

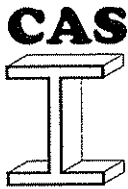


**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



Structural Engineering, Inc.

July 23, 2008

Mr. Frank Whittaker, Buyer
Department of Administration
Purchasing Division
Building 15
2019 Washington Street, East
Charleston, West Virginia 25305-0130

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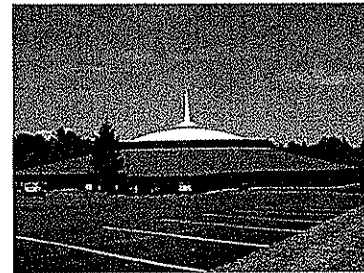
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PURCHASING DIVISION
STATE OF WV

Re: Expression of Interest for Architectural/Engineering Services for Central West Virginia
Transit Authority RFQ Number PTR08035

To the Selection Committee:

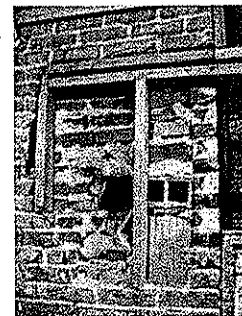
With over 20 years of experience, *CAS Structural Engineering* provides professional structural engineering services for a variety of building structural projects, ranging from new construction to additions and renovations, to repairs and historic preservation. *Carol A. Stevens, PE*, is the firm president and will be the engineer of responsible charge for this project. Ms. Stevens has over 20 years of experience with building structures in West Virginia, Pennsylvania and Ohio. CAS Structural Engineering is a small, local, West Virginia Certified Disadvantaged Business Enterprise that will give you personal attention.



CAS Structural Engineering has been involved with numerous building structure studies and renovations, including renovations and repairs to the Governor's Mansion, Main Capitol Building, State of West Virginia Building 3 Canopy, Farrell Law in Huntington, First Presbyterian Church in Charleston, Calvary Assembly of God Church in Beckley, among others. We have an accounting system that allows us to track hours

and expenses on every project.

Located in Alum Creek, *CAS Structural Engineering* will serve as the prime consultant on this important project. The sub-consultants that we have teamed with are as follows: *Chapman Technical Group, Ltd.* (St. Albans, WV) for architectural issues, *ZDS Design Consultants* (St. Albans, WV) for mechanical and electrical engineering issues, and *Building Restoration & Preservation* (Poland, OH), for consulting on construction related issues. This team has an extensive working relationship, having worked on a number of projects together over the last 11 years.



P.O. Box 469

Alum Creek, WV 25003-0469

(304) 756-2564 (voice)

(304) 756-2565 (fax)

A West Virginia Certified DBE Consultant
Certified in the Practice of Structural Engineering

The following information should serve to introduce and qualify the various members of the team that we propose to complete the tasks outlined in the scope of the request for proposal.

Chapman Technical Group provides the professional design services for a diverse range of projects including water and wastewater treatment plants, airport improvements, additions and extensions, highway and bridge design, landscape architecture, interior design and space planning, and architectural design. While the specialized program and equipment is unique to each of these types of projects, the fundamental components of planning, designing, quality control, and construction administration is essentially the same for any type of building project. Chapman Technical Group has been providing these components for over 23 years. Our collective staff has hundreds of years of architectural and engineering experience.

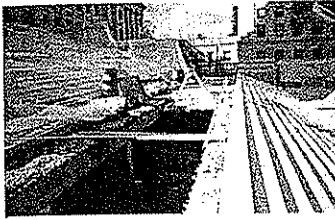


Dale E. Withrow, AIT, Manager-Architecture Group and Project Coordinator for Chapman Technical Group will oversee the architectural design and coordinate the instruments of service of the various team members into the final construction documents, and will assist Ms. Stevens in leading the construction administration team as the renovation work begins on site. Mr. Withrow has over 33 years of experience in most phases of architectural and engineering design, as project manager for a general contractor and he has managed/coordinated all phases of building projects throughout the state for 12 of those years. These projects have included small additions to existing office buildings, schematic design and programming of a 174,00 square-foot state government office building, 55,000 square-foot chain grocery stores in 3 states, 38 new or renovated drug stores for a national chain, and a 74,000 square-foot academic, sports and recreation center for West Liberty State College. More specific to your project, he has been involved in the design solutions for numerous repair, renovation and remodeling projects such as the renovation of a defunct Mexican restaurant into computer labs and administrative offices for WVU Parkersburg's Jackson County Annex, additions and renovations to courthouses and courthouse annexes including Lewis County and Upshur County, several airport terminals and terminal renovations from schematic design through project completion.

Phillip A. Warnock, NCARB, AIA, Chapman Technical Group, will be the architect of record for this project. Mr. Warnock has over 12 years experience as a project architect and architectural designer as well as actual "hands on" construction experience. His portfolio includes school facilities, office buildings, complex research and development laboratories, and governmental facilities. His chief role for your project will be supervision of the architectural design elements and final quality control.

ZDS Design Consultants will join the team to assist with any of the existing mechanical, electrical, and plumbing systems that may be affected by the repair of the structures. Todd A. Zachwieja, PE, C.E.M. is the Chief Executive Officer and engineer in responsible charge for ZDS. He has over 20 years experience in the design, specification, and construction and project management of mechanical, electrical, and plumbing systems. Mr. Zachwieja is nationally recognized for his work in Indoor Air Quality Standards. ZDS has joined CAS Structural Engineering and Chapman Technical Group on numerous new and renovation projects.

William A. Kostelic, Consultant, will assist the team with his years of expertise in the construction industry. Much of Mr. Kostelic's experience is directly related to the work associated with this project. He has worked with CAS Structural Engineering and Chapman Technical Group on several repair and historic preservation type projects, recommending material repair systems, sealants, and expansion joint systems. His general construction knowledge in addition to his cost estimating services will be an added benefit to the team.



As you review the following information, it will become evident that as a team we bring extensive building restoration and renovation experience to your project. **CAS Structural Engineering** invites an opportunity to present our design team for your evaluation and we are available to work on your project immediately. If you have any questions or require any additional information, please contact us. Thank you for considering our team for your project.

Sincerely,

CAS Structural Engineering, Inc.

Carol A. Stevens, P.E.
President