed, and sworn to before me this 28th day of APRIL, 2010.

My Commission expires 5/22/11 2011

AFFIX SEAL HERE

NOTARY PUBLIC 