



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



22 February 2010

Mr John Abbott
State of West Virginia
Department of Administration, Purchasing Division
2019 Washington Street, East
Charleston, West Virginia 25305-0130

Re: **DEFK10011**
A/E Services for the WVARNG; Buckhannon, WV

Dear Mr Abbott:

AMEC Earth & Environmental, Inc (AMEC), Buchart Horn, and Moment Engineers, Inc. are pleased to submit this Expression of Interest (EOI) in providing professional engineering and design services for the West Virginia Army National Guard (WVARNG) United States Property and Fiscal Office and Warehouse in the vicinity of Buckhannon, West Virginia. The AMEC team has a long, successful history providing A/E services to the Army and Air National Guards (ARNG and ANG), including WVARNG; as well as a variety of other Department of Defense agencies (Air Force, Navy, Army Reserves, Army Corps of Engineers). The State of West Virginia and WVARNG can have a high level of confidence in engaging the AMEC team for this contract.


- The ARNG is one of our top 5 clients. AMEC has provided value-added, professional consulting services to the National Guard Bureau (NGB), including both the ARNG and ANG, since 1994. Throughout this 17-year service history, we have successfully completed more than 750 Delivery Orders totaling well over \$225M for the NGB, of which the majority has been for the ARNG.
- Since 1994, AMEC has worked in all 54 of the states and territories the ARNG serves. AMEC currently is working in 38 ARNG states, including West Virginia, and an additional 10 ANG states, providing on-going consulting services.
- The professional project team has the appropriate relevant experience with not only designing office and warehouse buildings but all design aspects the WVARNG may encounter on this project. Our team has a proven track record with the WVARNG, has more than adequate capacity to perform the services requested, and can initiate work immediately. AMEC's team members recently completed the design charrette and associated report for the Buckhannon Readiness Center, which included the USPFO and Warehouse as part of the site layout.
- The AMEC team has offices in Charleston, WV, as well as several additional offices in close proximity to the project site. This local presence, backed by a significant regional and national support network assures the WVARNG the AMEC team will deliver a highly successful project.


Our EOI is organized as follows:

- **Team Introduction** provides a brief introduction to the AMEC Team and our knowledge of Buckhannon and WVARNG.
- **Key Project Personnel** presents our proposed project organization, and introduces the key personnel who will be assigned to the project.
- **Similar Projects** consists of selected project examples that demonstrate our expertise.
- **Design Considerations** describes our impressions of the project challenges and our approach to developing a solution.
- **Bid Forms** includes the required RFQ forms, Purchasing Affidavit, and Vendor Preference Certificate.

We look forward to the opportunity to put our expertise to work for the State of West Virginia and the WVARNG. Should you have any questions concerning our EOI, or if you would like to schedule a personal interview, please do not hesitate to contact us. We will make ourselves available at your convenience.

Respectfully,


 Stevin A. Paznokas
 AMEC Earth & Environmental
 Vice President, National Army Program Manager


 Glen R. DeWillie, PE
 Buchart Horn
 Army National Guard Program Manager

Enclosures: 2 Originals + 1 CD (single pdf) of proposal

AMEC Earth & Environmental Inc
690 Commonwealth Center
11003 Bluegrass Parkway
Louisville, KY 40299
Tel: 1+ (502) 267-0700
Fax: 1+ (502) 267-5900

www.amec.com

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PURCHASING DIVISION
STATE OF WV



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 DEFK10011

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 JOHN ABBOTT
 304-558-2544

RFQ COPY

TYPE NAME/ADDRESS HERE

AMEC Earth & Environmental, Inc.
 11003 Bluegrass Parkway, Suite 690
 Louisville, KY 40299

DIV ENGINEERING & FACILITIES
 NATIONAL GUARD ARMORY
 ROUTE 4, SOUTH
 BUCKHANNON, WV
 26201 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/25/2010				

BID OPENING DATE: 02/23/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-07		
ARCHITECT & ENGINEERING EXPRESSION OF INTEREST (EOI) CONTRACT TO PROVIDE ARCHITECT & ENGINEERING SERVICES FOR THE WEST VIRGINIA ARMY NATIONAL GUARD, BUCKHANNON, WV AREA, PER THE ATTACHED DOCUMENTATION. NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID BUYER: JOHN ABBOTT (32) RFQ. NO.: DEFK10011						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>David A. One</i>	TELEPHONE (502) 267-0700	DATE 22 February 2010
TITLE Senior Vice President	FEIN 91-1641772	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services
6. Interest may be paid for late payment in accordance with the *West Virginia Code*
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F O B destination unless alternate shipping terms are clearly identified in the quotation
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W Va C.S.R. §148-1-6.6).



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 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

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VENDOR

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 AMEC Earth & Environmental, Inc.
 11003 Bluegrass Parkway, Suite 690
 Louisville, KY 40299

SHIP TO

DIV ENGINEERING & FACILITIES
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 ROUTE 4, SOUTH
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DATE PRINTED 01/25/2010	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
BID OPENING DATE: 02/23/2010		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE:				2/23/2010		
BID OPENING TIME:				1:30 PM		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
				(502) 267-5900		
CONTACT PERSON (PLEASE PRINT CLEARLY):						
				Steve Paznokas		
***** THIS IS THE END OF RFQ DEFK10011 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>David A. Rice</i>	TELEPHONE (502) 267-0700	DATE 22 February 2010
TITLE Senior Vice President	FAX 91-1641772	ADDRESS CHANGES TO BE NOTED ABOVE

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