

Pyramid School Products

6510 N 54th Street Tampa FL 33610 PHONE- (800) 792-2644 FAX- (813) 621-7688 E-MAIL- bids@pyramidsp.com

August 19, 2009

RECEIVED

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington St. East
Charleston, WV 25305

WV PURCH SING DIVISION

RE: Bid #DCBATT10, Dry Cell Batteries, Flashlights and Lanterns

To Whom It May Concern:

Thank you for the opportunity to respond to this proposal. Our bid reference number for this project is <u>#DCBATT10(S/O WV)</u>. This number must be referenced on all orders to ensure you receive the proper pricing. Please refer to this number when corresponding with us regarding shipments or any other matter as it may arise.

**Also, please note the case pack requirement listed in the bid.

If you have any questions or need additional information, please feel free to contact us @ (800) 792-2644, Ext. 233.

Sincerely,

Pyramid School Products Bid Department

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



VENDOR

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DCBATT10

ADDRESS CORRESPONDENCE TO ATTENTION OF

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	<u>.</u>

JO ANN ADKINS 804-558-8802

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

RFQ COPY TYPE NAME/ADDRESS HERE

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REQ NO. DCBATTIO

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Pyramid School Products	1 11		
Authorized Signature: 2224th Street	J- Miller	Date: 8-19-09	
Purchasing Affidavit (Revised 01/01/09)			

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VENDOR

RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF JO ANN ADKINS 304-558-8802

BY ORDER

ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED Þ T

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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JO ANN ADKINS 804-558-8802

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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JO ANN ADKINS 304-558-8802

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ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
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Request for DCBATT10

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RFQ COPY TYPE NAME/ADDRESS HERE

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DCBATT10 Specifications

SCOPE

This contract is to furnish automotive and equipment lead acid batteries for vehicles and equipment owned and/or leased by various agencies and political subdivisions. It is the intent of this contract to cover current product applications and any new product applications as they become available. This bid shall be a Request for Quotation" (RFQ); a single award for all items will be issued to the lowest responsible bidder, whose products meet the minimum quality defined herein. A sample shall be provided upon request.

General Information

- 1. All products bid, furnished and delivered must meet the needs of the State of West Virginia. Each item bid on the pricing page must be identified with the manufacturer's number and the vendor's item number on the bid form. Vendors are requested to type the pricing pages. Failure to indicate the minimum order quantity on the pricing sheets shall require the vendor to ship any quantity of that product ordered, regardless of order size.
- 2. Bidders shall complete the pricing on "DCBatt07 Pricing/Information Page". Bidders should complete all columns and information requested. Quantities for each item represent an approximate volume. No future use of contract is guaranteed or implied. The "unit price" must be the final price that will be charged to the State of West Virginia. The award shall be a discount from list, based on discount shown on bid. Entire battery product line shall be covered by the subsequent contract awarded.

Vendor must sign the pricing page.

- 3. The lowest cost bid whose products meet or exceeds the acceptable quality, shall be awarded a contract.
- 4. The catalogs may be updated at renewal.
- Estimated Quantity amounts are shown for informational purposes only and should not be construed as a guarantee of any future contract usage.
- 6. Orders shall be delivered within three (3) working days after orders are received. Spending unit must be advised in writing if orders will be delayed for any reason. Contractor shall carry an adequate stock to insure such delivery service for the duration of the contract.

DCBATT10 Specifications

- 7. All deliveries must be made during normal working hours for the delivery location. All shipments of products requiring a material safety data sheet (MSDS) shall include a MSDS included with the product.
- 8. All bids are to be quoted as F.O.B. destination to any West Virginia location. The minimum order for prepaid shipping to one, in-state destination shall be \$50.00. For orders less than \$50.00, transportation charges (if any) will be invoiced as a separate charge with the original freight bill attached to the invoice. Agencies may make purchases that fall under the \$50.00 limit at a local source to avoid the delivery charges. Note: Stringing orders to circumvent purchasing regulations is expressly prohibited.
- 9. The successful bidder shall not substitute any other brand of products from those awarded, nor sell any additional items under their contract not specifically covered herein, without prior written permission of the Purchasing Division.
- 10. All products must be highly efficient and effective in the performance of the tasks for which the product is intended to be used.
- 11. Successful vendor shall provide quarterly reports and annual summaries showing the quantities, dollar value and agencies (including political subdivisions) which have used this contract. Successful vendor shall also be able to provide report showing the top items purchased during the contract period. This report is mandatory and failure of the successful bidder to supply such reports may be grounds for cancellation of contract.
- 12. Nonconforming products and materials shall be returned to the vendor at no expense to the State of West Virginia at any time during the life of this contract; and shall be credited or not invoiced if caught prior to billing.
- 13. Internet Access Vendor should be able to provide internet ordering access. If vendor has such capabilities, this should be so noted in their quotation and describe the process for setting up such ordering for state agencies. Internet access is not a requirement for bidding.

DCBATT10 - Pricing/Information Page

(please order in Full case quantities)						
		7	WV			
			Electric	ļ		
	Equal to		Supply	Discounted		
Item No.	or Exceed	Description	(Qy)	Unit Price	Total	
		6V HD Industrial Heavy Duty 6 volt	2 ~ 00 \$	A 1.37 A	LDOED	
1 (spring terminals (12 PA (tw.)	3,500	1.3/E	172.	
	, ,	AL 9V Alkaline 9 voit Size (Shrink 6)	18,000 [£]	820	14.760.00	
2 (Rayovac	pack) (12 PKG percate) AL AA Alkaline AA Size (Shrink 8)	10,000			
3 (Rayovad	back (12 PKb percare)	139,800	, 21 EA	29,358.0	
	Translag .	AL AAA Alkaline AAA Size Shrink 8	_			
4	Rayovac	100 200 000	100,000	,22 E	22,000.00	
5 (Rayovac	AL C Alkaline C Size Shrink 6 pack	20,000	HI EA	8200.00	
6 (AL DAlkaline D Size Shrink 6 pack	(ase) 30,000	4 .57 EA	1	
	Nayovac	IN2 Industrial 2 D Size with PR2 Bulb				
7 (Rayovac	and Ring Hange (12 EA (Ctu.)	400	2.85 0	1140.00	
\\		IV2D Yellow 2 D Size Utility		1 00 =	792.00	
8 (Rayovac	Flashlight (2EA/Chu.)	400			
9 (Rayovac	IV2DM)Yellow 2 D Size Utility Flashlight with magnet (12 EA/Chv.)	245	1.98 €	485.10	
				4,49 0	17960	
10 (Rayovac	KFL Krypton Lantern with Stand (129)	(Ctrv.) 400	1,112	1770	
	{	EVBFL 6VB Floating Lantern and			11000	
11	Rayovac	general purpose 6-volt Lantern Battery in sleeve 1254 Chv.	1,664	2.83 E	4709.12	
12 (RL123A1 Photo Battery (CEA/CHN)	2,000	1.41 EA	2820.00	
				Grand Total	\$ 107,955,2	

Pyramid School Products

Vendor: 6510 North 54th Street

Tampa. Florida 33670 1908
Contract Coordinator: Permeth S. Meller

Telephone Number:

Fax Number: Pyramid School Products
6510 North 54th Street

Tampa. Florida 33610-1908
(AC 813) 621-6446
(Toll Free) 800-792-2644

(Fax) 813-621-7688

Certification: By signing and submitting this bid, we hereby certify under penalty for fraud that all products listed meet all specifications contained in DCBATT10.

Signature:

Rev. 09/08

1.



State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1.	Application is mad Bidder is an individua	e for 2.5% resident vendor pr I resident vendor and has reside	reference for the	e reason checked: nWest Virginia for four	(4) years immediately pr	reced-
	business continuous ownership interest o maintained its head	ertification; or, ip, association or corporation restly in West Virginia for four (4) ye f Bidder is held by another individuanters or principal place of buf this certification; or,	ars immediately dual, partnership	preceding the date of association or corpor	this certification; or 80% ration resident vendor wh	of the
	Bidder is a nonreside and which has maint years immediately p	ent vendor which has an affiliate of tained its headquarters or princip preceding the date of this certifica	oal place of busir ation; or,	ness within West Virgii	of one hundred state res nia continuously for the fo	idents our (4)
2.	Bidder is a resident working on the project	le for 2.5% resident vendor provendor who certifles that, during the control of Westing submission of this bid; or,	a the life of the a	contract, on average a	at least 75% of the emple continuously for the two	oyees years
3.	Bidder is a nonresid affiliate or subsidial minimum of one hur employees or Bidde	de for 2.5% resident vendor pur lent vendor employing a minimu y which maintains its headquar ndred state residents who certifi er's affiliate's or subsidiary's emp two years immediately precedin	im of one hundre ters or principal es that, during the ployees are resid	ed state residents or is place of business wit re life of the contract, dents of West Virginia	hin West Virginia emplo on average at least 75%	ying a of the
4.	Application is mad Bidder meets either	le for 5% resident vendor pre the requirement of both subdivis	ference for the sions (1) and (2)	reason checked: or subdivision (1) and	(3) as stated above; or,	
5.	Bidder is an individuand has resided in submitted; or,	de for 3.5% resident vendor partesident vendor who is a vetera West Virginia continuously for	n of the United St the four years i	ates armed forces, the mmediately preceding	reserves or the National g the date on which the	Guard bid is
6.	Bidder is a resident purposes of produci continuously over the	le for 3.5% resident vendor p vendor who is a veteran of the L ng or distributing the commoditie e entire term of the project, on rginia who have resided in the s	Inited States am s or completing t average at least	ned forces, the reserv he project which is the seventy-five percent	es or the National Guard subject of the vendor's b of the vendor's employe	old and
requirer against	nents for such prefer such Bidder in an am	cretary of Revenue determines ence, the Secretary may order t ount not to exceed 5% of the bi balance on the contract or purc	he Director of Pu d amount and th	rchasing to: (a) reject	the bid; or (b) assess a p	enalty
authoriz	es the Department of ired business taxes.	ate, Bidder agrees to disclose a Revenue to disclose to the Direc provided that such information sioner to be confidential.	tor of Purchasing	appropriate informati	on verifying that Bidder ha	as paid
and acc	curate in all respec	ilse swearing (West Virginia C its; and that if a contract is is of the contract, Bidder will no I Products	sued to Bidder	and if anything con	tained within this cert	is true ificate
Bidder:			Signed:	ecrueth	45-11 Will)
Date:	Tampa, Florida 3	33610-1908 8-14-04	Title:	ncepre	<u>D</u>	
*Chark o	ny combination of prefer	rence consideration(s) indicated abov	e, which you are e	ntitled to receive		