

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston WV 25205 0120 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

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*408103403 740-286-5633 WATERLOO COAL CO INC PO BOX 626

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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BFQ NUMBER

PAGE 2

ADDRESS CORRESPONDENCE TO ATTENTION OF MICHAEL AUSTIN
304-558-2402

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*408103403 740-286-5633 WATERLOO COAL CO INC PO BOX 626

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Request for Quotation

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DIVISION OF HIGHWAYS
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State of West Virginia

Department of Administration

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*408103403 740-286-5633 WATERLOO COAL CO INC PO BOX 626

JACKSON OH 45640

| INCOMPANY USE DEPARTMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEN TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER. REV. 3/88 NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WY 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE BID BHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: **BECAVERSES DEFORTER AND CONTORNS** **BECAVERS SED FOR TERMS AND CONTORNS** **BECAVE | DATE PRINT | ΓED | TER | MS OF SAL | Ē | SH | IP VIA | | OB. | FREIGHTTERMS |
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| NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID. REV. 09/21/2009 EXHIBIT 4 LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEN TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR MESH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER. REV. 3/88 NOTICE A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 MASHINGTON STREET, EAST CHARLESTON, WV 25305-0130 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE BUYELOPE OR THE BID MAY NOT BE CONSIDERED: | 10/08/ | 2009 | <u> </u> | | | | | | | |
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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for
Quotation

6610C007

6610C007

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MADDRESS CORRESPONDENCE TO ATTENTION OF MICHAEL AUSTIN 304-558-2402

SH 1 P T O

| *408103403 | 740-286-5633 |
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| WATERLOO COAL | CO INC |
| PO BOX 626 | |
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12. BIDDING SCHEDULE

Bid 1

12.1 Bidding F.O.B. Vendor's Storage Site

| a) | SOURCE OF MATERIAL (State all sources for which bid prices |
|----|---|
| | apply) (e.g., Quarry location if Sandstone or Limestone; |
| | dredging or pit location if Gravel; production plant name and |
| | location if Slag) |

| Oate hill | OHIO | -Limestone | |
|-----------|------|------------|--|
| | | Plant | |
| | | | |

b) EXACT LOCATION OF VENDOR'S STORAGE SITE(S) A separate bid schedule must be submitted when bid price varies between Vendors storage sites.

| STRT | 93 | Ini No | orth a | 2 Och H, 11 OHTO |
|------|----|--------|--------|------------------|
| - | , | | 7 | |

| Con- Tract Item | Description of Aggregate | Bid Price Per Ton F.O.B. Vendor's Storage Site | | | |
|-----------------------|---|--|--------------------------|---------------|--|
| | | LIMESTONE SANDSTONE, GRAVEL, SAND | BLAST FURNACE SLAG | STEEL SLAG | |
| A B C D E F G H ! J K | Class 1 Aggregate Class 2 Aggregate AASHTO #1 Aggregate AASHTO #3 Aggregate AASHTO #4 Aggregate AASHTO #467 Aggregate AASHTO #57 Aggregate AASHTO #67 Aggregate AASHTO #7 Aggregate AASHTO #7 Aggregate AASHTO #8 Aggregate AASHTO #8 Aggregate | #11.00 / Ton | | | |

NOTE: The <u>Bid Schedules</u> are ready for download on Purchasing's Web site at <u>www.state.wv.us/admin/purchase</u>

Bid 1

BIDDING SCHEDULE (Continued)

12.1 Bidding F.O.B. Vendor's Storage Site (Continued)

| L | Stone for Gabions | 12,00/00 | 2 | |
|--------|--|-------------------------------------|--|---|
| M | Fine Aggregate | \$ 11,00/ton | | |
| N | Standard Abrasives | \$ 12.00 /ton | T. T | |
| 0 | Modified Abrasives | \$ 12,00/ton | | |
| P | Riprap | 1 13,00 mm | | |
| Q | Shot Rock | \$ 8,00/40n | | |
| R | AASHTO #8 Modified | 1. 12.60 /ton | | |
| S | AASHTO #9 Modified | 1 12,05 Au | | |
| T | Pea Gravel | | | |
| U | #11 Limestone Abrasives | | | |
| V | @\$ for E Haul by Vendor (Items Q ar @\$ for F | irst Ton-Mile ach Additional Ton | Frostes in | ded mile Khill plant Dist. #3 and #1 |
| 0 - 1- | | | From o To sites in | puded mile akhili Plant Dist,#3 and#/ |
| Con- | ** * - * - * * - * * | | | |
| Tract | Description of | | id Price Per Ton | •• |
| Item | Material | F.O.B. | Vendor's Storage S | <u>ite</u> |
| AA | Cinders | - | | |

Note 1: Bid price shall include cost of Vendor Loading Department trucks.

Bd 2

12. BIDDING SCHEDULE

12.1 Bidding F.O.B. Vendor's Storage Site

| a) | SOURCE OF MATERIAL (State all sources for which bid prices apply) (e.g., Quarry location if Sandstone or Limestone; dredging or pit location if Gravel; production plant name and location if Slag) Albany OH - Starge Site | | |
|----|--|--|--|
| b) | EXACT LOCATION OF VENDOR'S STORAGE SITE(S) A separate bid schedule must be submitted when bid price varies between Vendors storage sites. Intersection St. Rt. 32 + ST. Rt. 50 Albumy Off, Albans Ca. | | |

| Con- Tract Item | Description of Aggregate | | id Price Per Ton Vendor's Storage Site | _ |
|-----------------------|---|---|---|---------------|
| | | LIMESTONE SANDSTONE, GRAVEL, SAND | BLAST FURNACE SLAG | STEEL SLAG |
| A B C D E F G H - J K | Class 1 Aggregate Class 2 Aggregate AASHTO #1 Aggregate AASHTO #3 Aggregate AASHTO #4 Aggregate AASHTO #467 Aggregate AASHTO #57 Aggregate AASHTO #67 Aggregate AASHTO #7 Aggregate AASHTO #8 Aggregate AASHTO #8 Aggregate | 12.00 12.00 12.00 12.00 12.00 12.00 12.00 12.00 12.00 | | |

NOTE: The <u>Bid Schedules</u> are ready for download on Purchasing's Web site at <u>www.state.wv.us/admin/purchase</u>

Bill 2

BIDDING SCHEDULE (Continued)

12.1 Bidding F.O.B. Vendor's Storage Site (Continued)

| L M N O P Q R S T U | Stone for Gabions Fine Aggregate Standard Abrasives Modified Abrasives Riprap Shot Rock AASHTO #8 Modified AASHTO #9 Modified Pea Gravel #11 Limestone Abrasives | # 13.00/400 1 11.00/400 1 12.00/400 1 12.00/400 # 14.00/400 # 13.00/400 | | |
|---------------------|--|--|-------|--|
| V | | ns Q and P): irst Ton-Mile ach Additional Ton N | file | |
| W | | d/or P): irst Ton-Mile ach Additional Ton-N | /lile | |

| AA | Cinders | |
|-------|----------------|------------------------------|
| ltem | Material | F.O.B. Vendor's Storage Site |
| Tract | Description of | Bid Price Per Ton |
| Con- | | |

Note 1: Bid price shall include cost of Vendor Loading Department trucks.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

| Vendor's Name: | 5 21 Jak | into a | Vires | | | | |
|-------------------------------|-------------|------------|-------|---------|--------|----|--|
| Authorized Signature: | Waterla | Call Congr | z Inc | _ Date: | 10/26/ | 09 | |
| Purchasing Affidavit (Revised | d 01/01/09) | / | 0 | | | | |