



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**GSD096413**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**KRISTA FERRELL  
 304-558-2596**

RFQ COPY  
 TYPE NAME/ADDRESS HERE  
**B.E.T. Ltd.  
 DBA - Bridgeport Equipment & Tool  
 1200 S. Bridge St.  
 New Martinsville, WV 26155**

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 JOBSITE  
 SEE SPECIFICATIONS  
**304-558-2317**

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/01/2008				
ID OPENING DATE: 10/28/2008		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
001	1	EA		020-68	\$ 20,080.00	\$ 20,080.00
<p>COMPACT UTILITY TRACTOR</p> <p>REQUEST FOR QUOTATION (RFQ)</p> <p>THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF GENERAL SERVICES, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH (1) JOHN DEERE MODEL 2720 COMPACT UTILITY TRACTOR (OR EQUAL) PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS CONCERNING THIS PROJECT MUST BE SUBMITTED IN WRITING TO KRISTA FERRELL IN THE WEST VIRGINIA STATE PURCHASING DIVISION VIA FAX AT 304-558-4115 OR VIA EMAIL AT KRISTA.S.FERRELL@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS FRIDAY, OCTOBER 17, 2008 AT THE CLOSE OF BUSINESS. ALL TECHNICAL QUESTIONS RECEIVED, IF ANY, WILL BE ANSWERED BY ADDENDUM AFTER THE DEADLINE.</p> <p>QUESTIONS CONCERNING THE PROCESS BY WHICH A VENDOR MAY SUBMIT A BID TO THE STATE OF WEST VIRGINIA ARE NOT CONSIDERED TO BE TECHNICAL QUESTIONS AND MAY BE SUBMITTED AT ANY TIME PRIOR TO THE BID OPENING AND IN ANY FORMAT.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: GSD096413</p>						

RECEIVED  
 2008 OCT 28 A 11:20  
 PURCHASING DIVISION  
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: 304-455-1668 DATE: 10/27/08

TITLE: General Manager FEIN: 34-1800484 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
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4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
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 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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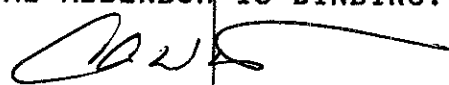
PAGE:  
**2**

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 DBA - Bridgeport Equipment & Tool  
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 New Martinsville, WV 26155**

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 GENERAL SERVICES DIVISION  
 JOBSITE  
 SEE SPECIFICATIONS  
**304-558-2317**

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10/01/2008				
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p><b>ADDENDUM ACKNOWLEDGEMENT</b></p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S:</p> <p>NO. 1 <input checked="" type="checkbox"/> .....</p> <p>NO. 2 .....</p> <p>NO. 3 .....</p> <p>NO. 4 .....</p> <p>NO. 5 .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">             .....            SIGNATURE            B.E.T. Ltd. DBA - Bridgeport            COMPANY            Equipment &amp; Tool .....         </p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE  TELEPHONE **304-455-6686** DATE **10/27/08**

TITLE **General Manager** FEIN **3A-1800484** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'





State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
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**4**

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**DBA - Bridgeport Equipment & Tool**  
**1200 S. Bridge St.**  
**New Martinsville, WV 26155**

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
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 SEE SPECIFICATIONS  
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10/01/2008				

ID OPENING DATE: **10/28/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
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THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:

SEALED BID

BUYER: KRISTA FERRELL-FILE 21

RFQ. NO.: GSD096413

BID OPENING DATE: 10/28/2008

BID OPENING TIME: 1:30 PM

PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:

Chris Walter - 304-455-6685

CONTACT PERSON (PLEASE PRINT CLEARLY):

Chris Walter

\*\*\*\*\* THIS IS THE END OF RFQ GSD096413 \*\*\*\*\* TOTAL:

\$20,080.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE <b>304-455-6686</b>	DATE <b>10/27/08</b>
TITLE <b>General Manager</b>	FEN <b>3A-180048A</b>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

State of West Virginia  
General Services Division

West Virginia State Capitol  
Grounds Equipment Purchase

**REQUEST FOR QUOTATIONS #GSD096413**  
**PURCHASE OF COMPACT UTILITY TRACTOR**  
**FOR GENERAL SERVICES DIVISION GROUNDS CREW**  
321 Michigan Avenue (Lot#98)  
Charleston, West Virginia

Location: West Virginia State Capitol Grounds Crew  
321 Michigan Avenue (Lot#98)  
Charleston, West Virginia 25305

For: State of West Virginia  
General Services Division  
1900 Kanawha Boulevard, East  
Building One, Room MB60  
Charleston, West Virginia 25305

All inquiries for specification clarification shall be addressed to:  
Krista Ferrell, Senior Buyer  
Purchasing Division  
P.O. Box 50130  
Charleston, West Virginia 25305-0130  
Fax: (304) 558-4115  
[krista.s.ferrell@wv.gov](mailto:krista.s.ferrell@wv.gov)  
Phone: (304) 558-2596

The Acquisition and Contract Administration Section of the Purchasing Division "State" for the West Virginia General Services Division is soliciting quotations for the purchase of one (1) John Deere Model #2720 Compact Utility Tractor, or equal.

**GENERAL CONDITIONS**

- A. Vendor must supply 3-year/2000-hour manufacturer's warranty for equipment.
- B. Freight will be FOB-Destination; all charges for delivery of equipment to Location on Capitol Complex in Charleston must be incorporated into the bid.
- C. Award will be made to the lowest Total Bid for the base equipment and accessories.

## TECHNICAL SPECIFICATIONS

The following are the minimum requirements for the bid unit:

1. Four Wheel Drive (4WD)
2. Minimum 26hp Diesel Engine, liquid cooled
3. Power Steering
4. Minimum 1100lb lift capacity @ lift link ends of 3-Point Hitch
5. Minimum 500rpm standard rear power take-off (PTO)
6. Minimum 2000rpm middle power take-off (PTO)
7. Rollover Protective Bar
8. Hydrostatic Forward/Reverse Pedal-Operated Transmission
9. Unit must accept all of the following accessories required in this bid:
  - a. John Deere 200CX Loader, or equal:
    - 1) Loader joystick control integrated into tractor;
    - 2) Compatible with Mid-Mount mower;
    - 3) Mounted or removed without the use of tools;
    - 4) Minimum lift capacity at full height, measured at pivot of 800lbs
  - b. John Deere 62D OnRamp Mid-Mount Mower Deck, or equal
    - 1) 60" Minimum width mower deck
    - 2) Uses "drive over" technology for mounting, with ramp guides allowing tractor to be driven over mower deck to position for mounting;
    - 3) Must allow for mounting to 3-point hitch when detached, for transportation from work area;
    - 4) Must have convertible deck, allowing for side discharge, mulching or bagging
    - 5) Required independent lift system which uses the tractor hydraulics to lift and lower the mower deck independent of the 3-point hitch
  - c. John Deere 3-Bag Flow Material Collection System, or equal:
    - 1) Mower deck belt driven power flow
    - 2) Minimum 12 bushel capacity
    - 3) Mounts without interference from rear 3-point hitch
  - d. Required hydraulic diverter to allow for lever-operated switching of hydraulic power from front loader to mid-mount mower deck
  - e. Forward Work Lights

State of West Virginia  
General Services Division

West Virginia State Capitol  
Grounds Equipment Purchase

BID FORM

Total Bid for Compact Utility Tractor with all listed accessories  
= \$ 20,080.00

\*\* Pricing must include freight.



State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts) West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: B.E.T. Ltd. Signed: [Signature]
Date: 10/27/08 Title: General Manager

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No GSD0916413

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

*West Virginia Code* §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: B.E.T. Ltd.

Authorized Signature: 

Date: 10/27/08



State of West Virginia  
 Department of Administration  
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SHIP TO

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 JOBSITE  
 SEE SPECIFICATIONS

304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/21/2008				

BID OPENING DATE: 10/28/2008		BID OPENING TIME: 01:30PM	
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO ANSWER ALL TECHNICAL QUESTIONS SUBMITTED PRIOR TO THE OCTOBER 18, 2008 DEADLINE.						
BID OPENING DATE REMAINS: 10/28/2008						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
001	1	EA		020-68	\$ 20,080.00	\$ 20,080.00
COMPACT UTILITY TRACTOR						
***** THIS IS THE END OF RFQ GSD096413 *****						TOTAL: \$ 20,080.00

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NATURE CG 105 TELEPHONE 304-455-1686 DATE 10/27/08

LE General Manager FEIN 3A-180084 ADDRESS CHANGES TO BE NOTED ABOVE

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## **RFQ#GSD096413 Purchase of Compact Utility Tractor**

### **Technical Questions & Answers**

As submitted in emails to the Purchasing Division:

**Question#1:** Does the Agency want the tractor to come with turf or agricultural/industrial tires?

**Answer#1:** The unit bid should include the John Deere R4 Industrial tire, or equal, on all four tires. This is a 23 x 8.50-12 6PR tire.

**Question#2:** No mention is made in the specifications of a brush guard to protect the front grill of the tractor. Is this required by the Agency?

**Answer#2:** The required 200CX loader comes standard with a hood guard. When bidding an alternate manufacturer, include a hood guard that is compatible and does not interfere with operation of the required loader. The base model reference is the John Deere BW15634 Hood Guard, or equal.

**Question#3:** Does the Agency wish to have counter-balancing weights on or in the rear tires of the tractor?

**Answer#3:** Yes. Please provide attached rear wheel weights, with all mounting hardware.

**Question#4:** Is a bucket required with the loader?

**Answer#4:** The John Deere 200CX loader includes a 49" (1250mm) loader materials bucket, with a quick-disconnect mounting system for ease of installing/removing, in its base package. When bidding an alternate manufacturer, use the John Deere BW14144 49" Bucket as the comparative model.