



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



BUFFAMANTE WHIPPLE BUTTAFARO, P.C.
Certified Public Accountants • Business Advisors

June 22, 2009

Department of Administration, Purchasing Division
Ms. Shelly Murray, Senior Buyer
West Virginia Offices of the Insurance Commissioner
2019 Washington Street East
P.O. Box 50130
Charleston, West Virginia 25305-0130

Dear Department of Administration and Ms. Murray:

Our Firm is very pleased to submit this proposal and we would be very excited to serve as independent auditors for the **West Virginia Offices of the Insurance Commissioner (OIC)**. The services we would provide are detailed more specifically within our proposal. We understand the work to be done and commit to deliver all reports by the due dates specified in the RFP.

Buffamante Whipple Buttafaro, P.C. is a regional CPA firm located in Southwestern New York with offices in Olean, Jamestown and Orchard Park. We have clients who are located throughout New York, Pennsylvania, West Virginia and several other states. Our firm has qualified personnel with considerable experience in providing audits to governmental entities and insurance companies.

Included on our staff is a Certified Internal Auditor (CIA), Certified Forensic Financial Analyst (CFFA) with specialized training in Financial Litigation, Certified Forensic Financial Analyst (CFFA) with specialized training in Business Fraud-Deterrence, Detection and Investigation, Certified Fraud Examiner (CFE), Business Valuator Accredited to Litigation (BVAL), Certified Valuation Analyst (CVA) and a Certified Government Financial Manager (CGFM).

We welcome the opportunity to speak with you to discuss our proposal in more detail and look forward to hearing from you. If you have any questions after reading this proposal, please contact us at (716) 372-1620.

Sincerely,

David V. DiTanna, CPA, CIA, CGFM
Shareholder
BUFFAMANTE WHIPPLE BUTTAFARO, P.C.

Chad B. Madden, CPA
Shareholder
BUFFAMANTE WHIPPLE BUTTAFARO, P.C.