

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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GSD096414

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

NOCZEC

*612152354 01 740-446-2412 CARMICHAEL EQUIPMENT INC 6777 MERRITTS CREEK ROAD

HUNTINGTON WV 25702

DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
JOBSITE
SEE SPECIFICATIONS

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State of West Virginia
Department of Administration
Purchasing Division
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KRISTA FERRELL 304-558-2596

CARMICHAEL EQUIPMENT INC 6777 MERRITTS CREEK ROAD HUNTINGTON WV 25702

740-446-2412

DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
JOBSITE
SEE SPECIFICATIONS

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HUNTINGTON WV

CARMICHAEL EQUIPMENT INC

6777 MERRITTS CREEK ROAD

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

25702

740-446-2412

Request for **Quotation**

RFO NUMBER
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PAGE 3

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DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION JOBSITE

SEE SPECIFICATIONS

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East. P.O. Box 50130, Charleston, WV 25305-0130

REQUEST FOR QUOTATIONS #GSD096414 PURCHASE OF ALL TERRAIN VEHICLES FOR GENERAL SERVICES DIVISION GROUNDS CREW 321 Michigan Avenue (Lot#98)

321 Michigan Avenue (Lot#98) Charleston, West Virginia

Location:

West Virginia State Capitol Grounds Crew

321 Michigan Avenue (Lot#98) Charleston, West Virginia 25305

For:

State of West Virginia General Services Division 1900 Kanawha Boulevard, East Building One, Room MB60 Charleston, West Virginia 25305

All inquiries for specification clarification shall be addressed to: Krista Ferrell, Senior Buyer Purchasing Division P.O. Box 50130 Charleston, West Virginia 25305-0130

Fax: (304) 558-4115 <u>krista.s.ferrell@wv.gov</u> Phone: (304) 558-2596

The Acquisition and Contract Administration Section of the Purchasing Division "State" for the West Virginia General Services Division is soliciting quotations for the purchase of three (3) John Deere 2008 Gator XUV 850D All-Terrain Vehicles, or equal. The lump sum bid requested will include three units with similar base requirements, with two of the three units having additional accessories, as listed herein.

GENERAL CONDITIONS

- A Vendor must supply 18-month (or greater) manufacturer's warranty for equipment.
- B Freight will be FOB-Destination; all charges for delivery of equipment to Location on Capitol Complex in Charleston must be incorporated into the bid
- C. Award will be made to the lowest Total Bid for the base three units, including the additional accessories for the two units.

D

TECHNICAL SPECIFICATIONS

The following are the minimum requirements for the three base bid units:

- 1 Minimum 24hp 3-Cycle Diesel Engines;
- 2 Fully independent front suspension; semi-independent or independent rear suspension;
- 3 Heavy-duty front strut for accepting snow blade {true of all three units, though only two will be equipped with snow blades (see below)};
- 4 Rack and Pinion Steering;
- 5. Gear selection of forward high and low (minimum), neutral and reverse;
- 6. Four-Wheel Drive (on demand or full-time)
- 7 1000lb minimum cargo box capacity; with minimum 11.2 cubic feet of volume;
- 8 Cargo box must be heavy-duty steel, with removable tailgate, hinged at bottom;
- 9 Cargo box bed liner must be included;
- 10. Overall unit payload capacity must be minimum 1400lbs;
- 11 1200lb minimum towing capacity;
- 12. All three units should include the following accessories:
 - a 2" Front and Rear Receiver Hitches
 - b. Seat Covers
 - c Seat Belts
 - d. Floor Mats
 - e Heavy Duty Brush Guard
 - f. Two Seats
 - g. Amber Beacon Light
 - h Front and Rear Work Lights
 - i Horn Kit
 - j. Backup Alarm
 - k Turn Signal Lights
 - l. Brake Lights
 - m. Parking Lights
 - n Tail-lights
 - o 4-way flasher lights
 - p. All lights must be controlled at the dashboard
 - q Metal fender guards
 - John Deere All Trail II, or equal, all purpose tires
 - s. Enclosed cab, with:
 - 1) Glass doors;
 - 2) Windshield and rear window;
 - 3) Lockable doors (provide minimal two copies of keys);
 - 4) Windshield Wipers
 - t Electro-hydraulic power lift kit for cargo box, with dash-mounted controls, rated for the full load of the cargo box capacity

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The list above constitutes the minimum specifications for all three units. Two of the units will also need to be equipped with the following:

- 1 72" Snow Blade (+/- 6" to accommodate alternate manufacturers), with:
 - a. Mounting frame and lift kit;
 - b Minimum 3-position angling
- 2. Plastic rear cargo box extenders which double the overall volume capacity of the box.

BIDDING INSTRUCTIONS

Use the following example when calculating total bid:

I Bid for Single Unit, without the Snow Blade and Box Extenders =

II. Bid for Two Units with the Snow Blade and Box Extenders =

$$150 00$$
 each x 2 = $300 00$ (B)

TOTAL BID (A + B) (\$100 for A, plus \$300 total for B)

BID FORM

III Bid for Single Unit, without the Snow Blade and Box Extenders =

IV. Bid for Two Units with the Snow Blade and Box Extenders =

$$17.532.00$$
 each x 2 = $35.064.00$ (B)

Rev 09/08

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37 (Does not apply to construction contracts) **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Division will make the determination of the Resident Vendor Preference, if applicable
Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
 Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order
By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.
Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Bidder: <u>Carmichael</u> Equipment signed: Mile fult
Date: 10-27-08 Title: Governmental Sales MgR.
*Check any combination of preference consideration(s) indicated above, which you are entitled to receive

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	Cormichal Equipment	
	ure: Mh JH	Date: 10/27/08

Purchasing Affidavit (Revised 07/01/08)

CARMICHAEL EQUIPMENT, INC.

668 PINECREST DRIVE BIDWELL, OH 45614 Phone: (740) 446 2412

Fax: 7404469104



Quote Summary

Prepared For:

STATE OF WV PURCHASING 304-558-2596

Prepared By:

MIKE D FRITSCH

668 PINECREST DRIVE BIDWELL, OH 45614

(740) 441 5266 mdf@careq.com Quote ID:

2905224

Created On:

October 6, 2008

Last Modified On: October 27, 2008

Expiration Date: November 28, 2008

Equipment Summary	Qty	Each	Extended
John Deere GATOR XUV 850D DIESELGRN&YLW	1	\$ 15,347.00	\$ 15,347.00
John Deere GATOR XUV 850D DIESELGRN&YLW	1	\$ 17,532 00	\$ 17,532.00
John Deere GATOR XUV 850D DIESELGRN&YLW	1	\$ 17,532.00	\$ 17,532.00
Equipment Total			\$ 50,411.00
	Que	ote Summary	···
		ipment	\$ 50,411.00
		de In total	\$ 50,411 00
	Tota		\$ 50,411.00
	Dov	vn Payment	,
		tal Applied	
	Bal	ance Due	\$ 50,411 00

Salesperson:	X

Accepted	By:	X



Equipment Quote

Code	John Deere GATOR XUV 850D Di	Selling Price		
3931M	Gator XUV 850D Diesel 4X4 (Green & Yellov High Performance Series Utility Vehicle	Qty w) 1		11,239.00
	Standard Options - Pe	r Unit		
1000	All Trail II - All-Purpose Tread 12 In. Tire Yellow-XUV	1	0 00	
2001	Deluxe Cab Frame XUV/HPX	1	1,032.00	
3000	Deluxe Property Care Package	1	1,489.00	
4010	Less OPS Rear Screen	1	0.00	
5000	2 In. Front Receiver Hitch Kit	1	69.00	
6010	Less Heavy Duty Brush Guard	1	0.00	
BM21649	Beacon Light Kit	1	321.00	
VGB10505	Electrical Kit	1	79.00	
BM21651	Front Work Lights (2) Kit	1	246.00	
BM22431	Glass Door Kit	1	2,17500	
BM22477	Glass Windshield Kit	1	755.00	
BM21652	Rear Work Light (1) Kit	1	182.00	
BM22292	2 In. Front Receiver Hitch Kit	1	65.00	
BM22544	Backup Alarm	1	85,00	
BM22547	Deluxe Light Kit	1	325.00	
BM22618	Heavy Duty Fender Guard	1	139.00	
VGB10544	Heavy Duty Front Strut	1	209.00	
BM21650	Horn	1	8100	
LP92334	Seat Cover (Large) Yellow	1	0.00	
	Standard Options		7,252.00	
	Standard Options Total	1		7,252.00
	Discount	1		-3,144.00
	Total			15,347.00



Equipment Quote

Code	John Deere GATOR XUV 850D D Description	Qty	RN&YLW	Selling Price
3931M	Gator XUV 850D Diesel 4X4 (Green & Yello High Performance Series Utility Vehicle	w) 1		11,239.00
	Standard Options - Pe	r Unit		
1000	All Trail II - All-Purpose Tread 12 In. Tire Yellow-XUV	1	0.00	
2001	Deluxe Cab Frame XUV/HPX	1	1,032.00	
3000	Deluxe Property Care Package	1	1,489 00	
4010	Less OPS Rear Screen	1	0.00	
5000	2 In. Front Receiver Hitch Kit	1	69.00	
6010	Less Heavy Duty Brush Guard	1	0.00	
BM21649	Beacon Light Kit	1	32100	
VGB10505	Electrical Kit	1	79.00	
BM21651	Front Work Lights (2) Kit	1	246.00	
BM22431	Glass Door Kit	1	2,175.00	
BM22477	Glass Windshield Kit	1	755.00	
BM21652	Rear Work Light (1) Kit	1	182.00	
BM22292	2 In. Front Receiver Hitch Kit	1	65.00	
BM22544	Backup Alarm	1	85.00	
BM22572	Cargo Box Side Extension Kit	1	429.00	
BM22547	Deluxe Light Kit	1	32500	
BM22618	Heavy Duty Fender Guard	1	139.00	
VGB10544	Heavy Duty Front Strut	1	209.00	
BM21650	Horn	1	81.00	
LP92634	Deluxe Seat Cover (Large) - Yellow	1	000	
	Standard Options		7,681.00	
	Standard Options Total	1		7,681.00
	Dealer Options			
166569	8014M 72" FRONT BLADE	1		569.00
166570	1000 IMPLEMENT LIFT KIT	1		461.00
166571	2000 HYDRAULIC LIFT KIT	1		761.00
	Discount	1		-3,179.00
	Total			17,532.00



Equipment Quote

Code 3931M	John Deere GATOR XUV 850D D Description Gator XUV 850D Diesel 4X4 (Green & Yellow High Performance Series Utility Vehicle	Qty	N&YLW	Selling Price 11,239.00
	Standard Options - Pe	r Unit		
1000	All Trail II - All-Purpose Tread 12 In. Tire Yellow-XUV	1	0.00	
2001	Deluxe Cab Frame XUV/HPX	1	1,032.00	
3000	Deluxe Property Care Package	1	1,489.00	
4010	Less OPS Rear Screen	1	000	
5000	2 In. Front Receiver Hitch Kit	1 .	69.00	
6010	Less Heavy Duty Brush Guard	1	0.00	
BM21649	Beacon Light Kit	1	321.00	
VGB10505	Electrical Kit	1	79.00	
BM21651	Front Work Lights (2) Kit	1	246.00	
BM22431	Glass Door Kit	1	2,175.00	
BM22477	Glass Windshield Kit	1	755.00	
BM21652	Rear Work Light (1) Kit	1	182.00	
BM22292	2 In. Front Receiver Hitch Kit	1	65.00	
BM22544	Backup Alarm	1	85.00	
BM22572	Cargo Box Side Extension Kit	1	429.00	
BM22547	Deluxe Light Kit	1	325.00	
BM22618	Heavy Duty Fender Guard	1	139.00	
VGB10544	Heavy Duty Front Strut	1	209.00	
BM21650	Horn	1	8100	
LP92334	Seat Cover (Large) Yellow	1	0.00	
	Standard Options		7,681.00	
	Standard Options Total	1		7,681.00
	Dealer Options			
166572	8014M 72" SNOW BLADE	1		569 00
166573	1000 IMPLEMENT LIFT KIT	1		461.00
166574	2000 HYDRAULIC LIFT KIT	1		761.00
	Discount	1		-3,179.00
	Total		*** *********************************	17,532.00