



**State of West Virginia  
Department of Administration  
Purchasing Division**

**NOTICE**

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

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State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**ABCA126**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**SHELLY MURRAY  
 304-558-8801**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

**TENNANT SALES AND SERVICE COMPANY  
 701 NORTH LILAC DRIVE  
 MINNEAPOLIS, MINNESOTA 55422**

**ALCOHOL BEV CONTROL COMM  
 HUB INDUSTRIAL PARK  
 RIVER ROAD  
 NITRO, WV  
 25143 348-2487**

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 04/04/2010   |               |          |        |               |

BID OPENING DATE: **05/05/2010** BID OPENING TIME **01:30PM**

| LINE  | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|--------|-------------|------------|--------|
| 0001  | 1        | LS  |        | 365-50      |            |        |
| <p><b>OPEN END CONTRACT</b></p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA ALCOHOL BEVERAGE CONTROL ADMINISTRATION, IS SOLICITING BIDS FOR A SWEEPER/ SCRUBBER PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO SHELLY MURRAY IN THE WEST VIRGINIA PURCHASING DIVISION VIA MAIL AT THE ADDRESS SHOWN AT THE TOP OF THE RFQ, VIA FAX AT 304-558-4115, OR VIA EMAIL AT SHELLY.L.MURRAY@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS 04/20/2010 AT THE CLOSE OF BUSINESS. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p><b>EXHIBIT 1</b></p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE UPON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> |          |     |        |             |            |        |

**RECEIVED**

2010 MAY -4 A 10:19

PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                 |                           |                                   |
|---------------------------------|---------------------------|-----------------------------------|
| SIGNATURE<br><i>[Signature]</i> | TELEPHONE<br>800-553-8033 | DATE<br>5/3/10                    |
| TITLE<br>Contract Administrator | FEN<br>41-1986217         | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**ABCA126**

PAGE  
**2**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**SHELLY MURRAY  
 304-558-8801**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

**TENNANT SALES AND SERVICE COMPANY  
 701 NORTH LILAC DRIVE  
 MINNEAPOLIS, MINNESOTA 55422**

**ALCOHOL BEV CONTROL COMM  
 HUB INDUSTRIAL PARK  
 RIVER ROAD**

**NITRO, WV  
 25143 348-2487**

| DATE PRINTED                 | TERMS OF SALE | SHIP VIA                 | F.O.B. | FREIGHT TERMS |
|------------------------------|---------------|--------------------------|--------|---------------|
| 04/04/2010                   |               |                          |        |               |
| BID OPENING DATE: 05/05/2010 |               | BID OPENING TIME 01:30PM |        |               |

| LINE   | QUANTITY | UOP | QAT NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|---------|-------------|------------|--------|
| <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS, AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) SUCCESSIVE ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK).</p> <p>INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COVERAGE OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF THE CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>WORKER'S COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKER'S COMPENSATION IF SUCCESSFUL.</p> |          |     |         |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Shelly Murray* TELEPHONE: 800-553-8033 DATE: 5/3/10

TITLE: Contract Administrator FEIN: 41-1986217 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Request for  
 Quotation**

RFQ NUMBER  
**ABCA126**

PAGE  
**3**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**SHELLY MURRAY  
 304-558-8801**

RFQ COPY

TYPE NAME/ADDRESS HERE

**TENNANT SALES AND SERVICE COMPANY  
 701 NORTH LILAC DRIVE  
 MINNEAPOLIS, MINNESOTA 55422**

SHIP TO

**ALCOHOL BEV CONTROL COMM  
 HUB INDUSTRIAL PARK  
 RIVER ROAD  
 NITRO, WV  
 25143 348-2487**

| DATE PRINTED | TERMS OF SALE | SHIP VIA | FOB | FREIGHT TERMS |
|--------------|---------------|----------|-----|---------------|
| 04/04/2010   |               |          |     |               |

BID OPENING DATE: **05/05/2010** BID OPENING TIME **01:30PM**

| LINE   | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|--------|-------------|------------|--------|
| <p><b>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</b></p> <p><b>EXHIBIT 6</b></p> <p><b>PRICE ADJUSTMENT PROVISION:</b><br/>           THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE, PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p><b>PREFERRED TERMS:</b><br/>           IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED ONE</p> |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                  |                           |                                   |
|----------------------------------|---------------------------|-----------------------------------|
| SIGNATURE<br><i>Shelly White</i> | TELEPHONE<br>800-553-8033 | DATE<br>5/3/10                    |
| TITLE<br>Contract Administrator  | FERN<br>41-1986217        | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
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 2019 Washington Street East  
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**Request for  
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**ABCA126**

PAGE:  
**4**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
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 304-558-8801**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

**TENANT SALES AND SERVICE COMPANY  
 701 NORTH LILAC DRIVE  
 MINNEAPOLIS, MINNESOTA 55422**

SHIP TO

**ALCOHOL BEV CONTROL COMM  
 HUB INDUSTRIAL PARK  
 RIVER ROAD  
 NITRO, WV  
 25143 348-2487**

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 04/04/2010   |               |          |        |               |

BID OPENING DATE: **05/05/2010** BID OPENING TIME **01:30PM**

| LINE  | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|--------|-------------|------------|--------|
|   |          |     |        |             |            |        |
| <p>(1) YEAR.</p> <p>PASS THROUGH PRICE INCREASES WILL BE CONSIDERED AT TIME OF CONTRACT RENEWAL ONLY.</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION<br/>       PURCHASING DIVISION<br/>       BUILDING 15<br/>       2019 WASHINGTON STREET, EAST<br/>       CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: <b>SHELLY MURRAY</b></p> <p>RFQ. NO.: <b>ABCA126</b></p> <p>BID OPENING DATE: <b>05/05/2010</b></p> |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                   |                           |                                   |
|-----------------------------------|---------------------------|-----------------------------------|
| SIGNATURE<br><i>Shelly Murray</i> | TELEPHONE<br>800-553-8033 | DATE<br>5/3/10                    |
| TITLE<br>Contract Administrator   | FEIN<br>41-1986217        | ADDRESS CHANGES TO BE NOTED ABOVE |

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State of West Virginia  
 Department of Administration  
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 2019 Washington Street East  
 Post Office Box 50130  
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# Request for Quotation

RFQ NUMBER  
**ABCA126**

PAGE  
**5**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**SHELLY MURRAY  
 304-558-8801**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

**TENNANT SALES AND SERVICE COMPANY  
 701 NORTH LILAC DRIVE  
 MINNEAPOLIS, MINNESOTA 55422**

SUPPLIER

**ALCOHOL BEV CONTROL COMM  
 HUB INDUSTRIAL PARK  
 RIVER ROAD  
 NITRO, WV 25143 348-2487**

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 04/04/2010   |               |          |        |               |

BID OPENING DATE: **05/05/2010** BID OPENING TIME **01:30PM**

| LINE   | QUANTITY | UOP | CAT NO | ITEM NUMBER                    | UNIT PRICE | AMOUNT             |
|--|----------|-----|--------|--------------------------------|------------|--------------------|
| BID OPENING TIME:  |          |     |        | 1:30 PM                        |            |                    |
| PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: |          |     |        |                                |            |                    |
|  |          |     |        | 763-765-9097                   |            |                    |
| CONTACT PERSON (PLEASE PRINT CLEARLY):   |          |     |        |                                |            |                    |
|  |          |     |        | Bill Hatten Cell: 304-633-2681 |            |                    |
| ***** THIS IS THE END OF RFQ ABCA126 *****   |          |     |        |                                |            | TOTAL: \$52,715.86 |
| Reference Qt: 24646945   |          |     |        |                                |            |                    |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|                                 |           |                                   |
|---------------------------------|-----------|-----------------------------------|
| SIGNATURE<br><i>[Signature]</i> | TELEPHONE | DATE                              |
| TITLE                           | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Request for Quotation  
WEST VIRGINIA ALCOHOL CONTROL ADMINISTRATION  
Sweeper-Scrubber Unit  
Requisition Number:  
ABCA126

1.0 **Scope:**

1.1 The specifications are intended to cover all requirements for the purchase and maintenance of a Scrubber-Sweeper system to be used at the West Virginia Alcohol Beverage Control Administration, Warehouse located in Nitro, WV.

2.0 **Specifications:**

- 2.1 Successful bidder, hereafter "Supplier" shall furnish a scrubber-sweeper, all necessary attachments and delivery of said unit to the WVABCA Warehouse. The "Supplier" shall provide the following specifications on the aforementioned unit:
- 2.1.1 Must have a minimum cleaning path of 50 inches (including side scrub and sweeping brush).
  - 2.1.2 Is to have no more than four cylindrical brushes and no less than two.
  - 2.1.3 Shall possess the ability to place down pressure on the brushes to allow more pressure to be applied on desired spots.
  - 2.1.4 Shall be equipped with a side scrub brush /side sweeping brush.
  - 2.1.5 Shall be equipped with a squeegee that is equipped with a breakaway feature.
  - 2.1.6 Shall have an optional control to allow for the use of the squeegee without using any of the other accessories.
  - 2.1.7 Shall be equipped with a system that raises the squeegee when the unit is placed in reverse.
  - 2.1.8 Shall be equipped with side squeegees that are raised and lowered in conjunction with the scrubbing deck or by a control on the units control panel.
  - 2.1.9 Shall allow the operator to control the amount of water used to scrub or squeegee.
  - 2.1.10 Shall be capable of picking up small debris such as wood chips, glass fragments, paper and plastic fragments.
  - 2.1.11 Shall be front wheel drive.
  - 2.1.12 Shall be capable of scrubbing, wet sweeping and dry sweeping.
  - 2.1.13 Must have a liquid cooled engine with a minimum of 50 HP and a maximum of 55 HP.
  - 2.1.14 Must operate on liquid propane.



- 2.1.15 Must be equipped with low oil and high temperature shut off protection systems.
- 2.1.16 Must have an instrument panel that displays hours of use, fuel level and amperage gauge.
- 2.1.17 Shall have fuse protection on its circuitry.
- 2.1.18 Shall have an adjustable seat and a seatbelt.
- 2.1.19 Shall be equipped with power steering.
- 2.1.20 The driver's seat shall be mounted at the front portion of the scrubber-sweeper to allow for maximum line of sight by the driver.
- 2.1.21 Shall have a solution tank with a minimum capacity of 50 gallons.
- 2.1.22 Shall have a recovery tank with a minimum capacity of 70 gallons.
- 2.1.23 Shall have drain valves that allow for hose connections on the solution and recovery tanks. The connections will allow the operator to fill and empty the aforementioned tanks.
- 2.1.24 Shall be equipped with a dust filter that may be changed with minimal tools.
- 2.1.25 Shall have a rear debris dump hopper that is equipped with a hydraulic dump that will lift a minimum of 300 pounds of debris. The hydraulics must lift the hopper a minimum of 36 inches.
- 2.1.26 Shall have a heat sensor located on the hopper that will shut the units sweeping functions down if high temperature is detected.
- 2.1.27 Shall be equipped with hazard lights that may be engaged while the unit is in motion.
- 2.1.28 Shall be equipped with an overhead guard (canopy or cage) located above the operators head.
- 2.1.29 Shall be accompanied by a parts manual and an operations manual.
- 2.1.30 The "Supplier" must deliver the scrubber-sweeper to the WVABCA Warehouse located at 500 River Road, Hub Industrial Park, Nitro, WV 25143. Delivery costs must be included in the price of the equipment.
- 2.1.31 Equipment cost must be inclusive of manufacturer's warranty.
- 2.1.32 A maintenance contract which will cover the scrubber-sweeper, all materials, parts and labor. Maintenance contract to be renewed on a yearly basis.

### 3.0 **Submitting:**

- 3.1 The Vendor should submit the following with bid proposals but must submit prior to award:
  - 3.1.1 Manufacturer's warranty, specifications on all items, operation and maintenance manuals.
  - 3.1.2 A parts price list containing pricing of scrubber-sweeper, replacement brushes, replacement squeegees, replacement filters, and any other routinely replaced parts.

#### 4.0 Acceptance and Testing Requirements:

- 4.1.1 Upon delivery of the scrubber-sweeper the "Supplier" shall demonstrate the units functions and demonstrate that the equipment is in working order prior to acceptance by the agency. Warranty period will become effective upon agency acceptance via change order. Maintenance portion of this contract will become effective via change order after the warranty period expires and renewed on an annual basis.

**West Virginia Alcohol Beverage Control Administration  
Sweeper-Scrubber Unit  
Bid Schedule**

Please list the pricing for all equipment and services listed below:

| QUANTITY                               | DESCRIPTION  | UNIT COST        | TOTAL COST          |
|--|--|------------------|---------------------|
| 1 Bidding As Specified<br>Qt: 24646945 | Scrubber- Sweeper  | 52,715.86        | 52,715.86           |
| 4                                      | Cylindrical brushes<br>#1030969                            | 429.00           | 1,716.00            |
| 2                                      | Side scrub #1042500<br>brushes/sweeper<br>brushes #1027688 | 241.00<br>187.00 | 482.00<br>374.00    |
| 2                                      | Squeegees #1017868<br>#1031331                             | 53.00<br>67.00   | 106.00<br>134.00    |
| 2                                      | Side Squeegees #1031011<br>#1046980                        | 60.00<br>32.30   | 120.00<br>64.60     |
| 2                                      | Dust Filters<br>#1018296                                   | 383.00           | 766.00              |
| 1                                      | 1st year of extended<br>maintenance contract               | 480.00 per visit | 480.00              |
| 1                                      | 2 <sup>nd</sup> year of extended<br>maintenance contract   | 480.00 per visit | 480.00              |
| 1                                      | 3 <sup>rd</sup> year of extended<br>maintenance contract   | 480.00 per visit | 480.00              |
| <b>TOTAL</b>                           |  |                  | <b>\$ 57,918.46</b> |

Manufacture/Model Number: Tennant Model M20

Vendor Name: Tennant Sales and Service Company



Tennant Sales and Service Company  
 701 N. Lilac Drive  
 Minneapolis, MN 55422 USA  
 Tel: 1-800-553-8033  
 Fax: 1-763-513-2142

# Quotation

**Ship-To**  
 STATE OF WEST VIRGINIA  
 ALCOHOL BEVERAGE CONTROL COMM  
 HUB IND PARK RIVER RD  
 NITRO WV 25143

**Customer Number 4028391**  
 STATE OF WEST VIRGINIA  
 DEPT OF ADMINISTRATION  
 PO Box 50121  
 CHARLESTON WV 25305-0121

**Quotation Number 24646945**  
**Quotation Date** 04/29/2010  
**Valid Until** 10/31/2010  
**PO Number** BID: ABCA126  
  
**Buyer** SHELLY MURRAY  
**Tel** 304-558-8801  
**Delivery Terms**  
 FOB SHIPPING PT FRT PPD & ADD  
**Payment Terms**  
 Net 30 Days  
**Currency** US Dollars

**Bill-To**  
 STATE OF WEST VIRGINIA  
 DEPT OF ADMINISTRATION  
 PO Box 50121  
 CHARLESTON WV 25305-0121

| Qty | Unit | Material            | Description                              | Unit Price | Extended Value |
|-----|------|---------------------|--|------------|----------------|
| 1   | PC   | M20                 | MODEL M20 SCRUBBER/SWEEPER               |            |                |
|     |      | Machine as equipped |  |            |                |
|     |      | M_20                | M20 SCRUBBER SWEEPER                     |            |                |
|     |      | M20 LPG             | ENGINE KIT, LPG FI, [M20]                |            |                |
|     |      | 331380              | MANUAL, OPRTR [M20 GAS/LPG EN]           |            |                |
|     |      | 331381              | MANUAL PARTS EN [M20 GAS/LPG]            |            |                |
|     |      | 398313              | TANK, LPG, 33LB [FILL 33LBS, LIQ]        |            |                |
|     |      | 1030969             | BRUSH SWP / SCB, 40L 24SR HD PYP SPL     |            |                |
|     |      | 1042500             | BRUSH ASSY DISK, SCB, 16 0D PYP STF      |            |                |
|     |      | 9001313             | OHG KIT, FI [M20 / T20 / M30]            |            |                |
|     |      | 9001959             | SBA KIT FI [M20]                         |            |                |
|     |      | 9004578             | FaST KIT, W/ SBA, FI [M20]               |            |                |
|     |      | 9001337             | GUARD KIT FI SQGE [M20]                  |            |                |
|     |      | 9001715             | LIGHT KIT, STROBE, OHG, FI [M20/T20/M30] |            |                |
|     |      | 1021878             | FaST 665 4 LTR DETERGENT                 |            |                |
|     |      | 9001343             | TIRE KIT. SOLID. FI [M20 AND T20]        |            |                |
|     |      | 1027759             | VIDEO, OPRTR, DVD [M20 EN ES FR]         |            |                |
|     |      | 50619               | ULTIMATE PERFORMANCE GUARANTEE 6M        |            |                |
|     |      | 9001839             | DESTIN KIT NAVL, FI [M20]                |            |                |
|     |      |                     | <b>GSA Price Adjustment</b>              | -3.50 %    | -1.850 14      |
|     |      |                     | <b>Price</b>                             | 51,010 86  | 51,010 86      |
|     |      |                     | <b>Net Value</b>                         | 51,010 86  | 51 010 86      |
| 1   | PC   | 1027688             | BRUSH ASSY, DISK, SWP, 24.0D, PYP        |            |                |
|     |      |                     | <b>Price</b>                             | 187.00     | 187.00         |

Sales Rep: HATTEN, BILL Tel: 800-553-8033 x 7472  
 Prepared By: Raymond Duffy, Customer Service Representative



Tennant Sales and Service Company  
 701 N. Lilac Drive  
 Minneapolis, MN 55422 USA  
 Tel: 1-800-553-8033  
 Fax: 1-763-513-2142

# Quotation

**Ship-To**  
 STATE OF WEST VIRGINIA  
 ALCOHOL BEVERAGE CONTROL COMM  
 HUB IND PARK RIVER RD  
 NITRO WV 25143

**Customer Number 4028391**  
 STATE OF WEST VIRGINIA  
 DEPT OF ADMINISTRATION  
 PO Box 50121  
 CHARLESTON WV 25305-0121

**Quotation Number 24646945**  
**Quotation Date** 04/29/2010  
**Valid Until** 10/31/2010  
**PO Number** BID: ABCA126  
  
**Buyer** SHELLY MURRAY  
**Tel** 304-558-8801  
**Delivery Terms**  
 FOB SHIPPING PT FRT PPD & ADD  
**Payment Terms**  
 Net 30 Days  
**Currency** US Dollars

**Bill-To**  
 STATE OF WEST VIRGINIA  
 DEPT OF ADMINISTRATION  
 PO Box 50121  
 CHARLESTON WV 25305-0121

| Qty | Unit | Material | Description | Unit Price | Extended Value |
|-----|------|----------|-------------|------------|----------------|
|     |      |          | Net Value   | 187 00     | 187 00         |
|     |      |          | Subtotal    |            | 51,197.86      |
|     |      |          | Net Freight |            | 1,518.00       |
|     |      |          | Total       |            | 52,715.86      |