



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 WEH90129

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 ROBERTA WAGNER
 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

Service Telecommunications, Inc.
 Db: STI Networks
 P.O. Box 810
 21156 SR 243
 Proctorville, OH 45669

SHIP TO

HEALTH AND HUMAN RESOURCES
 WELCH COMMUNITY HOSPITAL
 454 MCDOWELL STREET
 WELCH, WV
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/24/2009				

BID OPENING DATE:

06/02/2009

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEMNUMBER	UNIT PRICE	AMOUNT
0001	175	EA		725-57		
***** BID BOND AND DRUG FREE WORKPLACE AFFIDAVIT REQUIRED WITH BID SUBMISSION ***** MANDATORY PRE-BID MEETING 5/13/2009 AT 11:00 AM AT WELCH COMMUNITY HOSPITAL, 454 MCDOWELL STREET, WELCH WV 24801. NO ONE PERSON MAY REPRESENT MORE THAN ONE VENDOR. *****						
PLEASE NOTE: THE RENEWALS ARE ONLY APPLICABLE TO THE MAINTENANCE OF THE SYSTEM. EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AWARD..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE						

RECEIVED
 2009 JUN -3 AM 10:43
 WV PURCHASING
 DIVISION

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Richard K. Coache</i>	TELEPHONE 740-886-3315	DATE June 2, 2009
TITLE Sr. Sales Engineer	FEBN 31-127-6581	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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<p>IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO FOUR (4) ONE (1) YEAR PERIODS.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 5/14/2009. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: ROBERTA WAGNER DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: 304-558-4115</p>						

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<p>E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p> <p>EXHIBIT 5</p> <p>WEST VIRGINIA CODE 21-1D-5 PROVIDES THAT: ANY SOLICITATION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTICLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED DRUG-FREE WORKPLACE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID.</p> <p>NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</p> <p>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR MCDOWELL COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</p>						

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DOCUMENTS

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<p>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>() BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</p> <p>(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.</p>						

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<p>() MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR.</p> <p>REV. 11/00</p> <p>EXHIBIT 7</p> <p>DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS</p> <p>IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN</p>						

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PURCHASING

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PRICE THAN THE FOREIGN MADE PRODUCTS.

IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.

REV. 3/88

EXHIBIT 9

NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA

THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:

(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED.

(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID

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SUPPLIER

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<p>OPENING DATE .</p> <p>(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE.</p> <p>REV. 11/96</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS. :</p> <p>NO. 1 <i>R.L.C.</i></p> <p>NO. 2 <i>R.L.C.</i></p> <p>NO. 3</p> <p>NO. 4</p> <p>NO. 5</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS</p>						

SIGNATURE *Richard L. Coward* TELEPHONE 740-886-3315 DATE June 2, 2009
 TITLE Sr. Sales Engineer FEIN 31-127-6581 ADDRESS CHANGES TO BE NOTED ABOVE

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<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>Richard L. Cauder</i> SIGNATURE <i>Service Telecommunications, Inc</i> COMPANY <i>Dba: STI Networks</i> <i>2 June 09</i> DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME:</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>Richard L. Cauder</i>	TELEPHONE 740-886-3315	DATE June 2, 2009	
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<p>CONTRACTORS LICENSE NO.: WV014994.....</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p>APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 1/2005</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15</p>						

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 10

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 ROBERTA WAGNER
 304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

Service Telecommunications, Inc.
 Dba: STI Networks
 P.O. Box 810
 21156 SR 243
 Proctorville, OH 45669

SHIP TO

HEALTH AND HUMAN RESOURCES
 WELCH COMMUNITY HOSPITAL
 454 MCDOWELL STREET
 WELCH, WV 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/24/2009				

LINE	QUANTITY	UOF	CAT NO	ITEM NUMBER	BID OPENING TIME	UNIT PRICE	AMOUNT
					01:30PM		

2019 WASHINGTON STREET, EAST
 CHARLESTON, WV 25305-0130
 PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.
 THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:
 SEALED BID
 BUYER:-----RW/FILE 22-----
 REQ. NO.:-----WEH90129-----
 BID OPENING DATE:-----6/2/2009-----
 BID OPENING TIME:-----1:30 PM-----
 PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:
 -----740.886.7391-----

PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE:
 -----Rich Crowder-----

See Bid Quotation Sheet Pg. 16-16A.

0002 EA 725-57
 48 SINGLE LINE TELEPHONES

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Richard L. Crowder</i>	TELEPHONE 740-886-3315	DATE June 2, 2009
TITLE Sr. Sales Engineer	FEIN 31-127-6581	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 WEH90129

PAGE
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 WELCH, WV
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0003	3	EA		725-57		
	LINE CARDS FOR PRI					
0004	1	EA		725-57		
	DIGITAL TELEPHONE WITH BLF AND DIRECT STATION SELECT					
	FOR UP TO 32 PHONES.					
0005	1	EA		725-57		
	AUTOMATED ATTENDANT WITH VOICE PROCESSING					
0006	1	EA		725-57		
	1ST. YEAR WARRANTY ON PARTS AND LABOR					
0007	1	EA		725-57		
	DELIVERY					

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
Sr. Sales Engineer	740-886-3315	June 2, 2009
TITLE	FERN	ADDRESS CHANGES TO BE NOTED ABOVE
	31-127-6581	

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Request for Quotation

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DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: 06/02/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0008	1	EA		725-27		
				INSTALLATION AND TROUBLESHOOTING OF WIRING		
0009	1	EA		725-27		
				IN-SERVICE TRAINING		
0010	1	EA		725-27		
				YEAR 2 WARRANTY/MAINTENANCE AGREEMENT		
0011	1	EA		725-27		
				YEAR 3 WARRANTY/MAINTENANCE AGREEMENT		
0012	1	EA		725-27		
				YEAR 4 WARRANTY/MAINTENANCE AGREEMENT		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
Sr. Sales Engineer	740-886-3315	June 2, 2009
TITLE	FAX	ADDRESS CHANGES TO BE NOTED ABOVE
Sr. Sales Engineer	31-127-6581	ADDRESS CHANGES TO BE NOTED ABOVE

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Request for Quotation

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13

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304-558-0067

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Service Telecommunications, Inc.
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 Proctorville, OH 45669

SUPPLIER

HEALTH AND HUMAN RESOURCES
 WELCH COMMUNITY HOSPITAL
 454 MCDOWELL STREET
 WELCH, WV
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/24/2009				

BID OPENING DATE: **06/02/2009** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	LOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0013	1	EA		725-57		
YEAR 5 WARRANTY/MAINTENANCE AGREEMENT						
0014	1	EA		725-57		
BATTERY BACKUP SOURCE						
AWARD WILL BE MADE ON THE OVERALL GRAND TOTAL OF ALL ITEMS REQUESTED.						
VENDOR WILL INVOICE HOSPITAL FOR EQUIPMENT, DELIVERY, INSTALLATION, AND IN-SERVICES, PAYMENT WILL BE MADE IN ARREARS.						
VENDOR WILL INVOICE HOSPITAL UPON RENEWAL FOR MAINTENANCE AGREEMENT QUARTERLY AND PAYMENT WILL BE MADE IN ARREARS.						
***** THIS IS THE END OF RFQ WEH90129 *****						TOTAL: \$76,032.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Richard L. Carver</i>	TELEPHONE 740-886-3315	DATE June 2, 2009
TITLE Sr. Sales Engineer	FEIN 31-127-6581	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Welch Community Hospital
WEH90129 Telephone System

GENERAL INFORMATION

Project:

The Acquisition and Contract Administration Section of the Purchasing Division "State" for the Department of Health and Human Resources, Bureau for Behavioral Health Facilities, Welch Community Hospital, "Agency" is releasing this Request for Quotations (RFQ) for a telephone system for Welch Community Hospital, located in Welch, West Virginia.

PROCUREMENT SPECIFICATIONS

General Requirements:

1. Vendor shall provide a telephone system for Welch Community Hospital. Vendor shall provide references of at least three (3) clients for which they have provided these similar products.
2. A mandatory on-site pre-bid conference will be held on 5/13/2009, at 11:00 AM in the administrative conference room at Welch Community Hospital. Failure to attend the mandatory pre-bid conference will result in bid disqualification. One individual cannot represent more than one vendor.

OPERATING ENVIRONMENT

Location

Facility is located in McDowell County at Welch Community Hospital, 454 McDowell Street, Welch WV 24801

Background:

Welch Community Hospital is a 124 bed hospital, 59 of which are Long Term care beds. Acute care beds include: 8 Intensive care beds; 2 pediatric beds; 10 obstetrical beds and 45 medical/surgical beds. The hospital serves the counties of McDowell, Wyoming and Mingo with a total market population of about 83,000.

Specifications:

1. Vendors shall provide a cost quote for a telephone system that will include one hundred seventy-six (176) digital telephone sets for administrative staff; forty-eight (48) single-line sets for patient rooms; a voice processing system that will provide an Automated Attendant and voice mail boxes for all extensions; and, enough line cards for three (3) incoming PRI's that will be used for local service dial tone. The system shall be upgradeable, through the use of line and/or station cards, to a minimum of two hundred sixty (260) stations and four (4) PRI's.
2. One (1) of the digital telephones shall have the ability for Busy Lamp Field (BLF) and Direct Station Select (DSS) for up to thirty-two (32) other telephones on the system. The remaining one hundred forty-three (143) digital telephones shall have a minimum of ten (10) programmable buttons. All one hundred seventy-six (176) digital telephones shall

Welch Community Hospital
WEH90129 Telephone System

have speakerphone capability, message waiting indicators, minimum two (2) line by sixteen (16) character LCD, and hold, conference, transfer and redial buttons. The minimum number of programmable buttons shall be increased to accommodate any of these features that are not on fixed buttons. The forty-eight (48) patient room phones can be analog and shall have a message waiting light on them.

3. The voice processing system shall allow for a voice mail box on all two hundred twenty-four (224) stations. It shall be programmable to allow for incoming calls to be answered by an automated attendant and allow the caller to enter an extension or patient room number and automatically be transferred to that phone. The voice mail boxes and the auto attendant shall both be programmed to allow callers to hit "0" at any time and be transferred to a live operator. The voice processing system shall include a minimum of eight (8) ports and one hundred (100) hours of storage. It should be upgradeable to a minimum of sixteen (16) ports and one hundred sixty (160) hours of storage.
4. Because of the health care nature of the Hospital's business, vendors shall include in their proposals the cost of a battery backup system that would run the telephone system and voice processing system for a minimum of four (4) hours in the event of a power outage.
5. Vendors shall not submit bids in response to this RFQ unless they can commit to and demonstrate their ability to be on site within four (4) hours in response to a major outage. A major outage is defined as the main number not ringing in, no one being able to call out, or 10% or more of the stations being out of operation.
6. Vendors shall include a minimum of one year warranty on all parts and labor as part of their purchase price. Vendors shall also include post-warranty maintenance costs for a five (5) year life of the system.
7. Vendor shall bid a one time installation set up fee and training fee.
8. Vendor shall provide standard technical telephone support to solve operation or technical problems for the 5 year life of the system.
9. Vendor shall provide standard technical support response from support personnel within 2 (two) hours of service requested.
10. Vendor will provide and install server and any additional hardware and/or software required to make the telephone system operational.
11. Delivery shall be within thirty (30) days after receipt of the approved purchase order. Vendor must furnish, deliver, setup and install the equipment and provide instructional training on the equipment usage and features upon delivery.
12. Within five (5) days of the vendor's receipt of the approved purchase order, the selected vendor must contact the Administration Department at Welch Community Hospital for coordination of vendor's delivery, installation, and employee in-service training.
13. The Vendor shall submit invoices, in arrears, to the Facility at the address on the face of the purchase order labeled "Invoice To" pursuant to the terms of the contract. Payment will be made in arrears, upon completion of delivery, installation and in-service training. State law forbids payment of invoices prior to receipt of goods or services.

Welch Community Hospital
WEH90129 Telephone System

14. Evaluation and award will be made to the responsive and responsible vendor meeting specifications at the lowest grand total amount.
15. The vendor shall warrant to the facility all materials and equipment will be new and be of the current year production of manufacturer and manufactured for commercial usage, and that all work will be of good quality and free from faults. Vendor may use existing wiring, but the vendor will troubleshoot all existing wiring and ensure existing wiring functionality and replace as necessary.
16. The vendor shall pay the higher of the U.S. Department of Labor Minimum wage rates or of the West Virginia Department of Labor wage rates as established for McDowell County pursuant to West Virginia code 21-5-1, et seq. West Virginia Department of Labor Wage Rates are available at website:
[Http://www.wvsos.com/adlaw/wagerates/building09.htm](http://www.wvsos.com/adlaw/wagerates/building09.htm)
17. Bid Quotation Sheet:

Cost Sheet
WEH90129

Equipment Description	Quantity	Equipment Each	Total Equipment Cost
Digital telephones (2 line speakerphone)	175	\$ 198.00	\$ 34650.00
Single line telephones	48	\$ 23.38	\$ 1122.24
Line Cards for PRI <i>Single #1083.37 - 2cht @ 1444.50</i>	3	\$	\$ 2532.87
Digital telephone with BLF and Direct station select for up to 32 phones	1	\$ 444.88	\$ 444.88
Automated Attendant with voice processing	1	\$ 1948.50	\$ 1948.50
1st Year Warranty On Parts and Labor	1	\$	\$
Delivery	1	\$	\$
Installation and troubleshooting of wiring	1	\$ 16,312.00	\$
In-service Training	1	\$	\$
Year 2 Warranty/Maintenance Agreement	1	\$ 2112	\$ 2112
Year 3 Warranty/Maintenance Agreement	1	\$ 2112	\$ 2112
Year 4 Warranty/Maintenance Agreement	1	\$ 2112	\$ 2112
Year 5 Warranty/Maintenance Agreement	1	\$ 2112	\$ 2112
Battery Backup Source	1	\$ 623	\$ 623
Grand Total			\$ 76,032.00 *

Evaluation and award will be made to the responsive and responsible vendor meeting specifications at the lowest grand total amount.

Vendor will invoice hospital for equipment, delivery, installation, and in-service, payment will be made in arrears.

Vendor will invoice hospital upon renewal for maintenance agreement quarterly and payment will be

Service Telecommunications, Inc.
Db: STI Networks
P.O. Box 810
21156 SR 243
Proctorville, OH 45669

Cost Sheet WEH90129

Please note the following:

- a) Bid Specifications, Page 15, Item 3.
Voice processing system... "It should be upgradeable to a minimum of sixteen (16) ports and one hundred sixty (160) hours of storage."
Exception: System bid is expandable to one hundred forty (140) hours of storage at this time.
- b) Our Grand Total bid for this project is \$76,032.00.
- c) The bid total includes \$9,945.00 that the cost sheet (16A) does not allow for the separation of or the listing of common equipment for hospital and business office or, voicemail and telephone with BLF.

Sr. Sales Engineer

FEIN
31-127-6581

740-886-3315

June 2, 2009

Welch Community Hospital
WEH90129 Telephone System

made in arrears.

Richard L. Crowder

Richard L. Crowder

2 June 09

Vendor Signature

Vendor
Name

Date

RFQ No. WEH 90129STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Service Telecommunications, Inc dba STI Networks

Authorized Signature: Richard L. Good Date: 2 June 09

THIS DOCUMENT HAS AN ARTIFICIAL WATERMARK PRINTED ON THE BACK. THE FRONT OF THE DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE. ABSENCE OF THESE FEATURES WILL INDICATE A COPY.



WesBanco Bank, Inc.
Wheeling, WV 26003
Agent for MoneyGram

DRAWER: MONEYGRAM PAYMENT SYSTEMS, INC.
P.O. BOX 9476, MINNEAPOLIS, MN 55480
DRAWEE: THE BANK OF NEW YORK MELLON
EVERETT, MA

5932052417

DATE JUNE 02, 2009

STATE OF WEST VIRGINIA

\$3,801.60

PAY TO THE
ORDER OF

Three Thousand Eight Hundred One Dollars And 60 Cents

DOLLARS

Amel Dennis

OFFICIAL SIGNATURE

OFFICIAL CHECK

MP
OFFICIAL SIGNATURE

REMITTER



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF Ohio

COUNTY OF Lawrence, TO-WIT:

I, Cathy Hyatt, after being first duly sworn, depose and state as follows:

- 1. I am an employee of Service Telecommunications, Inc / STI Networks; and,
(Company Name)
- 2. I do hereby attest that Service Telecommunications, Inc / STI Networks
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code §21-1D-5**.

The above statements are sworn to under the penalty of perjury.
Service Telecommunications, Inc
dba: STI Networks
(Company Name)

By: Cathy Hyatt

Title: Pres

Date: 6/2/09

Taken, subscribed and sworn to before me this 2nd day of June 2009

By Commission expires July 5, 2010

(Seal)

Carolyn S. Barry
(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Agency _____
REQ.P.O# WEH 90129

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Service Telecommunications Inc/STI Networks
of Proctorville, OH, as Principal, and Service Telecommunications Inc/STI Networks
of Proctorville, OH, a corporation organized and existing under the laws of the State of
OHIO with its principal office in the City of Proctorville, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of 3801.60 (\$ 3801.60) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Telephone system for Welch Comm. Hospital

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this

2nd day of June, 2009.

Principal Corporate Seal

Service Telecommunications Inc/STI Networks
(Name of Principal)
By [Signature]
(Must be President or Vice President)
Pres.
(Title)

Surety Corporate Seal

(Name of Surety)

Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

Check
5932052417



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

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04/27/2009				

BID OPENING DATE: 06/03/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1 1. TO MOVE THE BID OPENING DATE FROM JUNE 2, 2009 TO JUNE 3, 2009. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID. EXHIBIT 10 REQUISITION NO.: WEH90129 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NO. S: NO. 1 <i>RWC</i> ... NO. 2 <i>RWC</i> ... NO. 3 NO. 4 NO. 5 I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Robert S. Conrad</i>	TELEPHONE 740-886-3315	DATE June 2, 2009
TITLE Sr. Sales Engineer	FEIN 31-127-6581	ADDRESS CHANGES TO BE NOTED ABOVE

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<p>REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p><i>Richard L. Cowder</i> SIGNATURE</p> <p><i>Service Telecommunications, Inc dba STI Networks</i> COMPANY</p> <p><i>2 June 09</i> DATE</p> <p>REV. 11/96</p> <p>END OF ADDENDUM NO. 1</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>Richard L. Cowder</i>	TELEPHONE 406-886-3315	DATE June 2, 2009	
TITLE Sr. Sales Engineer	FON 31-127-6581	ADDRESS CHANGES TO BE NOTED ABOVE	

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DATE PRINTED 05/20/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 06/03/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2 1. QUESTIONS AND ANSWERS ARE ATTACHED. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID. EXHIBIT 10 REQUISITION NO.: WEH90129 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NO.'S: NO. 1 <i>R.L.C.</i> NO. 2 <i>R.L.C.</i> NO. 3 NO. 4 NO. 5 I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Robert Wagner* Sr. Sales Engineer TITLE
 TELEPHONE 31-127-6581 DATE June 2, 2009
 FEIN ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
WEH90129

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

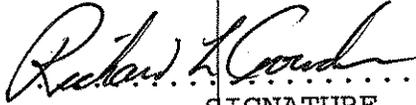
RFQ COPY

TYPE NAME/ADDRESS HERE
 Service Telecommunications, Inc.
 Db: STI Networks
 P.O. Box 810
 21156 SR 243
 Proctorville, OH 45669

SHIP TO

HEALTH AND HUMAN RESOURCES
 WELCH COMMUNITY HOSPITAL
 454 MCDOWELL STREET
 WELCH, WV
 24801 304-436-8710

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
05/20/2009				
BID OPENING DATE: 06/03/2009		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">  SIGNATURE <i>Service Telecommunications, Inc. dba: STI Networks</i> COMPANY <i>2 June 09</i> DATE </p> <p>REV. 11/96</p> <p style="text-align: center;">END OF ADDENDUM NO. 2</p>						
				740-886-3315	June 2, 2009	
			31-127-6581			

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

WEH90129 – QUESTIONS and RESPONSES

1. Specification #2 on page 14 states that 1 phone shall have DSS keys for 32 other phones on the system and 143 shall have a minimum of 10 keys. This specifies 144 phones and I am unclear as to the requirements of the total keys required on the remaining 32 phones?
 - A. **Specification #2 shall be changed:**
Change From: The remaining one hundred forty-three (143) digital telephones shall have a minimum of ten (10) programmable buttons.

To Read: The remaining one hundred seventy-five (175) digital telephones shall have a minimum of ten (10) programmable buttons.

2. There are 2 additional locations that are included in the RFQ, the Business Office and the Maintenance Building. How do you plan to accomplish stable connectivity to these locations?
 - A. **The Maintenance Building is connected by fiber to the hospital across the street. Vendors shall use this fiber to connect phones to the PBX in the hospital. Vendors may use digital or IP phones as long as you provide all necessary equipment on each end to make it work and all other requirements of this RFQ are met.**

For the Business Office, the system specifications shall be changed as follow: Vendors shall bid a small system of the same manufacturer as the hospital PBX for the Business Office. The Business Office system shall include capacity for six (6) Centrex lines and twenty-four (24) digital telephones. One of the digital telephones shall have a minimum of 10 programmable buttons and DSS/BLF capability for the other 23 stations. The other 23 stations shall have a minimum of 10 programmable buttons, 2 line by 16 character LCD, speaker phone capability and a message waiting light. The system at the Business Office shall have a voice processing system with Automated Attendant capabilities and a voice mail box for the 24 stations. The voice processing system shall have a minimum of 4 ports and 24 hours of storage.

3. Are there managed switches with QoS?
 - A. **Some of the switches in the hospital are PoE with QoS and some are not.**

4. Can the T-1 channels to the Business Office be partitioned for voice and data?
 - A. **Based upon the answer to the question above, this will not be necessary.**

5. Specifications require 176 digital telephone sets. However at the meeting it was discovered that as many as 18-24 of these digital telephones will need to be at two (2) off site locations that are part of the hospital's Centrex. In order for the remote

WEH90129 – QUESTIONS and RESPONSES

locations to be a part of the hospital's PBX system, there must be a way to connect to the hospital or leave them on Centrex. The maintenance building has three (3) Centrex locations. The building has a fiber cable connecting it to the hospital. Can the installed fiber be used to provide service to the maintenance building?

A. Based upon the answer to one of the questions above, the maintenance building will be connected to the hospital PBX by the existing fiber and the Business Office will be separated onto its own smaller system.

6. Remote office has 18-21 Centrex stations with a T-1 to the hospital for data. Will the Health and Human Resources consider installing an additional T-1 from this office to the hospital to support telephones at this location?

A. No. See the answers to related questions above.

7. If the fiber can be used and or a T-1 is installed for the above, can vendor have the option of Digital or IP phones for these locations?

A. See the answers to related questions above.

8. How many extensions are within the business office location?

A. Twenty-six (26), two (2) of these lines are dedicated to fax machines, and an additional two (2) of these telephone lines are dedicated for the use of modems for Patient Accounts staff for online use to Medicare.

9. How many extensions are within the maintenance building location?

A. Four (4), one (1) which is dedicated for a fax machine.

10. Are the business office telephones and the maintenance telephones included in the 176 sets?

A. Yes.