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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130

# Request for Quotation

RFQ NUMBER RJCMNT007

Α	DDRESS CORR	ESPONDEN	E TO ATTEN	ITION OF:	<u>.</u>
IOHN	ABBOTT				

Charleston, WV 25305-0130 304-558-2544 **\*709045810** 304-755-8135 TRI STATE ROOFING & SHEET META REG'L JAIL & CORR'L AUTH'Y SHIP PO BOX 1231 CENTRAL REGIONAL JAIL CHARLESTON WV 25324 **300 DAYS DRIVE** T SUTTON, WV 26601 558-2110

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### GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

## Request for RICHNICO

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

JOHN ABBOTT 304-558-2544

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REG'L JAIL & CORR'L AUTH'Y CENTRAL REGIONAL JAIL

300 DAYS DRIVE SUTTON, WV 26601

558-2110

**\*709045810** 304-755-8135 TRI STATE ROOFING & SHEET META PO BOX 1231 CHARLESTON WV 25324

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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REG'L JAIL & CORR'L AUTH'Y CENTRAL REGIONAL JAIL

**300 DAYS DRIVE** SUTTON, WV 26601

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ADDRESS CHANGES TO BE NOTED ABOVE

**\*709045810** 304-755-8135 TRI STATE ROOFING & SHEET META PO BOX 1231 CHARLESTON WV 25324

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State of West Virginia
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2019 Washington Street East
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**\*709045810** 

PO BOX 1231

CHARLESTON WV

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SEE REVERSE SIDE FOR TERMS AND CONDITIONS

TELEPHONE



VENDOR

CHARLESTON WV

State of West Virginia
Department of Administration
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## Request for REQUINERS Quotation RJCMNTO

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TITLE		]FI	ΞΙΝ							ADI	DRESS	CHANGES	S TO BE NOTED ABOVE

#### NOTICE TO BIDDERS

Sealed bids for Roof Replacement For Central Regional Jail, will be received by the State of West Virginia Regional Jail And Correctional Facility Authority, in accordance with the Request for Quotations issued by the State Of West Virginia Purchasing Division, at the time and date listed in the State's Request for Quotations. Bids will opened and publicly read aloud at that time.

The bidding documents consist of the Request for Quotations, plans, and specifications. Plans and specifications may be obtained by contacting: ZMM Architects & Engineers, 222 Lee Street West, Charleston, West Virginia 25302; 304-342-0159 (phone); 304-345-8144 (fax).

Up to 2 sets of bidding documents for this project may be obtained by qualified prime contractors from the office of ZMM, Inc., Architects and Engineers, 222 Lee Street West, Charleston, West Virginia 25302. A deposit of \$75.00, payable to ZMM, Inc., will be required for each set of documents. Deposits will be refunded if bidding documents are returned to the Architect in good condition within 20 days of bid date. Bidders will be responsible for cost of shipping and handling.

Request for Quotations may be obtained by contacting:

State Of West Virginia Department Of Finance and Administration Purchasing Division 2019 Washington Street, East Charleston, West Virginia 25305 Phone: 304-558-2063

Bidding documents may be examined at Architect's office or at one of the following locations during regular business hours:

Kan. Valley Builder's Assoc. 1627 Bigley Avenue Charleston, WV 25302

304-342-7141

1813 N. Franklin Street Pittsburgh, PA 15233 412-922-4200

McGraw-Hill/F. W. Dodge

437 19<sup>th</sup> Street Dunbar, WV 25064

304-766-6880/ FAX 304-766-6882

Pittsburgh Builders Exchange Construction Employers Assoc. of North Central WV. 2794 White Hall Blvd. White Hall, WV 26554

304-367-1290

Contractors Association of WV 2114 Kanawha Boulevard East Charleston, WV 25311

304-342-1166

Reed Construction Data Technology 30 Parkway .South Suite 100 Norcross, GA 30092 770-417-4000/

FAX 770-849-6475

Procedures, policies and relevant sections of law, as well as the terms and conditions, of the State of West Virginia and/or the Purchasing Division apply to this project. The order of precedence over conflicting sections, shall be first, documents issued by the Purchasing Division, second, the specifications for the project as defined by the Architects, and third, any attachments or supplemental information included with the specifications.

Any notice for a pre-bid conference will be issued in the State's Request For Quotations.

0909 - 04/10/09

#### **BID FORM**

DATED: <u>4/</u>28/2009 (Bidder to insert date bid submitted)

SUBMITTED BY: (Name and Address)

TRI-STATE ROOFING & SHEET METAL CO. P. O. BOX 1231 CHARLESTON, WV 25324

SUBMITTED TO:

**BID FORM** 

State of West Virginia

Department Of Administration

Purchasing Division

The undersigned, being familiar with local conditions affecting the cost of the work and the contract documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, and Specifications and any Addenda issued, hereby propose to perform everything required to be performed and to provide and furnish all the labor, materials, tools, expendable equipment and all services necessary to complete in a workmanlike manner all the work required for the:

#### ROOF REPLACEMENT FOR CENTRAL REGIONAL JAIL SUTTON, WEST VIRGINIA

all in accordance with the drawings and specifications as prepared by ZMM, Inc., 222 Lee Street West, Charleston, West Virginia 25302, as follows:

TOTAL BA										
For the sum of: _	THREE	HUNDREI	) TWENTY	SEVEN	THOUS	SAND	SIX	HUNDRED	TWENTY	
NINE				DO	LLARS		<b>(\$_</b> 3:	27,629.0	0	_).
ALTERNA	TES:									
The stated Base B ('Provide' means associated with th	'furnish a	nd install.'	Include in bi							
Alternate Bid No	<u>. 1</u> – Prov	ide Painting	of metal roo	of where in	dicated or	ı Drawii	ngs an	d as specified		
ADD the sum of:	TWENT	Y THOUS	SAND TWO	HUNDR	ED TWI	ELVE				,
			· · · · · · · · · · · · · · · · · · ·	DO	<u>LLARS</u>		(\$	20,212.0	0	_).
Alternate Bid No indicated on Draw				ncrete wal	kway pav	ers alon	g peri	meter of build	ling where	
ADD the sum of:	SEVEN	TEEN TH	IOUSAND	ONE HU	NDRED	THIR	TY	THREE		_
				DO	<u>LLARS</u>		(\$	17,133.0	QQ	_).

#### **UNIT PRICES:**

The contract sum shall be subject to the following Unit Prices for quantities which may be increased from the stated allowance. These Unit Prices include all materials, shipping, installation, tax, and contractor markup. Unit Prices may be stipulated in figures only.

#### Unit Price No. 1 - New Roof Ballast

Base Bid is to include an allowance to provide 45 tons of new gravel ballast as specified.

For new gravel ballast in excess of the stated allowance:

ADD \$ 94.00 /Ton

#### Unit Price No. 2 - New Concrete Walkway Pads

Base Bid is to include an allowance for 420 linear feet of new concrete walkway pads as specified.

For additional concrete walkway pads in excess of the stated allowance:

ADD \$ 12.50 /Linear Foot

#### Unit Price No. 3 - New Galvanized Metal Cleats For Re-Installation of Existing Metal Coping

Base Bid is to include an allowance for the replacement of 670 Galvanized Metal Cleats as specified.

For additional Galvanized Metal Cleats in excess of the stated allowance:

ADD \$ 4.30 /Metal Cleat

#### Unit Price No. 4 - New Roof Insulation

For replacement of existing roof insulation with new roof insulation as specified:

ADD \$ 21.20 /Cubic Foot

If awarded contract on Base Bid, I (we) agree to perform the work to completion and ready for occupancy and use no later than NOVEMBER 14, 2009. The Bidder understands that the Owner may retain a sum as set forth in Article 9, Paragraph 9.11 - "Liquidated Damages," of the Supplementary Conditions, for each day thereafter, Sundays and holidays included, that the Work remains uncompleted, such sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain per diem by the failure of the Contractor to complete the Work in the stipulated time, and the sum is not to be construed in any sense a penalty.

It is hereby certified that the undersigned is the only person(s) interested in this proposal as principal, and the proposal is made without collusion with any person, firm, or corporation. Bidder hereby agrees to execute the contract and furnish surety company bonds, in the forms incorporated in the contract documents, in the amount of one hundred (100%) percent of the contract price for performance, including maintenance, and for payment for labor and materials, respectively at the time required by the bidding documents, and to begin work within five (5) days following receipt of Notice to Proceed.

Bidder guarantees that, if awarded the contract, he will furnish and deliver all materials, tools, equipment, tests, transportation, secure all permits and licenses, and perform all labor, superintendence and all means of construction, pay all fees, except those specifically excluded in the Project Manual and do all incidental work to execute, construct, and finish the work in an expeditious, substantial, and workmanlike manner, in accordance with the contract documents to the complete satisfaction and acceptance of the Owner, for the prices stated.

It is understood that the Owner reserves the right to reject any/or all proposals, or part thereof or items therein, and to waive technicalities as required for the best interests of the Owner.

Liquidated damages will be assigned at the rate of \$500 per day for every calendar day, beyond the time period stated herein, that the work of this contract remains incomplete.

THE CONTRACT AMOUNT STATED ABOVE INCLUDES ALL APPLICABLE SALES TAXES, EXCISE AND OTHER TAXES FOR MATERIALS AND APPLIANCES SUBJECT TO AND UPON WHICH TAXES ARE LEVIED.

The undersigned agrees that the contract documents are incorporated herein by reference and shall be construed to be part thereof, with the same affect as if such were repeated at length herein, or where physically attached hereto. The undersigned further certifies that: (1) this proposal is genuine and is not sham, collusive, or fraudulent; (2) this proposal is not made in the interest or in behalf of any person other than the undersigned; (3) the undersigned has not sought in any manner, by collusion or otherwise, to secure any advantage over any other bidders.

SIGNATURE OF BIDDER:

TRI-STATE ROOFING & SHEET METAL COMPANY

FIIII. OTTENT TIMETING CONTENTAL

Address: P. O. BOX 1231

Address: CHARLESTON, WV 25324

Ву:\_\_\_

Title: PRESIDENT

Phone: 304-755-8135

END OF BID FORM

Agency
REQ.P.O#RJCMNT007

#### **BID BOND**

• .....

	KNOW ALL ME	N BY THESE	PRESENTS	, That we, th	e undersigned, ]	ri State F	Roofing &	Sheet Meta	al Compa	any
	of Charleston	<u>n</u>	, <u>WV</u>	***************************************		, as Prin	cipal, and	Travelers Casu	iaity and Si	urety Company
of America	of Hartford	, <u>C</u>	T	····	, a corporation o	rganized a	and existing	g under the l	aws of the	e State of
C	T with its	s principal offi	ce in the City	of Hartford	<u> </u>	_, as Sure	ety, are hel	ld and firmly	bound un	to the State
of West \	√irginia, as Oblig	iee, in the pei	nal sum of <u>Fi</u>	<u>ve Percent</u>	of Amount Bid	(\$	5%	) for	the paym	nent of which,
well and	truly to be made	, we jointly ar	nd severally b	oind ourselve	es, our heirs, adn	ninistrators	s, executor	s, successor	rs and ass	signs.
	The Condition o	f the above o	bligation is su	uch that whe	reas the Principa	al has subi	mitted to th	ne Purchasin	g Section	of the
Departme	ent of Administra	ation a certain	bid or propo	sal, attached	d hereto and mad	de a part h	ereof, to e	nter into a co	ontract in	writing for
RFQ #R	RJCMNT007 - 0	Central Regi	onal Jail, Sા	utton, WV -	Roof Replace	ment - Ac	cording to	o Plans & S	pecificat	tions
hereto ar agreeme force and exceed th	NOW THEREFO (a) If said bid si (b) If said bid si nd shall furnish a nt created by the I effect. It is exp ne penal amount The Surety, for taired or affected	hall be rejecte hall be accept ny other bond acceptance ressly unders of this obligather	ted and the F ds and insura of said bid, th tood and agr tion as herein ived, hereby	nce required nen this oblig reed that the n stated. stipulates ar	I by the bid or pr pation shall be no liability of the So and agrees that the	oposal, and void and void arety for and e obligation	nd shall in a d, otherwis ny and all c ons of said	all other resp e this obligat claims hereur Surety and i	ects perfo tion shall nder shall ts bond si	orm the remain in full , in no event, hall be in no
waive not	tice of any such	extension.			_				ŕ	,
	IN WITNESS WI			•						corporations
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2131	day of		,	<u> </u>						
Principal	Corporate Seal					**************************************	1)	& Sheet Mo	icipa(	<u> </u>
						Ву	· (l	Must be Pres Vice Presider	sident or	
						Timo	thy F.	Dorsch (Title)	n, Pre	esident
Surety Co	orporate Seal					By:  By:  Patricla A. Moy WV Resident A	alu	and Surety Name of Sure	ety) 1	of America

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.



#### POWER OF ATTORNEY

**Farmington Casualty Company** Fidelity and Guaranty Insurance Company Fidelity and Guaranty Insurance Underwriters, Inc. Seaboard Surety Company St. Paul Fire and Marine Insurance Company

St. Paul Guardian Insurance Company St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Attorney-In Fact No.

220367

Certificate No. 002730025

KNOW ALL MEN BY THESE PRESENTS: That Seaboard Surety Company is a corporation duly organized under the laws of the State of New York, that St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc. is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Gregory T. Gordon, Patricia A. Moye, Larry D. Kerr, Allan L.	McVey, and Kim	berly J. Wilkinsor	n			
•						
of the City of <u>Charleston</u>	, State of	West Virginia	1	, their true	and lawful Attor	nev(s)-in-Fact.
each in their separate capacity if more than one is named above,	to sign, execute, se-	al and acknowledg	ge any and all be	onds, recognizano	es, conditional un	dertakings and
other writings obligatory in the nature thereof on behalf of the contracts and executing or guaranteeing bonds and undertakings	required or permit	a anaibellanna ailka		elity of persons, g allowed by law,	guaranteeing the p	erformance of
		Mary Mar		•		
	Was a state of the	ebm any actions of	a D			
IN WITNESS WHEREOF, the Companies have caused this ins	strument to be signe	ed and their corpor	rate seals to be	hereto affixed, thi	s5th	······································
day of December , 2008		TI TO THE TOTAL TO THE TOTAL T				
Farmington Casualty Comi	pany		St. Paul Gua	ardian Insurance	Company	
Fidelity and Guaranty Insu Fidelity and Guaranty Insu		y Tue		rcury Insurance		
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State of Connecticut		By:	J.	un VIII	my my	
City of Hartford ss.			Georgo	W Thompson, Seni	or Vice President	
On this the	ny, Fidelity and G Company, St. Pau Company of Americ	l Guardian Insura a, and United Stat	e Company, Fid ince Company, tes Fidelity and	elity and Guarant St. Paul Mercury I Guaranty Comp	ty Insurance Under Insurance Company, and that he,	erwriters, Inc., any, Travelers as such, being
administration to do, cheedeed the foregoing manufaction the put	poses morem coma:	mos oy signing Oll	COMMIT OF THE CO	aporations by fill	iocii ao a duiy dulf	onized officer.
In Witness Whereof, I hereunto set my hand and official seal.  My Commission expires the 30th day of June, 2011.	C. TETRE		ΥΥ	Marie C. Te	c. Jath Itreault, Notary Publ	eault

58440-5-07 Printed in U.S.A.



# State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF WV
COUNTY OFPUTNAM, TO-WIT:
I, <u>Timothy F. Dorsch</u> , after being first duly sworn, depose and state as follows:
<ol> <li>I am an employee of <u>Tri-State Roofing &amp; Sheet Metal Co.</u>; and, (Company Name)</li> </ol>
2. I do hereby attest that <u>Tri-State Roofing &amp; Sheet Metal Co.</u> (Company Name)
maintains a valid written drug free workplace policy and that such policy is in compliance with <b>West Virginia Code</b> §21-1D-5.
The above statements are sworn to under the penalty of perjury.
TRI-STATE ROOFING & SHEET METAL CO.  (Company Name)
By: Jem Com
Title: PRESIDENT
Date: 4/28/2009
Taken, subscribed and sworn to before me this 28th day of April 2009.
By Commission expires
(Seal Notary Public State of West VIRGINIA THE DESAL MILLER
CHARLESTON, W 25324  W commission expires July 17, 2015  THE STATE ROOFING & SHEET MEIA. CO.  (Notary Public)  (Notary Public)  (Notary Public)  (Notary Public)  (Notary Public)
COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE
THE BID.  Rev March 2009

15

#### STATE OF WEST VIRGINIA Purchasing Division

### PURCHASING AFFIDAVIT

### VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. The vendor must make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/ noticeConfidentiality.pdf.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name:	TRI-STATE	ROOFING &	SHEET	METAL	COMPANY		
VEHIOU 3 Name:			$\overline{\nabla}$				
Authorized Signatu						<u> </u>	
Purchasing Affidavit (Re	vised 01/01/09)						