



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DPS0903

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**JOHN ABBOTT
 304-558-2544**

RFQ COPY
 TYPE NAME/ADDRESS HERE

**CIMCO
 BUILDING SERVICES DIVISION
 PO BOX 480
 CULLOGEN, WV 25510**

**WEST VIRGINIA STATE POLICE
 VARIOUS LOCALES AS INDICATED
 BY ORDER**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/21/2008				

BID OPENING DATE: **08/19/2008** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS	910-36	HVAC MAINTENANCE SERVICES		
<p>ADDENDUM #01</p> <p>THIS ADDENDUM IS ISSUED TO SCHEDULE A MANDATORY PRE-BID LOCATED AT THE WV STATE POLICE HEADQUARTERS, ADD A QUESTION PERIOD, AND EXTEND THE BID OPENING DATE.</p> <p>NEW BID OPENING DATE: 8/19/2008; 1:30 PM</p> <p>FINAL QUESTIONS DUE: 8/8/2008</p> <p>MANDATORY PRE-BID: 8/6/2008; 10:00 AM WV STATE POLICE HEADQUARTERS 725 JEFFERSON ROAD S. CHARLESTON, WV 25309</p> <p>SITE VISITS WILL BE CONDUCTED IMMEDIATELY AFTER THE PRE-BID.</p>						
***** THIS IS THE END OF RFQ					DPS0903 ***** TOTAL:	\$154,896.⁰⁰

RECEIVED
 2008 AUG 19 P 12:14
 PURCHASING DIVISION
 STATE OF WV

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: **304 562-7705** DATE: **8/19/08**

TITLE: **VICE PRESIDENT** FEIN: **55-0749511** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) SUCCESSIVE ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK).</p> <p>INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COVERAGE OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF THE CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>WORKER'S COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKER'S COMPENSATION IF SUCCESSFUL.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES</p>						

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<p>FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 9/98</p> <p>VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>(X) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF</p>						

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<p>BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p><input checked="" type="checkbox"/> BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p><input type="checkbox"/> BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p>						

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<p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <u>CIMCO</u></p> <p>DATE: <u>8/19/08</u></p> <p>SIGNED: <u>[Signature]</u></p> <p>TITLE: <u>VICE PRESIDENT</u></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p>						

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<p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: JOHN ABBOTT</p> <p>RFQ. NO.: DPS0903</p> <p>BID OPENING DATE: 08/07/2008</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>304 562-0320</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): GRANT SPENCER</p>						

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***** THIS IS THE END OF RFQ DPS0903 ***** TOTAL:						<u>\$154,896.⁰⁰</u>

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APPENDIX D

*PLEASE TYPE ALL BIDS

State Police Academy Base Bid (per month)

\$ 8,606.⁰⁰/₁₀₀

Division Headquarters Base Bid (per month)

\$ 4,302.⁰⁰/₁₀₀

Total

\$ 12,908.⁰⁰/₁₀₀

Multiplied by 12 (months) X 12

\$ 154,896.⁰⁰/₁₀₀

SUBTOTAL # 1

\$ 154,896.⁰⁰/₁₀₀

Basic Hourly Rate Technician

\$ 84.⁰⁰/₁₀₀

Basic Hourly Rate Helper

\$ 65.⁰⁰/₁₀₀

Basic Hourly Rate Laborer

\$ 50.⁰⁰/₁₀₀

Total

\$ 199.⁰⁰/₁₀₀

Multiplied by 100 (hours) X 100

\$ 19,900.⁰⁰/₁₀₀

SUBTOTAL # 2

\$ 19,900.⁰⁰/₁₀₀

Overtime Hourly Rate Technician

\$ 125.⁰⁰/₁₀₀

Overtime Hourly Rate Helper

\$ 90.⁰⁰/₁₀₀

Overtime Hourly Rate Laborer

\$ 70.⁰⁰/₁₀₀

Total

\$ 285.⁰⁰/₁₀₀

Multiplied by 25 (hours) X 25

\$ 7,125.⁰⁰/₁₀₀

SUBTOTAL

\$ 7,125.⁰⁰/₁₀₀

Holiday Hourly Rate Technician

\$ 160.⁰⁰

Holiday Hourly Rate Helper

\$ 120.⁰⁰

Holiday Hourly Rate Laborer

\$ 90.⁰⁰

Total

\$ 370.⁰⁰

Multiplied by 25 (hours) X 25

\$ 9,250.⁰⁰

SUBTOTAL # 4

\$ 9,250.⁰⁰

Travel Time Hourly Rate Technician

\$ 0.⁰⁰

Travel Time Hourly Rate Helper

\$ 0.⁰⁰

Travel Time Hourly Rate Laborer

\$ 0.⁰⁰

Total

\$ 0.⁰⁰

Multiplied by 30 (hours) X 30

\$ 0.⁰⁰

SUBTOTAL # 5

\$ 0.⁰⁰

Truck Charge Per Round Trip (flat rate, Not per/mile)

\$ 40.⁰⁰ Multiplied by 15 (trips) X 15

SUBTOTAL # 6

\$ 600.⁰⁰

Percent markup on Parts (25 %) X \$5,000 = \$ 1,250.⁰⁰

Plus + \$5000
SUBTOTAL # 7

= \$ 6,250.⁰⁰

GRAND TOTAL (Subtotals # 1-7)

\$ 198,021.⁰⁰

**GRAND TOTAL (Subtotals # 1-7) including
Performance Bond if Required.**

\$ 201,321.⁰⁰

Technicians-

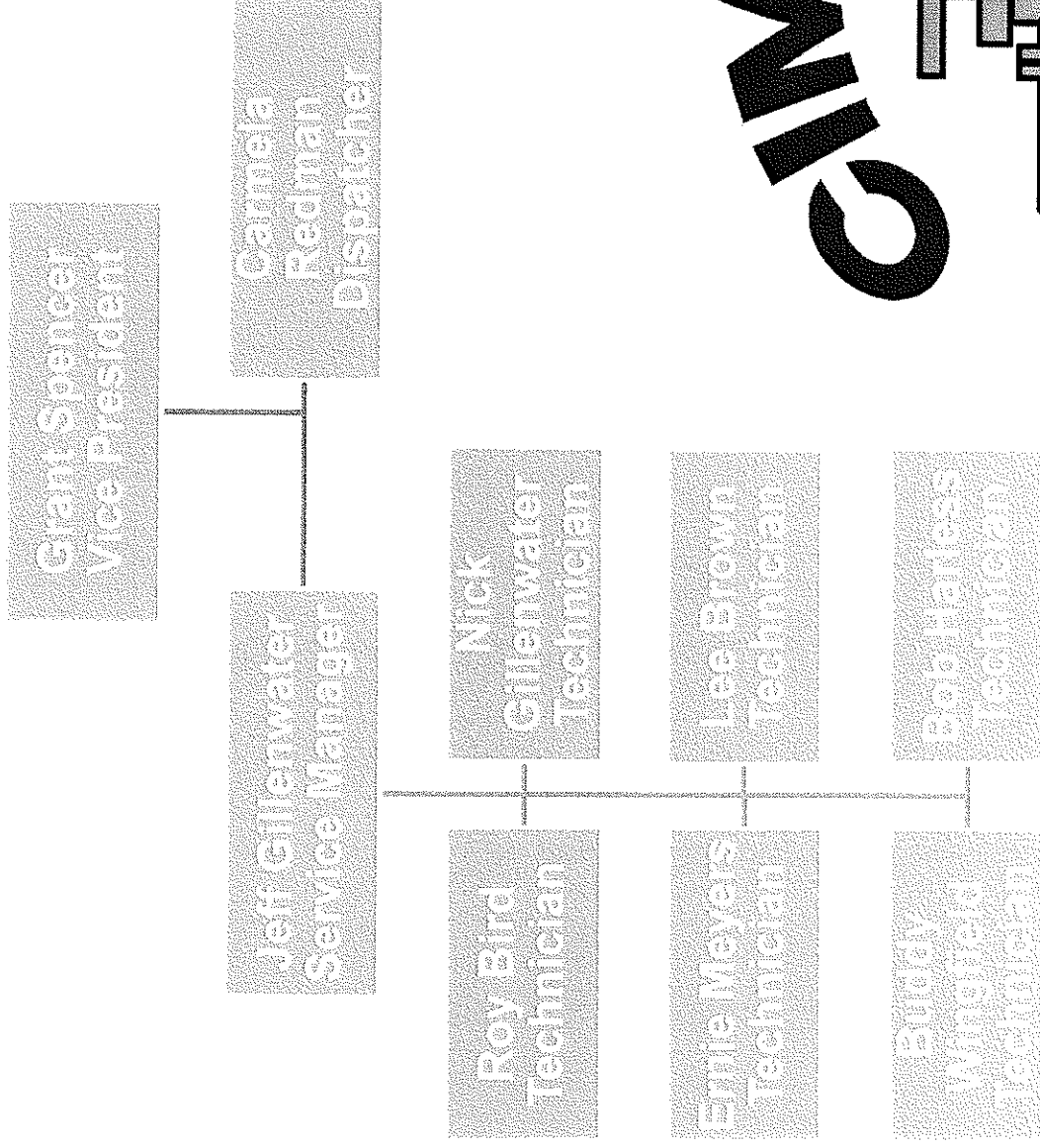
Helpers-

Laborers-

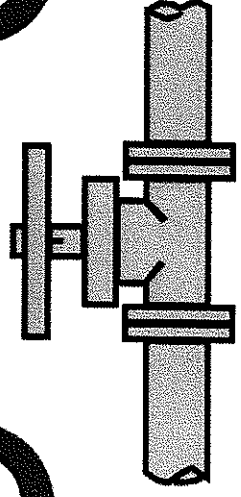
In addition to the job classifications listed above, the training and education of HVAC Systems Engineer can often be vital in solving critical systems problems. Specify below the number of Systems Engineers currently employed by your company and their headquarters location

GRANT SPENCER - SYSTEMS ENGINEER - HURRICANE, WV

Cimco Building Services Division



CIMCO



Cimco Service Division Team Biographies

Grant Spencer

- Electrical Engineer from Georgia Tech
- Trane Graduate Training Program
- 18 years of HVAC industry experience including design, sales, controls engineering, sales management and corporate leadership
- LEED Accredited Professional

Jeff Gillenwater

- 17 years of HVAC experience
- York Master Technician
- Journeyman Electrician and Plumbing License
- EPA Refrigerant Certification
- 4 years Sales and Management experience

Carmela Redman

- 15 years of HVAC industry experience
- Dispatching, Billing and service leadership experience
- Customer focus and HVAC systems training

Nick Gillenwater

- 8 years HVAC service experience
- Trane Factory Trained Technician
- EPA Refrigerant Certification
- Journeyman Electrician

Bob Harless

- 22 years HVAC industry experience
- Carrier Factory Trained Technician
- Trane Factory Trained Technician
- EPA Refrigerant Certification
- Ultra low temp/Cryogenics Certification
- Pneumatic controls – Edentek Training
- 9 years of Sales and Management experience

CIMCO, INC.

BUILDING SERVICES DIVISION

Buddy Wingfield

- 14 years HVAC service experience
- Plumbing License
- Boiler Analysis Certification
- EPA Refrigerant Certification

Ernie Meyers

- 20 years HVAC service experience
- Trane Factory Trained Technician
- EPA Refrigerant Certification
- Journeyman Electrician

Roy Bird

- 7 years of HVAC service experience
- EPA Refrigerant Certification
- Journeyman Electrician

Lee Brown

- 9 years of experience with HVAC controls including Johnson Controls, Carrier, Trane, Honeywell and Tridium
- HVAC Electrical License and Plumbing License
- EPA Refrigerant Certification
- 8 Years of HVAC Service Experience

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

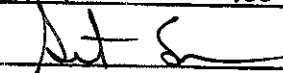
LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: GRANT SPENCER
Authorized Signature:  Date: 8/19/08