

Request for Quotation

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ADDRESS CORRESPONDENCE TO A TIENTION OF

JOHN ABBOTT 304-558-2544

RFQ COPY TYPE NAME/ADDRESS HERE

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26330 DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 240 ARMY ROAD

KINGWOOD, WV 26537

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia
- 2. The State may accept or reject in part, or in whole, any bld
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available in the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30
- 6. Payment may only be made after the delivery and acceptance of goods or services
- 7. Interest may be paid for late payment in accordance with the West Virginia Code
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160 103) and will be disclosing Protected Health Information (45 CFR §160 103) to the vendor
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2 SPECIFICATIONS; Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form
- 4. Unit prices shall prevail in case of discrepancy
- 5. All quotations are considered FOB destination unless alternate shipping terms are clearly identified in the quotation
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, PO Box 50130, Charleston, WV 25305-0130



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DEFK10006

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JOHN ABBOTT	
304-558-2544	

DIV ENGINEERING & FACILITIES

RFQ COPY TYPE NAME/ADDRESS HERE NATIONAL GUARD ARMORY 240 ARMY ROAD City Construction Company, Inc. Rt. 2 Box 285 KINGWOOD, WV Clarksburg, WV 26330 26537 341-6368

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ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN ABBOTT 304-558-2544

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DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 240 ARMY ROAD

KINGWOOD, WV 26537

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

REQ NUMBER DEFK10006

ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN ABBOTT 304-558-2544

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 240 ARMY ROAD

KINGWOOD, WV 26537

341-6368

TYPE NAME/ADDRESS HERE City Construction Company, Inc. T Rt. 2 Box 285 Clarksburg, WV 26330

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RFQ COPY

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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DIV ENGINEERING & FACILITIES

NATIONAL GUARD ARMORY 240 ARMY ROAD ð

KINGWOOD, WV 26537

341-6368

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26330

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TITLE

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Rt. 2 Box 285

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City Construction Company, Inc.

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEFK10006

RFQ NUMBER

PAGE 9

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DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 240 ARMY ROAD

KINGWOOD, WV

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SEE REVERSE SIDE FOR TERMS AND CONDITIONS

Proposal Form

Live Fire Exercise Shoothouse
Phase 1- Site Preparation
West Virginia Army National Guard, Volkstone Training Site
Camp Dawson, Kingwood, West Virginia

Submitted by Bidder: _	City Construction Company, Inc.
To The Owner:	West Virginia Armory Board Charleston, WV
also having examined the furnish all labor, material	fter called the Bidder, being familiar with and understanding the Bidding Documents and site and being familiar with all local conditions affecting the Project hereby proposes to, equipment, supplies and transportation, and to Perform all Work in accordance with the red by GRW, Inc, dated 20 October 2009, for the stipulated sum as follows:
BASE BID: All work i	including allowances.
Three hundred	five thousand four hundred twenty five dollars
	\$ <u>305,425.00</u>

The Owner reserves the right to award the Bid as they determine may be in their best interest. Accurately, clearly and completely fill in all items or bid may be disqualified.

The Bidder certifies that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor. The undersigned agrees that the right is reserved by the Owner to reject any or all bids and to waive any informalities in bidding. It is agreed that this bid may not be withdrawn for at least ninety (90) days after the scheduled closing time for receipt of bids.

TIME IS OF THE ESSENCE IN COMPLETION OF THIS WORK

If awarded the contract, I (we) will commence work within Five (5) calendar days after receipt or written Notice to proceed, and will substantially complete the work, ready for occupancy, no later than 120 calendar days from Notice To Proceed, subject to allowances made for delays in accordance with the Provisions of the Contract Documents, documented and verified

For each day of delay in substantial completion of the work, the Contractor shall be liable for and pay to Owner, \$500.00 per Calendar Day thereafter as liquidated damages and the sum is not to be construed, in any sense, as a penalty

Enclosed herewith is a bid security prepared in accordance with the Instructions to Bidders in the amount of five percent (5%) of the amount of the bid (being not less than 5% of the total of the Base Bid.) The successful bidder, upon his failure or refusal to execute and deliver all contract documents required, including bonds and insurance, within five (5) days after he has received notice of acceptance of his bid shall forfeit to Owner, as liquidated damages for such failure or refusal, bid security deposit with his bid. The undersigned has carefully examined the site, all conditions, all documents and has made due allowances for any contingencies. If award is made to us under

this proposal, we will enter into a contract with the Owner to furnish all labor, materials, and equipment necessary to construct the project in strict accordance with the Drawings and Specifications.

ADDENDA ACKNOWLEDGEMENT The undersigned hereby acknowledges receipt of the followtherein into full consideration in the formulation of this Bio	wing Addenda and has taken information contained d. Fill in date of Addenda
Addenda No. 2 12/15/09 No. 2 12/15/09	No.3No.4
Addenda No. 12/8/09 No. 2 12/15/09 Signature: Bud Henderson	Date: 12/22/2009
Failure to acknowledge receipt of each Addendum may can	se for rejection of Bid.
RESPECTFULLY SUBMITTED: Signature (Signature in Ink)	Date: 12/22/2009
Name Bud Henderson (Please Type or Print	
Title President	Corporate Seal if Applicable
Firm Name City Construction Company, Inc.	I elephone No 304-623-2573
Firm Address Rt. 2 Box 285	Fax Number 304-326-2069
Clarksburg, WV 26301	WV Contractor's No WV001801
	WV Registration No 1035-2503

SUBMIT PROPOSAL FORM IN DUPLICATE

END OF PROPOSAL FORM

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular, commodities or services purchased or acquired by the state of West Virginia, Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder,

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud, I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules,. Vendor further agrees to comply with the Confidentiality Policies and information Security Accountability Requirements, set forth in http://www,,state wv.us/admin/purchase/privacy/noticeConfidentiality,pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated

Vendor's Name: City Construction Company, Inc.	
Authorized Signature: Mul Nondelin	Date: December 22, 2009
Bud Henderson	



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

COUNTY OF Harrison TO-WIT:
I, Bud Henderson , after being first duly sworn, depose and state as follows:
1. I am an employee of <u>City Construction Company, Inc.</u> ; and, (Company Name)
2. I do hereby attest that City Construction Company, Inc. (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.
The above statements are sworn to under the penalty of perjury.
City Construction Company, Inc.
By: President Date: December 22, 2009
Taken, subscribed and sworn to before me this 22 day of December, 2009
OFFICIAL SEAL STATE CF WEST VIRGINIA NOTARY PUBLIC Rosetta S. Riggleman Route 4 Box 698 Salem, WV 26428 My Commission Expires May 31, 2018 THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF

THE BID.

Rev March 2009



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for REGNUMBER

DEFK10006

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JOHN	ABBOTT
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ADDRESS CORRESPONDENCE TO ATTENTION OR

RFQ COPY TYPE NAME/ADDRESS HERE

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26330

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY 240 ARMY ROAD

KINGWOOD, WV 26537

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEFK10006

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JOHN ABBOTT 304-558-2544

ADDRESS CORRESPONDENCE TO A TENTION OF

RFQ COPY TYPE NAME/ADDRESS HERE

City Construction Company, Inc. Rt. 2 Box 285 Clarksburg, WV 26330

DIV ENGINEERING & FACILITIES NATIONAL GUARD ARMORY þ 240 ARMY ROAD

KINGWOOD, WV 26537

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Agency Purchasing Division	
REQ.P.O#DEFK10006	

BID BOND

	KNOW ALL MEN BY THESI	E PRESENTS, That we, the	undersigned, City Construction Company, Inc.
of	Clarksburg	WV	, as Principal, and Great American Insurance Company
of	Cincinnati ,	<u>OH</u> ,	a corporation organized and existing under the laws of the State of
(OH with its principal of	fice in the City ofCir	ncinnati, as Surety, are held and firmly bound unto the State
of Wes	st Virginia, as Obligee, in the pe	enal sum of <u>Five Percent c</u>	of Amount Bid (\$ 5%) for the payment of which,
well an	id truly to be made, we jointly a	and severally bind ourselves	, our heirs, administrators, executors, successors and assigns
	The Condition of the above of	obligation is such that where	eas the Principal has submitted to the Purchasing Section of the
Depart	ment of Administration a certai	n bid or proposal, attached t	nereto and made a part hereof, to enter into a contract in writing for
Live F	Fire Exercise Shoot House	and Site Prep at Camp I	Dawson, Kingwood, WV
agreem force ar exceed	and shall furnish any other bon tent created by the acceptance and effect. It is expressly under: the penal amount of this obliga- The Surety, for the value rece	oted and the Principal shall of and insurance required be of said bid, then this obligation and agreed that the liation as herein stated	enter into a contract in accordance with the bid or proposal attached by the bid or proposal, and shall in all other respects perform the tion shall be null and void, otherwise this obligation shall remain in full ability of the Surety for any and all claims hereunder shall, in no event, agrees that the obligations of said Surety and its bond shall be in no the Obligee may accept such bid, and said Surety does hereby
walve n have ca	otice of any such extension IN WITNESS WHEREOF, Produced their corporate seals to be	incipal and Surety have here be affixed hereunto and thes	eunto set their hands and seals, and such of them as are corporations e presents to be signed by their proper officers. this
22nd	day ofDecember		
Principa	el Corporate Seal		City Construction Company, Inc. (Name of Principal) By Henderson (Must be President or Vice President)
			President (Title)
ŝurety C	Corporate Seal		Great American Insurance Company (Name of Surety) By: Douglas P. Taylor Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 580 WALNUT STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than SIX

No.0 18479

, 2009

and by virtue of the laws of one is named, its true and la undertakings and contracts	the State of Ohio, does hereby nominately attorney-in-fact, for it and in its	nate, constitute and appoint the person name. place and stead to execute on tions in the nature thereof; provided	CE COMPANY, a corporation organized and exist or persons named below, each individually if behalf of the said Company, as surety any and that the liability of the said Company on any solow	more than all all bonds.
	Name	Address	Limit of Power	
ANDREW K. TEETER	KIMBERLY L MILES	ALL OF	ALL	
DOUGLAS P. TAYLOR	DONNA J. PRICE	CHARLESTON, WEST V	IRGINIA \$75,000,000.	
BRADLEY P. BOBERSKY	PAMELA V. LANHAM			
		NSURANCE COMPANY has caused 16TH	act named above I these presents to be signed and attested by its a ay of APRIL , 2009 ERICAN INSURANCE COMPANY	ppropriate
duly sworn, deposes and say Company, the Company des	6TH day of APRIL s that he resides in Cincinnati, Ohio, t cribed in and which executed the abo	hat he is a Divisional Senior Vice Propose instrument; that he knows the se	DAVID C KITCHIN (513-412-4602) onally appeared DAVID C. KITCHIN, to me know sident of the Bond Division of Great American all of the said Company; that the seal affixed to fail to said Company, and that he signed his name	Insurance to the said
This Power of Att by unanimous written conser		llowing resolutions adopted by the E	oard of Directors of Great American Insurance	Company
Presidents, or any one of the as surety, any and all bonds,	m, be and hereby is authorized, from	time to time, to appoint one or mor hip, or other written obligations in t	Divisional Vice Presidents and Divisonal Assi e Attorneys-in-Fact to execute on behalf of the the nature thereof; to prescribe their respective of	Company,
Company may be affixed by jor other written obligation in	facsimile to any power of attorney or the nature thereof, such signature at	certificate of either given for the ex nd seal when so used being hereby a	l officers and any Secretary or Assistant Secret ecution of any bond, undertaking, contract of s dopted by the Company as the original signatu force and effect as though manually affixed	suretyship,
		CERTIFICATION		
I, STEPHEN C. I the Resolutions of the Board	BERAHA, Assistant Secretary of Groof Directors of June 9, 2008 have not	eat American Insurance Company, de been revoked and are now in full for	o hereby certify that the foregoing Power of Att rce and effect.	orney and

December

Signed and sealed this

22nd

day of