



**State of West Virginia  
Department of Administration  
Purchasing Division**

**NOTICE**

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

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ARCHITECTS & ENGINEERS

July 16, 2008

Ms. Krista Ferrell, Senior Buyer  
State of West Virginia - Purchasing Division  
2019 Washington Street, East  
PO Box 50130  
Charleston, WV 25305-0130

**Subject: RFQ# GSD096402 WV State Office Building – Clarksburg**

Dear Ms. Ferrell:

Thank you for giving ZMM the opportunity to submit our qualifications for the new State of West Virginia Office Building in Clarksburg. ZMM is committed to assisting the State by providing fully-integrated architectural, interior design, sustainable design, engineering, and construction administrative services to develop an efficient new State Office Building that exceeds end-user requirements while reflecting a strong civic presence.

Please note that, for continuity and efficiency for the State of West Virginia, the same project management team has been proposed for the State Office Building projects in Logan, Fairmont, and Clarksburg; however, different Project Architects have been identified to expedite the design and production effort. David Ferguson, AIA, a Principal at ZMM and the designer of the AIA Honor Award winning Lincoln County High School is the proposed Project Architect for the State Office Building in Clarksburg.

ZMM is uniquely qualified to provide services on projects that have “tight” schedules due to our ability to provide complete design services from one location, our office in Charleston. ZMM will help expedite the project by applying the resources of our entire staff, which include six (6) registered architects, five (5) professional engineers, two (2) nationally certified interior designers, and four (4) LEED Accredited Professionals. Additionally, ZMM will help the State identify the most efficient method of project delivery as the physical construction is the longest and most labor intensive portion of the process.

We look forward to meeting in the near future to discuss the State Office Building project in Clarksburg in greater detail, and (if selected) are committed to immediately commencing the programming, space planning, and design process. Thank you again for giving ZMM the opportunity to present our qualifications, and to address specific requirements of your project.

Respectfully submitted,

ZMM, Inc.

  
Steve Branner, AIA, NCARB  
Principal

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