

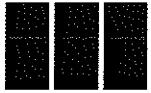


**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



February 19, 2010

John Abbott
Purchasing Division
Building 15
2019 Washington Street, East
Charleston, WV 25305-0130

Dear Mr. Abbott,

McKinley & Associates in association with Capitol Engineering, Inc., Moment Engineers, Inc., and G&G Builders, Inc. (McKinley/Capitol/Moment/G&G) is honored to submit our expression of interest for professional engineering and design services for the West Virginia Army National Guard United States Property and Fiscal Office and Warehouse in the vicinity of Buckhannon, West Virginia

Our firm has considerable experience in facilities designed for State and Federal agencies, including National Guard facilities in West Virginia. The addition of Capitol Engineering for Civil/Site Engineering and Moment Engineers for Structural Engineering provides our team with highly experienced professionals that have served the West Virginia Army National Guard successfully throughout the years. As you review this submission, we emphasize the following strengths of McKinley/Capitol/Moment/G&G with respect to your project:

1.) McKinley & Associates has been providing design services since 1981. With offices in Charleston and Wheeling, WV and Washington, PA, we support a professional staff of 40+ that includes: architects, mechanical, electrical, plumbing/life safety engineers (MEP engineers) as well as a certified interior design department. We are proud to be generally considered one of the largest full service A/E firm in the State of West Virginia.

2.) Robert Fuller, PE of Capitol Engineering will handle all civil and site issues. CEI is a consulting engineering firm located in Charleston, West Virginia and is located just minutes away from McKinley & Associates. CEI has a tremendous history of service to the West Virginia Guard and will continue to build on that reputation. Some recent projects include: Glen Jean Armed Forces Complex, Summersville Readiness Center, Kingwood Readiness Center and work on the Dawson Army Airfield.

3.) Our team also includes Douglas Richardson, PE from Moment Engineers in Charleston, West Virginia. He will be responsible for Structural Engineering. Mr. Richardson also has experience with the West Virginia Army National Guard at the Robert C. Byrd Training Institute at Camp Dawson, Armed Forces Reserve Center at Glen Jean, WV and the Armed Forces Reserve Center at Camp Dawson to name a few.

4.) The final member of our team, G&G Builders, Inc., provide the ability to consider different structural components and architectural elements and their impact on a project's budget and schedule. Their accurate well-defined cost estimates are a critical step in successful projects because of their first-hand knowledge of all aspects of the building construction.

We believe that the McKinley/Capitol/Moment/G&G collaboration brings many benefits, which we outlined in the enclosed document. Thank you for reviewing our submission and considering McKinley/Capitol/Moment/G&G for your project. We are very excited about the possibility of working again with the West Virginia Army National Guard, Construction and Facilities Management Office. If you have any questions, please do not hesitate to call at any time.

Personal Regards,


Ernest Dellatorre
McKinley & Associates

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2010 FEB 22 PM 12:46

WV PURCHASING
DIVISION

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130.
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK10011

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

McKinley & Associates
 The Maxwell Center / Suite 100
 32 Twentieth Street
 Wheeling, WV 26003

DIV ENGINEERING & FACILITIES
 NATIONAL GUARD ARMORY
 ROUTE 4, SOUTH
 BUCKHANNON, WV
 26201 341-6368

| | | | | |
|------------------------------|---------------|--------------------------|--------|---------------|
| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
| 01/25/2010 | | | | |
| BID OPENING DATE: 02/23/2010 | | BID OPENING TIME 01:30PM | | |

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|----------|-------------|------------|--------|
| 0001 | 1 | LS | | 906-07 | | |
| ARCHITECT & ENGINEERING EXPRESSION OF INTEREST (EOI) CONTRACT TO PROVIDE ARCHITECT & ENGINEERING SERVICES FOR THE WEST VIRGINIA ARMY NATIONAL GUARD, BUCKHANNON, WV AREA, PER THE ATTACHED DOCUMENTATION. NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID BUYER: JOHN ABBOTT (32)----- RFQ. NO.: DEFK10011----- | | | | | | |

| | | |
|---|-----------------------------|-----------------------------------|
| SEE REVERSE SIDE FOR TERMS AND CONDITIONS | | |
| SIGNATURE <i>Justin D. Dalton</i> | TELEPHONE (304) 233-0140 | DATE 2/19/10 |
| TITLE Dir. Business Development | FEIN 55-0696478 | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
DEFK10011

PAGE:
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN ABBOTT
304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

McKinley & Associates
 The Maxwell Center / Suite 100
 32 Twentieth Street
 Wheeling, WV 26003

DIV ENGINEERING & FACILITIES
NATIONAL GUARD ARMORY
ROUTE 4, SOUTH
BUCKHANNON, WV
26201 **341-6368**

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 01/25/2010 | | | | |

BID OPENING DATE: **02/23/2010** BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP | QAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|--------|-------------------|------------|--------|
| BID OPENING DATE: | | | | 2/23/2010 | | |
| BID OPENING TIME: | | | | 1:30 PM | | |
| PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: | | | | | | |
| | | | | (304) 233-4613 | | |
| CONTACT PERSON (PLEASE PRINT CLEARLY): | | | | | | |
| | | | | Ernest Dellatorre | | |
| ***** THIS IS THE END OF RFQ DEFK10011 ***** TOTAL: | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|---------------------------------------|-----------------------------|-----------------------------------|
| SIGNATURE <i>Ernest Dellatorre</i> | TELEPHONE (304) 233-0140 | DATE 2/19/10 |
| TITLE Dir. Business Development | FEIN 55-0696478 | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'