



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER
861000003

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
MICHAEL AUSTIN 304-558-2402

*830084446 202-529-6500
 TECHNA GRAPHICS INC
 5600 2ND STREET NE
 WASHINGTON DC 20011

DIVISION OF HIGHWAYS
 PLANNING DIVISION
 BUILDING 5, ROOM A848
 1900 KANAWHA BOULEVARD EAST
 CHARLESTON, WV
 25305-0430

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/14/2009	NET 30 DAYS	COMMON CARRIER	DESTINATION	PRE-PAID
BID OPENING DATE:	10/21/2009	BID OPENING TIME		01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				REVISED SPECIFICATIONS ATTACHED.		
				BID OPENING DATE AND TIME REMAINS THE SAME.		
				NO OTHER CHANGES.		
0001	1	EA		966-40	\$ 0.128488	\$ 128,488.00
	1,000,000			2010/2011 WV OFFICIAL HIGHWAY MAP		
				BID AS SPECIFIED PAPER		
				50# FINCH OPAQUE		
						\$ 128,488.00

RECEIVED

THIS IS THE END OF RFQ 861000003 ***** TOTAL:

2009 OCT 20 A 10:31

PURCHASING DIVISION
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>[Signature]</i>	TELEPHONE 202/529-6500	DATE 10-19-09
TITLE Asst. EXECUTIVE	FEIN 52-1103582	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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PLANNING DIVISION
BUILDING 5, ROOM A848
1900 KANAWHA BOULEVARD EAST
CHARLESTON, WV
25305-0430

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/14/2009	<i>NET 30 DAYS</i>	<i>COMMON CARRIER</i>	<i>DESTINATION</i>	<i>PRE-PAID</i>
BID OPENING DATE:	10/21/2009	BID OPENING TIME	01:30PM	

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				REVISED SPECIFICATIONS ATTACHED.		
				BID OPENING DATE AND TIME REMAINS THE SAME.		
				NO OTHER CHANGES.		
0001	1	EA	966-40	2010/2011 WV OFFICIAL HIGHWAY MAP	\$ 0.117661	\$ 117,661.00
				<i>ALTERNATE BID</i>		
				<i>50# FINCH PREMIUM OFFSET</i>		
				<i>BLUE-WHITE</i>		
				***** THIS IS THE END OF RFQ 861000003 *****	TOTAL:	\$ 117,661.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>A. D. ...</i>	TELEPHONE <i>202/629-6500</i>	DATE <i>10-19-09</i>
TITLE <i>Acct Executive</i>	FBN <i>52-1103582</i>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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SHIP TO
 DIVISION OF HIGHWAYS
 PLANNING DIVISION
 BUILDING 5, ROOM A848
 1900 KANAWHA BOULEVARD EAST
 CHARLESTON, WV
 25305-0430

DATE PRINTED 09/28/2009	TERMS OF SALE NET 30 DAYS	SHIP VIA COMMON CARRIER	F.O.B. DESTINATION	FREIGHT TERMS PRE-PAID
BID OPENING DATE: 10/21/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		966-40 2010 WV OFFICIAL HIGHWAY MAP	X X	X X
0002	1	EA		966-40 2011 WV OFFICIAL HIGHWAYS MAP	X X	X X
OPEN END CONTRACT TO PROVIDE THE PRINTING OF THE 2010 AND 2011 WEST VIRGINIA OFFICIAL HIGHWAY MAPS (TOURIST MAP) FOR THE WEST VIRGINIA DIVISION OF HIGHWAYS PER THE ATTACHED SPECIFICATIONS AND MAP.						
MANDATORY PRE-BID A MANDATORY PRE-BID WILL BE HELD ON OCTOBER 13TH AT 10:00 AM IN BUILDING #5, CAPITAL COMPLEX, RM. A-808 ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING. FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT IN DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER.						
AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATORY PRE-BID. FAILURE TO PROVIDE YOUR COMPANY AND REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 202/529-6500	DATE 10-19-09
TITLE Asst. EXECUTIVE	FEIN 52-1103582	ADDRESS CHANGES TO BE NOTED ABOVE

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ADDENDUM NO. 1

2

REVISED SPECIFICATIONS

THIS IS FOR THE PREPARATION OF APPROXIMATELY 1,000,000 (500,000 - 2010 AND 500,000 - 2011) WEST VIRGINIA OFFICIAL HIGHWAY MAPS.

WORK SHALL CONSIST OF PROVIDING SERVICES, MATERIAL, PRINTING, PACKAGING AND DELIVERY OF MAP IN ORDER TO PROVIDE THE 2010 AND THE 2011 WEST VIRGINIA OFFICIAL HIGHWAY MAP (FOUR COLOR PROCESS ON BOTH SIDES).

ALL CORRESPONDENCE CONCERNED WITH INSPECTION OF COPY, PRINTING AND DELIVERY OF MAPS SHOULD BE DIRECTED TO: WV DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, ATTN: WILLIAM L. WOOD, P.E., ROOM A-816, 1900 KANAWHA BLVD., E., CHARLESTON, WV 25305-0430, TELEPHONE - (304) 558-9622.

NOTE: PLEASE MAKE CERTAIN YOUR QUOTATION IS ACCOMPANIED WITH SAMPLES OF FOUR-COLOR WORK AND PAPER STOCK SAMPLES AS SPECIFIED IN PARAGRAPHS 1.3 AND 2.6. SAMPLES MUST BE SUBMITTED WITH THE BID. FAILURE TO SUBMIT SAMPLES AS REQUIRED WILL RESULT IN THE BID BEING REJECTED.

PRICE FOR APPROXIMATELY ONE (1) MILLION MAPS PRINTED (150,000 - 2010 MAP COPIES WITHIN 45 CALENDAR DAYS AFTER RECEIPT OF ORDER, THEN REMAINDER WITHIN 90 DAYS AFTER RECEIPT OF ORDER AND 500,000 - 2011 MAP COPIES WITH APPROXIMATE PLANNED DELIVERY DATE OF FALL 2010), PACKAGED IN STURDY, NEW BOXES, ETC. AND DELIVERED AS SPECIFIED. APPROXIMATELY 999,800 WILL BE FOLDED ACCORDING TO SPECIFICATIONS FOR THE MAP, AND 200 (APPROXIMATELY 100 EACH PRINTING) WILL BE FLAT - NOT FOLDED (FULL COUNT DELIVERY SHALL BE MADE BUT NO OVERRUNS WILL BE PAID FOR).

SPECIFICATIONS FOR
2010 AND 2011 WEST VIRGINIA
OFFICIAL HIGHWAY MAP

SECTION I: GENERAL SPECIFICATIONS

1.1 LIQUIDATED DAMAGES: THE SUCCESSFUL VENDOR AND THE DEPARTMENT SHALL MUTUALLY AGREE UPON A REASONABLE SCHEDULE OF EVENTS. SAID SCHEDULE OF EVENTS SHALL BE WRITTEN AND SIGNED BY BOTH PARTIES. THE SCHEDULE OF EVENTS SHALL PROVIDE SPECIFIC DATES FOR COMPLETION OF CERTAIN PHASES OF THE PROJECT. FAILURE TO MEET SCHEDULED DEADLINES BY THE VENDOR SHALL RESULT IN A \$100.00 PER DAY LIQUIDATED DAMAGES CHARGE.

1.2 QUALIFICATIONS: EACH BIDDER MAY BE REQUIRED TO SHOW THAT THEIR COMPANY HAS THE EQUIPMENT, TECHNICAL PERSONNEL, AND EXPERIENCE NECESSARY TO PRODUCE MAPS OF THE QUALITY DESIRED.

1.3 SAMPLES: EACH BIDDER SHALL SUBMIT WITH THIS QUOTATION A SAMPLE OF SIMILAR WORK WHICH HAS BEEN ACCOMPLISHED IN THEIR PLANT BY THEIR PROCESS OR PROCESSES WHICH THEY PROPOSE TO USE. ALSO, OTHER SAMPLES OF FOUR-COLOR PROCESS WORK SHOULD BE PRODUCED AND SUBMITTED BY THE BIDDER TO SHOW QUALITY ETC.

1.4 INSPECTIONS: PLANT AND WORK; THE DESIGNATED REPRESENTATIVE OF THE STATE OF WEST VIRGINIA SHALL HAVE THE RIGHT TO INSPECT THE PLANT AND WORK BEING PERFORMED AT ANY TIME OR AT ALL TIMES AND SHALL BE THE SOLE JUDGE AS TO ACCEPTABILITY OF ALL WORK RELATED TO THE REPRODUCTION AND PROGRESS OF THE MAP. A STATE OF WEST VIRGINIA REPRESENTATIVE MAY BE PRESENT AT THE TIME OF ACTUAL PRODUCTION RUNS TO APPROVE PRESS PROOFS. BIDDER'S UNIT PRICES SHALL INCLUDE ALL ROYALTIES, PERMITS AND/OR LICENSES FOR THE USE OF PATENTED DEVICES, MATERIALS AND/OR PROCESS AND SHALL INDEMNIFY AND SAVE HARMLESS THE DEPARTMENT AND ITS REPRESENTATIVES AGAINST ANY CLAIM OR LIABILITY ARISING FROM OR BASED ON THEIR FAILURE TO INCLUDE THE AMOUNT OF SUCH ROYALTIES IN THEIR BID.

1.5 MANDATORY PRE-BID CONFERENCE: TO AVOID ANY MISUNDERSTANDING, EACH INTERESTED BIDDER SHALL, BEFORE SUBMITTING A BID, ATTEND A VENDOR CONFERENCE TO INSPECT THE COPY AND LAYOUT, AND DISCUSS THE REQUIREMENTS OF PRODUCING THE MAP WITH THE OFFICIALS OF THE WEST VIRGINIA DIVISION OF HIGHWAYS; AND OBTAIN A COMPLETE UNDERSTANDING OF THESE SPECIFICATIONS. FAILURE TO ATTEND THE PRE-BID CONFERENCE WILL RESULT IN THE REJECTION OF THE VENDOR'S BID. THE PRE-BID CONFERENCE WILL BE HELD: 10/13/09. 10:00 AM .

1.6 ACCOMPANYING SAMPLE: A COPY OF A PREVIOUS HIGHWAY MAP IS ENCLOSED FOR BIDDERS GENERAL REFERENCE AND TO SHOW MINIMUM ACCEPTABLE QUALITY AND APPEARANCE TO BE FURNISHED FOR THE 2010 AND 2011 MAP. (NOTE: THE INKS USED BY THE VENDOR SHALL BE OF THE QUALITY TO ACHIEVE A BRIGHT AND SHARP REPRODUCTION AND WHEN DRY ON APPROVED PAPER SHALL BE SMEAR PROOF.)

1.7 BIDDING: BIDDERS SHALL SUBMIT A UNIT PRICE PER MAP BASED ON THE ESTIMATED QUANTITY OF ONE(1) MILLION MAPS, PRICES SHALL BE FOR THE MAPS DELIVERED F.O.B. WEST VIRGINIA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, BUILDING 5, ROOM A-816, 1900 KANAWHA BLVD., E., CHARLESTON, WV 25305-0430 ATTN: WILLIAM L. WOOD, P.E., AT 304-558-9622 OR THE DEPARTMENT'S DESIGNATED STREET ADDRESS IN CHARLESTON, WV AND/OR THE SOUTH CHARLESTON, WV AREA.

1.8 TIME OF DELIVERY: THE VENDER SHALL DELIVER THE FIRST ORDER OF APPROXIMATELY 150,000 (2010) MAPS BEFORE THE EXPIRATION OF FORTY-FIVE (45) CALENDAR DAYS AFTER RECEIPT OF ORDER, THEN THE VENDOR SHALL DELIVER THE REMAINING MAPS WITHIN NINETY (90) CALENDAR DAYS AFTER RECEIPT OF ORDER, THEN THE VENDOR SHALL DELIVER THE REMAINING APPROXIMATELY 500,000 (2011) MAPS WITHIN NINETY (90) CALENDAR DAYS AFTER BEING REQUESTED TO DO SO BY THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION.

SECTION II: TECHNICAL REQUIREMENTS

(BIDDERS READ CAREFULLY)

2.1 GENERAL OVERVIEW: THE WORK TO BE ACCOMPLISHED UNDER THE CONTRACT SHALL CONSIST OF REPRODUCTION OF THE 2010 AND 2011 WEST VIRGINIA OFFICIAL HIGHWAY MAP.

THE PRINTING OF THE MAP SHALL CONSIST OF THE PREPARATION OF PRESS PLATES FOR LITHOGRAPHIC PRINTING IN A FOUR-COLOR PROCESS USING PROCESS SCREENS. THE VENDOR SHALL BE RESPONSIBLE FOR PREPARING ANY ADDITIONAL POSITIVES, NEGATIVES OR TYPESETTING NECESSARY TO PRODUCE A MAP AS CLOSE AS POSSIBLE TO RESEMBLE THE MOCKUP PROVIDED TO THE SUCCESSFUL VENDOR. THE VENDOR SHALL ALSO BE RESPONSIBLE FOR SECURING AND PRINTING AT SCALE, A SHADOW RELIEF OTHERWISE KNOWN AS "HILL SHADING" ON THE EXISTING MAP BASE. SUCCESSFUL VENDOR MUST BE ABLE TO PRINT THE MAP FROM THE FOLLOWING FORMATS: MICROSTATION V8, ADOBE InDesign CS3, OR PDF(PORTABLE DOCUMENT FILE). ALL COMPUTERIZED FILES ARE PC FORMAT.

SIDE ONE (THE MAP SIDE): THE MAP WILL BE PROVIDED FROM A COMPUTERIZED COMPOSITE LAYOUT (A PDF GENERATED FROM MICROSTATION V8 -PC FORMAT) ON A CD ROM, DVD OR VIA FTP. THE REMAINDER OF SIDE ONE WILL BE PROVIDED IN ADOBE InDesign CS3 AND MICROSOFT WINDOWS.

SIDE TWO: THE NON-MAP SIDE WILL BE PROVIDED AS A COMPUTERIZED COMPOSITE LAYOUT IN ADOBE InDesign CS3 (PC FORMAT) WITH ALL FONTS AND/OR GRAPHICS IN POSITION ON A CD ROM, DVD OR VIA FTP. AN OPTIONAL FORMAT CAN POSSIBLY BE PROVIDED TO THE PRINTER AS A PDF.

2.2 COMPOSITION ON SIDE ONE (THE MAP SIDE): ALL NECESSARY COMPOSITION TO BE FURNISHED BY THE VENDOR AND SHALL BE INCLUDED IN THE PRICE QUOTED HEREIN.

2.3 MATERIAL TO BE SUPPLIED BY THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS AND THE VENDOR: THE MAP WILL BE PROVIDED AS A PDF GENERATED FROM MICROSTATION V8 (PC FORMAT), ADOBE InDesign CS3 (PC FORMAT) AND MICROSOFT WINDOWS (PC FORMAT) WITH ALL

FILES ON A CD ROM, DVD OR VIA FTP. PRESS WORK ON MAP: (1) COLORS: (FOUR-COLOR PROCESS USING PROCESS SCREENS) COLORS TO BE FROM MATERIAL AS DESIGNATED ABOVE. THE FOLLOWING IS ALSO INCLUDED; SYMBOL LEGEND, INDEX TO CITIES AND TOWNS, MILEAGE CHART, AND OTHER TRANSPORTATION INFORMATION NOTES. SUCCESSFUL VENDOR WILL BE REQUIRED TO FURNISH TYPE FOR ALL BODY COPY IN ACCORDANCE WITH INFORMATION AND LAYOUT FURNISHED BY THE DEPARTMENT. (2) REGISTRATION BETWEEN COLORS ON THE FINAL REPRODUCTION MUST BE PERFECT WITHIN VISIBLE LIMITS. FOR FINAL PRINTING, ALL REGISTRATION MARKS SHALL BE REMOVED; CORNER REGISTRATION MARKS FOR EACH COLOR SHALL BE LEFT ON THE FINAL PRINTING PLATES. (3) THE NEAT EDGES OF PRINTING COPIES SHALL MATCH LINE TO LINE AND IN COLOR ACCURACY AND IN CORRECT POSITION, RELATIVE TO EDGES OF PAPER WITHIN LIMITS OF VISIBILITY. (4) COMPLETE COLOR PROOFS OF MAP FRONT AND BACK SHALL BE SUBMITTED AND APPROVED BY THE DEPARTMENT BEFORE PROCEEDING WITH PRESS WORK. AFTER THE PROOFS HAVE BEEN REVIEWED IT WILL BE REQUIRED OF THE SUCCESSFUL VENDOR TO MAKE ANY NECESSARY CORRECTIONS FREE OF CHARGE. A REPROOF MAY BE REQUIRED BY THE DEPARTMENT BEFORE THE FINAL RUN IS MADE IF THE CORRECTIONS WARRANT.

(5) THE MAP SIZE WILL BE 25 INCHES X 29 INCHES, FINISHED TO BLEED ON ALL FOUR SIDES. (6) A PROOF OF THE ENTIRE LAYOUT IS TO BE PROVIDED BY THE SUCCESSFUL VENDOR TO THE DEPARTMENT BEFORE THE FINAL JOB IS PRINTED. (7) COPY AND ARTWORK WILL NEED TO DROP OUT OF BACKGROUND COLOR SCREEN OVERLAPPING PHOTOS AS NOTED ON LAYOUT. LAYOUT AND MOCK-UP MAY BE INSPECTED AT THE VENDOR CONFERENCE. ACCURACY IN COLOR SCANNING AND FINAL COLOR REGISTRATION IS CRITICAL. 2011 MAPS WILL HAVE COPY CHANGES.

2.4 CARE AND OWNERSHIP OF MATERIALS: THE VENDOR WILL USE PRECAUTION AS MAY BE NECESSARY TO INSURE AGAINST LOSS, DESTRUCTION, OR DAMAGE TO ALL MATERIAL PROVIDED TO THEM. PLATES AND PLATE NEGATIVES OF ALL MATERIAL USED ON EITHER SIDE OF THE MAP ARE TO BE STORED IN THE PLANT OF THE VENDOR FOR THE DURATION OF THE CONTRACT. PLATE SEPARATIONS (NEGATIVES) WILL BECOME THE PROPERTY OF AND BE FORWARDED TO THE DEPARTMENT OF TRANSPORTATION AFTER THE DURATION OF THE CONTRACT. NEGATIVES, ALL COPY, PHOTOGRAPHY, SEPARATIONS, COMPUTER GENERATED TYPESETTING FILES AND ANY OTHER MATERIALS FURNISHED BY THE DEPARTMENT IS TO BE RETURNED PREPAID AND FULLY INSURED F.O.B. CHARLESTON, WV, AT THE TIME PRINTED MAPS ARE DELIVERED, IN SUBSTANTIALLY THE SAME CONDITION AS WHEN DELIVERED TO THE VENDOR. ALL MATERIAL FURNISHED BY THE DEPARTMENT SHALL BE THE VENDOR'S RESPONSIBILITY AND THEY SHALL USE EVERY PRECAUTION TO PREVENT DAMAGE TO THESE WHILE IN THEIR POSSESSION. MATERIALS DAMAGED OR OTHERWISE AFFECTED BY FAULTY WORK, SHALL BE REPLACED BY THEM AT THEIR EXPENSE.

2.5 QUALITY: BIDDERS ARE HEREBY ADVISED AND CAUTIONED THAT PRESSWORK, PAPER STOCK, INKS, REGISTER, PRINTING, TRIM SIZE, ETC. MUST BE OF THE HIGHEST QUALITY IN ALL RESPECTS WITH ALL WORKMANSHIP TO BE PERFORMED IN THE VERY BEST WORKMANLIKE MANNER. UNDER NO

CIRCUMSTANCES WILL AN UNSTISFACTORY JOB BE ACCEPTED OR PAID FOR. ALL ITEMS PERTAINING TO THE PRODUCTION OF THE MAP MUST BE ENTIRELY SATISFACTORY TO THE DEPARTMENT IN ALL RESPECTS AND THE DEPARTMENT RESERVES THE RIGHT TO REJECT THE ENTIRE ORDER SHOULD THE VENDOR FAIL TO COMPLY WITH THE SPECIFICATIONS CONTAINED HEREIN AND ANY OR ALL ADDITIONAL INSTRUCTIONS AND REQUIREMENTS OF THE DEPARTMENT. THE WEST VIRGINIA OFFICIAL HIGHWAY MAP IS CONSIDERED AS A 'PRESTIGE PIECE' AND A SACRIFICE IN QUALITY OF MATERIALS AND/OR WORKMANSHIP WILL NOT BE ACCEPTABLE.

2.6 PAPER STOCK: MAP IS TO BE PRODUCED ON "50 LB. TEXT BRIGHT WHITE FINCH OPAQUE SMOOTH OFFSET" OR APPROVED EQUAL, WITH A TARGET BRIGHTNESS OF 96, TO BE FURNISHED BY THE VENDOR. NOTE: THE PAPER STOCK SHALL POSSESS SATISFACTORY STRENGTH, OPACITY, TEAR RESISTANCE AND FOLDING QUALITIES. A STOCK OF INFERIOR QUALITY WILL NOT BE ACCEPTED.

THE SUCCESSFUL VENDOR MUST FURNISH A COPY OF THE BILL OF SALE FROM THE PAPER MILL PRIOR TO PRINTING AND A LABEL FROM THE PAPER SKID OR ROLL AT THE TIME OF PRINTING AS PROOF THAT THE PAPER, AS BID BY THE VENDOR, IS THAT BEING PRINTED.

THE SPECIFYING OF THE ABOVE MILL BRAND IS NOT INTENDED TO BE RESTRICTIVE, BUT SIMPLY TO ESTABLISH A GENERAL GRADE AND/OR QUALITY LEVEL. THIS STOCK HAS BEEN DETERMINED AS SATISFACTORY. OTHER APPROVED SHEETS MAY BE OFFERED WITH THE UNDERSTANDING THE DEPARTMENT RESERVES THE RIGHT TO BE SOLE JUDGE AS TO APPROVAL AND ACCEPTANCE OF THE PROPOSED PAPER STOCK.

BASE BID IS ON 50LB. TEXT BRIGHT WHITE FINCH OPAQUE SMOOTH OFFSET (PER SPECS). OTHER PAPERS MAY BE BID AS ADDITIONAL ALTERNATE CHOICES BUT THEY MUST BE EQUIVALENT STOCK ACCORDING TO THE CURRENT EDITION OF THE 'COMPETATIVE GRADE FINDER' (C.G.F.). AWARDS WILL BE BASED ON 50 LB. TEXT BRIGHT WHITE FINCH OPAQUE SMOOTH OFFSET WITH CONSIDERATION BEING GIVEN TO ALTERNATE CHOICES.

THE FOLLOWING INSTRUCTION MUST BE PROVIDED WITH ALL SAMPLES:

MILL BRAND

NAME

WEIGHT

TARGET BRIGHTNESS

EACH PROPOSAL SHALL BE ACCOMPANIED WITH TWO UNPRINTED DUMMIES, OVERALL SIZE SHALL BE 25 INCHES X 29 INCHES AND FOLDED TO THE FINISHED STYLE AND SIZE OF THE MAP SPECIFIED HEREIN. THESE DUMMIES SHALL BE IDENTIFIED WITH THE NAME OF THE BIDDER, STOCK MANUFACTURER AND MILL BRAND OR TRADE NAME THEREON. ALSO SEVERAL SAMPLES PRINTED IN COLOR

AND ON THE PROPOSED QUALITY STOCK SHOULD ACCOMPANY THE PROPOSAL AS AN INDICATION OF THE QUALITY OF COLOR WORK OBTAINABLE.

2.7 TRIM SIZE OF REPRODUCTION: THE TRIM SIZE OF ALL PRINTED REPRODUCTIONS AS STATED HEREIN SHALL BE AS FOLLOWS: 25 INCHES X 29 INCHES. THE FINISHED MAP SHALL BE CENTERED WITHIN THE FINISHED TRIM SIZE.

IF THE PAPER USED BY VENDOR FOR THE REPRODUCTION OF THE FINISHED PRINTED MAP IS LARGER THAN REQUIRED SPECIFIED SIZE, ALL SHEETS SHALL BE GUILLOTINE TRIMMED BY THE VENDOR TO THE REQUIRED SIZE.

FINISHED MAPS SHALL BE SQUARE WITH TOP, BOTTOM AND SIDE EDGES, STRAIGHT AND PARALLEL TO THE BORDER LINES.

COPIES OF THE MAP WHICH ARE SOILED, OR FOR ANY OTHER REASONS, PRESENT AN APPEARANCE OF OTHER THAN ONE OF THE VERY FINEST QUALITY, WILL BE REJECTED AS UNACCEPTABLE BY THE DEPARTMENT OF TRANSPORTATION.

2.8 PRESS INK: THE INKS USED SHALL BE OF THE BEST COMMERCIAL QUALITY, NON FADE SUITABLE FOR OBTAINING SHARP CLEAR REPRODUCTION IN THE SPECIFIED COLORS AGREED UPON. ALL INKS USED IN PRINTING OF THE HIGHWAY MAP SHALL BE QUICK DRYING, WATERPROOF, SUNPROOF AND OF FAST COLOR. THE INK SHALL WITHSTAND REASONABLE ABRASION AND SHALL NOT FLAKE OR SMEAR WHEN PRINTED COPIES HAVE DRIED. THE VENDOR SHALL ADHERE TO THE PAPERMAKER'S RECOMMENDATIONS TO THE TYPES OF INK SUITABLE FOR THE PAPER USED.

2.9 FOLDING: WHEN THE VENDOR HAS RECEIVED APPROVAL ON PROOFS AND HAS SUCCESSFULLY PRINTED THE WEST VIRGINIA OFFICIAL HIGHWAY MAP, SHALL FOLD THEM IN ACCORDANCE WITH SAMPLES SUBMITTED BY THE DEPARTMENT OF TRANSPORTATION.

2.10 PACKAGING AND DELIVERY: APPROXIMATELY 999,800 MAPS ARE TO BE BANDED IN UNITS OF 25 WITH EITHER 2 INCH KRAFT BAND, WRAPPED IN PLASTIC WRAP OR SHRINK-WRAPPED. PACKAGES SHALL BE SEALED IN SUBSTANTIAL, NEW CARTONS (SUITABLE FOR RESHIPING) OF UNIFORM SIZE, CONTAINING 300 MAPS UNIFORMLY TO EACH CARTON; EACH CARTON SHALL BE CLEARLY LABELED ON BOTH ENDS OR BOTH SIDES SHOWING CONTENTS AND QUANTITY OF THE CARTONS. 100 UNFOLDED (2010) MAPS AND 100 UNFOLDED (2011) MAPS SHALL BE SHIPPED IN A CONTAINER SUITABLE FOR SHIPPING. BOXES SHALL BE STACKED ON PALLETS, NO MORE THAT 5 BOXES HIGH.

THE UNIT PRICE BID SHALL BE F.O.B. DELIVERED TO THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, 1900 KANAWHA BLVD., E., BUILDING 5, ROOM 816, CHARLESTON, WV 25305-0430 ATTN: WILLIAM L. WOOD, P.E., AT 304-558-9622 OR STREET ADDRESS IN THE CHARLESTON, WV/SOUTH CHARLESTON, WV AREA SPECIFIED BY THE DEPARTMENT PRIOR TO DELIVERY. ALL MAPS SHALL BE DELIVERED COMPLETE AS SPECIFIED AND IN ACCEPTABLE CONDITION.

2.11 NOTICE OF SHIPMENT: THE VENDOR SHALL GIVE FORTY-EIGHT (48) HOURS NOTICE TO THE WV DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, 1900 KANAWHA BLVD., E., BLDG. 5, ROOM 816, CHARLESTON, WV 25305-0430 ATTN: WILLIAM L. WOOD, P.E., AT 304-558-9622 BEFORE DELIVERY OF COMPLETED MAPS.

SIGN IN SHEET

RFQ # 86/000003

Date: 10/13/2009

Firm & Representative Name:

Mailing Address:

Phone, Fax, & E-Mail:

1. Williams & Huntz Map Corp 8119 Central Ave. P 800-338-6228
Dean Anderson Capital Hqts, MD 20743 F 301-336-5520
 E-mail landerson@whmap.co

2. GIL STIMSON 5600 ZNA ST NE P 202/529-6500
TECHNA-GRAPHICS WASHINGTON DC F 202/832-1644
20011
 E-mail gil@techna-graphic.net

3. Walt Atkins 334 N. MAIN ST. P 336-228-8378x315
Meredith Webb BURLINGTON, NC 27217 F 336-228-0767
 E-mail walt@ncrpath.net

4. WV Division of Tourism 90 MacCorkle Avenue, S.W. P 304 558 2200
JUSTIN GAULL South Charleston WV 25303 F _____
 E-mail JUSTIN.M.GAULL@WV.GOV

5. WOOD _____ P 5589622
WILLIAM L. WOOD _____ F WILLIAM.L.WOOD@WV.GOV
 E-mail _____

Please print or write legibly!

Your fax # is essential to contact you timely!



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
MICHAEL AUSTIN
304-558-2402

VENDOR

*830084446 202-529-6500
 TECHNA GRAPHICS INC
 5600 2ND STREET NE
 WASHINGTON DC 20011

SHIP TO

DIVISION OF HIGHWAYS
 PLANNING DIVISION
 BUILDING 5, ROOM A848
 1900 KANAWHA BOULEVARD EAST
 CHARLESTON, WV
 25305-0430

DATE PRINTED 09/28/2009	TERMS OF SALE NET 30 DAYS	SHIP VIA COMMON CARRIER	F.O.B. DESTINATION	FREIGHT TERMS PRE-PAID
BID OPENING DATE: 10/21/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE SHEET. THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. IN ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUD THEIR E-MAIL ADDRESS AND FAX NUMBER.</p> <p>ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET.</p> <p>QUESTIONS: WRITTEN QUESTIONS WILL BE ACCEPTED THROUGH CLOSE OF BUSINESS (5:00 PM EST) ON THURSDAY, 10/08/09. SEND YOUR QUESTIONS TO: PURCHASING DIVISION ATTENTION MICHAEL AUSTIN 2019 WASHINGTON ST. EAST CHARLESTON, WV 25305</p> <p>QUESTIONS MAY BE SENT VIA FAX, E-MAIL, OR REGULAR MAIL. E-MAIL: MICHAEL.D.AUSTIN@WV.GOV FAX: 304-558-4115</p> <p>IT IS THE VENDORS RESPONSIBILITY TO VERIFY THAT THEIR QUESTIONS HAVE BEEN RECEIVED BY CALLING 304-558-2402.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *A. D. Hummer* TELEPHONE **202/529-6500** DATE **10-19-09**

TITLE **ACT. EXECUTIVE** FEIN **52-1103582** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFO, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 TECHNA GRAPHICS INC
 5600 2ND STREET NE
 WASHINGTON DC 20011

SHIP TO

DIVISION OF HIGHWAYS
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 BUILDING 5, ROOM A848
 1900 KANAWHA BOULEVARD EAST
 CHARLESTON, WV
 25305-0430

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/28/2009	NET 30 DAYS COMMON CARRIER DESTINATION			PRE-PAID
BID OPENING DATE:	10/21/2009	BID OPENING TIME	01:30PM	

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>A. D. Amador</i>	202/529-6500	10-19-09
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Asst. Executive	52-110 3582	

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
MICHAEL AUSTIN 304-558-2402

VENDOR

*830084446 202-529-6500
 TECHNA GRAPHICS INC
 5600 2ND STREET NE
 WASHINGTON DC 20011

SHIP TO

DIVISION OF HIGHWAYS
 PLANNING DIVISION
 BUILDING 5, ROOM A848
 1900 KANAWHA BOULEVARD EAST
 CHARLESTON, WV
 25305-0430

DATE PRINTED: 09/28/2009	TERMS OF SALE: <i>NET 30 DAYS</i>	SHIP VIA: <i>COMMON CARRIER</i>	F.O.B.:	FREIGHT TERMS: <i>DESTINATION PRE-PAID</i>
BID OPENING DATE: 10/21/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: <i>861000003</i></p> <p>ADDENDUM ACKNOWLEDGEMENT <i>#1</i> DATED <i>10-14-09</i></p>						

SIGNATURE: <i>[Signature]</i>				SEE REVERSE SIDE FOR TERMS AND CONDITIONS	
TITLE: <i>Asst. Executive</i>		FEIN: <i>52-1103582</i>		TELEPHONE: <i>202/529-6500</i>	DATE: <i>10-19-09</i>
ADDRESS CHANGES TO BE NOTED ABOVE					

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
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304-558-2402

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PLANNING DIVISION
BUILDING 5, ROOM A848
1900 KANAWHA BOULEVARD EAST
CHARLESTON, WV
25305-0430

DATE PRINTED 09/28/2009	TERMS OF SALE NET 30 DAYS	SHIP VIA COMMON CARRIER	F.O.B. DESTINATION	FREIGHT TERMS PRE-PAID
BID OPENING DATE: 10/21/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S:</p> <p>NO. 1 <input checked="" type="checkbox"/> DATED 10-14-09</p> <p>NO. 2 NO. 3 NO. 4 NO. 5</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: right;"> <i>A.P. Hinson</i> SIGNATURE TECHNA-GRAPHICS, INC. COMPANY 10-19-09 DATE </p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>A.P. Hinson</i>	TELEPHONE 202/529-6500	DATE 10-19-09	
TITLE PROJ. EXECUTIVE	FERN 52-1109582	ADDRESS CHANGES TO BE NOTED ABOVE	

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MICHAEL AUSTIN
304-558-2402

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*830084446 202-529-6500
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DATE PRINTED 09/28/2009	TERMS OF SALE NET 30 DAYS	SHIP VIA COMMON CARRIER DESTINATION	F.O.B.	FREIGHT TERMS PRE-PAID
BID OPENING DATE: 10/21/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 33</p> <p>RFQ. NO.: 861000003</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: *202-529-6500* DATE: *10-19-09*

TITLE: *Acc. Executive* FEIN: *52-1103582* ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
MICHAEL AUSTIN
304-558-2402

VENDOR

*830084446 202-529-6500
TECHNA GRAPHICS INC
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WASHINGTON DC 20011

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25305-0430

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/28/2009	NET 30 DAYS	COMMON CARRIER	DESTINATION	PRE-PAID

BID OPENING DATE: **10/21/2009** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE: -----				10-21-09		
BID OPENING TIME: -----				1:30 PM		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
-----				202-832-1644		
CONTACT PERSON (PLEASE PRINT CLEARLY):						
-----				GIL STIMSON		
***** THIS IS THE END OF RFQ 861000003 ***** TOTAL:						



SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Gil Stimson* TELEPHONE: **202-629-6500** DATE: **10-19-09**

TITLE: **ACCT. EXECUTIVE** FEIN: **52-1103582** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

THIS IS FOR THE PREPARATION OF APPROXIMATELY 1,000,000 (500,000 - 2010 AND 500,000 - 2011) WEST VIRGINIA OFFICIAL HIGHWAY MAPS.

WORK SHALL CONSIST OF PROVIDING SERVICES, MATERIAL, PRINTING, PACKAGING AND DELIVERY OF MAP IN ORDER TO PROVIDE THE 2010 AND THE 2011 WEST VIRGINIA OFFICIAL HIGHWAY MAP (FOUR COLOR PROCESS ON BOTH SIDES).

ALL CORRESPONDENCE CONCERNED WITH INSPECTION OF COPY, PRINTING AND DELIVERY OF MAPS SHOULD BE DIRECTED TO: WV DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, ATTN: WILLIAM L. WOOD, P.E., ROOM A-816, 1900 KANAWHA BLVD., E., CHARLESTON, WV 25305-0430, TELEPHONE - (304) 558-9622.

NOTE: PLEASE MAKE CERTAIN YOUR QUOTATION IS ACCOMPANIED WITH SAMPLES OF FOUR-COLOR WORK AND PAPER STOCK SAMPLES AS SPECIFIED IN PARAGRAPHS 1.3 AND 2.6. SAMPLES MUST BE SUBMITTED WITH THE BID. FAILURE TO SUBMIT SAMPLES AS REQUIRED WILL RESULT IN THE BID BEING REJECTED.

PRICE FOR APPROXIMATELY ONE (1) MILLION MAPS PRINTED (150,000 - 2010 MAP COPIES WITHIN 45 CALENDAR DAYS AFTER RECEIPT OF ORDER, THEN REMAINDER WITHIN 90 DAYS AFTER RECEIPT OF ORDER AND 500,000 - 2011 MAP COPIES WITH APPROXIMATE PLANNED DELIVERY DATE OF FALL 2010), PACKAGED IN STURDY, NEW BOXES, ETC. AND DELIVERED AS SPECIFIED. APPROXIMATELY 999,800 WILL BE FOLDED ACCORDING TO SPECIFICATIONS FOR THE MAP, AND 200 (APPROXIMATELY 100 EACH PRINTING) WILL BE FLAT - NOT FOLDED (FULL COUNT DELIVERY SHALL BE MADE BUT NO OVERRUNS WILL BE PAID FOR).

**SPECIFICATIONS FOR
2010 AND 2011 WEST VIRGINIA
OFFICIAL HIGHWAY MAP**

SECTION I: GENERAL SPECIFICATIONS

1.1 LIQUIDATED DAMAGES: THE SUCCESSFUL VENDOR AND THE DEPARTMENT SHALL MUTUALLY AGREE UPON A REASONABLE SCHEDULE OF EVENTS. SAID SCHEDULE OF EVENTS SHALL BE WRITTEN AND SIGNED BY BOTH PARTIES. THE SCHEDULE OF EVENTS SHALL PROVIDE SPECIFIC DATES FOR COMPLETION OF CERTAIN PHASES OF THE PROJECT. FAILURE TO MEET SCHEDULED DEADLINES BY THE VENDOR SHALL RESULT IN A \$100.00 PER DAY LIQUIDATED DAMAGES CHARGE.

1.2 **QUALIFICATIONS:** EACH BIDDER MAY BE REQUIRED TO SHOW THAT THEIR COMPANY HAS THE EQUIPMENT, TECHNICAL PERSONNEL, AND EXPERIENCE NECESSARY TO PRODUCE MAPS OF THE QUALITY DESIRED.

1.3 **SAMPLES:** EACH BIDDER SHALL SUBMIT WITH THIS QUOTATION A SAMPLE OF SIMILAR WORK WHICH HAS BEEN ACCOMPLISHED IN THEIR PLANT BY THEIR PROCESS OR PROCESSES WHICH THEY PROPOSE TO USE. ALSO, OTHER SAMPLES OF FOUR-COLOR PROCESS WORK SHOULD BE PRODUCED AND SUBMITTED BY THE BIDDER TO SHOW QUALITY ETC.

1.4 **INSPECTIONS:** PLANT AND WORK; THE DESIGNATED REPRESENTATIVE OF THE STATE OF WEST VIRGINIA SHALL HAVE THE RIGHT TO INSPECT THE PLANT AND WORK BEING PERFORMED AT ANY TIME OR AT ALL TIMES AND SHALL BE THE SOLE JUDGE AS TO ACCEPTABILITY OF ALL WORK RELATED TO THE REPRODUCTION AND PROGRESS OF THE MAP. A STATE OF WEST VIRGINIA REPRESENTATIVE MAY BE PRESENT AT THE TIME OF ACTUAL PRODUCTION RUNS TO APPROVE PRESS PROOFS. BIDDER'S UNIT PRICES SHALL INCLUDE ALL ROYALTIES, PERMITS AND/OR LICENSES FOR THE USE OF PATENTED DEVICES, MATERIALS AND/OR PROCESS AND SHALL INDEMNIFY AND SAVE HARMLESS THE DEPARTMENT AND ITS REPRESENTATIVES AGAINST ANY CLAIM OR LIABILITY ARISING FROM OR BASED ON THEIR FAILURE TO INCLUDE THE AMOUNT OF SUCH ROYALTIES IN THEIR BID.

1.5 **MANDATORY PRE-BID CONFERENCE:** TO AVOID ANY MISUNDERSTANDING, EACH INTERESTED BIDDER SHALL, BEFORE SUBMITTING A BID, ATTEND A VENDOR CONFERENCE TO INSPECT THE COPY AND LAYOUT, AND DISCUSS THE REQUIREMENTS OF PRODUCING THE MAP WITH THE OFFICIALS OF THE WEST VIRGINIA DIVISION OF HIGHWAYS; AND OBTAIN A COMPLETE UNDERSTANDING OF THESE SPECIFICATIONS. FAILURE TO ATTEND THE PRE-BID CONFERENCE WILL RESULT IN THE REJECTION OF THE VENDOR'S BID. THE PRE-BID CONFERENCE WILL BE HELD: _____.

1.6 **ACCOMPANYING SAMPLE:** A COPY OF A PREVIOUS HIGHWAY MAP IS ENCLOSED FOR BIDDERS GENERAL REFERENCE AND TO SHOW MINIMUM ACCEPTABLE QUALITY AND APPEARANCE TO BE FURNISHED FOR THE 2010 AND 2011 MAP. (NOTE: THE INKS USED BY THE VENDOR SHALL BE OF THE QUALITY TO ACHIEVE A BRIGHT AND SHARP REPRODUCTION AND WHEN DRY ON APPROVED PAPER SHALL BE SMEAR PROOF.)

1.7 **BIDDING:** BIDDERS SHALL SUBMIT A UNIT PRICE PER MAP BASED ON THE ESTIMATED QUANTITY OF ONE(1) MILLION MAPS, PRICES SHALL BE FOR THE MAPS DELIVERED F.O.B. WEST VIRGINIA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, BUILDING 5, ROOM A-816, 1900 KANAWHA BLVD., E., CHARLESTON, WV 25305-0430 ATTN: WILLIAM L. WOOD, P.E., AT 304-558-9622 OR THE DEPARTMENT'S DESIGNATED STREET ADDRESS IN CHARLESTON, WV AND/OR THE SOUTH CHARLESTON, WV AREA.

1.8 TIME OF DELIVERY: THE VENDER SHALL DELIVER THE FIRST ORDER OF APPROXIMATELY 150,000 (2010) MAPS BEFORE THE EXPIRATION OF FORTY-FIVE (45) CALENDAR DAYS AFTER RECEIPT OF ORDER, THEN THE VENDOR SHALL DELIVER THE REMAINING MAPS WITHIN NINETY (90) CALENDAR DAYS AFTER RECEIPT OF ORDER, THEN THE VENDOR SHALL DELIVER THE REMAINING APPROXIMATELY 500,000 (2011) MAPS WITHIN NINETY (90) CALENDAR DAYS AFTER BEING REQUESTED TO DO SO BY THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION.

SECTION II: TECHNICAL REQUIREMENTS

(BIDDERS READ CAREFULLY)

2.1 GENERAL OVERVIEW: THE WORK TO BE ACCOMPLISHED UNDER THE CONTRACT SHALL CONSIST OF REPRODUCTION OF THE 2010 AND 2011 WEST VIRGINIA OFFICIAL HIGHWAY MAP.

THE PRINTING OF THE MAP SHALL CONSIST OF THE PREPARATION OF PRESS PLATES FOR LITHOGRAPHIC PRINTING IN A FOUR-COLOR PROCESS USING PROCESS SCREENS. THE VENDOR SHALL BE RESPONSIBLE FOR PREPARING ANY ADDITIONAL POSITIVES, NEGATIVES OR TYPESETTING NECESSARY TO PRODUCE A MAP AS CLOSE AS POSSIBLE TO RESEMBLE THE MOCKUP PROVIDED TO THE SUCCESSFUL VENDOR. THE VENDOR SHALL ALSO BE RESPONSIBLE FOR SECURING AND PRINTING AT SCALE, A SHADOW RELIEF OTHERWISE KNOWN AS "HILL SHADING" ON THE EXISTING MAP BASE. SUCCESSFUL VENDOR MUST BE ABLE TO PRINT THE MAP FROM THE FOLLOWING FORMATS: MICROSTATION V8, ADOBE InDesign CS3, OR PDF(PORTABLE DOCUMENT FILE). ALL COMPUTERIZED FILES ARE PC FORMAT.

SIDE ONE (THE MAP SIDE): THE MAP WILL BE PROVIDED FROM A COMPUTERIZED COMPOSITE LAYOUT (A PDF GENERATED FROM MICROSTATION V8 -PC FORMAT) ON A CD ROM, DVD OR VIA FTP. THE REMAINDER OF SIDE ONE WILL BE PROVIDED IN ADOBE InDesign CS3 AND MICROSOFT WINDOWS.

SIDE TWO: THE NON-MAP SIDE WILL BE PROVIDED AS A COMPUTERIZED COMPOSITE LAYOUT IN ADOBE InDesign CS3 (PC FORMAT) WITH ALL FONTS AND/OR GRAPHICS IN POSITION ON A CD ROM, DVD OR VIA FTP. AN OPTIONAL FORMAT CAN POSSIBLY BE PROVIDED TO THE PRINTER AS A PDF.

2.2 COMPOSITION ON SIDE ONE (THE MAP SIDE): ALL NECESSARY COMPOSITION TO BE FURNISHED BY THE VENDOR AND SHALL BE INCLUDED IN THE PRICE QUOTED HEREIN.

2.3 MATERIAL TO BE SUPPLIED BY THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS AND THE VENDOR: THE MAP WILL BE PROVIDED AS A PDF GENERATED FROM MICROSTATION V8 (PC FORMAT), ADOBE InDesign CS3 (PC FORMAT) AND MICROSOFT WINDOWS (PC FORMAT) WITH ALL

FILES ON A CD ROM, DVD OR VIA FTP. PRESS WORK ON MAP: (1) COLORS: (FOUR-COLOR PROCESS USING PROCESS SCREENS) COLORS TO BE FROM MATERIAL AS DESIGNATED ABOVE. THE FOLLOWING IS ALSO INCLUDED; SYMBOL LEGEND, INDEX TO CITIES AND TOWNS, MILEAGE CHART, AND OTHER TRANSPORTATION INFORMATION NOTES. SUCCESSFUL VENDOR WILL BE REQUIRED TO FURNISH TYPE FOR ALL BODY COPY IN ACCORDANCE WITH INFORMATION AND LAYOUT FURNISHED BY THE DEPARTMENT. (2) REGISTRATION BETWEEN COLORS ON THE FINAL REPRODUCTION MUST BE PERFECT WITHIN VISIBLE LIMITS. FOR FINAL PRINTING, ALL REGISTRATION MARKS SHALL BE REMOVED; CORNER REGISTRATION MARKS FOR EACH COLOR SHALL BE LEFT ON THE FINAL PRINTING PLATES. (3) THE NEAT EDGES OF PRINTING COPIES SHALL MATCH LINE TO LINE AND IN COLOR ACCURACY AND IN CORRECT POSITION, RELATIVE TO EDGES OF PAPER WITHIN LIMITS OF VISIBILITY. (4) COMPLETE COLOR PROOFS OF MAP FRONT AND BACK SHALL BE SUBMITTED AND APPROVED BY THE DEPARTMENT BEFORE PROCEEDING WITH PRESS WORK. AFTER THE PROOFS HAVE BEEN REVIEWED IT WILL BE REQUIRED OF THE SUCCESSFUL VENDOR TO MAKE ANY NECESSARY CORRECTIONS FREE OF CHARGE. A REPROOF MAY BE REQUIRED BY THE DEPARTMENT BEFORE THE FINAL RUN IS MADE IF THE CORRECTIONS WARRANT.

(5) THE MAP SIZE WILL BE 25 INCHES X 29 INCHES, FINISHED TO BLEED ON ALL FOUR SIDES. (6) A PROOF OF THE ENTIRE LAYOUT IS TO BE PROVIDED BY THE SUCCESSFUL VENDOR TO THE DEPARTMENT BEFORE THE FINAL JOB IS PRINTED. (7) COPY AND ARTWORK WILL NEED TO DROP OUT OF BACKGROUND COLOR SCREEN OVERLAPPING PHOTOS AS NOTED ON LAYOUT. LAYOUT AND MOCK-UP MAY BE INSPECTED AT THE VENDOR CONFERENCE. ACCURACY IN COLOR SCANNING AND FINAL COLOR REGISTRATION IS CRITICAL. 2011 MAPS WILL HAVE COPY CHANGES.

2.4 CARE AND OWNERSHIP OF MATERIALS: THE VENDOR WILL USE PRECAUTION AS MAY BE NECESSARY TO INSURE AGAINST LOSS, DESTRUCTION, OR DAMAGE TO ALL MATERIAL PROVIDED TO THEM. PLATES AND PLATE NEGATIVES OF ALL MATERIAL USED ON EITHER SIDE OF THE MAP ARE TO BE STORED IN THE PLANT OF THE VENDOR FOR THE DURATION OF THE CONTRACT. PLATE SEPARATIONS (NEGATIVES) WILL BECOME THE PROPERTY OF AND BE FORWARDED TO THE DEPARTMENT OF TRANSPORTATION AFTER THE DURATION OF THE CONTRACT. NEGATIVES, ALL COPY, PHOTOGRAPHY, SEPARATIONS, COMPUTER GENERATED TYPESETTING FILES AND ANY OTHER MATERIALS FURNISHED BY THE DEPARTMENT IS TO BE RETURNED PREPAID AND FULLY INSURED F.O.B. CHARLESTON, WV, AT THE TIME PRINTED MAPS ARE DELIVERED, IN SUBSTANTIALLY THE SAME CONDITION AS WHEN DELIVERED TO THE VENDOR. ALL MATERIAL FURNISHED BY THE DEPARTMENT SHALL BE THE VENDOR'S RESPONSIBILITY AND THEY SHALL USE EVERY PRECAUTION TO PREVENT DAMAGE TO THESE WHILE IN THEIR POSSESSION. MATERIALS DAMAGED OR OTHERWISE AFFECTED BY FAULTY WORK, SHALL BE REPLACED BY THEM AT THEIR EXPENSE.

2.5 QUALITY: BIDDERS ARE HEREBY ADVISED AND CAUTIONED THAT PRESSWORK, PAPER STOCK, INKS, REGISTER, PRINTING, TRIM SIZE, ETC. MUST BE OF THE HIGHEST QUALITY IN ALL RESPECTS WITH ALL WORKMANSHIP TO BE PERFORMED IN THE VERY BEST WORKMANLIKE MANNER. UNDER NO

CIRCUMSTANCES WILL AN UNSTISFACTORY JOB BE ACCEPTED OR PAID FOR. ALL ITEMS PERTAINING TO THE PRODUCTION OF THE MAP MUST BE ENTIRELY SATISFACTORY TO THE DEPARTMENT IN ALL RESPECTS AND THE DEPARTMENT RESERVES THE RIGHT TO REJECT THE ENTIRE ORDER SHOULD THE VENDOR FAIL TO COMPLY WITH THE SPECIFICATIONS CONTAINED HEREIN AND ANY OR ALL ADDITIONAL INSTRUCTIONS AND REQUIREMENTS OF THE DEPARTMENT. THE WEST VIRGINIA OFFICIAL HIGHWAY MAP IS CONSIDERED AS A 'PRESTIGE PIECE' AND A SACRIFICE IN QUALITY OF MATERIALS AND/OR WORKMANSHIP WILL NOT BE ACCEPTABLE.

2.6 PAPER STOCK: MAP IS TO BE PRODUCED ON "50 LB. TEXT BRIGHT WHITE FINCH OPAQUE SMOOTH OFFSET" OR APPROVED EQUAL, WITH A TARGET BRIGHTNESS OF 96, TO BE FURNISHED BY THE VENDOR. NOTE: THE PAPER STOCK SHALL POSSESS SATISFACTORY STRENGTH, OPACITY, TEAR RESISTANCE AND FOLDING QUALITIES. A STOCK OF INFERIOR QUALITY WILL NOT BE ACCEPTED.

THE SUCCESSFUL VENDOR MUST FURNISH A COPY OF THE BILL OF SALE FROM THE PAPER MILL PRIOR TO PRINTING AND A LABEL FROM THE PAPER SKID OR ROLL AT THE TIME OF PRINTING AS PROOF THAT THE PAPER, AS BID BY THE VENDOR, IS THAT BEING PRINTED.

THE SPECIFYING OF THE ABOVE MILL BRAND IS NOT INTENDED TO BE RESTRICTIVE, BUT SIMPLY TO ESTABLISH A GENERAL GRADE AND/OR QUALITY LEVEL. THIS STOCK HAS BEEN DETERMINED AS SATISFACTORY. OTHER APPROVED SHEETS MAY BE OFFERED WITH THE UNDERSTANDING THE DEPARTMENT RESERVES THE RIGHT TO BE SOLE JUDGE AS TO APPROVAL AND ACCEPTANCE OF THE PROPOSED PAPER STOCK.

BASE BID (FIRST CHOICE) IS ON 50LB. TEXT BRIGHT WHITE FINCH OPAQUE SMOOTH OFFSET (PER SPECS). A BID FOR THIS TYPE OF PAPER MUST BE RECEIVED OR BID WILL NOT BE CONSIDERED. OTHER PAPERS MAY BE BID AS ADDITIONAL ALTERNATE CHOICES BUT THEY MUST BE EQUIVALENT STOCK ACCORDING TO THE CURRENT EDITION OF THE 'COMPETATIVE GRADE FINDER' (C.G.F.). AWARDS WILL BE BASED ON 50 LB. TEXT BRIGHT WHITE FINCH OPAQUE SMOOTH OFFSET WITH CONSIDERATION BEING GIVEN TO ALTERNATE CHOICES AFTER AWARD.

THE FOLLOWING INSTRUCTION MUST BE PROVIDED WITH ALL SAMPLES:

MILL BRAND

NAME

WEIGHT

TARGET BRIGHTNESS

EACH PROPOSAL SHALL BE ACCOMPANIED WITH TWO UNPRINTED DUMMIES, OVERALL SIZE SHALL BE 25 INCHES X 29 INCHES AND FOLDED TO THE FINISHED STYLE AND SIZE OF THE MAP SPECIFIED HEREIN. THESE DUMMIES SHALL BE IDENTIFIED WITH THE NAME OF THE BIDDER, STOCK MANUFACTURER AND MILL BRAND OR TRADE NAME THEREON. ALSO SEVERAL SAMPLES PRINTED IN COLOR

AND ON THE PROPOSED QUALITY STOCK SHOULD ACCOMPANY THE PROPOSAL AS AN INDICATION OF THE QUALITY OF COLOR WORK OBTAINABLE.

2.7 TRIM SIZE OF REPRODUCTION: THE TRIM SIZE OF ALL PRINTED REPRODUCTIONS AS STATED HEREIN SHALL BE AS FOLLOWS: 25 INCHES X 29 INCHES. THE FINISHED MAP SHALL BE CENTERED WITHIN THE FINISHED TRIM SIZE.

IF THE PAPER USED BY VENDOR FOR THE REPRODUCTION OF THE FINISHED PRINTED MAP IS LARGER THAN REQUIRED SPECIFIED SIZE, ALL SHEETS SHALL BE GUILLOTINE TRIMMED BY THE VENDOR TO THE REQUIRED SIZE.

FINISHED MAPS SHALL BE SQUARE WITH TOP, BOTTOM AND SIDE EDGES, STRAIGHT AND PARALLEL TO THE BORDER LINES.

COPIES OF THE MAP WHICH ARE SOILED, OR FOR ANY OTHER REASONS, PRESENT AN APPEARANCE OF OTHER THAN ONE OF THE VERY FINEST QUALITY, WILL BE REJECTED AS UNACCEPTABLE BY THE DEPARTMENT OF TRANSPORTATION.

2.8 PRESS INK: THE INKS USED SHALL BE OF THE BEST COMMERCIAL QUALITY, NON FADE SUITABLE FOR OBTAINING SHARP CLEAR REPRODUCTION IN THE SPECIFIED COLORS AGREED UPON. ALL INKS USED IN PRINTING OF THE HIGHWAY MAP SHALL BE QUICK DRYING, WATERPROOF, SUNPROOF AND OF FAST COLOR. THE INK SHALL WITHSTAND REASONABLE ABRASION AND SHALL NOT FLAKE OR SMEAR WHEN PRINTED COPIES HAVE DRIED. THE VENDOR SHALL ADHERE TO THE PAPERMAKER'S RECOMMENDATIONS TO THE TYPES OF INK SUITABLE FOR THE PAPER USED.

2.9 FOLDING: WHEN THE VENDOR HAS RECEIVED APPROVAL ON PROOFS AND HAS SUCCESSFULLY PRINTED THE WEST VIRGINIA OFFICIAL HIGHWAY MAP, SHALL FOLD THEM IN ACCORDANCE WITH SAMPLES SUBMITTED BY THE DEPARTMENT OF TRANSPORTATION.

2.10 PACKAGING AND DELIVERY: APPROXIMATELY 999,800 MAPS ARE TO BE BANDED IN UNITS OF 25 WITH EITHER 2 INCH KRAFT BAND, WRAPPED IN PLASTIC WRAP OR SHRINK-WRAPPED. PACKAGES SHALL BE SEALED IN SUBSTANTIAL, NEW CARTONS (SUITABLE FOR RESHIPING) OF UNIFORM SIZE, CONTAINING 300 MAPS UNIFORMLY TO EACH CARTON; EACH CARTON SHALL BE CLEARLY LABELED ON BOTH ENDS OR BOTH SIDES SHOWING CONTENTS AND QUANTITY OF THE CARTONS. 100 UNFOLDED (2010) MAPS AND 100 UNFOLDED (2011) MAPS SHALL BE SHIPPED IN A CONTAINER SUITABLE FOR SHIPPING. BOXES SHALL BE STACKED ON PALLETS, NO MORE THAT 5 BOXES HIGH.

THE UNIT PRICE BID SHALL BE F.O.B. DELIVERED TO THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, 1900 KANAWHA BLVD., E., BUILDING 5, ROOM 816, CHARLESTON, WV 25305-0430 ATTN: WILLIAM L. WOOD, P.E., AT 304-558-9622 OR STREET ADDRESS IN THE CHARLESTON, WV/SOUTH CHARLESTON, WV AREA SPECIFIED BY THE DEPARTMENT PRIOR TO DELIVERY. ALL MAPS SHALL BE DELIVERED COMPLETE AS SPECIFIED AND IN ACCEPTABLE CONDITION.

2.11 NOTICE OF SHIPMENT: THE VENDOR SHALL GIVE FORTY-EIGHT (48) HOURS NOTICE TO THE WV DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROGRAM PLANNING AND ADMINISTRATION DIVISION, 1900 KANAWHA BLVD., E., BLDG. 5, ROOM 816, CHARLESTON, WV 25305-0430 ATTN: WILLIAM L. WOOD, P.E., AT 304-558-9622 BEFORE DELIVERY OF COMPLETED MAPS.

Item No.	Estimated Usage	Description	Unit Price	Amount
1.	500,000	2010 WV Official Highway Maps	_____ ea.	_____
2.	500,000	2011 WV Official Highway Maps	_____ ea.	_____
TOTAL				\$ _____

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. N/A
N/A
N/A
2. N/A
3. N/A
4. N/A
5. N/A
6. N/A

1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: TECHNIA - GRAPHICS, INC Signed: [Signature]

Date: 10-19-09 Title: Asst. EXECUTIVE

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

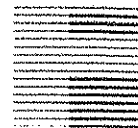
Vendor's Name: TECHNA - GRAPHICS, INC.Authorized Signature: Date: 10-19-09

Purchasing Affidavit (Revised 01/01/09)

GIL STINSON

finch premium offset

made in USA



Blue White, Smooth

Basis Weight GSM	Size	Catalog Number	Weight Per 1000 Sheets	Sheets Per Mini-Skid
40 lb. Text 59 gsm	23 x 35	1710-4M60	68	12,000
	25 x 38	1710-4M66	80	12,000
	28 x 40	1710-4M69	94	12,000
45 lb. Text 66 gsm	19 x 25	1710-4542	45	21,000
	23 x 35	1710-4560	76	10,500
	25 x 38	1710-4566	90	10,500
	28 x 40	1710-4569	106	10,500
50 lb. Text 74 gsm	19 x 25	1710-5M42	50	18,000
	23 x 35	1710-5M60	85	9,000
	25 x 38	1710-5M66	100	9,000
	28 x 40	1710-5M69	118	9,000
55 lb. Text 81 gsm	19 x 25	1710-5542	55	17,000
	23 x 35	1710-5560	93	8,500
	25 x 38	1710-5566	110	8,500
	28 x 40	1710-5569	130	8,500
60 lb. Text 89 gsm	19 x 25	1710-6M42	60	16,000
	23 x 35	1710-6M60	102	8,000
	25 x 38	1710-6M66	120	8,000
	28 x 40	1710-6M69	142	8,000
70 lb. Text 104 gsm	19 x 25	1710-7M42	70	14,000
	23 x 35	1710-7M60	119	7,000
	25 x 38	1710-7M66	140	7,000
	28 x 40	1710-7M69	166	7,000
80 lb. Text 118 gsm	19 x 25	1710-8M42	80	13,000
	23 x 35	1710-8M60	136	6,500
	25 x 38	1710-8M66	160	6,500
	28 x 40	1710-8M69	188	6,500

Paper Specifications Blue White, 95 brightness

Text	Opacity	Caliper	Smoothness	PPI
40 lb.	88	3.2	140	626
45 lb.	89	3.6	160	556
50 lb.	94	4.0	160	500
55 lb.	94.5	4.3	160	466
60 lb.	95	4.7	160	426
70 lb.	96	5.2	160	384
80 lb.	97	5.8	160	344

TECHNA-GRAPHICS, INC.

PHONE: 202-529-6500 • FAX: 202-832-1644

www.techna-graphics.net

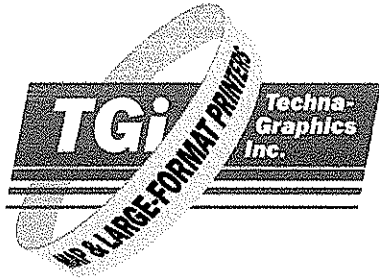
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Techna-Graphics, Inc.

5600 Second Street, NE
Washington, DC 20011
Phone (202) 529-6500
Fax (202) 832-1644
www.techna-graphics.net

Mr. Michael Austin, Senior Buyer
State of West Virginia Department of Administration
Purchasing Division, Acquisitions Unit
State Capitol Complex, 2019 Washington Street, East
Charleston, WV 25305

October 19, 2009

Dear Mr. Austin:

Our records indicate that all contractor fees have been paid to the Department of Administration by Techna-Graphics and Techna-Graphics does not owe the State of West Virginia any monies as of 8-18-09, as confirmed by the attached document.

Sincerely,

A handwritten signature in cursive script that reads 'Gil Stimson'.

Gil Stimson
Account Executive
Techna-Graphics, Inc.
5600 2nd Street, N.E.
Washington, D.C. 20011
202-529-6500 main
202-832-1644 fax
202-330-7440 cell

www.techna-graphics.net

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
POST OFFICE BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130
08/18/2009

GIL STIMSON
TECHNA GRAPHICS INC
5600 2ND STREET NE

WASHINGTON DC 20011

THIS IS TO CONFIRM RECEIPT OF YOUR VENDOR REGISTRATION FEE. PAYMENT OF THE FEE ENABLES YOU TO PARTICIPATE IN THE PURCHASING DIVISION'S COMPETITIVE BID PROCESS AND ENTITLES YOU TO A ONE-YEAR SUBSCRIPTION TO THE WEST VIRGINIA PURCHASING BULLETIN. A NEW ISSUE OF THE WEST VIRGINIA PURCHASING BULLETIN IS POSTED ON OUR WEB SITE EACH WEEK. BID OPPORTUNITIES ESTIMATED AT \$25,000 OR MORE ARE ADVERTISED IN THIS PUBLICATION. WE ENCOURAGE YOU TO LOG ON AND VIEW THE BULLETIN EVERY FRIDAY SO AS NOT TO MISS IMPORTANT BIDDING OPPORTUNITIES. OUR WEB ADDRESS IS:

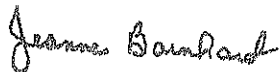
[HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE](http://www.state.wv.us/admin/purchase)

IN ORDER TO ACCESS THE WEST VIRGINIA PURCHASING BULLETIN, YOU WILL NEED YOUR VENDOR NUMBER, GROUP NUMBER (IF ANY), AND YOUR PASSWORD WHICH ARE PRINTED BELOW. YOUR ACCESS WILL BECOME EFFECTIVE ON THE FIRST MONDAY AFTER 08/18/2009, STATE HOLIDAYS EXCLUDED.

HELPFUL TIPS: YOUR COMPUTER-GENERATED VENDOR NUMBER BEGINS WITH AN ASTERISK, BUT DO NOT USE THE ASTERISK WHEN LOGGING IN. ALSO, OUR LOGIN SCRIPT IS CASE SENSITIVE. THEREFORE, IF YOUR VENDOR NUMBER CONTAINS A CHARACTER LIKE A, B, OR C, PLEASE TYPE IT IN UPPER CASE.

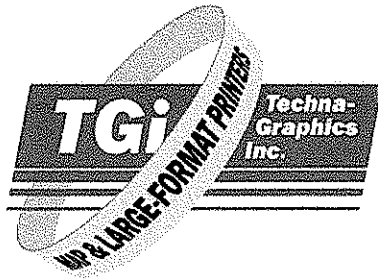
IF YOU HAVE QUESTIONS, FEEL FREE TO CONTACT US AT 304-558-2311 OR JEANNE.B.BARNHART@WV.GOV. THANK YOU.

SINCERELY YOURS,



VENDOR REGISTRATION

VENDOR NUMBER : *830084446
GROUP NUMBER :
PASSWORD : 14313



Techna-Graphics, Inc.

5600 Second Street, NE

Washington, DC 20011

Phone (202) 529-6500

Fax (202) 832-1644

www.techna-graphics.net

Statement of Qualifications

Techna-Graphics, Inc.

5600 2nd Street, N.E.

Washington, D.C. 20011

Contact:

Gil Stimson

Account Executive

(202) 529-6500

1. Company Overview

General Information

Techna-Graphics, Inc.
5600 2nd Street, N.E.
Washington, D.C. 20011
Phone: 202-529-6500
Fax: 202-832-1644
Website: www.techna-graphics.net

FEID: 52-1103582

Company contact:
Gil Stimson, Account Executive
Direct/Cell: 202-330-7440
gil@techna-graphics.net

Company Organization and Locations

Techna-Graphics, Inc. (TGI) is a Corporation registered in the State of Maryland since 1977. TGI is headquartered and operates a printing production plant in Washington, D.C. and operates satellite production facilities in St. Louis, MO and Easton, MD.

Company Profile: Core Competencies

TGI's team of highly skilled printing professionals, located in Washington, D.C., and Easton, MD, manufacture highways maps, aeronautical charts, trail maps, park maps, marine charts and other thematic map products for Federal, state, county and municipal agencies, as well as commercial map publishers, located across the United States.

Located in St. Louis, MO, TGI's team of highly skilled cartographers, with over 32 years of experience, produce aeronautical charts for Federal and state aeronautical agencies.

Our work ranges from wall maps, folded maps and bound map atlases to print publications. Through every stage of map production, our project managers work closely with customers to ensure that they are of the highest quality, delivered on time and within budget.

Our extensive experience in serving a diverse customer base, coupled with our state-of-the-art manufacturing facilities, allows us to provide superior map manufacturing services at very competitive prices.

Company Background: Brief History

TGI President Joseph W. Caccamise, a Vietnam Era / service disabled veteran, incorporated Techna-Graphics, Inc. on November 7, 1977. In the early 1980's he assembled a core group of highly experienced cartographers and printing professionals, many of whom gained their cartographic experience with the Defense Mapping Agency in St. Louis, MO.

While only thirty two years old as a business entity, TGI combines the collective experience of Joseph Caccamise' 45 years, Comptroller, Roger Rick's, 36 years, Vice-President of Manufacturing, Glenn McLaughlin's, 40 years and Vice-President of Sales and Marketing, James Vause's 31 years of employment in the Washington, D.C. metro area printing industry.

Company Background: Financial

TGI is wholly owned by, Joseph W. Caccamise, the President of the company. TGI is financially sound, having passed an extensive background check by the Federal Government for continued performance as a printing contractor for federal government agencies, including the National Geospatial Imaging Agency (NGA), Federal Emergency Management Agency (FEMA), U.S. Government Printing Office (GPO), U.S. Geological Survey (USGS), Central Intelligence Agency (CIA), U.S. Forest Service, National Oceanic and Atmospheric Administration (NOAA) and Branches of the Armed Services as approved vendor to service the mapping needs of those Federal Government Agencies, and many others.

2. Printing and Manufacturing Capabilities

Techna-Graphics, Inc. (TGI) provides map printing services that integrate cartographic information with the art of printing. Our team of highly skilled and experienced cartographers, pre-press employees, press operators and bindery employees manufacture maps, charts and atlases on a full-time basis. Since 1984, TGI has produced over 287 million maps for the Federal Government.

TGI mapping projects range from simple black and white maps to highly complex multi-color maps. Our project managers and highly skilled employees work closely with customers throughout the map manufacturing process. This collaboration ensures high quality maps customized to customer design, end-use, and schedule requirements.

At TGI our goal is to provide clients with a single source for all their custom mapping needs. Our experienced staff, state of the art technology, and innovative approach allow us to deliver superior services and products at competitive prices.

SERVICES

Custom Cartography

- Digital map production
- Custom map design
- Cartographic research and compilation
- Pre-press and production services for printed maps

Manufacturing

- Traditional pre-press, including graphic arts camera reproduction and film assembly services, including restoration and repair of damaged printing films to plate-ready condition.
- Digital pre-press, including electronic desk-top-publishing services and computer-to-plate capability.
- Printing
- Finishing, including folding and binding
- Packing
- Delivery
- Custom fulfillment services

MAPPING PRODUCTS

Print

- Sheet maps - flat and folded
- Wall maps
- Atlases

3. Recent Experience

Techna-Graphics, Inc. has extensive experience in map printing for a broad range of government and private sector clients. The following is a selected sampling of recent projects.

3.1. FEDERAL GOVERNMENT EXPERIENCE

National Geospatial-Imaging Agency, St. Louis, MO

Point of Contact:
Holly Byland / Vern Grothoff
Contracting Officer
National Geospatial-Imaging Agency
St. Louis, MO
636-321-5713

Project:
Joint Operations Graphics for Desert Storm and Desert Shield
Flight Information Publications
Oceanic Navigational Charts
Topographic Maps

National Oceanic and Atmospheric Administration, Silver Spring, MD

Point of Contact:
William Maynard
Contracting Officer
National Oceanic and Atmospheric Administration
1315 East West Highway
Silver Spring, MD 20910
301-713-9600

Project:
Flight Information Publications
Oceanic Navigational Charts
Topographic Maps

Federal Emergency Management Agency, Washington, DC

Point of Contact:
Anthony Hooks
Contracting Officer
U.S. Government Printing Office
732 North Capitol Street, N.W.
Washington, DC 20401
202-512-2000 main #

Project:
Flood Insurance Maps

US Government Printing Office, Washington, DC

Point of Contact:
Contracting Officer (There have been many individuals in this position)
U.S. Government Printing Office
North Capitol Street, N.E.
Washington, D.C. 20002

Project:
Joint Operations Graphics for Desert Storm and Desert Shield
Flight Information Publications
Oceanic Navigational Charts
Topographic Maps
Flood Insurance Maps
TGI has printed numerous Jackets and Programs for GPO since 1977.

US Geological Survey, Reston, VA

Point of Contact:
David Love
Contracting Officer
U.S. Government Printing Office
732 North Capitol Street, N.W.
Washington, DC 20401
202-512-2000 main #

Project:
Thematic Maps
Topographic Maps

3.2. STATE GOVERNMENT EXPERIENCE

West Virginia Department of Transportation

Project and Date:

West Virginia State Wall Map, 2005

Point of Contact:

William L. Wood, P.E.
Highway Engineer Supervisor
West Virginia DOT
Division of Highways, Planning & Research
Building 5, Room A-817
1900 Kanawha Boulevard, E.
Charleston, WV 25305-0430
304-558-9622

Delaware Department of Transportation

Project and Date:

Delaware Official Transportation Map, 2006/2007
New Castle, Kent, Sussex County Maps, 2004/2005/2007/2009

Point of Contact:

George Kent, III
Principal Cartographer
DEL DOT Planning
Route 113, 800 Bay Road
Dover, DE 19901
302-760-2455

Virginia Department of Transportation

Project and Date:

Virginia Official Transportation Map, 2008/2009

Point of Contact:

Dwayne Altice
Principal Cartographer
VDOT Cartography Section
1201 East Broad Street, #201
Richmond, VA 23219
804-371-6776

Missouri Department of Transportation

Project and Date:

Missouri Official Transportation Map, 2010/2012

Point of Contact:

Arnold D. Williams

Geographic Information Systems Manager

Missouri Department of Transportation

2217 St. Mary's Boulevard West

Jefferson City, MO 65109

573-751-7012 business

573-526-8052 fax

arnold.williams@modot.mo.gov

3.3. COUNTY GOVERNMENT EXPERIENCE

Allen County, OH

Project and Date:

Map of Allen County, 2004, 2006, 2008, 2009

Point of Contact:

Michael Howbert
Allen County Engineer's Office
1501 N. Sugar Street
Lima, OH 45801-3136
419-228-3196

Ashtabula County, OH

Project and Date:

Map of Ashtabula County, 2005

Point of Contact:

LeRoy McNeilly
Ashtabula County Engineer's Office
186 Satin Street
Jefferson, OH 44047-1419
440-576-3710

Columbiana County, OH

Project and Date:

Map of Columbiana County, 2007

Point of Contact:

Robert Durbin
Columbiana County Engineer's Office
235 S. Market Street
Lisbon, OH 44432-1297
330-424-1740 ext. 109

Geauga County, OH

Project and Date:

Map of Geauga County, 2007

Point of Contact:

Ramona Saikaly
Geauga County Engineer's Office
470 Center Street, Bldg. 5
Chardon, OH 44047-1419
440-279-1800

Greene County, OH

Project and Date:

Map of Greene County, 2006, 2009

Point of Contact:

Sharon Koch
Greene County Engineer's Office
615 Dayton-Xenia Road
Xenia, OH 45385-2697
937-562-7500

Stark County, OH

Project and Date:

Map of Stark County, 2009

Point of Contact:

Michael Gorman
Stark County Engineer's Office
5165 Southway SW
Canton, OH 44706
330-477-6781 ext. 137

Wayne County, OH

Project and Date:

Map of Wayne County, 2008

Point of Contact:

Larry Conn
Warren County Engineer's Office
3151 W. Old Lincoln Way
Wooster, OH 44691-4870
330-287-5500

3.4. CITY GOVERNMENT EXPERIENCE

District of Columbia Department of Transportation

Project and Date:

District of Columbia Bicycle Map, 2005/2007/2008

Point of Contact:

James R. Sebastian
Bicycle and Pedestrian Program Manager
District of Columbia DOT
Transportation Policy & Planning
2000 14th Street, N.W.
Washington, D.C. 20009
202-671-2331

District of Columbia Department of Transportation

Project and Date:

District of Columbia Transportation and Tourism Map, 2006/2007/2008

Point of Contact:

David Miller
Chief of GIS and Spatial Data Systems
District of Columbia DOT
Transportation Policy & Planning
64 New York, N.E.
Washington, D.C. 20002
202-741-8520

City of Alexandria, Virginia Department of Planning

Project and Date:

City of Alexandria Bicycle Map, 2006/2008/2009

Point of Contact:

Yon Lambert
Bicycle and Pedestrian Program Manager
TES/Transit Services
City of Alexandria
310 King Street, Room 3200
Alexandria, VA 22314
703-838-4966

Fairfax County, Virginia Department of Planning

Project and Date:

Fairfax County Bicycle Map, 2008

Point of Contact:

Charles Strunk
Bicycle and Pedestrian Program Manager
Fairfax County
Office of Transportation, 10th Floor
12055 Government Center Parkway
Fairfax, VA 22035
703-968-8984

Marin County (California) Bicycle Coalition

Project and Date:

Marin County Bicycle Map, 2004, 2005, 2006, 2008

Point of Contact:

Kim Baenisch
President
Marin County Bicycle Coalition
733 Center Boulevard
Fairfax, CA 94930
415-456-3469 ext. 1

3.5. PRIVATE SECTOR EXPERIENCE

Commercial Cartographers

International Mapping

Project and Date:

Vacaville, CA Bus System Route Map, 2005
Camp Grayling Military Base Map, 2005/2007
Oakland County, MI County Map & Atlas, 2005/2007/2008
Catskill Mountains (NY) Regional Map, 2005
Northern Mozambique Map 2008
Illinois School District Map 2008, 2009
Columbia (City of) / Howard County, MD Map 2005, 2006, 2007, 2009
Columbia, MD (City Map), 2009

Points of Contact:

Scott Edmonds, President
Alex Tait, Vice-President
5300 Dorsey Hall Drive, Suite 201
Ellicott City, MD 21042
443-367-0050 ext. 1

Steve Spindler Cartography

Project and Date:

Philadelphia Bicycle and Transit Map 2009
Sussex County (DE) Bike Map 2008
Burlington County, NJ Map 2008

Point of Contact:

Steve Spindler
303 Wyncote Road
Jenkintown, PA
215-887-5986

5. Key Personnel

Joseph W. Caccamise
President, Techna-Graphics, Inc.

Roger Rick
Treasurer

Glenn McLaughlin
Vice-President Manufacturing

John A. Parlett
Vice-President, MultiMedia Key

James Vause
Vice-President, Sales and Marketing

Raymond Parvis
Manager, Production

Scott Courtney
Manager, Desktop Publishing

Shelia Liwosc
Estimator, Commercial

Fred Lacy
Estimator, GPO

Gil Stimson
Account Executive

6. EQUIPMENT

Software and Hardware for Digital File Creation, Maintenance and Merger

In order to provide flexibility and the highest levels of printing and graphic arts quality standards, Techna-Graphics processes digital data files on both the Apple Macintosh and Microsoft Windows platforms. Techna-Graphics has a system of Dual Xenon Digital File servers with over ½ terabyte of storage and RAID level 5 redundancy. Desktop hardware includes Macintosh G5 Towers running OSX (backwards compatible to OS9) and Windows-based Intel Pentium 4 PC's running Windows XP and/or 2000.

Techna-Graphic's in-house service capabilities include On-demand printing and/or proofing. Onsite printers include a 600 dpi 6/Color HP 5500 ink-jet printer with a 60" width and a 2400 dpi 8/Color EPSON 9800 ink-jet printer with a 44" width.

Software used includes: Adobe Creative Suite CS4 for Mac and PC platforms. This includes PhotoShop CS4, Illustrator CS4, InDesign CS4 and Acrobat version 9 Professional. We have the Acrobat pdf editor Plug in Pitstop 8.0, Quark 6.5 for the Mac and Quark 7.0 for the PC, Corel 13 on our server. Pagemaker version 6.5, Macromedia Freehand version 8.0 and 9.0 is used on the Mac platform, while Pagemaker version 7.0, Macromedia Freehand version 10.0, Corel Draw version 12.0 Suite and Microsoft Office XP is used on the PC platform.

The operating system on our Mac G5 is 10.4.11 (this Mac is not Intel based)

The operating system on our PC is Vista. The PC is a quad core with the i7 Processor.

Our server is Provantage Intel(R) Xeon(R) CPU running Windows Server 2003.

This Server is running our ESKO software: BackstageEditor 5.0 and BackstagePilot which is the interface to our proofers and trendsetter.

Techna-Graphics provides security for our clients with customer digital file backup / storage systems and Uninterruptible Power Supplies.

MANUFACTURING -

Computer-To-Plate

KODAK TRENDSETTER 44" X 60" (maximum printing plate dimensions)

Press Room

HARRIS Model LVF 44"X 60" 6/COLOR QTY - 1 (with a 7th unit converted to an in-line aqueous coater)

HARRIS Model LVD 44"X 60" 4/COLOR QTY - 2

HARRIS Model LVB 44"X 60" 2/COLOR QTY - 1

These printing presses were built in the United States of America in Cleveland, Ohio.

Bindery

MBO FOLDER 44" X 63" (6-6-2) QTY - 1

STAHL MAP FOLDERS 37.5" X 58" (6-6-4) QTY - 3

STAHL FOLDER 26" X 40" (4-3) QTY - 1

STAHL FOLDER 25" X 38" (4-3) QTY - 1

LAWSON 60" CUTTER

SHANKLIN SHRINK WRAPPING SYSTEMS

LAWSON DRILLING SYSTEMS