

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

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(12/28/08cm

JOHN ABBOTT 304-558-2544

TYPE NAME/ADDRESS HERE Lawmen's & Shooters' Supply Inc. 7750 9th St. S.W. Vero Beach FL 32968

RFQ COPY

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



7750 9th St. S.W.

Vero Beach FL 32968

TYPE NAME/ADDRESS HERE

Lawmen's & Shooters' Supply Inc.

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for \_\_\_\_\_\_

FIC092670

JOHN ABBOTT 304-558-2544

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Lawmen's & Shooters' Supply Inc.

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for Quotation

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ADDRESS:CORRESPONDENCE (O'ATTENTION:OF

JOHN ABBOTT 304-558-2544

STATE FIRE COMMISSION OFFICE OF STATE FIRE MARSHAL SUITE 202 1207 QUARRIER STREET CHARLESTON, WV 25301-0140 304-558-2191

TERMS OF SALE FRÉIGHT TERMS DATE PRINTED 12/15/2008 BID OPENING DATE: BID OPENING TIME 01:30PM 01/13/2009 ITEM NUMBER AMOUNT UNIT PRICE LINE QUANTITY. UOP THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 EXHIBIT 10 REQUISITION NO.: ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NO. S: NO. 1 ... NO. 2 ..... DATE 1/9/2009 FEIN 59-2223132 ADDRESS CHANGES TO BE NOTED ABOVE Bid Coordinator



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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JOHN ABBOTT

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# UNIFORM SPECIFICATIONS FOR THE WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE

Vendors shall bid the specified items listed below. All brands and style/model numbers listed are for quality standard purposes. Vendors shall bid a quality standard equal to, or better than the specified items. Bids must match the bid form — altered sizes on the bid form may be grounds for disqualification. Vendors should price the sizes accordingly. Officer measurements shall be the responsibility of the vendor, and the vendor will be required to measure the officers at the West Virginia State Fire Marshall's Office, Charleston, West Virginia. Delivery, alterations, and all associated costs shall be included in the bid prices.

#### 1. Dress Single Breasted Coat - NAVY

11-11.5 oz., 100% Dacron Polyester Coat, Fully Lined with Silver or Gold WV State Seal Buttons (per rank),

Pleated Breast Pockets and Badge tab From 1 to 5 rows ½" Silver or Gold Braid. Department emblem sewn to each sleeve.

Manufacturer: Fechheimer

Style#: 38800

OR Equal

#### 2. Dress Trousers - NAVY

11.5 -12 oz. 100% Visa Polyester 3/4" Belt Loops, Lintrak Creases,

**Matches Dress Coat** 

Manufacturer: Fechheimer

Style#: 38200

OR Equal

#### 3. Bell Hat - NAVY or WHITE

Includes Silver/Gold Leather Strap (per rank)

And FD Hat Buttons

Manufacturer: Midway

Style#: Bell-SN

Or Equal

## 4. Poly-Cotton Short Sleeve Shirt-WHITE

5 oz. 65/35 poplin Weave

Includes Sewn in Military Creases, Scalloped Flaps, Box Pleated Straps, Placket

Front

Department emblem sewn to each sleeve

Manufacturer: South Eastern Shirt Corp. Style#: 3202

Or Equal

5. Poly-Cotton Long Sleeve Shirt - WHITE

5 oz. 65/35 Poplin Weave

Includes Sewn in Military Creases, Scalloped Flaps, Box Pleated Straps, Placket

Front

Department emblem sewn to each sleeve

Manufacturer: South Eastern Shirt Corp. Style#: 3102

Or Equal

6. Velcro Tie-NAVY

3" 100% Polyester with Buttonhole

Matches Dress Coat and Pants

Manufacturer: Samuel Brown Style#: 900VT

Or Equal

7. Garrison Belt 1 3/4"

10-11 oz. High Gloss

With Silver or Gold Buckle (per rank)

Manufacturer: Dutyman Style# 1631

Or Equal

8. Garrison Belt 1 3/4"

10-11 oz. Plain

With Silver or Gold Buckle (per rank)

Manufacturer: Dutyman Style#: 1611T

Or Equal

9. Shoes - BLACK

High Gloss Poromeric Academy Oxford

Oil and Slip Resistant

Manufacturer: Thorogood Style#: 831-6031

Or Equal

10. Shoes - BLACK

Classic Leather Academy Oxford

Oil and Slip Resistant

Manufacturer: Thorogood Style#: 834-6041

Or Equal

11. Hat Badge - Fire Marshal

Rhodium or Gold (per rank) with Screw Post Attachment

Title: Fire Marshal w/ White Enamel background

And Plain 15/16" WV State Seal

Manufacturer: VH Blackinton Style#: A4067

Or Equal

#### 12. Collar Insignia

15/16" Rhodium or Gold (per rank) w/ Clutch Back

Title: Assistant or Deputy Fire Marshal w/ White Enamel Background

And Plain 1/2" WV State Seal

Manufacturer: VH Blackinton Style#: A3953EE

Or Equal

#### 13. Name Bar - Rhodium or Gold (per rank)

1/2" x 2 1/2" w/ Clutch back

First Initial / Last Name w/ Black Letters

Manufacturer: VH Blackinton Style#: J1

Or Equal

#### 14. Dress Gloves - WHITE

Manufacturer: S. Broome Style#: 98GL

Or Equal

#### Reminder

Note 1: Vendor shall be responsible for providing sizing at the Charleston Central

Note 2: Vendor shall include all shipping, and all other associated costs in the bid price

ltem#	Description	Estimated Initial Order Qty.	Unit Price	* Extended Price	** Future Unit Price for One (1) Ea.
1	DRESS COAT - Single breasted S-XL	8	\$ No Bid	\$	\$
1.1	DRESS COAT - Single breasted XXL-XXXL	15	\$	\$	\$
1.2	DRESS COAT - Single breasted 4XL >	7	\$	\$	\$
2	DRESS TROUSERS 28-40	16	\$	\$	\$
2.1	DRESS TROUSERS 42-48	30	\$	\$	\$
2.2	DRESS TROUSERS 50+	14	\$	\$	\$
3	BELL HAT	30	\$	\$	\$
4	SHORT SLEEVE SHIRT S-XL	16	\$	\$	\$
4.1	SHORT SLEEVE SHIRT XXL-XXXL	30	\$	\$	\$
4.2	SHORT SLEEVE SHIRT 4XL >	14	\$	\$	\$
5	LONG SLEEVE SHIRT S-XL	16	\$	\$	\$
5.1	LONG SLEEVE SHIRT XXL-XXXL	30	\$	\$	\$
5,2	LONG SLEEVE SHIRT 4XL >	14	\$	\$	\$
6	VELCRO TIE	30	\$ No Bid	\$	\$
7	GARRISON BELT - HIGH GLOSS	30	\$See ATTached	\$	\$
8	GARRISON BELT - PLAIN	30	\$See Attached	\$	\$
9	SHOES - HIGH GLOSS	30	\$ No Bid	\$	\$
10	SHOES - LEATHER	30	\$ No Bid	\$	\$
11	HAT BADGE	30	\$ See Attached	\$	\$,
12	COLLAR INSIGNIA (PAIR)	60	\$ See Attached	\$	\$
13	NAME BAR	60	\$ See Attached	\$	\$
14	DRESS GLOVES	30	\$ No Bid	\$	\$
CONTRACTOR OF THE PARTY OF THE			<b>GRAND TOTAL</b>	2 607 60	

Bidder / Vendor Info	rmation:
Name:	Lawmen's & Shooters' Supply Inc.
Address:	7750 9th St. S.W.
	Vero Beach FL 32968
  Phone# :	772–569–8700
Email Address:	bids@lawmens.net
* Multiply your bid price	ce by the estimated initial order quantity
Vandor reenensible fo	or sizing at Charleston Central Office
Vendor responsible for	or Delivery to Charleston Central Office - Include shipping in your price

## State of West Virginia Bid Number: FIC92670 Bid Due: 1/13/2009

Line Number 7		
Dutyman 1631		AAT . II ! D !
Unit Price	Extended Price	**Future Unit Price
\$14.27 (up to 44)	\$428.10	\$20.37 ea
\$16.47 (46 to 52)	\$494.10	\$22.57 ea
\$17.57 (54 to 60)	\$527.10	\$23.67 ea
\$33.74 (62 to 68)	\$1,012.20	\$39.84 ea
Line Number 8		
Dutyman 1611T		
Unit Price	Extended Price	**Future Unit Price
\$13.78 (up to 44)	\$413.40	\$19.88 ea
\$15.98 (46 to 52)	\$479.40	\$22.08 ea
\$17.80 (54 to 60)	\$534.00	\$23.18 ea
\$32.75 (62 to 68)	\$982.50	\$38.85 ea
Line Number 11		
Blackinton A4067		
Unit Price	Extended Price	**Future Unit Price
\$23.33 (Rhodium)	\$699.90	\$23.83 ea
\$24.38 (Gold)	\$731.40	\$24.88 ea
Line Number 12		
Blackinton A3953EE		
Unit Price	Extended Price	**Future Unit Price
\$12.77 (Rhodium)	\$766.20	\$13.28'ea
\$14.64 (gold)	\$878.40	\$15.14 ea
Line Number 13		
Blackinton J1		
Unit Price	Extended Price	**Future Unit Price
\$ 6.50 (Gold or Silver)	\$390.00	\$7.00 ea

## **VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Date:	
Bidder	Signed:
-	penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true curate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate es during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
authori the req deeme	mission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and zes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid ulred business taxes, provided that such information does not contain the amounts of taxes paid nor any other information does not contain the Tax Commissioner to be confidential.
require against or dedu	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty t such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency ucted from any unpaid balance on the contract or purchase order.
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
.4	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
2.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
	preceding the date of this certification; <b>or</b> ,  Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; <b>or</b> ,
	Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately

<sup>\*</sup>Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

# STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

#### VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: Lawmen's & Shooters' Supply Inc.		
Authorized Signature: Cuptal Manygela	Date: _1/9/2009	
Purchasing Affidavit (Revised 07/01/08)		