

712



State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER: **DJS010271**

PAGE: **1**

ADDRESS CORRESPONDENCE TO: ATTENTION OF:  
**JOHN ABBOTT**  
**304-558-2544**

RFQ COPY  
TYPE NAME/ADDRESS HERE



HOUSEWARES & RESTAURANT SUPPLY DISCOUNT OUTLET INC.  
500 Erie Blvd East, Syracuse, New York 13202  
(315) 474-8731 (315) 478-7004 Fax  
Federal ID #59-2499920 www.smithrestaurantsupply.com

DIVISION OF JUVENILE SERVICES  
DAVIS CENTER

BLACKWATER FALLS ROAD  
DAVIS, WV  
26260

DATE PRINTED <b>06/14/2009</b>	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
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BID OPENING DATE: **07/02/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		240-07		
<p>KITCHEN UTENSIL &amp; RELATED EQUIPMENT</p> <p>OPEN-END CONTRACT TO PROVIDE KITCHEN UTENSILS AND RELATED EQUIPMENT FOR THE WEST VIRGINIA DIVISION OF JUVENILE SERVICES, PER THE SPECIFICATIONS.</p> <p>DELIVERY: DELIVERY MUST BE INCLUDED IN THE BID PRICE.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE</p>						

RECEIVED

2009 JUL -2 A 10:06

PURCHASING DIVISION  
STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: DATE: **6/30/09**

TITLE: *President* FEIN: ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT</p>						

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<p>WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p style="text-align: center;">NOTICE</p>						

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<p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: JOHN ABBOTT (32)-----</p> <p>RFQ. NO.: DJS010271-----</p> <p>BID OPENING DATE: 7/2/2009-----</p> <p>BID OPENING TIME: 1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):  <i>M. JOHN KUDELMANN</i></p>						

 **Smith**  
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***** THIS IS THE END OF RFQ DJS010271 ***** TOTAL:						

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## KITCHEN EQUIPMENT SPECIFICATIONS

1. Electric knife sharpener – Dexter Model 7925A9 or equal to  
Sharpens blade with coarse sandpaper rather than sharpening stones.
2. 6 compartment separator trays with covers – Cambro model PC147 and PC147C or equal to  
1" deep compartment, camware polycarbonate tray, tray dimensions 10" x 14-5/32 x 1-5/32 Color – beige
3. 6 compartment insulated tray with lid – Cook's Gorilla Tray model 630-120B and 630-121B or equal to  
1 piece construction, dimensions 14 ½"L X 11" W x 2-3/8" D, thick skin, reinforced with foam insulation, made from a special blend of copolymer plastic, tray is designed to bend and resist cracking
4. Copolymer tumblers – Jones-Zylon model ZM12 or equal to  
12 oz., microwave and dishwasher safe construction, color - buff, molded from resins without fillers for more durability, all edges are rounded and beaded for strength and sure grip handling
5. Polycarbonate bowls – Cambro model PCD12 or equal to  
12.5 oz., color – tan, tough lightweight dinnerware features polycarbonate construction, 5 year warranty against breakage
6. Napkin dispenser with stand – Venue model 2120A or equal to  
High-impact plastic, 600 piece capacity, napkin size, 8" x 13" x 7 ½", color – clear
7. Knife with round tip – Cook's model 630-824 and 630-825 or equal to  
6" & 10", Handle features a hole for attaching a knife leash kit, round tip for extra security, full tang knife features metal that runs completely through the handle, high quality German stainless steel
8. White cutting boards – Cook's model SW4321WH and SW4319WH or equal to  
15" x 20" x ½" & 18" x 24" x ½", durable, polyethylene construction
9. Knife leash kit – Cook's model KLK100-30 or equal to  
Kit includes coated 5 foot leash, numbered security fastener and pick resistant lock. 760 pound tensile strength
10. Potato peelers – Cook's model SW20023 or equal to  
Black handled with stainless steel blade
11. Turners – Cook's model 630-814 or equal to

8" x 3", polypropylene handle, superior construction, top of the line materials, lifetime guarantee

12. 4" pizza cutters – Mundial model W5691-4 or equal to  
Polypropylene handle
13. Baker's spatulas – Rubbermaid models RU1901, RU1905, RU1906 or equal to  
9 ½", 13 ½", 16 ½", blades molded into handle for permanent bond,  
dishwasher safe, color – white, seamless construction resists dirt and bacteria  
build up
14. Whips – Vollrath models 7094V, 7095V, 7097V or equal to  
18", 20", 24", nylon handles, unique patent pending ergonomic whip with NSF  
certification, one piece handle is completely sealed with no crevices to  
collect food or bacteria
15. Slotted spoons – Cook's model SW3333 or equal to  
13" heavy duty stainless steel, 1.5 mm gauge
16. Solid spoons – Cook's model SW3313 or equal to  
13" heavy duty stainless steel, 1.5 mm gauge
17. High heat turners - Carlisle model CA4900 or equal to  
Resists heat up to 375°F, 13", one piece break-resistant material, color-black,  
slotted blade for easy draining
18. Color coded tongs – Cook's model SW3382 or equal to  
12" springless design, heat resistant up to 180°F, dishwasher safe, one piece  
tongs feature easy to grip handle
19. Crocks – Carlisle model CA6316 and CA6302 or equal to  
Polypropylene, 1.5 & 2.7 quart capacity, dishwasher safe
20. Ladles – Vollrath model 5144A9, 5144B9, and 5144C9 or equal to  
One piece construction, 18-8 stainless steel, ergo grip, 4 oz, 6 oz, 8oz., offset  
handle for comfortable use, shorter overall length, handle stopper keeps  
ladle from sliding into serving container
21. China cap strainers – Lincoln model LW700 or equal to  
Constructed of dent resistant aluminum alloy, 10" diameter, features 2 hooks  
for hanging over the edge of a stock pot.
22. Mesh skimmers – Cook's model SW3180 or equal to  
7" square, 4.0mm gauge, nickel plated steel wires
23. Dishers – Cook's models 630-607AC, 630-608AC, 630-609AC or equal to

Ergonomically designed handle for comfortable use, stain resistant, designed so that mechanism is protected when hit against the side of a tray or pan, 6 oz, 8 oz, 10 oz.

24. Oval spoodles (solid) – Vollrath models V2445S, V2655S, V2865S or equal to  
Solid one piece construction, nylon handle is heat resistant to 475°F., capacity is stamped on shaft, handles are color coded for easy identification, 4 oz, 6 oz, 8 oz.
25. Oval spoodles (perforated) – Vollrath models V2445P, V2655P, V2865P or equal to  
Solid one piece construction, nylon handle is heat resistant to 475°F., capacity is stamped on shaft, handles are color coded for easy identification, 4 oz, 6 oz, 8 oz.
26. Heavy duty mixing bowls – Vollrath models V69080, V63190, SW7320, SW7280 or equal to  
Heavy gauge 18-8 stainless steel construction, 8 qt, 13 qt, 30 qt, 80 qt.
27. Heavy duty colander – Vollrath models V68298 and V68350 or equal to  
Heavy gauge impact resistant 3004 aluminum, full ring welded base for added stability, thick rim and walls resist denting, strong riveted handles, 11 qt, 16 qt.
28. Chef's pastry brushes – Carlisle models CA1397, CA1398, CA 1399 or equal to  
Lacquered hardwood handles, epoxy set bristles, high fluid retaining capacity, 2", 3", 4"
29. Commercial timer – FMP model FM151-1034 or equal to  
60 minute time cycle, sealed timer mechanism, corrosion resistant alarm circuitry, 7" high with easy to read dial
30. Measuring pitchers – Cambro models CB2525, CB25100, CB25200, CB25400 or equal to  
Polycarbonate solid molded handle, dishwasher safe, molded-in graduations will never wash or scratch off, 1 cup, 1 qt, 2 qt, 4 qt
31. Dredgers – Cook's model SW7473 or equal to  
No handles, 10 oz stainless steel
32. Salt and pepper shakers – Cook's model 3212 or equal to  
Plastic polycarbonate jar design with polycarbonate top, 2 oz capacity
33. Flatware washing basket – Perma-Sand model DR320 or equal to  
Open design, stores and cleans flatware vertically



34. Scoops – San-Jamar model KAS7500 or equal to  
Guard prevents knuckle and thumb cross-contamination, 12-16 oz.
35. 4 piece measuring spoon set – Cook's model SW7328 or equal to  
Stainless steel spoons, sizes ½ tsp, ¼ tsp, 1 tsp, 1 tbsp
36. 4 piece measuring cup set – Cook's model SW7329 or equal to  
Stainless steel cups include ¼ , 1/3, ½ and 1 cup
37. Digital thermometers – Cooper model CP10099 or equal to  
Waterproof, maximum temperature hold, protective sheath, automatic  
shutoff, temperature range -40°F to 450°F, lifetime warranty
38. Non-contact infrared thermometer – Cooper model CP431 or equal to  
Measures surface temperatures avoiding cross contamination, uses a 9 volt  
alkaline or NiCad battery, F/C selectable, high/low alarm, 7 second hold  
display, hard carrying case
39. Refrigerator/Freezer thermometers – Cooper model CP10025 or equal to  
2" dial with specific applications and HACCP guidelines, stainless steel  
construction, temperature range -20°F - 80°F
40. Silicone oven mitt – Orka model BOR17 or equal to  
Mitt provides complete protection even when submerged in liquid up to  
temperatures to 600°F, 17" elbow length, unique silicone injected  
construction
41. Heavy weight oven mitt – Cook's model WL938 or equal to  
17" white terry cloth mitt, features a steam and grease barrier for extra  
protection, protects up to 450°F, can be laundered, ambidexterous
42. Saucepots with lids – Lincoln models LW750, LW751, LW754, LW758 or equal to  
Constructed of extra dent resistant 3004 aluminum alloy, welded handles, 8 ½  
qt, 12 qt, 26 qt, 44 qt., lifetime warranty
43. Fry pans – Lincoln model LW5014 or equal to  
14" constructed of heavy gauge 3004 aluminum, silicone grip, natural finish
44. Muffin pan – Carlisle model CA601840 or equal to  
Steel/aluminum construction, 24 cups, pans feature the "bake prep plus"  
finish which provides greater heat transfer for lower baking temperatures  
shorter baking time and more uniform baked goods
45. Cake marker – Cook's model CKE102SS or equal to  
60 cut, 10 x 6, heavy gauge stainless steel construction, one year warranty

46. Roast pans – Lincoln models LW458, LW457 and Carlisle model DW341 or equal to  
Aluminum construction, spot welded loop handles, seamless drawn and reinforced with 2 steel bands for extra heavy usage, 18" x 24" x 4 ½", 14" x 24" x 3 ½", 12 5/8" x 23" x 2 ¾"
47. Sheet pan – Lincoln model SHP18 and SHP13 or equal to  
18 gauge 3003 alloy, exclusive concave bottoms flatten during heating for even heat distribution resulting in uniform height for baked products, full size 26" x 18" x 1 ¼", half size 18" x 13" x 1 ¼"
48. Food pan with grip lids – Cambro model TN-303C and TN-312C or equal to  
8" deep full size, durable polycarbonate, non-stick interior finish, withstands temperatures from -40°F to 210°F
49. Spillage pan for steam table – Vollrath model V765 or equal to  
Accepts standard size pans, 20 21/32" x 12 7/16" x 6 3/8", 22 gauge 18-8 stainless steel construction, use in hot wells or steam tables when a separate water pan is required
50. Steam table pans with lids – Cook's model STP-226AJ and STP-227AJ or equal to  
6" deep, 22 gauge 18-8 stainless steel construction, full shoulder and reinforced flat edge to prevent from jamming during storage, impact resistant edge design holds shape under toughest conditions, spoonable bottoms add structural rigidity and allow easy access to food, half size and full size
51. Perforated steam table pans – Cook's model STP-224P or equal to  
Full size 4" deep, 22 gauge stainless steel
52. False bottom for full size steam table pan – Cook's model SW5329 or equal to  
18-8 stainless steel, fits full size steam table pans
53. Food rotation labels – Cambro model DSL250CB or equal to  
250 labels per roll, 2" x 3" label size, dissolves in less than 30 seconds in any dish machine or hot water
54. Color coded food box with lids – Carlisle model PC622C or equal to  
12" x 18" x 9", dishwasher safe, prevents cross contamination, easy grip handles have structural rib reinforcement, reinforced box and lid corners help prevent chipping and cracking, convenient date indicators on all four sides
55. Round container with lid – Cambro model CW100RC and CW400RC or equal  
Clear polycarbonate, 1 qt, and 4 qt

56. Slant top bin with lid – Cambro model IB27ST or equal to  
Constructed of FDA accepted poly material, 27 gal capacity, slant top slide back lid, clear polycarbonate
57. Crisper bin – Cambro model CC32 or equal to  
Polyethylene bin with clear polycarbonate lid for storing vegetables, threaded faucet and polycarbonate drain shelf, eliminates standing water, stores easily under work tables
58. Insulated beverage container – Cambro model DS10 or equal to  
10 gallon capacity, portable, polyethylene construction, textured exterior is scratch resistant, drip proof recessed spigot, vent cap equalizes pressure and releases steam
59. Beverage cooler – Coleman model 5153A5 or equal to  
5 gallon capacity, fast flow faucet is recessed for cleanliness, instant shutoff and no dripping, recessed handles
60. Thermal server – Cook's model 5141B9 or equal to  
33 oz vacuum insulated and made of stainless steel
61. Beverage dispenser – Carlisle Trimline model CA850SGL or equal to  
Clear polycarbonate, removable drip tray, single base, 3 gallon capacity, lid and base have textured finish to reduce scratches
62. Rectangular chafers – Carlisle model CA609550 or equal to  
8 quart, heavy gauge mirror polished 18-8 stainless steel, complete with food pan, lid, water pan and fuel holder
63. Chocolate fountain – Sephra CF16E Select Home or Equal to  
Stainless steel basin, electronic controls with 4 temperature settings, dishwasher safe, food grade high impact tiers and auger, includes 6 metal fondue skewers and fondue testing funnel
64. Electric can opener – Edlund model 88270 or equal to  
For heavy volume operations, features a 2 speed motor, knife and gear are easily removed for cleaning
65. Heavy duty can rack with casters – NAI model 6025B9 or equal to  
Holds 162 #10 or 216 #5 cans, loads from front or rear, all welded aluminum construction, 25"W x 35" D x 78"H
66. Aluminum adjustable tray drying rack – NAI model TDR260-4 or equal to  
320 tray capacity, 1 ½" spacing, all guides are .090 thick and radiused for safety, 6" x 2" polyolefin casters – all swivel, frame construction of 1 ½" x 1 ¾" tubing

67. Enclosed pan rack – NAI model ER-100 or equal to  
1 ½" slide spacing, holds forty (40) 18"x26" pans, all welded construction, reinforced door with interior bracing, heavy duty perimeter bumper, heavy duty 6"x2" casters
68. Utility cart – Lakeside model LK1011 or equal to  
18 gauge stainless steel shelves, 3 shelves, 30"L x 16"W X 34" H, 650 lb capacity
69. Commercial microwave – Amana model AF120 or equal to  
Stainless steel interior, 1000 watts of power, 5 power levels for consistent results, large 1.2 cubic foot capacity, see through door and lighted interior
70. Commercial food processor – Waring model FP40C or equal to  
1 ½ hp motor, includes S blade, 1/8" slicing disc, 3/16" shredding disc, pulse controls, clear bowl with clear cover, super large feed tube
71. Convection steamer – Cleveland model 1SCMCS or equal to  
8 gauge stainless steel interior, 14 gauge stainless steel exterior, no drain line or water connections required, separate power on/off control, 6" skid resistant adjustable stainless steel legs, 240 volts, holds 5 2 ½"x 12"x20" OR 10 1"x12"x20" steam table pans
72. Food bar - Carlisle Maximizer model CA7711 and CA7721 or equal to  
6 foot, tray slides on both sides, holds 6 full size food pans, keeps food at 40°F or below up to 8 hours, double sided, extra wide sneeze guard, storage compartment in center with a built in faucet for ice drainage, 4 swivel non-marking casters with brakes

1. Vendor must be capable of providing at a minimum the number of items listed on the bid sheet.
2. Vendor must list percentage over list cost, and any other costs associated with the product.
3. Vendor will be required to demonstrate actual cost with each invoice.
4. All deliveries will be made to the Davis Center, Blackwater Falls Road, Davis, WV 26260.



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### KITCHEN EQUIPMENT BID FORM

Item #	Description	Estimated Initial Order	Unit Price	Extended Price	Future Unit Price for One (1) Each
1	Electric Knife Sharpener	1	\$	\$	\$
2	6 compartment tray with lid	144	\$	\$	\$
3	Insulated tray with cover	10	\$	\$	\$
4	tumblers, 12 oz.	240	\$	\$	\$
5	bowls 12.5 oz	240	\$	\$	\$
6	napkin dispenser with stand	2	\$	\$	\$
7	knife with round tip	4	\$	\$	\$
8	cutting board	6	\$	\$	\$
9	knife leash kit	1	\$	\$	\$
10	potato peelers	12	\$	\$	\$
11	turners	12	\$	\$	\$
12	pizza cutters	12	\$	\$	\$
13	spatulas	36	\$	\$	\$
14	whips	18	\$	\$	\$
15	slotted spoons	24	\$	\$	\$
16	solid spoons	24	\$	\$	\$
17	high-heat turners	12	\$	\$	\$
18	color coded tongs	24	\$	\$	\$
19	crocks	48	\$	\$	\$
20	ladels	24	\$	\$	\$
21	china cap strainer	6	\$	\$	\$
22	mesh skimmers	6	\$	\$	\$
23	dishers	18	\$	\$	\$
24	oval spoodles solid	36	\$	\$	\$
25	oval spoodles perforated	36	\$	\$	\$
26	mixing bowls	22	\$	\$	\$
27	heavy duty colander	4	\$	\$	\$
28	pastry brushes	16	\$	\$	\$
29	commercial timer	1	\$	\$	\$
30	measuring pitchers	36	\$	\$	\$
31	dredges	12	\$	\$	\$
32	salt and pepper shakers	72	\$	\$	\$
33	flatware washing basket	6	\$	\$	\$
34	scoops	6	\$	\$	\$
35	4 piece measuring spoon set	3	\$	\$	\$
36	4 piece measuring cup set	3	\$	\$	\$
37	digital thermometer	12	\$	\$	\$
38	infrared thermometer	1	\$	\$	\$
39	refrigerator/freezer thermometer	24	\$	\$	\$
40	silicone oven mitt	6	\$	\$	\$
41	heavy weight oven mitt	8	\$	\$	\$

PLEASE NOTE: SINCE MANY LINE ITEMS HAVE MULTIPLE OPTIONS OR DIFFERING SIZES ALL PRICING IS ON ATTACHED QUOTATION. FUTURE PRICE WILL NOT EXCEED A 10% INCREASE.

## KITCHEN EQUIPMENT BID FORM

Item #	Description	Estimated Initial Order	Unit Price	Extended Price	Future Unit Price for One (1) Each
42	saucepot with lid	13	\$	\$	\$
43	fry pans	3	\$	\$	\$
44	muffin pan	12	\$	\$	\$
45	cake marker	1	\$	\$	\$
46	roast pan	12	\$	\$	\$
47	sheet pan	24	\$	\$	\$
48	food pan with grip lids	12	\$	\$	\$
49	spillage pan for steam table	10	\$	\$	\$
50	steam table pans with lids	16	\$	\$	\$
51	perforated steam table pans	2	\$	\$	\$
52	falsebottom for steam table pan	2	\$	\$	\$
53	food rotation labels	3	\$	\$	\$
54	color coded food box with lids	8	\$	\$	\$
55	round container with lid	16	\$	\$	\$
56	slant top bin with lid	8	\$	\$	\$
57	crisper bin	4	\$	\$	\$
58	insulated beverage container	4	\$	\$	\$
59	beverage cooler	8	\$	\$	\$
60	thermal server	12	\$	\$	\$
61	beverage dispenser	6	\$	\$	\$
62	rectangular chafer	8	\$	\$	\$
63	chocolate fountain	1	\$	\$	\$
64	electric can opener	1	\$	\$	\$
65	can rack with casters	4	\$	\$	\$
66	tray drying rack	1	\$	\$	\$
67	enclosed pan rack	2	\$	\$	\$
68	utility cart	8	\$	\$	\$
69	commercial microwave	1	\$	\$	\$
70	commercial food processor	1	\$	\$	\$
71	convection steamer	1	\$	\$	\$
72	food bar	1	\$	\$	\$
<b>GRAND TOTAL</b>				\$	

This form is for bidding purposes only; more or less of the above items may be purchased. Note: A contract will be issued to the lowest bidder meeting the attached specifications; all other government agencies and political subs may utilize this contract, according to Exhibit 4 of the attached documents.

# VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. Application is made for 2.5% resident vendor preference for the reason checked:  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked:  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked:  
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked:  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: \_\_\_\_\_ Signed: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

### VENDOR OWING A DEBT TO THE STATE:

**West Virginia Code §5A-3-10a** provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

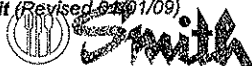
### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (**West Virginia Code §61-5-3**), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: \_\_\_\_\_  
Authorized Signature:  Date: 6/30/09

Purchasing Affidavit (Revised 6/1/09)



HOUSEWARES & RESTAURANT SUPPLY DISCOUNT OUTLET INC.  
500 Erie Blvd East, Syracuse, New York 13202  
(315) 474-8731 (315) 478-7004 Fax  
Federal ID #56-2456928 [www.smithrestaurantsupply.com](http://www.smithrestaurantsupply.com)



JUN 30,2009

QUOTE

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STATEWV

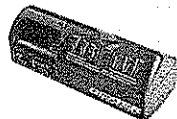
Project:  
State of West Virginia  
2019 Washington Street East  
Charleston, WV 50130  
(304) 558-2544

From:  
M.JOHN KUPPERMANN  
Smith Housewares & Rest. Supply  
500 Erie Blvd East  
Syracuse, NY 13202  
(315) 474-8731 Fax: (315) 478-7004





To:  
John Abbott  
State of West Virginia  
2019 Washington Street East  
Charleston, WV 50130  
(304) 558-2544

\*\*\*Prices include shipping.






Item	Qty	Description	Sell Each	Sell Total
1	1 ea	KNIFE SHARPENER, ELECTRIC Dexter Russell Model No. EDGE-20 DEXTER-RUSSELL® (07930) KE-3000 Electric Sharpener, sharpens plain & scalloped edge knives, UL, NSF	197.06	197.06

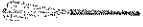










Smith Housewares & Rest. Supply






Item	Qty	Description	Sell Each	Sell Total
2	144 ea	 TRAY, COMPARTMENT Cambro Model No. 10146DCW-133      24 ea per case Camwear® Separator™ Tray, 6-compartment, 10" x 14-5/32" x 1-5/32", beige polycarbonate, microwave safe, NSF	4.14	596.16
	144 ea	10146DCWC-135 Tray Lid, fits 6-compartment Camwear® Separator™ tray, 10" x 14-5/32" x 1-5/32", clear polycarbonate, dishwasher safe, clear, NSF	2.54	365.76
		Extended Total for Item No. 2		961.92
3		no bid		
4	240 ea	 PLASTIC GLASS, TUMBLER Carlisle Model No. 5112-207      24 ea per case Stackable™ Tumbler, 12-1/2 oz., polycarbonate, clear	0.83	199.20
5	240 ea	 PLASTIC NAPPIE BOWL Cambro Model No. 100CW-133      48 ea per case Camwear® Bowl, Nappie, round, 12.5 oz., outside dia. 5", 1-11/16"H, lightweight polycarbonate, non-porous surface, smooth glossy finish, scratch resistant, textured surface, beige, NSF	1.26	302.40
6	2 ea	 PAPER NAPKIN DISPENSER San Jamar Model No. H5001SCL Venue™ Kolor-Cut™ Napkin Dispenser, with stand, holds 600 fullfold napkins, 17-1/2"H x 8"W x 13"D, clear	27.03	54.06
7		no bid		

Item	Qty	Description	Sell Each	Sell Total
8	6 ea	CUTTING BOARD . Tablecraft Products Model No. CB1520WA 6 ea per case Cutting Board, 15" x 20" x 1/2", polyethylene, white, NSF approved	10.87	65.22
8.1	6 ea	CUTTING BOARD . Tablecraft Products Model No. CB1824WA 6 ea per case Cutting Board, 18" x 24" x 1/2", polyethylene, white, NSF approved	15.7€	94.5€
9		no bid		
10	12 ea	PEELER, VEGETABLE, MANUAL  Update International Model No. PR-6BC 24 ea per case Vegetable Peeler, with blister card, manual, hand held, stainless steel blade with plastic handle, 6" O.A.	0.5€	7.0€
11	12 ea	TURNER, SOLID, STAINLESS STEEL  Dexter Russell Model No. P94856 6 ea per case RUSSELL® INTERNATIONAL (31646) 8" X 3" Cake Turner, stainless steel, offset blade with polypropylene handle, NSF Certified	10.07	120.84
12	12 ea	PIZZA CUTTER  Tablecraft Products Model No. 4106W 72 ea per case Pizza Wheel, 4" diameter, white polypropylene handle	2.14	25.6€





Item	Qty	Description	Sell Each	Sell Total
13	36 ea	 SPATULA, PLASTIC Vollrath Company LLC Model No. 52009 6 ea per case Spatula/Scraper, 9 5/8" white w/thermoplastic blade, polypropylene I-beam handle, dishwasher safe, USA made, NSF	0.74	26.64
13.1	36 ea	 SPATULA, PLASTIC Vollrath Company LLC Model No. 52013 6 ea per case Spatula/Scraper, 13 5/8", white w/thermoplastic blade and polypropylene I-beam handle, dishwasher safe, USA made, NSF	1.52	54.72
13.2	36 ea	 SPATULA, PLASTIC Vollrath Company LLC Model No. 52016 6 ea per case Spatula/Scraper, 16 5/8", white w/thermoplastic blade and polypropylene I-beam handle, dishwasher safe, USA made, NSF	1.85	66.60
14	18 ea	 FRENCH WIRE WHIP Vollrath Company LLC Model No. 47094 12 ea per case French Whip, 18" long, one-piece, aqua NYLON HANDLE, heat resistant up to 475° F (246° C), textured handle w/end knob, 18-8 type 304 stainless wires w/center reinforcement wire, NSF, Imported	7.75	139.50
14.1	18 ea	 FRENCH WIRE WHIP Vollrath Company LLC Model No. 47095 12 ea per case French Whip, 20" long, one-piece, aqua NYLON HANDLE, heat resistant up to 475° F (246° C), textured handle w/end knob, 18-8 type 304 stainless wires w/center reinforcement wire, NSF, Imported	8.75	158.22






Item	Qty	Description	Sell Each	Sell Total
14.2	18 ea	 FRENCH WIRE WHIP Vollrath Company LLC Model No. 47097 12 ea per case French Whip, 24" long, one-piece, aqua NYLON HANDLE, heat resistant up to 475° F (246° C), textured handle w/end knob, 18-8 type 304 stainless wires w/center reinforcement wire, NSF, Imported	10.16	182.88
15	24 ea	 SPOON, SERVING, SLOTTED American Metalcraft Model No. SLT13 144 ea per case Spoon, slotted, 13" (33 cm) long, imported, stainless	0.76	18.24
16	24 ea	 SERVING SPOON, SOLID American Metalcraft Model No. SOD13 144 ea per case Spoon, solid, 13" (33 cm) long, imported, stainless	0.77	18.48
17	12 ea	 TURNER, SLOTTED, PLASTIC Carlisle Model No. 4900-03 12 ea per case Turner, 13", slotted, high heat polysulfone, black, NSF	3.43	41.16
18	24 ea	 UTILITY TONGS Tablecraft Products Model No. 3712BK 120 ea per case Tong, 12", black, vinyl coated, one piece, spring steel construction, NSF	2.38	57.12
19	48 ea	 SALAD CROCK Carlisle Model No. 0343-01 6 ea per case Poly-Tuf™ Crock, 1.5 quart, with lid, polypropylene, brown, NSF	4.76	228.48

Item	Qty	Description	Sell Each	Sell Total
19.1	48 ea	 <b>SALAD CROCK</b> Carlisle Model No. 0342-01                      6 ea per case Poly-Tuf™ Crock, 2.7 quart, with lid, polypropylene, brown, NSF	5.37	257.76
20	24 ea	 <b>LADLE</b> Vollrath Company LLC Model No. 4980422                      6 ea per case Ergo Grip® One-Piece Ladle, with Agion®-nature's Antimicrobial built in, 4 oz, stainless steel, one-piece construction with black Kool-Touch™ offset handle, shorter overall length for easy serving under low profile breath guards, integrated handle	11.87	284.88
20.1	24 ea	 <b>LADLE</b> Vollrath Company LLC Model No. 4980622                      6 ea per case Ergo Grip® One-Piece Ladle, with Agion®-nature's Antimicrobial built in, 6 oz, stainless steel, one-piece construction with black Kool-Touch™ offset handle, shorter overall length for easy serving under low profile breath guards, integrated handle	12.35	296.40
20.2	24 ea	 <b>LADLE</b> Vollrath Company LLC Model No. 4980822                      6 ea per case Ergo Grip® One-Piece Ladle, with Agion®-nature's Antimicrobial built in, 8 oz, stainless steel, one-piece construction with black Kool-Touch™ offset handle, shorter overall length for easy serving under low profile breath guards, integrated handle	12.57	301.68
21	6 ea	 <b>CHINA CAP</b> Lincoln Foodservice Products Model No. 4700                      4 ea per case China Cap Strainer, 5-1/2 qt., 3004 aluminum alloy, NSF	47.74	286.44

Item	Qty	Description	Sell Each	Sell Total
22	6 ea	 SKIMMER Tablecraft Products Model No. 2677 48 ea per case Skimmer, 21" long, 6-1/2" x 6-1/2" square, tin plated, fine mesh reinforced scoop	3.37	20.22
23	18 ea	 DISHER Vollrath Company LLC Model No. 47139 12 ea per case Disher, with Agion®-nature's Antimicrobial built in, Size 6, 18-8 stainless w/one piece color coded WHITE plastic handle, 5 1/3 oz. capacity, USA made, NSF, Jacobs Pride Collection	6.33	113.94
23.1	18 ea	 DISHER Vollrath Company LLC Model No. 47140 12 ea per case Disher, with Agion®-nature's Antimicrobial built in, Size 8, stainless w/one piece color coded GREY plastic handle, 4 oz., capacity, USA made, NSF, Jacobs Pride Collection	6.33	113.94
23.2	18 ea	 DISHER Vollrath Company LLC Model No. 47141 12 ea per case Disher, with Agion®-nature's Antimicrobial built in, Size 10, stainless w/one piece color coded IVORY plastic handle, 3 1/4 oz. capacity, USA made, NSF, Jacobs Pride Collection	6.33	113.94
24	36 ea	 LADLE SPOON COMBO, PORTION CONTROL Vollrath Company LLC Model No. 6412420 12 ea per case Spoodle®, 1-piece heavy duty, solid oval bowl, handle coded black, 4 oz.(118ML), 18/8 304 stainless steel, ergonomic design high temperature textured nylon handle heat resistant to 450°F (232°C), built-in stopper notch, cap. stamped on shaft, 13-13/16"	6.12	220.32


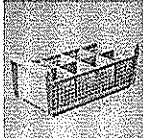








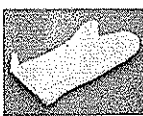
Item	Qty	Description	Sell Each	Sell Total
24.1	36 ea	 LADLE SPOON COMBO, PORTION CONTROL Vollrath Company LLC Model No. 6412620 12 ea per case Spoodle®, 1-piece heavy duty, solid oval bowl, handle coded black, 6 oz.(177.4ML), 18/8 304 stainless steel, ergonomic design high temperature textured nylon handle heat resistant to 450°F (232°C), built-in stopper notch, cap. stamped on shaft, 14-3/8"	6.48	233.28
24.2	36 ea	 LADLE SPOON COMBO, PORTION CONTROL Vollrath Company LLC Model No. 6412820 12 ea per case Spoodle®, 1-piece heavy duty, solid oval bowl, handle coded black, 8 oz.(236ML), 18/8 304 stainless steel, ergonomic design high temperature textured nylon handle heat resistant to 450°F (232°C), built-in stopper notch, cap. stamped on shaft, 14-3/4"	6.63	238.68
25	36 ea	 LADLE SPOON COMBO, PORTION CONTROL Vollrath Company LLC Model No. 6422420 12 ea per case Spoodle®, 1-piece heavy duty, perforated oval bowl, handle coded black, 4 oz.(118ML), 18/8 304 stainless steel, ergonomic design high temperature textured nylon handle heat resistant to 450°F (232°C), built-in stopper notch, cap. stamped on shaft,	6.11	219.96
25.1	36 ea	 LADLE SPOON COMBO, PORTION CONTROL Vollrath Company LLC Model No. 6422620 12 ea per case Spoodle®, 1-piece heavy duty, perforated oval bowl, handle coded black, 6 oz.(177.4ML), 18/8 304 stainless steel, ergonomic design high temperature textured nylon handle heat resistant to 450°F (232°C), built-in stopper notch, cap. stamped on shaft,	6.47	232.92

Item	Qty	Description	Sell Each	Sell Total
25.2	36 ea	LADLE SPOON COMBO, PORTION CONTROL Vollrath Company LLC Model No. 6422820 12 ea per case Spoodle®, 1-piece heavy duty, perforated oval bowl, handle coded black, 8 oz.(236ML), 18/8 304 stainless steel, ergonomic design high temperature textured nylon handle heat resistant to 450°F (232°C), built-in stopper notch, cap. stamped on shaft,	6.62	238.32
				
26	22 ea	MIXING BOWL Vollrath Company LLC Model No. 69080 3 ea per case Mixing Bowl, 8 qt., 18/8 Stainless, 13 1/4" dia., 5 3/8" depth, USA made	16.11	354.42
				
26.1	22 ea	MIXING BOWL Vollrath Company LLC Model No. 69130 3 ea per case Mixing Bowl, 13 qt., 18/8 Stainless, 16" dia., 6" depth, USA made	21.88	481.36
				
26.2	22 ea	MIXING BOWL Vollrath Company LLC Model No. 79300 Mixing Bowl ONLY, 30 qt., 18/8 Stainless, 21 5/8" dia., for 79301 and 79302 30 qt. Mobile Bowl units, USA made, NSF	103.17	2,269.74
				
26.3	22 ea	MIXING BOWL Vollrath Company LLC Model No. 79800 Mixing Bowl, 80 qt., 18/8 Stainless, 30 5/8" dia., 11 1/2" depth, USA made, NSF	253.31	5,572.82
				






Item	Qty	Description	Sell Each	Sell Total
27	4 ea	COLANDER STRAINER Vollrath Company LLC Model No. 68298 2 ea per case Colander, 11 qt. Aluminum, 10 ga., USA made, NSF	62.70	250.80
				
27.1	4 ea	COLANDER STRAINER Vollrath Company LLC Model No. 68350 Colander, 16 quart capacity, 8 ga. aluminum, USA made, NSF	69.15	276.60
				
28	16 ea	PASTRY BRUSH Carlisle Model No. 40397-00 12 ea per case Sparta® Chef Series™ Pastry Brush, 2", nylon bristles, hardwood handle	3.47	55.52
				
28.1	16 ea	PASTRY BRUSH Carlisle Model No. 40398-00 12 ea per case Sparta® Chef Series™ Pastry Brush, 3", nylon bristles, hardwood handle	4.01	64.16
				
28.2	16 ea	PASTRY BRUSH Carlisle Model No. 40399-00 12 ea per case Sparta® Chef Series™ Pastry Brush, 4", nylon bristles, hardwood handle	5.92	94.72
				
29	1 ea	FMP Model No. 151-1034 Timer, mechanical, commercial duty, 60-minute time cycle, continuous beeping signal, for wall/countertop use, high impact plastic housing, requires 9v battery for signal (not included)	31.68	31.68
				

Item	Qty	Description	Sell Each	Sell Total
30	36 ea	MEASURING CUP, PLASTIC Cambro Model No. 25MCCW-135 12 ea per case Camwear® Measuring Cup, 1 cup, dry measure, clear, polycarbonate, molded handle, dishwasher safe, NSF	2.87	103.32
				
30.1	36 ea	MEASURING CUP, PLASTIC Cambro Model No. 100MCCW-135 12 ea per case Camwear® Measuring Cup, 1 quart, clear, polycarbonate, molded handle, dishwasher safe, NSF	6.12	220.32
				
30.2	36 ea	MEASURING CUP, PLASTIC Cambro Model No. 200MCCW-135 12 ea per case Camwear® Measuring Cup, 2 quart, clear, polycarbonate, molded handle, dishwasher safe, NSF	8.46	304.56
				
30.3	36 ea	MEASURING CUP, PLASTIC Cambro Model No. 400MCCW-135 Camwear® Measuring Cup, 4 quarts, clear, polycarbonate, molded handle, dishwasher safe, NSF	9.39	338.04
				
31	12 ea	CHEESE SPICE SHAKER DREDGE Tablecraft Products Model No. 159 144 ea per case Dredge, 10 oz., 18-8 stainless steel, without handle	1.85	22.20
				


Item	Qty	Description	Sell Each	Sell Total
32	72 ea	 SALT PEPPER SHAKER Traex Model No. 312-06 72 ea per case DripCut® Salt & Pepper Shaker, 2 oz., polycarbonate jar, plastic flat top, Cafe Color Collection, black top	2.18	156.96
33	6 ea	 DISHWASHER RACK, FOR FLATWARE Carlisle Model No. C32P1-14 6 ea per case Perma-San™ Flatware Washing Basket, without handles, open design, 3.5" x 3.5" compartment size, lightweight polypropylene, Carlisle blue, NSF	17.08	102.48
34	6 ea	 ICE SCOOP San Jamar Model No. SI7500 Saf-T-Scoop™®, Only, 12-16 oz., NSF	8.14	48.84
35	3 st	 MEASURING SPOON Tablecraft Products Model No. 721 288 st per case Measuring Spoon Set, 1/4, 1/2 & 1 teaspoon, 1 tablespoon, standard	0.83	2.49
36	3 st	 MEASURING CUP, STAINLESS Tablecraft Products Model No. 724 72 st per case Measuring Cup Set, 1/4, 1/3, 1/2, & 1 cup, stainless steel, standard	2.45	7.35

Item	Qty	Description	Sell Each	Sell Total
37	12 ea	 POCKET THERMOMETER Taylor Precision Model No. 9847FDA 6 ea per case Thermometer, Pocket, pen style, digital display, Safe-T-Guard anti-bacterial sleeve and case, waterproof, auto shut-off, -40 to 450°F, -40 to 230°C, response time 1 second	14.01	168.12
38	1 ea	 THERMOMETER, INFRARED Taylor Precision Model No. 9517L Professional Series Infrared Thermometer, -67 to 662° F, -55 to 350° C temp. cap, laser site measures w/o contact, includes HACCP check light warning system, auto shut off, spot ratio: 6:1, includes (2) AAA 1.5V batteries, 1 Year Warranty	51.73	51.73
39	24 ea	 THERMOMETER, REFRIG/FREEZER Taylor Precision Model No. 5981N 6 ea per case Professional Series Thermometer, Refrigerator/Freezer, 2-1/2" dial display, -20 to 80F, -34 to 20° C temperature capacity, HACCP guidelines, stainless steel housing, blister carded	3.32	79.68
40	6 ea	Matfer Bourgeat Inc. Model No. A82000 Glove	15.39	92.34
41	8 pr	 OVEN MITT Arden-Benhar Mills Model No. TTSBOM7BE 36 pr per case Oven Mitt, terry, 17", w/steam barrier that protects up to 500°, silicone lining for extra protection, polybag, beige, (must order full case of 36 pair)	7.36	58.88

Item	Qty	Description	Sell Each	Sell Total
42	13 ea	SAUCE POT Lincoln Foodservice Products Model No. 4150 Premier Sauce Pot, 8-1/2 qt., 10" dia., 6-3/8" deep, 3004 aluminum alloy, NSF, made in USA	55.03	715.39
				
	13 ea	4190 Cover, 10" dia., flat, self-ventilating, for 4010, H4010, S4010, Z4010 4020, 4070, 4110, 4150, 4250, 4303 & 4360 pans, NSF	10.41	135.33
		Extended Total for Item No. 42		850.72
42.1	13 ea	SAUCE POT Lincoln Foodservice Products Model No. 4151 Premier Sauce Pot, 12 qt., 11" dia., 7-1/2" deep, 3004 aluminum alloy, NSF, made in USA	80.52	1,046.76
				
	13 ea	4191 Cover, 11" dia., flat, self-ventilating, for 4151 & 4251 pans, NSF	10.98	142.74
		Extended Total for Item No. 42.1		1,189.50
42.2	13 ea	SAUCE POT Lincoln Foodservice Products Model No. 4154 Premier Sauce Pot, 26 qt., 14" dia., 9-7/8" deep, 3004 aluminum alloy, NSF, made in USA	149.26	1,940.38
				
	13 ea	4194 Cover, 14" dia., flat, self-ventilating, for 4014, H4014, S4014, Z4014 4334, 4074, 4094, 4154, 4254, 4254B, 4310, & 4310B pans, NSF	15.23	197.99
		Extended Total for Item No. 42.2		2,138.37
42.3	13 ea	SAUCE POT Lincoln Foodservice Products Model No. 4158 Premier Sauce Pot, 44 qt., 18" dia., 10" deep, 3004 aluminum alloy, NSF, made in USA	207.97	2,703.61
				
	13 ea	4198 Cover, 18" dia., flat, self-ventilating, for 4098, 4159, 4258, 4258B, 4320 & 4320B pans, NSF	15.66	203.58
		Extended Total for Item No. 42.3		2,907.19

Item	Qty	Description	Sell Each	Sell Total
43	3 ea	FRY PAN Lincoln Foodservice Products Model No. 4014 Fry Pan, 14" dia., 2-1/2" deep, 3004 aluminum alloy, natural finish, with Cool Handle®, NSF, made in USA	38.73	116.19
				
44	12 ea	MUFFIN PAN Carlisle Model No. 601840 Stelluminum® Cupcake Pan, standard cup, 24 cup, 2-3/4 dia., 20-11/16" - 14", individual seamless cups, heavy duty, made in USA	29.35	352.20
				
45		no bid		
46	12 ea	ROAST PAN Lincoln Foodservice Products Model No. 4483 1/2 Roaster Bottom, 18" x 24" x 4-1/2", strapped, with loop handles, 3004 aluminum alloy	128.22	1,538.64
				
46.1	12 ea	BAKE PAN Lincoln Foodservice Products Model No. 4458 Bake Pan, 24" x 14" x 3-1/2", 3004 aluminum alloy	63.95	767.40
				
46.2	12 ea	BAKE PAN Lincoln Foodservice Products Model No. 4457 Bake Pan, 23" x 12-5/8" x 2-3/4", 3004 aluminum alloy	47.45	569.40
				



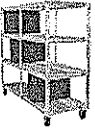




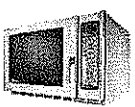
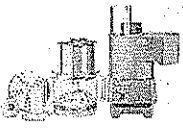
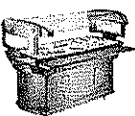
Item	Qty	Description	Sell Each	Sell Total
47	24 ea	BUN SHEET PAN Lincoln Foodservice Products Model No. 9002 Sheet Pan, 17-3/4" x 25-3/4" x 1" deep, 18 gauge aluminum alloy, natural finish, made in USA	8.65	207.60
				
47.1	24 ea	BUN SHEET PAN Lincoln Foodservice Products Model No. 5303 Sheet Pan, 17-3/4" x 12-7/8" x 1" deep, 18 gauge aluminum alloy, natural finish, made in USA	11.87	284.88
				
48	12 ea	STEAM TABLE FOOD PAN, PLASTIC Cambro Model No. 18CW-135 Camwear® Food Pan, plastic, full size, 8" deep, polycarbonate, clear, NSF	15.81	189.72
				
48.1	12 ea	FOOD PAN COVER, PLASTIC Cambro Model No. 10CWGL-135 GripLid™, fits GN 1/1 size food pan, 12-3/4" x 20-7/8", corner lift, dishwasher safe, stackable, molded in polyurethane gasket, clear, FDA approved materials, NSF	14.99	179.88
				
49	10 ea	SPILLAGE PAN Vollrath Company LLC Model No. 99780 Water/Spillage Pan, Full Size, Stainless, Dripless bead, 22 3/16"x14 3/32"x6 3/8" Outside, USA made	61.40	614.00
				

Item	Qty	Description	Sell Each	Sell Total
50	16 ea	 FOOD PAN STEAM TABLE HOTEL STAINLESS Update International Model No. SPH-1006      6 ea per case Steam Table Pan, full size, 6" deep, anti-jamming, 22 gauge stainless steel, NSF	27.57	441.12
	16 ea	STP-100LDC Steam Table Pan Cover, full size, solid with handle, stainless steel	13.07	209.12
		Extended Total for Item No. 50		650.24
51	2 ea	 FOOD PAN STEAM TABLE HOTEL STAINLESS LibertyWare LLC Model No. 9004P Steam Table Pan, perforated, full size, 4" deep, anti-jam, 22 gauge stainless steel, NSF	27.53	55.06
52	2 ea	 FALSE BOTTOM Vollrath Company LLC Model No. 70100      6 ea per case SUPER PAN 3 Full Size False Bottom, 18-8 (EU 18-10) S/S, fits all full size Super Pan 3 s/s and plastic pans, NSF, meets gastronorm (EN 631-1) standard, USA	20.45	40.90
53	3 cs	 STICKERS (LABELS) Cambro Model No. 23SLB250-148 StoreSafe™ Food Rotation Label, 2" x 3", label & adhesive dissolves in less than 30 seconds, withstands high heat temp. up to 200° F (93° C) for 4 hours, microwave safe, 100% biodegradable, white, FDA approved (250 labels per roll, 24 rolls per case),	84.77	254.31
54	8 ea	 FOOD STORAGE CONTAINER, BOX Carlisle Model No. 10612C-05      6 ea per case Color-Coded StorPlus™ Food Storage Box, 12" x 18" x 9", polycarbonate, red, NSF	17.14	137.12

Item	Qty	Description	Sell Each	STATEWV Sell Total
	8 ea	10617C-05 Color-Coded Lid, for Color-Coded StorPlus™ food storage box, 12" x 18", polycarbonate, red, NSF	6.30	50.40
		Extended Total for Item No. 54		187.52
55	16 ea	FOOD STORAGE CONTAINER, ROUND Cambro Model No. RFSCW1-135 12 ea per case Camwear® Round Storage Container, 1 qt., withstands temp. of -40 to 210° F, stain resistant, molded-in handle, durable polycarbonate construction, (covers sold separately), clear	2.71	43.36
	16 ea	RFSCWC1-135 Camwear® Cover, for 1 qt. round storage container, clear, polycarbonate	0.90	15.36
		Extended Total for Item No. 55		58.72
55.1	16 ea	FOOD STORAGE CONTAINER, ROUND Cambro Model No. RFSCW4-135 12 ea per case Camwear® Round Storage Container, 4 qt., withstands temp. of -40 to 210° F, stain resistant, molded-in handle, durable polycarbonate construction, (covers sold separately), clear	6.36	101.76
	16 ea	RFSCWC2-135 Camwear® Cover, for 2 & 4 qt. round storage container, clear, polycarbonate	1.70	28.16
		Extended Total for Item No. 55.1		129.92
56	8 ea	INGREDIENT BIN Cambro Model No. IBS27-148 Ingredient Bin, mobile, 27 gallon capacity, 1-pc seamless polyethylene bin, 2-pc sliding polycarbonate lid, S-hook on front (scoop NOT included), (4) 3" heavy duty casters (2 front swivel, 2 fixed), white w/clear cover	169.50	1,356.00
57	4 ea	INGREDIENT BIN Cambro Model No. CC32-148 Camcrisper®, Vegetable Crisper, mobile, molded polyethylene w/sliding cover, 32 gallon capacity, with bin securely attached to base plate, white	252.40	1,009.60

Item	Qty	Description	Sell Each	Sell Total
58	4 ea	 BEVERAGE CARRIER, INSULATED Cambro Model No. 1000LCD-110 Camtainer® Beverage Carrier, insulated plastic, 11-3/4 gallon, 20-3/4"D x 16-1/4"W x 24-3/4"H, black, NSF	185.34	741.36
59		no bid		
60	12 ea	 COFFEE SERVER, STAINLESS STEEL Update International Model No. SV-100 12 ea per case Vacuum Creamer, 1 liter, insulated, s/s lined, s/s body, black plastic top	23.89	286.68
61	6 ea	 BEVERAGE DISPENSER, NON-INSULATED Carlisle Model No. 10850-03 Trimline™ Premium Beverage Server, 3 gallon, single base, rectangular, clear polycarbonate, drip tray, deluxe spring action faucet, includes labels: fruit punch, iced tea, lemonade, sweetened & unsweetened tea, black, NSF	35.44	212.64
62	8 ea	 CHAFER Carlisle Model No. 609550 New World Collection Magellan™ Chafer, rectangular, 8 qt, gold trim, plated legs/handles, dome cover rests at 90° angle on back of legs, includes dripless water pan w/upturned edge mirror polished s/s	158.75	1,270.00
63	1 ea	 CHOCOLATE FOUNTAIN Sephra Model No. CF23BRUSHED Cortez Chocolate Fountain, 23" H x 13" W, (3) tier, 10 lb. chocolate capacity, removable dishwasher-safe basin, WhisperQuiet™ motor w/direct drive system, auger driven, QuickSet™ assembly (no set screws needed), (1) high polymer storage cases,	1,192.45	1,192.45
	1 ea	110v/120v		

Item	Qty	Description	Sell Each	Sell Total
64	1 ea	 CAN OPENER, ELECTRIC Edlund Model No. 270/115V Can Opener, Electric, for heavy volume, 2-speed motor, knife and gear assemblies that are removable for cleaning, recommended for up to 200 cans per day, NSF certified, 115v	1,026.38	1,026.38
	1 ea	3 yr. limited warranty, std. (nc)		
65	4 ea	 RACK, CAN STORAGE New Age Model No. 1250CK Can Storage Rack, mobile design w/casters, sloped glides for automatic can retrieval, aluminum construction, holds 162-#10 or 216-#5 cans, (4) 6" plate casters, (2) swivel with brakes, (2) rigid, NSF	585.14	2,340.56
	4 ea	Lifetime warranty against rust & corrosion, 5 year construction warranty, std. (nc)		
66	1 ea	 TRAY DRYING RACK New Age Model No. 96728 Tray Drying Rack, mobile, 5 tier adjustable	1,685.71	1,685.71
	1 ea	Lifetime warranty against rust & corrosion, 5 year construction warranty, std. (nc)		
67	2 ea	 BUN SHEET PAN RACK New Age Model No. 1290WDW Pan Rack, mobile, full height, enclosed cabinet, w/slides for (40) 18"x26" pans, slides on 1-1/2" centers, all welded aluminum construction, front loading, (4) 5" platform swivel casters, NSF	1,203.75	2,407.50
	2 ea	1 year limited warranty against workmanship defects, std. (nc)		
	2 ea	RD Reinforced door		
	2 ea	PB Perimeter bumper, non-marking gray rubber strip, adds 2" to length & width		

Item	Qty	Description	Sell Each	Sell Total
68	8 ea	 <b>UTILITY CART</b> Lakeside Manufacturing Model No. 711 Utility Cart, open, 3 shelf, shelf size 15-1/2" x 24", stainless steel frame w/push handle, 700 lb. capacity, (2) 5" swivel and (2) 8" fixed casters	466.23	3,729.84
	8 ea	Casters, (2) 5" swivel, (2) 8" fixed cushion tread, std. (nc)		
69	1 ea	 <b>OVEN, MICROWAVE</b> Amana Commercial Products Model No. RCS10MPSA Commercial Microwave Oven, 1000 watts, 100 programmable timing pads, 5 power levels, X2 multiple quantity pad, braille touch pads, removable air filter, s/s interior & exterior, side hinged door, limited 3-yr warranty, 15 amp, 120V, 60Hz, NEMA 5-15	495.11	495.11
70	1 ea	 <b>FOOD PROCESSOR, ELECTRIC</b> Waring Commercial Products Model No. FP40C Commercial Food Processor, 4 qt., vertical chute feed design, continuous feed, polycarbonate batch bowl, includes: FP401 S-Blade, CFP12 1/8" slicing disc, CFP30 3/16" shredding disc, 1-1/2 HP motor, 120V, 60Hz, NSF, CUL & UL listed	947.87	947.87
	1 ea	Standard warranty: 5-year motor and 2-year parts & labor		
71		no bid		
72	1 ea	 <b>SERVING COUNTER, COLD PAN SALAD BUFFET</b> Carlisle Model No. 7711-01 Maximizer™ Food Bar, 6 ft., holds 6 full size food pans, or use with crocks and bowls, with extra wide sneeze guard, basin and cabinet come preassembled with 4 swivel casters and brakes, constructed of foam filled polyethylene, brown, NSF	1,373.08	1,373.08
	2 ea	7721-01 Tray Slide, 6 ft., for Maximizer™ food bar, brown, NSF	164.31	328.62
		Extended Total for Item No. 72		1,701.70
			<b>Total</b>	<b>51,087.63</b>

JUN 30,2009

**State of West Virginia**

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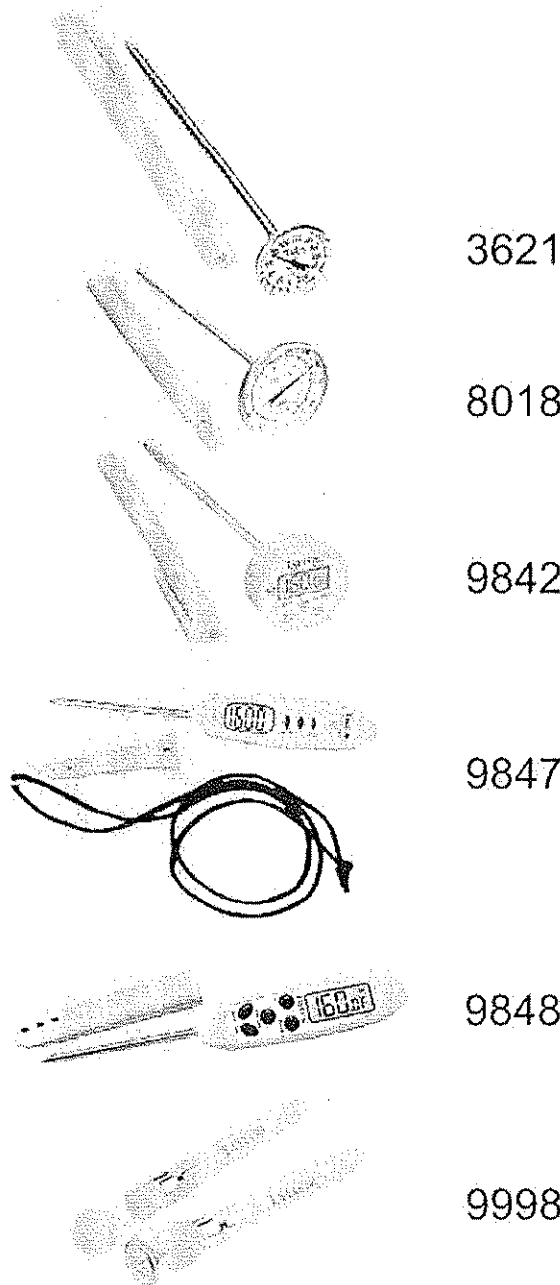
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Item	Qty	Description	Sell Each	Sell Total
Grand Total			51,087.68	

**Smith Housewares & Rest. Supply**

**TAYLOR**

Leading the Way in Accuracy™

**ANTIMICROBIAL  
INSTANT-READ THERMOMETERS****MODEL SPECIFICATIONS****Model 3621**

- Range 0/220°F
- Accuracy +/- 2°F
- NSF approved
- 5" stem with 1" dial face
- Exclusive Safe-T-Guard case inhibits growth of bacteria
- Exclusive Safe-T-Set system with built-in pocket wrench

**Model 8018**

- Range 0/220°F
- Accuracy +/- 2°F
- NSF approved
- 5" stem with 1-3/4" dial face
- Exclusive Safe-T-Guard case inhibits growth of bacteria
- Exclusive Safe-T-Set system with built-in pocket wrench

**Model 9842**

- Range -40/450°F, -40/230°C
- Accuracy +/- 1°F in HACCP ranges
- NSF approved
- Exclusive Safe-T-Guard case inhibits growth of bacteria
- Field recalibratable, waterproof case
- On/Off switch with auto shut-off after 10 minutes
- Rapid response time
- F&C selectable

**Model 9847**

- Range -40/450°F, -40/230°C
- Accuracy +/- 1°F in HACCP ranges
- NSF approved
- Exclusive Safe-T-Guard case inhibits growth of bacteria
- Waterproof case
- Pen style design
- Auto shut-off after 10 minutes
- Rapid response time with hold feature
- F&C selectable

**Model 9848**

- Range -40/450°F, -40/230°C
- Accuracy +/- 1°F in HACCP ranges
- NSF approved
- Exclusive Safe-T-Guard case inhibits growth of bacteria
- Waterproof and Dishwasher safe
- Max registry and field re-calibration features
- Rapid response time with hold feature
- On/Off switch with auto shut-off after 10 minutes
- F&C selectable
- Pen Style

**Model 9997**

- Safe-T-Guard Sanitizing System, bulk pack of 4 Sanitizing Tubes per box

**Model 9998**

- Safe-T-Guard Sanitizing system with model 3621 Antimicrobial Thermometer

**EXCLUSIVE SAFE-T-GUARD CASE INHIBITS GROWTH OF BACTERIA AND FUNGUS**

The fact is, even after a thermometer is thoroughly cleaned and disinfected, there is the potential of cross contamination from the pocket case.

Taylor's exclusive Safe-T-Guard sleeve incorporates a non-toxic chemical compound that inhibits the growth of harmful bacteria, which minimizes cross contamination. It is important to thoroughly clean and disinfect your thermometer after each use. Use Taylor Model 9997 Sanitizing System.

**For Customer Service: 800-225-4834**

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# TAYLOR

PRECISION PRODUCTS *Food Service*

Taylor innovation is built on 150 years of expertise in producing quality liquid-in-glass, mechanical and electronic thermometers. Now we've taken this heritage of technology-driven solutions to the next level, to offer the thermometer user state-of-the-art advantages:

## Product Benefits: 9515 & 9515L

- ▲ User-friendly, safe, non-contact temperature measurement eliminates damage/cross-contamination to food products
- ▲ Multi-faceted application for maintenance and operations in all commercial environments
- ▲ Rugged, solvent-resistant housing with recessed optics
- ▲ Convenient, 6-second temperature hold
- ▲ Useable distance: up to 100 feet
- ▲ F°/C° selectable
- ▲ Temperature ranges: -20° to 600°F/ -28° to 315°C
- ▲ Long-life battery included: up to 6 months with average use
- ▲ Includes carrying case

### 9515L Only—Advanced Benefit:

- ▲ Bright red, laser-aiming beam for improved precision

## Applications

- ▲ Grill surface/cooking surface temperatures
- ▲ Food delivery temperature
- ▲ Non-contaminant food sampling
- ▲ Hot and cold holding cabinets
- ▲ Customer dining environment

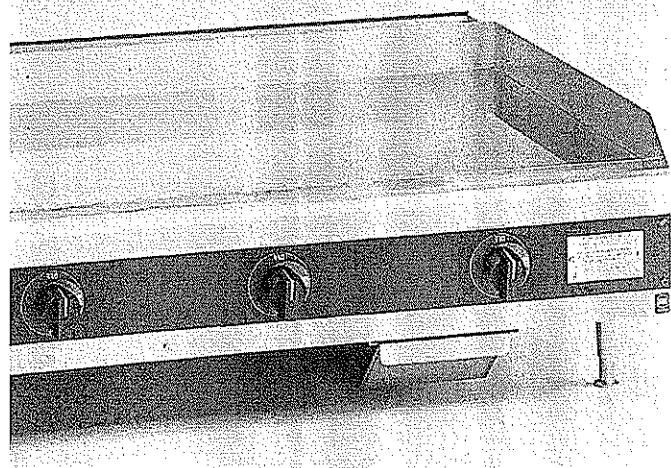
## Troubleshoot:

- ▲ Equipment overload
- ▲ HVAC
- ▲ Exhaust hood temperature

**9515L**  
(shown)

**9515**  
Economical  
Infrared—  
non-laser

# quick TEMP Infrared Thermometers



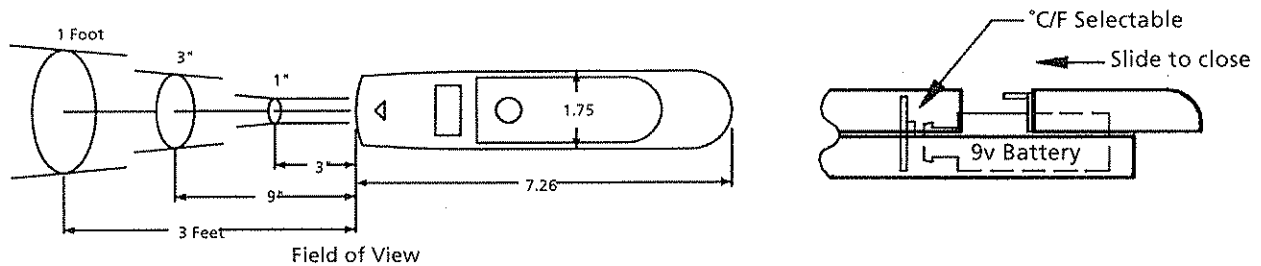
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Model: 9517L

Item# 38

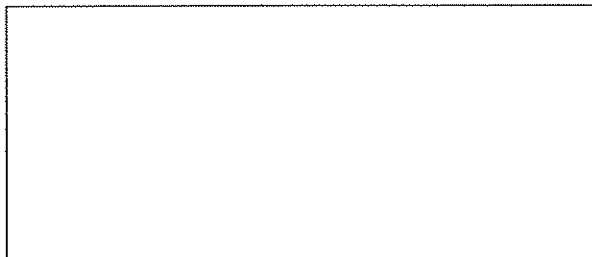
# Infrared Thermometer Specifications:

Parameter	Model 9515 Fixed Emissivity	Model 9515L Fixed Emissivity with Laser
Temperature Range	-20°/600°F, -28° / 315°C	same
Laser Sighting	No	Bright laser sight Class IIIa (5-mW)
Accuracy	± 2% of reading or 3°F, 2°C, plus one digit (whichever is greater)	same
Repeatability	± 0.5% of reading, plus one digit	same
Response Time	1 second	same
Spectral Response	8-14 microns	same
Display Hold	Last reading displayed for 6 seconds nominal upon "on" button release.	same
LCD Backlight	no	no
Emissivity	Pre-set 0.95	same
Max, Min, ΔT and Ave. Temperatures	no	no
Recall Last Reading	no	no
High/Low Audible/Visual Alarm	no	no
Temperature Display	°F or °C (switchable)	same
Display Resolution	1°F or 1°C	same
Ambient Operating Range	50° to 125°F or 10° to 52°C	same
Relative Humidity	10% to 95% RH non-condensing	same
Storage Temperature	-15° to 160°F or -25° to 70°C	same
Power	9-volt battery (included)	same
Battery Life	6 months with average use	same
Battery Life Indicator	A decimal point to right of center digit indicates low battery power	same
Temperature Update Rate	Less than one second	same
Dimensions	7.26" x 1.7" x .75"	same
Weight	2.7 oz (without battery)	same
Accessory (included)	Carrying case	same



# TAYLOR

PRECISION PRODUCTS Food Service



**Taylor Precision Products, L.P.**  
 2311 West 22nd Street  
 Oak Brook, Illinois 60523  
 Customer Service/Ordering  
 Fletcher, NC 28732  
 800.225.4834  
 Fax: 828.687.1689

FS 010  
 07/04/1M

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130