



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
MMB90121

PAGE
1

ADDRESS: CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR

\*709044650      304-343-1332  
 CHARLESTON ACOUSTICS INC  
 900 MCACCORKLE AVENUE SW  
  
 CHARLESTON WV 25303

SHIP TO

HEALTH AND HUMAN RESOURCES  
 MILDRED MITCHELL-BATEMAN  
 HOSPITAL  
 1530 NORWAY AVENUE  
 HUNTINGTON, WV  
 25705      304-525-7801

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/25/2009				

BID OPENING DATE: 03/26/2009      BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	10	PR		150-27	1077.12	10,771.20
DOUBLE EGRESS DOORS, 43-1/4"W X 83-1/8"H X 1-3/4"						
6"X37" METAL VISION PANEL WITH 1/4" WIRE GLASS INSTALLED ON EACH DOOR.						
0002	1	PR		150-27	1136.31	1,136.31
DOUBLE EGRESS DOORS, 43-3/4"W X 83-1/2"H X 1-3/4"						
6"X27" METAL VISION PANEL WITH 1/4" WIRE GLASS INSTALLED ON BOTH DOORS.						
0003	1	EA		150-27	340.64	340.64
RIGHT HAND SWING DOOR, 43-3/4" X 83-1/8"H X 1-3/4"						
6"X27" METAL VISION PANEL WITH 1/4" WIRE GLASS INSTALLED.						
0004	69	EA		150-27	16.25	1,121.25
HAGAR #HTBB1168 OR EQUAL, 26D HOSPITAL HINGE, 5"X4-1/2".						

RECEIVED  
 2009 MAR 26 AM 10:40  
 WV PURCHASING  
 DIVISION

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE <i>Charmelle Hanson</i>	TELEPHONE 304-343-1332	DATE 03/26/09
TITLE vice pres.	FEIN 550569489-001	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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0005	23	EA		150-27	450.00	10,350.00
				CORBIN RUSWIN #ED5400A 48 630 OR EQUAL, RIM, HD EXIT DEVICE, 3 HOUR FIRE RATED.		
0006	4	EA		150-27	126.80	507.20
				CORBIN RUSWIN #HDN910RHR OR EQUAL. RHR 626 LEVER PASSAGE TRIM.		
0007	3	EA		150-27	126.80	380.40
				CORBIN RUSWIN #HDN910 LHR OR EQUAL, LHR 626 LEVER PASSAGE TRIM.		
0008	23	EA		150-27	110.00	2,530.00
				NORTON #HD7500 OR EQUAL, DOOR CLOSURE		

A MANDATORY PRE-BID MEETING WILL BE HELD ON 3/10/2009 AT 1:30 PM IN BUILDING THREE (3), 1ST. FLOOR, CONFERENCE ROOM.

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	THESE MUST BE DELIVERED AND THE	TELEPHONE	FREIGHT MUST BE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

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<p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="padding-left: 40px;">DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: -----RW/FILE 22-----</p> <p>RFO. NO.: -----MMB90121-----</p>						

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<p>INCLUDED IN THE COST OF THE DOORS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>INQUIRIES:            WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 3/11/2009. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:             ROBERTA WAGNER            DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25311             FAX: 304-558-4115            E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p>						

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE: -----3/26/2009----- BID OPENING TIME: -----1:30 PM-----  PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: -----304-343-0221-----  CONTACT PERSON (PLEASE PRINT CLEARLY): -----Laura Williamson-----						
***** THIS IS THE END OF RFQ MMB90121 ***** TOTAL:						27,137.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Laura Williamson</i>	TELEPHONE 304-343-1332	DATE 03/26/09
TITLE Vice President	FEIN 550569489-001	ADDRESS CHANGES TO BE NOTED ABOVE

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STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Page \_\_\_\_ of \_\_\_\_ Pages

Requisition / P.O. No.:  
 MMB90121

Vendor: Charleston Acoustics P.O. Date: \_\_\_\_\_

File:  
 RW22

Acct. No.:

Spending Unit:  
 Mildred Mitchell-Bateman Hospital

Item No.	Quantity	Description	Unit Price	Amount
		Vendors shall provide costs for replacement interior fire doors for building three (3) per the attached specifications:		
1.	10 pair	Double Egress Doors, 43-1/4"w x 83-1/8"h x 1-3/4". a 6"x37" metal vision panel with 1/4" wire glass installed on each door.		
2.	1 pair	Double Egress Doors, 43-3/4"w x 83-1/2"h x 1-3/4". a 6"x27" metal vision panel with 1/4" wire glass installed on each door.		
3.	1 each	Right Hand Swing Door, 43-3/4"w x 83-1/8"h x 1-3/4". a 6x27" metal vision panel with 1/4" wire glass installed.		
4.	69 each	Hager #HTBB1168 or equal, 26d Hospital Hinge, 5" x 4-1/2".		
5.	23 each	Corbin Ruswin #ED5400a 48 630 or equal, Rim, HD Exit Device, 3 Hour Fire Rated.		
6.	4 each	Corbin Ruswin #HDN910RHR or equal, RHR 626 Lever Passage Trim.		
7.	3 each	Corbin Ruswin #HDN910 LHR or equal, LHR 626 Lever Passage Trim.		
8.	23 each	Norton #HD7500 or equal, Door Closure.		
		<p>PRE-BID: A mandatory pre-bid meeting will be held on March 10, 2009, at 1:30 PM at Bateman Hospital in Building three (3), 1st. Floor Conference Room.</p> <p>All Doors shall meet State Fire Marshall Standards.</p> <p>All Doors must have fire rating sticker attached.</p> <p>All Doors shall be constructed of 90 minute fire rated material.</p> <p>All Doors shall be made of plain sliced oak, pre-finished in light oak stain, or equal.</p> <p>Vendors shall mortise all doors for hardware to existing door frames.</p> <p>Field measurements shall be conducted at the time of the pre-bid meeting. Winning bidder shall re-measure before ordering, to insure accuracy of mortise cut outs for hinges and other hardware.</p> <p>Mildred Mitchell-Bateman Hospital shall be removing and disposing of existing fire doors.</p> <p>Mildred Mitchell-Bateman Hospital shall provide all installation of doors and hardware to existing door frames.</p> <p>Doors shall be delivered within eight (8) weeks ARO.</p>		

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Vendor: Charleston Acoustics

Buyer: RW22	Page:	Requisition or P.O. No.: MMB90121
Spending Unit: Mildred Mitchel-Bateman Hospital		

**AWARD:**

Award will be based on the overall lowest grant total.

**PAYMENT/INVOICE:**

The vendor shall submit invoices(s), in arrears, to the facility at the address on the face of the Purchase Order labeled "Invoice To", pursuant to the terms of the Purchase Order.

**INQUIRE:**

Any questions that may need to be submitted to the Agency, please identify the part, section or item number in the specifications that the question pertains to in order to expedite the response to such questions. All questions must be submitted in writing to the Department of Administrations Purchasing Division through Roberta Wagner, Senior Buyer and she will distribute them to the agency for responses.

STATE OF WEST VIRGINIA  
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.


**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Charleston AcousticsAuthorized Signature:  Date: 03/26/09



**VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 \_\_\_\_\_  Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 \_\_\_\_\_ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_  Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% resident vendor preference for the reason checked:**  
 \_\_\_\_\_ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 \_\_\_\_\_ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Charleston Acoustics

Signed: *Aurora Williamson*

Date: 03/26/09

Title: Vice President

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



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ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ATTACHED.						
2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
EXHIBIT 10						
REQUISITION NO.: MMB90121						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
NO. 1 ... <input checked="" type="checkbox"/> ...						
NO. 2 .....						
NO. 3 .....						
NO. 4 .....						
NO. 5 .....						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						

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SIGNATURE	TELEPHONE	DATE
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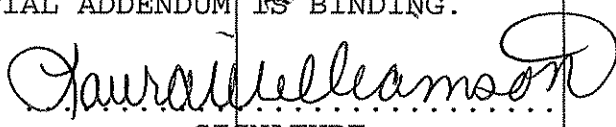
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<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">             SIGNATURE            Charleston Acoustics.....            COMPANY            ...03/26/09.....            DATE         </p> <p>REV. 11/96</p> <p style="text-align: center;">END OF ADDENDUM NO. 1</p>						

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WV36A (Rev. 11-10-87)

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Vendor:

Buyer	Page	Requestion or P O No
	2	MMB90121
Spending Unit		WVDHHR/BHFF

TO ANSWER VENDOR QUESTIONS RELATED TO THE ORIGINAL REQUEST FOR QUOTATION.

1. THE VISION PANEL SHOULD BE NO MORE THAN 100 SQUARE INCHES TOTAL.

RESPONSE: AFTER CHECKING WITH THE WV FIRE MARSHALL'S OFFICE, WE FOUND THAT THE VISION PANELS ARE TO BE 4" x 25". VENDORS TO CHANGE ALL VISION PANEL MEASUREMENTS TO 4" x 25", THIS WILL GIVE A TOTAL OF 100 SQUARE INCHES AS REQUIRED.  
THE LOCATION OF THE VISION PANELS TO BE INSTALLED AS FOLLOWS:  
A 4"x25" PANEL 2" PANIC BAR AND 6" FROM THE NON-HINGED DOOR EDGE.  
TO BE INSTALLED ON EACH DOOR PANEL.

2. WILL THE HOSPITAL BE INSTALLING THE DOORS?

RESPONSE: YES BATEMAN HOSPITAL WILL BE DOING ALL REMOVAL OF EXISTING DOORS AND INSTALLATION OF NEW DOORS AND HARDWARE.

3. ARE THE DOORS TO BE DELIVERED ALL AT ONE TIME.

RESPONSE: YES, ORDER TO BE DELIVERED COMPLETE.



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 MMB90121

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

HEALTH AND HUMAN RESOURCES  
 MILDRED MITCHELL-BATEMAN  
 HOSPITAL  
 1530 NORWAY AVENUE  
 HUNTINGTON, WV  
 25705 304-525-7801

\*709044650 304-343-1332  
 CHARLESTON ACOUSTICS INC  
 900 MCACCORKLE AVENUE SW  
 CHARLESTON WV 25303

AUDIT ROOM

SHIP TO

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/25/2009				

BID OPENING DATE: 03/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
001	10	PR		150-27	1077.12	10,771.20
DOUBLE EGRESS DOORS, 43-1/4"W X 83-1/8"H X 1-3/4"						
6"X37" METAL VISION PANEL WITH 1/4" WIRE GLASS INSTALLED ON EACH DOOR.						
002	1	PR		150-27	1136.31	1,136.31
DOUBLE EGRESS DOORS, 43-3/4"W X 83-1/2"H X 1-3/4"						
6"X27" METAL VISION PANEL WITH 1/4" WIRE GLASS INSTALLED ON BOTH DOORS.						
003	1	EA		150-27	340.64	340.64
RIGHT HAND SWING DOOR, 43-3/4" X 83-1/8"H X 1-3/4"						
6"X27" METAL VISION PANEL WITH 1/4" WIRE GLASS INSTALLED.						
004	69	EA		150-27	16.25	1,121.25
HAGAR #HTBB1168 OR EQUAL, 26D HOSPITAL HINGE, 5"X4-1/2".						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

AUTHORITY <i>Gaurav Williamson</i> vice pres.		TELEPHONE 304-343-1332	DATE 03/26/09
FEIN 550569489-001		ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
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# Request for Quotation

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HEALTH AND HUMAN RESOURCES  
 MILDRED MITCHELL-BATEMAN  
 HOSPITAL  
 1530 NORWAY AVENUE  
 HUNTINGTON, WV  
 25705 304-525-7801

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/25/2009				

BID OPENING DATE:	BID OPENING TIME
03/26/2009	01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
005	23	EA		150-27 CORBIN RUSWIN #ED5400A 48 630 OR EQUAL RIM, HD EXIT DEVICE, 3 HOUR FIRE RATED.	450.00	10,350.00
006	4	EA		150-27 CORBIN RUSWIN #HDN910RHR OR EQUAL. RHR PASSAGE TRIM	126.80	507.20
007	3	EA		150-27 CORBIN RUSWIN #HDN910 LHR OR EQUAL, LHR PASSAGE TRIM	126.80	380.40
008	23	EA		150-27 NORTON #HD7500 OR EQUAL, DOOR CLOSURE	110.00	2,530.00

A MANDATORY PRE-BID MEETING WILL BE HELD ON 3/10/2009 AT 1:30 PM IN BUILDING THREE (3), 1ST. FLOOR, CONFERENCE ROOM.

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
THESE MUST BE DELIVERED AND THE	TELEPHONE	DATE
FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE IDENTIFIED VENUE



State of West Virginia  
 Department of Administration  
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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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SHIP TO  
 HEALTH AND HUMAN RESOURCES  
 MILDRED MITCHELL-BATEMAN  
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/25/2009				

BID OPENING DATE: 03/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS.</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>PLEASE NOTE: A CONVENIENCE COPY WOULD BE APPRECIATED.</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: -----RW/FILE 22-----</p> <p>RFO. NO.: -----MMB90121-----</p>						

SIGNATURE		TELEPHONE		DATE
LE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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# Request for Quotation

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 MMB90121

PAGE  
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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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VENDOR

\*709044650 304-343-1332  
 CHARLESTON ACOUSTICS INC  
 900 MCACCORKLE AVENUE SW  
 CHARLESTON WV 25303

SHIP TO

HEALTH AND HUMAN RESOURCES  
 MILDRED MITCHELL-BATEMAN  
 HOSPITAL  
 1530 NORWAY AVENUE  
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/25/2009				

BID OPENING DATE: 03/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>INCLUDED IN THE COST OF THE DOORS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>INQUIRIES:            WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 3/11/2009. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:             ROBERTA WAGNER            DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25311             FAX: 304-558-4115            E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE TELEPHONE DATE

LE FEIN ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ. INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'





State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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# Request for Quotation

RFQ NUMBER  
 MMB90121

PAGE  
 5

ADDRESS CORRESPONDENCE TO ATTENTION OF  
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 804-558-0067

VENDOR  
 \*709044650 304-343-1332  
 CHARLESTON ACOUSTICS INC  
 900 MCACCORKLE AVENUE SW  
 CHARLESTON WV 25303

SHIP TO  
 HEALTH AND HUMAN RESOURCES  
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 HOSPITAL  
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/25/2009				

BID OPENING DATE: 03/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE: -----3/26/2009----- BID OPENING TIME: -----1:30 PM-----  PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: -----304-343-0221-----  CONTACT PERSON (PLEASE PRINT CLEARLY): -----Laura Williamson-----          ***** THIS IS THE END OF RFQ MMB90121 ***** TOTAL: <u>27,137.00</u>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Laura Williamson* TELEPHONE: 304-343-1332 DATE: 03/26/09  
 Vice President FEIN: 550569489-001 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Page \_\_\_\_ of \_\_\_\_ Pages

Requisition / P.O. No.:  
 MIMB90121

File:  
 RW22

Acct. No.:

Vendor: Charleston Acoustics P.O. Date: \_\_\_\_\_

Spending Unit:  
 Mildred Mitchell-Bateman Hospital

Item No.	Quantity	Description	Unit Price	Amount
		Vendors shall provide costs for replacement interior fire doors for building three (3) per the attached specifications:		
1.	10 pair	Double Egress Doors, 43-1/4"w x 83-1/8"h x 1-3/4". a 6"x37" metal vision panel with 1/4" wire glass installed on each door.		
2.	1 pair	Double Egress Doors, 43-3/4"w x 83-1/2"h x 1-3/4". a 6"x27" metal vision panel with 1/4" wire glass installed on each door.		
3.	1 each	Right Hand Swing Door, 43-3/4"w x 83-1/8"h x 1-3/4". a 6x27" metal vision panel with 1/4" wire glass installed.		
4.	69 each	Hager #HTBB1168 or equal, 26d Hospital Hinge, 5" x 4-1/2".		
5.	23 each	Corbin Ruswin #ED5400a 48 630 or equal, Rim, HD Exit Device, 3 Hour Fire Rated.		
6.	4 each	Corbin Ruswin #HDN910RHR or equal, RHR 626 Lever Passage Trim.		
7.	3 each	Corbin Ruswin #HDN910 LHR or equal, LHR 626 Lever Passage Trim.		
8.	23 each	Norton #HD7500 or equal, Door Closure.		
		<p>PRE-BID: A mandatory pre-bid meeting will be held on March 10, 2009, at 1:30 PM at Bateman Hospital in Building three (3), 1st. Floor Conference Room.</p> <p>All Doors shall meet State Fire Marshall Standards.</p> <p>All Doors must have fire rating sticker attached.</p> <p>All Doors shall be constructed of 90 minute fire rated material.</p> <p>All Doors shall be made of plain sliced oak, pre-finished in light oak stain, or equal.</p> <p>Vendors shall mortise all doors for hardware to existing door frames.</p> <p>Field measurements shall be conducted at the time of the pre-bid meeting. Winning bidder shall re-measure before ordering, to insure accuracy of mortise cut outs for hinges and other hardware.</p> <p>Mildred Mitchell-Bateman Hospital shall be removing and disposing of existing fire doors.</p> <p>Mildred Mitchell-Bateman Hospital shall provide all installation of doors and hardware to existing door frames.</p> <p>Doors shall be delivered within eight (8) weeks ARO.</p>		

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Vendor: Charleston Acoustics

Buyer: RW22	Page:	Requisition or P.O. No.: MMB90121
Spending Unit: Mildred Mitchel-Bateman Hospital		

**AWARD:**

Award will be based on the overall lowest grant total.

**PAYMENT/INVOICE:**

The vendor shall submit invoices(s), in arrears, to the facility at the address on the face of the Purchase Order labeled "Invoice To", pursuant to the terms of the Purchase Order.

**INQUIRE:**

Any questions that may need to be submitted to the Agency, please identify the part, section or item number in the specifications that the question pertains to in order to expedite the response to such questions. All questions must be submitted in writing to the Department of Administrations Purchasing Division through Roberta Wagner, Senior Buyer and she will distribute them to the agency for responses.

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Charleston Acoustics  
Authorized Signature: *Jaurielle Lamson* Date: 03/26/09

**VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. **Application is made for 2.5% resident vendor preference for the reason checked:**  
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. **Application is made for 5% resident vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Charleston Acoustics

Signed: Gaura Williamson

Date: 03/26/09

Title: Vice President

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.



State of West Virginia  
 Department of Administration  
 Purchasing Division  
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# Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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 304-558-0067

\*709044650 304-343-1332  
 CHARLESTON ACOUSTICS INC  
 900 MCACCORKLE AVENUE SW  
 CHARLESTON WV 25303

HEALTH AND HUMAN RESOURCES  
 MILDRED MITCHELL-BATEMAN  
 HOSPITAL  
 1530 NORWAY AVENUE  
 HUNTINGTON, WV 25705  
 304-525-7801

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
03/16/2009				

BID OPENING DATE: 03/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ATTACHED. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
EXHIBIT 10						
REQUISITION NO.: MMB90121						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO. 'S:						
NO. 1 <input checked="" type="checkbox"/> .....						
NO. 2 .....						
NO. 3 .....						
NO. 4 .....						
NO. 5 .....						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
ATURE	TELEPHONE	DATE
FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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03/16/2009				

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
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VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.

*Gauravellamson*  
 SIGNATURE  
 Charleston Acoustics  
 COMPANY  
 03/26/09  
 DATE

REV. 11/96

END OF ADDENDUM NO. 1

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

Signature: *Gauravellamson* Telephone: 304-343-1332 Date: 03/26/09  
 Vice President FEIN: 550569489-001  
 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'

WV-30A (Rev. 11-13-77)

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Buyer	Page	Requestion or P O No
	2	MMB90121
Spending Unit		WVDHHR/BHHE

Vendor

TO ANSWER VENDOR QUESTIONS RELATED TO THE ORIGINAL REQUEST FOR QUOTATION.

1. THE VISION PANEL SHOULD BE NO MORE THAN 100 SQUARE INCHES TOTAL.

RESPONSE: AFTER CHECKING WITH THE WV FIRE MARSHALL'S OFFICE, WE FOUND THAT THE VISION PANELS ARE TO BIG. VENDORS TO CHANGE ALL VISION PANEL MEASUREMENTS TO 4" x 25", THIS WILL GIVE A TOTAL of 100 SQUARE INCHES AS REQUIRED.

THE LOCATION OF THE VISION PANELS TO BE INSTALLED AS FOLLOWS:  
A 4"x25" PANEL 2" PANIC BAR AND 6" FROM THE NON-HINGED DOOR EDGE.  
TO BE INSTALLED ON EACH DOOR PANEL.

2. WILL THE HOSPITAL BE INSTALLING THE DOORS?

RESPONSE: YES BATEMAN HOSPITAL WILL BE DOING ALL REMOVAL OF EXISTING DOORS AND INSTALLATION OF NEW DOORS AND HARDWARE.

3. ARE THE DOORS TO BE DELIVERED ALL AT ONE TIME.

RESPONSE: YES, ORDER TO BE DELIVERED COMPLETE.