



**VF Imagewear, Inc.**

545 Marriott Drive  
Nashville, Tennessee 37214  
(615) 565-5069

August 21, 2009

Mr. Frank Whittaker  
State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
PO Box 50130  
Charleston, WV 25305-0130

Dear Mr. Whittaker,

Thank you for the opportunity to submit our proposal for Bid Requisition # DNR209088. I believe that VF Imagewear is uniquely qualified to be your business partner for these uniform items. Enclosed you will find the completed bid forms, a copy of our product specifications for alternate items and a Purchasing Affidavit for your review.

Please advise if you need any additional information. We look forward to working with you and to providing uniforms for the employees of the State of West Virginia Division of Natural Resources, Parks & Recreation. Requested ballcap samples (Items 66-69) will follow under separate cover.

Sincerely,

A handwritten signature in black ink, appearing to read 'Neal Waters', written over a white background.

Neal Waters  
VP Government and Public Safety Sector  
VF Imagewear, Inc.

RECEIVED

2009 AUG 24 A 10:35

PURCHASING DIVISION  
STATE OF WV

Encl.

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form:
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
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# Request for Quotation

RFQ NUMBER
DNR209088

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1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

VENDOR

\*B19150333      615-565-5223  
 VF IMAGEWEAR INC  
 545 MARRIOTT DRIVE  
  
 NASHVILLE TN 37214 0995

SHIP TO

DIVISION OF NATURAL RESOURCES  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/23/2009				

BID OPENING DATE: **08/25/2009**      BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		984-36-01-003		
<p>UNIFORM:</p> <p>THE WEST VIRGINIA PURCHSING DIVISION, FFOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FROM RESPONSIBLE VENDORS FOR AN OPEN-END CONTRACT TO PROVIDE A CENTRALIZED UNIFORM DISTRIBUTION AND MANUFACTURING PROGRAM FOR THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, PARKS &amp; RECREATION, PER THE ATTACHED SPECIFICATIONS.</p> <p>THE VENDOR ADMINISTERING THIS PROGRAM MUST HAVE PROCEDURES IN THE MANUFACTURING, INVENTORY, WAREHOUSIN WAREHOUSING, ORDERING, AND REPORTING REQUIREMENTS TO MAINTAIN AGENCY INTEGRITY IN THE MANAGEMENT OF THIS PROGRAM.</p> <p>THE SUCESSFUL VENDOR SHALL DEVELOP AND MAINTAIN A STATE TERM CONTRACT WEB PAGE ON THE INTERNET TO ENABLE ACCESS AND ORDERING CAPABILITIES ON ITEMS IN THIS UNIFORM CONTRACT.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR THE SUBMISSION OF TECHNICAL QUESTIONS IS AUGUST 5, 2009. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH</p>						

SIGNATURE				SEE REVERSE SIDE FOR TERMS AND CONDITIONS	
TITLE <b>Vice President</b>		TELEPHONE <b>615-565-5223</b>	DATE <b>8-21-09</b>		
FAX <b>615-1517281</b>		ADDRESS CHANGES TO BE NOTED ABOVE			

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS. EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Frank Whittaker* TELEPHONE **615-565-5223** DATE **8-21-09**

TITLE **Vice President** FEIN **62-1517281** ADDRESS CHANGES TO BE NOTED ABOVE

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**FRANK WHITTAKER**  
**304-558-2316**

VENDOR

**\*B19150333 615-565-5223**  
**VF IMAGEWEAR INC**  
**545 MARRIOTT DRIVE**  
  
**NASHVILLE TN 37214 0995**

SHIP TO

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**VARIOUS LOCALES AS INDICATED**  
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BID OPENING DATE: **08/25/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>Frank Whittaker</i>	TELEPHONE <b>615-565-5223</b>	DATE <b>8-21-09</b>	
TITLE <b>Vice President 62-1517281</b>		ADDRESS CHANGES TO BE NOTED ABOVE	

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**304-558-2316**

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BID OPENING DATE: **08/25/2009** BID OPENING TIME **01:30PM**

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<p>CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNR209088</p> <p>BID OPENING DATE: 08/25/09</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE <b>615-565-5223</b>	DATE <b>8-21-09</b>
TITLE <b>Vice President</b>	FAX <b>615-151-7281</b>	ADDRESS CHANGES TO BE NOTED ABOVE

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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
TO CONTACT YOU REGARDING YOUR BID: <i>Cathy Billington</i>						
CONTACT PERSON (PLEASE PRINT CLEARLY): <i>615-565-5239 phone</i> <i>615-882-2239 fax</i>						
***** THIS IS THE END OF RFQ DNR209088 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Frank Whittaker</i>	TELEPHONE <b>615-565-5223</b>	DATE <b>8-21-09</b>
TITLE <b>Vice President</b>	FEIN <b>62-1517281</b>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

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BID FORM

<b>ITEM NUMBER</b>	<b>DESCRIPTION</b>	<b>ESTIMATED ANNUAL USEAGE</b>	<b>SIZE</b>	<b>BID PRICE</b>
1	<i>Superintendent</i> <b>Summer Dress Trouser, Male Green</b>	150	All	51.75
2	<i>Superintendent</i> <b>Summer Dress Trouser, Female Green</b>	10	All	51.75
3	<i>Superintendent</i> <b>Summer Dress Skirt, Female Green</b>	5	All	53.75
4	<i>Superintendent</i> <b>Service Dress Shirt, Male Grey Long Sleeve</b>	200	All	35.50
5	<i>Superintendent</i> <b>Service Dress Shirt, Male Grey Short Sleeve</b>	75	All	30.50
6	<i>Superintendent</i> <b>Service Dress Shirt, Female Grey Long Sleeve</b>	40	All	35.50
7	<i>Superintendent</i> <b>Service Dress Shirt, Female Grey Short Sleeve</b>	10	All	30.50
8	<i>Superintendent</i> <b>Raincoat, Unisex Black Reversible Full Length</b>	50	All	97.50
9	<i>Superintendent</i> <b>Field Trouser, Male Green Twill</b>	50	All	26.00
10	<i>Superintendent</i> <b>Field Trouser, Female Green Twill</b>	10	All	26.00
11	<i>Superintendent</i> <b>Gloves, Male Black Leather Insulated</b>	50	All	43.85
12	<i>Superintendent</i> <b>Gloves, Female Black Leather Insulated</b>	10	All	43.85
13	<i>Superintendent</i> <b>Service Dress Jacket, Male Green Ike Style</b>	20	All	199.50
14	<i>Superintendent</i> <b>Service Dress Jacket, Female Green Ike Style</b>	10	All	199.50
15	<i>Superintendent</i> <b>Winter Dress Trouser, Male Green</b>	65	All	61.45
16	<i>Superintendent</i> <b>Winter Dress Trouser, Female Green</b>	10	All	61.45
17	<i>Superintendent</i> <b>Winter Dress Skirt, Female Green</b>	5	All	63.25



<b>ITEM NUMBER</b>	<b>DESCRIPTION</b>	<b>ESTIMATED ANNUAL USAGE</b>	<b>SIZE</b>	<b>BID PRICE</b>
18	<i>Superintendent/Maintenance</i> <b>Socks, Unisex Black Mid-Calf Boot</b>	300	All	9.25
19	<i>Superintendent/Maintenance</i> <b>Socks, Unisex Black Over the Calf Boot</b>	400	All	10.15
20	<i>Superintendent</i> <b>Tie, Unisex Black 14" Clip-on Tie</b>	5	All	4.35
21	<i>Superintendent</i> <b>Tie, Unisex Black 17" Clip-on Tie</b>	50	All	4.35
22	<i>Superintendent</i> <b>Tie, Unisex Black 19" Clip-on Tie</b>	5	All	4.35
23	<i>Superintendent</i> <b>Tie, Unisex Black 18" Standard Velcro</b>	50	All	7.50
24	<i>Superintendent</i> <b>Tie, Unisex Black 20" Standard Velcro</b>	50	All	7.75
25	<i>Superintendent</i> <b>Belt, Unisex Black Leather</b>	75	All	13.00
26	<i>Superintendent</i> <b>Sweater, Unisex Green Commando</b>	50	All	75.25
27	<i>Superintendent</i> <b>Mock Turtleneck, Unisex Black Long Sleeve</b>	30	All	9.95
28	<i>Superintendent</i> <b>Jacket, Unisex Green New Generation®3 Waist Length</b>	50	All	77.25
29	<i>Superintendent</i> <b>Fleece Jacket, Unisex Green</b>	25	All	98.00
30	<i>Superintendent</i> <b>Fleece Watch Cap, Unisex Green</b>	50	All	9.75
31	<i>Superintendent</i> <b>Trooper Cap, Unisex Green Mouton Fur</b>	25	All	48.50
32	<i>Superintendent</i> <b>Field Jacket, Unisex Green Twill</b>	30	All	60.75
33	<i>Superintendent</i> <b>Field Jacket Liner, Unisex Black Quilted</b>	30	All	21.50
34	<i>Superintendent</i> <b>Parka, Unisex Green Insulated Hip Length</b>	25	All	159.50
35	<i>Superintendent</i> <b>Jacket Overshell, Unisex Green Waist Length</b>	25	All	149.50
36	<i>Superintendent</i> <b>Jacket Overshell Liner, Unisex Green Insulated Waist Length</b>	25	All	48.50

<b>ITEM NUMBER</b>	<b>DESCRIPTION</b>	<b>ESTIMATED ANNUAL USEAGE</b>	<b>SIZE</b>	<b>BID PRICE</b>
37	<i>Superintendent</i> <b>Insulated Hood, Unisex Green</b>	25	All	35.90
38	<i>Superintendent</i> <b>Parka Overshell, Unisex Green Hip Length</b>	25	All	185.50
39	<i>Superintendent</i> <b>Parka Overshell Liner, Unisex Green Insulated Hip Length</b>	25	All	54.00
40	<i>Superintendent</i> <b>Uninsulated Hood, Unisex Green</b>	25	All	32.90
41	<i>Superintendent</i> <b>Rain/Wind Pant, Male Green Lined</b>	25	All	114.75
42	<i>Superintendent</i> <b>Rain/Wind Pant, Female Green Lined</b>	5	All	114.75
43	<i>Maintenance/Cabin Cleaners/Security</i> <b>Work Jacket, Unisex Brown Lined Ike Style</b>	400	All	27.25
44	<i>Maintenance/Cabin Cleaners/Security</i> <b>Work Pant, Male Dura Kap</b>	600	All	13.85
45	<i>Maintenance/Cabin Cleaners/Security</i> <b>Work Pant, Female Dura Kap</b>	25	All	14.85
46	<i>Maintenance/Cabin Cleaners/Security</i> <b>Mock Turtleneck, Unisex Brown</b>	50	All	11.45
47	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> <b>Poplin Shirt, Male Tan Long Sleeve</b>	400	All	24.40
48	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> <b>Poplin Shirt, Male Tan Short Sleeve</b>	600	All	19.90
49	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> <b>Poplin Shirt, Female Tan Long Sleeve</b>	25	All	24.40
50	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> <b>Poplin Shirt, Female Tan Short Sleeve</b>	25	All	19.90
51	<i>Maintenance/Cabin Cleaners/Security</i> <b>Jacket, Unisex Brown New Generation@3 Waist Length</b>	200	All	76.25
52	<i>Maintenance/Cabin Cleaners/Security</i> <b>Belt, Unisex Brown Leather</b>	200	All	16.25
53	<i>Maintenance/Cabin Cleaners/Security</i> <b>Fleece Watch Cap, Unisex Brown</b>	50	All	5.90
54	<i>Maintenance/Cabin Cleaners/Security</i> <b>Trooper Cap, Unisex Brown Mouton Fur</b>	150	All	48.50

<b>ITEM NUMBER</b>	<b>DESCRIPTION</b>	<b>ESTIMATED ANNUAL USEAGE</b>	<b>SIZE</b>	<b>BID PRICE</b>
55	<i>Housekeeping/Cabin Cleaners</i> <b>3/4 Sleeve Smock, Female Brown</b>	150	All	15.85
56	<i>Housekeeping/Cabin Cleaners</i> <b>Short Sleeve Smock, Female Brown</b>	75	All	14.85
57	<i>Housekeeping/Cabin Cleaners</i> <b>Twill Pant, Female Brown</b> <i>Reference #45 Item</i>	150	All	14.85
58	<i>Housekeeping/Cabin Cleaners</i> <b>Poplin Work Shirt, Male Tan Long Sleeve</b>	20	All	12.75
59	<i>Housekeeping/Cabin Cleaners</i> <b>Poplin Work Shirt, Male Tan Short Sleeve</b>	20	All	9.75
60	<i>Housekeeping/Cabin Cleaners</i> <b>Poplin Work Shirt, Female Tan Long Sleeve</b>	75	All	12.75
61	<i>Housekeeping/Cabin Cleaners</i> <b>Poplin Work Shirt, Female Tan Short Sleeve</b>	75	All	9.75
62	<i>Naturalist/Summer</i> <b>Polo Shirt, Male Tan Short Sleeve</b>	50	All	12.65
63	<i>Naturalist/Summer</i> <b>Polo Shirt, Female Tan Short Sleeve</b>	30	All	12.65
64	<i>Naturalist</i> <b>Twill Shorts, Male Tan</b>	15	All	13.85
65	<i>Naturalist</i> <b>Twill Shorts, Female Tan</b>	10	All	13.85
66	<i>Superintendent</i> <b>Winter Ball Cap, Black</b>	210	All	9.75
67	<i>Superintendent</i> <b>Summer Ball Cap, Black</b>	210	All	9.90
68	<i>Maintenance/Security/Campground Attendant/Naturalist</i> <b>Winter Ball Cap, Brown</b>	700	All	9.75
69	<i>Maintenance/Security/Campground Attendant/Naturalist</i> <b>Summer Ball Cap, Brown</b>	700	All	9.90

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

### VENDOR OWING A DEBT TO THE STATE:

**West Virginia Code** §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: VF Imageswear, Inc.

Authorized Signature: 

Date: 8-21-09

## Uniform Specifications

### Unisex Black Belt (TA6018)

**Style:** Unlined Lux finish drum-dyed black leather belt with embossed lines and a satin silver buckle.

**Components:**

Fabric: Black leather  
Buckle: Satin nickel plating

**Belt Holes:** First hole is 3" from the tip with 1" graduations between each hole.

**Belt Width:** 1 ½"

**Loop Width:** ½"

## UNIFORM COMPONENT SPECIFICATIONS

### Unisex Green Fleece Jacket

Lot # NP3005

#### GENERAL DESCRIPTION

Fleece jacket top with two front, zippered pockets.

Gender: Unisex

#### Components

- \* **Basic Material:** The material shall be taslan nylon, 2 ply, with Ecospun® fleece lining, Forest Green.
- \* **Thread:** All thread shall be minimum size 60/36.
- \* **Zipper:** The front zipper shall be YKK Vislon or equal plastic scoop type, size 5. The zipper shall be 25" long with 5/8" tapes. The zipper shall have a single slider with a long pull-tab. The front pocket zippers shall be YKK Coil Interlocking teeth, size 5 or equal. The zippers shall be 7" long with 5/8" tapes, single long pull sliders closing pull down.

#### General Instructions

- \* **Stitching:** All joining seams shall be sewn with a clean finish.

#### Detail Design Characteristics

- \* **Front:** The fronts shall have one way zipper closure from the top of the collar to the bottom edge. The front zipper shall be 25" long. The front raw edges shall be serged to the zipper tape. The slider shall finish on the right front. The bottom ends of the zipper tapes shall be topstitched ¼" gauge.
- \* **Back:** The back shall be 1 piece raglan style. It shall also have a male snap centered 1" below the collar (for compatibility w/ over-shell).
- \* **Collar:** The collar shall be 3 ½" high at the fronts and 3" high at center back. The collar front edges shall align with the jacket fronts. The collar shall be lined with same fabric with neck edge bound and top edge stitched ¼" gauge.
- \* **Pockets:** The front slash zipper pockets shall have 6 1/4" openings. The bottom of the opening shall be 3 1/2" from the side seam. The top of the opening shall be 5 1/2" from the side seam. The slash opening shall be folded back and stitched to the zipper tapes with 1/8" topstitching. Pocket layers shall consist of one layer of fleece and one layer of nylon.
- \* **Sleeves:** The sleeves shall be one piece, raglan style construction. The bottom of the sleeves shall be finished with a flared knit cuff 3" wide.
- \* **Bottoms:** The jacket bottom shall be finished with a knit waistband with front tabs 4" long.

**Sizes:** Regular XS – 4XL  
Long M – 3XL