



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR90168

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**FRANK WHITTAKER
 304-558-2316**

RECEIVED JUN 09 2008

VENDOR

*709050007 304-725-9140
**SNYDER ENVIRONMENTAL SERVICES
 270 INDUSTRIAL BOULEVARD
 KEARNEYSVILLE WV 25430**

SHIP TO

**DIVISION OF NATURAL RESOURCES
 CACAPON RESORT STATE PARK
 ATTN: PARK SUPERINTENDENT
 818 CACAPON LODGE DRIVE
 BERKELEY SPRINGS, WV
 25411 304-258-1022**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
06/03/2008				

BID OPENING DATE: **06/18/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		968-95	\$ 5,245 ⁰⁰ / Month	\$ 62,940 ⁰⁰ / YR
WASTEWATER TREATMENT PLANT OPERATIONS THE WV STATE PURCHASING DIVISION, FOR THE AGENCY, THE WV DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FOR THE OPERATION, MAINTENANCE, AND SAMPLING OF THREE (3) WASTE WATER PLANTS AND FOUR (4) LIFT STATIONS AT CACAPON RESORT STATE PARK, BERKLEY SPRINGS, WV 25411 PER THE FOLLOWING SPECIFICATIONS. EXHIBIT 1 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS, AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE						

RECEIVED
 2008 JUL -2 A 9:39

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: (304) 725-9140 DATE: 7-1-2008

TITLE: OPERATIONS SUPERINTENDENT FEIN: 55-0595347 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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VENDOR
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SNYDER ENVIRONMENTAL SERVICES
270 INDUSTRIAL BOULEVARD

KEARNEYSVILLE WV 25430

SHIP TO
DIVISION OF NATURAL RESOURCES
CACAPON RESORT STATE PARK
ATTN: PARK SUPERINTENDENT
818 CACAPON LODGE DRIVE
BERKELEY SPRINGS, WV
25411 304-258-1022

DATE PRINTED 06/03/2008	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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LINE	QUANTITY	LOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) SUCCESSIVE ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK).</p> <p>INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COVERAGE OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF THE CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>WORKER'S COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKER'S COMPENSATION IF SUCCESSFUL.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 9/98</p> <p>VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE (304) 725-9140	DATE 7-1-2008
TITLE OPERATION'S SUPERINTENDENT	FAX 55-059 5347	ADDRESS CHANGES TO BE NOTED ABOVE

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25411 304-258-1022

DATE PRINTED 06/03/2008	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **06/18/2008** **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p><input checked="" type="checkbox"/> BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p><input checked="" type="checkbox"/> BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE TELEPHONE **(304) 725-9140** DATE **7-1-2008**

TITLE **OPERATIONS SUPERINTENDENT** FEIN **55-0595347** ADDRESS CHANGES TO BE NOTED ABOVE

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
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 304-558-2316**

RODNEY

*709050007 304-725-9140
**SNYDER ENVIRONMENTAL SERVICES
 270 INDUSTRIAL BOULEVARD
 KEARNEYSVILLE WV 25430**

SHIP TO

**DIVISION OF NATURAL RESOURCES
 CACAPON RESORT STATE PARK
 ATTN: PARK SUPERINTENDENT
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BID OPENING DATE: **06/18/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID; OR () BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE (304) 725-9140	DATE 7-1-2008
TITLE OPERATIONS SUPERINTENDENT	FEIN 55-0595347	ADDRESS CHANGES TO BE NOTED ABOVE

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <u>SNYDER ENVIRONMENTAL SERVICES INC</u></p> <p>DATE: <u>7-1-2008</u></p> <p>SIGNED: <u>[Signature]</u></p> <p>TITLE: <u>OPERATIONS SUPERINTENDENT</u></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <u>[Signature]</u>	TELEPHONE <u>(304) 725-9140</u>	DATE <u>7-1-2008</u>
TITLE <u>OPERATIONS SUPERINTENDENT</u>	FEIN <u>55-0595347</u>	ADDRESS CHANGES TO BE NOTED ABOVE

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06/03/2008				

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNR90168</p> <p>BID OPENING DATE: 06/18/2008 ^{7/2}</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- (304) 728-7326 -----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): ----- MICHAEL R. MERCER -----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Michael R. Mercer</i>	TELEPHONE (304) 725-9140	DATE 7-1-2008
TITLE OPERATIONS SUPERINTENDENT	FEIN 55-0595347	ADDRESS CHANGES TO BE NOTED ABOVE

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BID OPENING DATE: **06/18/2008** **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ DNR90168 ***** TOTAL:						<u>62,940⁰⁰/YR</u>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: **(304) 725-9140** DATE: **7-1-2008**

TITLE: **OPERATIONS SUPERINTENDENT** FEIN: **55-0595347** ADDRESS CHANGES TO BE NOTED ABOVE

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VENDOR

*709050007 304-725-9140
SNYDER ENVIRONMENTAL SERVICES
270 INDUSTRIAL BOULEVARD

KEARNEYSVILLE WV 25430

SHIP TO

RECEIVED JUN 12 2008
DIVISION OF NATURAL RESOURCES
CACAPON RESORT STATE PARK
ATTN: PARK SUPERINTENDENT
818 CACAPON LODGE DRIVE
BERKELEY SPRINGS, WV
25411 304-258-1022

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
06/08/2008				

BID OPENING DATE: **07/02/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO.1*****						
THIS ADDENDUM IS ISSUED TO EXTEND THE BID OPENING DATE AND TIME FROM: 06/18/08 AT 1:30 PM TO: 07/02/08 AT 1:30 PM						
0001	1	LS		968-95	<i>\$5,245⁰⁰/Month</i>	<i>\$62,940⁰⁰/YR.</i>
				WASTEWATER TREATMENT PLANT OPERATIONS		
***** THIS IS THE END OF RFQ DNR90168 ***** TOTAL:						<i>\$62,940⁰⁰/YR.</i>

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE (304) 725-9140	DATE 7-1-2008
TITLE OPERATIONS SUPERINTENDENT	FEIN 55-0595347	ADDRESS CHANGES TO BE NOTED ABOVE

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STATE OF WEST VIRGINIA
PURCHASING CONTINUATION SHEET

Buyer:	Page	Req. or PO No. DNR90168
Spending Unit: DNR - Parks & Recreation		

Item No.	Quantity	Description	Unit Price	Amount
		<p>Contractor Will:</p> <p>Maintain the plants and lift stations in proper operating condition including but not limited to: regulating operation of the automatic equipment, checking and changing oil in gear boxes, lubricating greased equipment, inspection for wear, planning equipment over haul, scrapping hoppers, washing down the plant, controlling sludge for disposal, keeping chlorinators and dechlorinators operating, keeping plants operational. Service trucks must carry a complete set of mechanics tools to facilitate maintenance operations during plant visits.</p> <p>Perform all control tests including chlorine residual, temperature, clarity in clarifiers, PH, dissolved oxygen in mixed liquor and effluent and sludge volume tests.</p> <p>Keep complete operating records including a daily check list, test results, DMR reports, meter readings, plant operating observations, maintenance and laboratory results. These records will be kept by the contractor with complete copies provided to park management. A complete copy of all reports is to be mailed to the park immediately upon their receipt by the vendor.</p> <p>Provide maintenance on all equipment to insure proper and efficient operation.</p> <p>Be on call in case of emergencies 24 hours a day, seven days a week. Vendor will list emergency contact name: <u>MICHAEL MERCER</u> and telephone number: <u>(304) 725-9140</u>. Secondary Number: <u>(304) 279-3334</u>.</p> <p>Meet with representatives of regulatory agencies when they visit the treatment facility.</p>		

**STATE OF WEST VIRGINIA
PURCHASING CONTINUATION SHEET**

Buyer:	Page	Req. or PO No. DNR90168
Spending Unit: DNR - Parks & Recreation		

Item No.	Quantity	Description	Unit Price	Amount
		<p>Provide sampling for the laboratory analysis on the plant's effluent, which is required by the discharge permit and submit the required Discharge Monitoring Reports to the WV Division of Environmental Protection. Copies of these reports are to be forwarded to Cacapon State Park management and to Mr. Brad Leslie, WV Division of Parks & Recreation, State Capitol Complex Building 3, Charleston, WV 25305. Cost of testing and sampling to be responsibility of contractor.</p> <p>Maintain Four (4) effluent lift stations. These stations are to be visited as often is as necessary to insure their efficient operation. Operator will immediately respond to problems reported by park staff.</p> <p>Maintain Two (2) sewage treatment plants; one (1) located in the Middle Fork cabin area and one (1) located in the North Fork cabin area. These plants are to be visited by certified plant operator a minimum of two (2) times per week. Operator will immediately respond to problems reported by park staff.</p> <p>Chlorine, Dechlor Tablets, Bacteria, Enzymes, and other various and sundry materials and chemicals necessary for the operation of all sewage treatment facilities will be purchased and paid for by the contractor. The operator will keep accurate records of all materials purchased along with their cost and provide this information to Cacapon State Park management on a monthly basis.</p>		

**STATE OF WEST VIRGINIA
PURCHASING CONTINUATION SHEET**

Buyer:	Page	Req. or PO No. DNR90168
Spending Unit: DNR - Parks & Recreation		

Item No.	Quantity	Description	Unit Price	Amount
		<p>The main sewage treatment plant located near the park entrance will be visited seven (7) days a week.</p> <p>All wastewater treatment plant sand filters must be kept clean of grass, weeds, trees and waste materials at all times. The removal and replacement of the sand for the filters and drying beds will be the responsibility of the operator. Proper sand depth must be maintained at all times. The cost of these projects will be the responsibility of the vendor. Cost/amount accounting of these projects will be forwarded to park management as they are completed.</p> <p>Operator must be a certified wastewater treatment plant operator.</p> <p>Cost for the disposal of sand filter rakings and of waste sludge will be the responsibility of the contractor. Cost/amount accounting of these projects will be forwarded to park management as they are completed.</p> <p>The middle fork sewage plant has a polishing pond which will need to be maintained in proper operating condition by the contractor. Pond is to be kept free of floating weeds or debris.</p> <p>The two mountain cabin sewage treatment plants have two (2) septic tanks. If these tanks need to be pumped, this cost will be charged to the park's account. If contractor finds that this work is necessary, he is to report it to park staff immediately.</p>		

**STATE OF WEST VIRGINIA
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Item No.	Quantity	Description	Unit Price	Amount
		<p>Copies of all reports and records maintained by the contractor will be provided to Park Management on a monthly basis no later than the 10th day of the following month.</p> <p>Contractor will perform all maintenance on all treatment plants, plant equipment and lift stations including on electric motors and pumps, chlorine and dechlorine contact chambers, ponds, collection lines, flow meters and all other equipment necessary for proper plant operation.</p> <p>Associated signs that are required by local, state and federal regulatory agencies must be posted and maintained at the proper locations by the contractor.</p> <p>The park will be (extra) charged for parts and motor shop work only. Contractor must request and receive approval from park management prior to replacing or conducting extensive maintenance on equipment or parts. Contractor will provide cost accounting information on parts to park management. Contractor will provide parts at their cost with no mark up. If it is determined by park management that equipment part replacement has been made necessary by a failure to properly maintain that equipment with preventative maintenance by the contractor, then that equipments replacement cost or repair will be the responsibility of the contractor.</p> <p>Contractor responsible for the cost of sludge pumping from wastewater plants sufficient to maintain plants in proper working conditions or at the direction of park management. All records of sludge removal shall be maintained by contractor with copies provided to park management. Contractors hauling sludge shall have proper permits in accordance with all state and federal regulations concerning hauling and disposal of sludge.</p> <p>All sludge tests must be kept up to date. Sludge drying filter beds are to be kept clean at all times and free of other material and or debris. Only sludge from Cacapon sewage plants may be put on drying beds. This will keep sludge drying beds in proper working order and keep sludge pumping costs to a minimum.</p>		

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		<p>Contractor must submit current applicable wastewater operator state certifications for all personnel involved in operation and maintenance of wastewater plants. These certifications must be in the hands of park management and posted at the building before any work commences by any individual.</p> <p>If the park is charged with a violation of state and federal laws or regulations governing wastewater treatment facilities during the term of this contract, due to negligence on the part of the vendor in operating and maintaining wastewater plants, or failure of contractor to comply with all applicable state and federal regulations, cost of fines and or violations will be responsibility of contractor.</p> <p>Failure to comply with any of the terms and conditions listed in this contract will result in mandatory discounting of monthly service charge at a rate specified by the Park Superintendent until such time as the situation is corrected.</p> <p style="text-align: right;"># <u>5,245⁰⁰</u> / Month</p> <p>COST PER MONTH FOR SPECIFIED SERVICES: \$</p>		