



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR209026

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

RFQ COPY
 TYPE NAME/ADDRESS HERE

Alpha Associates

**DIVISION OF NATURAL RESOURCES
 PARKS & RECREATION SECTION
 BUILDING 3, ROOM 719
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0662 304-558-2775**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/10/2008				

BID OPENING DATE: **10/02/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-00-00-001		
<p>ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL</p> <p>EXPRESSION OF INTEREST</p> <p>THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING EXPRESSIONS OF INTEREST TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR IMPROVEMENTS TO THE WASTEWATER FACILITIES AT CANAAN VALLEY RESORT STATE PARK PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE WEST VIRGINIA PURCHASING DIVISION VIA FAX AT 304-558-4115 OR VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV. DEADLINE FOR ALL TECHNICAL QUESTIONS IS SEPTEMBER 24, 2008 AT THE CLOSE OF BUSINESS. ALL TECHNICAL QUESTIONS, IF ANY, WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>QUESTIONS CONCERNING THE PROCESS BY WHICH A VENDOR MAY SUBMIT AN EXPRESSION OF INTEREST TO THE STATE OF WEST VIRGINIA ARE NOT CONSIDERED TO BE TECHNICAL QUESTIONS AND MAY BE SUBMITTED AT ANY TIME PRIOR TO THE BID OPENING AND IN ANY FORMAT.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: DNR209026...</p> <p>ADDENDUM ACKNOWLEDGEMENT</p>						

RECEIVED
 08 OCT -8 AM 11:42
 PURCHASING DIVISION
 STATE OF WV

SIGNATURE <i>Frank Whittaker</i>		SEE REVERSE SIDE FOR TERMS AND CONDITIONS		TELEPHONE 304-296-8216	DATE 10/08/08
TITLE President and COO	FEIN 55-0516286	ADDRESS CHANGES TO BE NOTED ABOVE			

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30
6. Payment may only be made after the delivery and acceptance of goods or services
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications
3. Complete all sections of the quotation form
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered FOB destination unless alternate shipping terms are clearly identified in the quotation
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P O Box 50130, Charleston, WV 25305-0130



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
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PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
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304-558-2316

RFQ COPY
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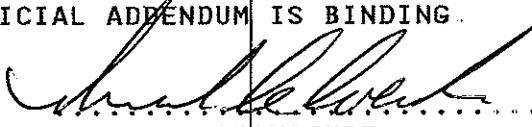
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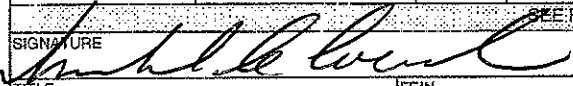
SHIP TO

DIVISION OF NATURAL RESOURCES
 PARKS & RECREATION SECTION
 BUILDING 3, ROOM 719
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0662 304-558-2775

DATE PRINTED 09/10/2008	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **10/02/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S:</p> <p>NO. 1 <input checked="" type="checkbox"/></p> <p>NO. 2</p> <p>NO. 3</p> <p>NO. 4</p> <p>NO. 5</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">  SIGNATURE Alpha Associates, Incorporated COMPANY October 08, 2008 DATE </p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE 	TELEPHONE 304-296-8216	DATE 10/08/08	
TITLE President and COO	FEIN 55-0516286	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
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 Charleston, WV 25305-0130

Request for Quotation

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 304-558-2316**

RFQ COPY
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DATE PRINTED 09/10/2008	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **10/02/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>REV. 11/96</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT MAY BE DEEMED NULL AND VOID, AND TERMINATED WITHOUT FURTHER ORDER.</p> <p>NOTICE</p> <p>A SIGNED EOI MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE EOI SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE EOI MAY NOT BE CONSIDERED:</p> <p>SEALED EOI</p> <p>BUYER: FRANK WHITTAKER-FILE 44</p> <p>EOI NO.: DNR209026</p> <p>EOI OPENING DATE: OCTOBER 2, 2008</p> <p>EOI OPENING TIME: 1:30 PM</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE:

TITLE: President and COO FEIN: 55-0516286 TELEPHONE: 304-296-8216 DATE: 10/08/08

ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
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 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR209026

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 PARKS & RECREATION SECTION
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 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0662 304-558-2775

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/10/2008				

BID OPENING DATE: **10/02/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR EO1: .. 304-296-8216 .. CONTACT PERSON (PLEASE PRINT CLEARLY): Richard A. Colebank .. ***** THIS IS THE END OF RFQ DNR209026 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Richard A. Colebank</i>	TELEPHONE 304-296-8216	DATE 10/08/08
TITLE President and COO	FEIN 55-0516286	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

DNR209026

RFQ No _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated

Vendor's Name: Alpha Associates, Incorporated

Authorized Signature:  Date: October 8, 2008



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ADDRESS CORRESPONDENCE TO ATTENTION OF
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PURCHASER

RFQ COPY
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SHIP TO

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 25305-0662 304-558-2775

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/22/2008				

BID OPENING DATE: 10/09/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-00-00-001		
***** ADDENDUM NO. 1 ***** THIS ADDENDUM IS ISSUED TO INCLUDE THE ATTACHED STUDY BY WOOLPERT LLP CONDUCTED FOR CANAAN VALLEY STATE PARK DATED MAY 5, 2008 THE BID OPENING DATE IS CHANGED TO 10/9/2008 AT 1:30PM ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL ***** THIS IS THE END OF RFQ DNR209026 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Frank Whittaker</i>	TELEPHONE 304-296-8216	DATE 10/08/08
TITLE President and COO	FEIN 55-0516286	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



ARCHITECTS • ENGINEERS • SURVEYORS

September 23, 2008

Purchasing Division
2019 Washington Street, East
P.O. Box 50130
Charleston, WV 25305-0130

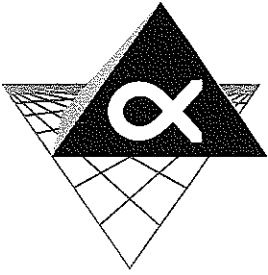
Attention: Frank Whittaker

RE: **Canaan Valley Resort State Park
Professional Engineering Services
DNR#209026**

Dear Selection Committee,

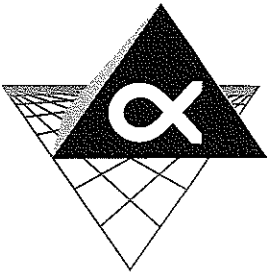
Alpha Associates, Incorporated (Alpha) is very pleased to provide this expression of interest for the above-referenced project. The anticipated project described in your request for proposals dated September 10, 2008 is similar to the many wastewater projects with which we have recently been involved as follows:

- All are small to moderate in size.
- All are in West Virginia, and most required all the permits that your anticipated project will need.
- Most required maintaining treatment of existing flows while construction proceeded.
- Most required alterations to or extensions of the sewage collection system.
- All required selection of the treatment systems based on several factors including, but not limited to, the following:
 - Effluent requirements.
 - Maintenance and operations procedures and costs based on the variability of flow. Most of the treatment plants involved highly variable sewage flows based on the day of the week and/or season.
 - The amount and location of property available for construction.
 - Available funding.
- Many involved locating the treatment plants in areas out of view of the public. Sewage treatment plants should not be seen, heard, or smelled by those enjoying the facilities that they serve.

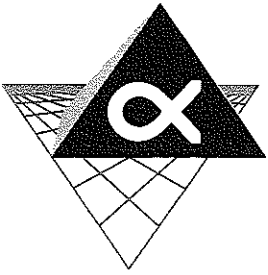


The following provides a summary of many of the sewage treatment plant projects that we have successfully completed.

1. Wastewater facilities for the Monongalia County Board of Education. Permitting, design, and construction administration services were provided for each. Treatment was maintained at all times during construction.
 - A. *Cass Elementary School*. This was a 12,500 - gallon per day (GPD) replacement extended aeration plant with surge equalization, alternating sand filters, chlorination, dechlorination, and post aeration.
 - B. *Ridgedale Elementary School*. This was also a 12,500 - GPD replacement extended aeration plant with surge equalization, alternating sand filters, chlorination, dechlorination, and post aeration.
 - C. *Waitman Barbe Elementary School*. This involved the upgrade of an existing 5000 GPD extended aeration plant to provide surge equalization and alternating sand filters, alternating sand filters, chlorination, dechlorination, and post aeration.
 - D. *Daybrook Elementary School*. This was also a 5000 GPD replacement extended aeration plant with surge equalization, alternating sand filters, chlorination, dechlorination, and post aeration.
 - E. *Mason Dixon Elementary School*. This involved the upgrade of an existing 4600 GPD recirculating sand filter plant using an extended aeration plant to reduce high strength influent sewage to a level treatable by the existing plant as well as the addition of a dechlorination unit.
 - F. *Clay - Battelle High School Sewer Line Extension*. This involved the demolition of the existing plant, new septic tanks, and approximately 2000 linear feet of four inch (4") variable grade sewer line including a stream crossing and a railroad crossing to connect to the Town of Blacksville's sewerage system.
 - G. *Easton, Summers, and Cool Springs Elementary Schools*. Addition of a dechlorination unit at each plant.
2. A temporary wastewater treatment plant for the Wyoming County Board of Education for the new Westside High School. This involved the permitting of a used 13,000 GPD extended aeration plant which the Board of Education purchased for temporary installation and operation at a new high school until such time that the Town of Oceana extended sewerage to the school. Also, it included the permitting, design, and construction administration services for a permanent (40 gallon per minute (GPM) at 46 feet of total dynamic head (TDH)) pump station to convey sewage to the Town of Oceana's system.
3. Wastewater facilities for the Upshur County Board of Education. Permitting, design, and construction administration services were provided for each.



- A. *Rock Cave Elementary School*. This was a 4000 GPD recirculating sand filter plant to replace an existing lagoon. It included septic tanks, surge equalization, recirculating sand filters, ultraviolet disinfection, and demolition of the existing lagoon. Treatment was maintained at all times during construction.
- B. *Buckhannon-Upshur High School Pump Station*. This was a replacement pump station (107 GPM at 63 feet TDH) that was permitted, designed, and constructed during the summer while maintaining summer school and adjacent public swimming pool flows during construction.
4. Wastewater treatment plants for the West Virginia Division of Highways. Each were recirculating sand filters with septic tanks, distribution tanks, and ultraviolet disinfection. Permitting and design services were provided. The Division provided construction administration services.
 - A. *I-68 Welcome Center, Preston County* – 10,400 GPD.
 - B. *I-81 Rest Area, Berkeley County* – 30,000 GPD.
 - C. *I-79 Servia Rest Area, Braxton County* – 36,000 GPD.
 - D. *I-79 Burnsville Rest Area, Lewis County* – 39,500 GPD.
5. Wastewater facilities for the United States Department of Agriculture Natural Resources Conservation Service (USDA-NRCS) for new recreational facilities that are part of North Bend State Park in Ritchie County. The project included septic tanks, equalization tanks, distribution tanks, recirculating sand filters, ultraviolet disinfection as well as three pump stations (80 GPM at 185 feet TDH, 36 GPM at 78 feet TDH, and 120 GPM at 207 feet TDH) and approximately 31,200 linear feet of gravity sewer, variable grade sewer, and force main. Permitting and design services were provided. USDA-NRCS provided construction administration services.
6. A waste water treatment plant for New Life Community Church near Oceana, Wyoming County that replaced and upgraded a plant used by a neighboring business. Permitting and design services were provided. This was a 4500 GPD extended aeration plant with chlorination, dechlorination, and post aeration. Treatment was maintained at all times during construction.
7. Wastewater facilities for the Marion County Board of Education. Permitting, design, and construction administration services were provided for each. Treatment was maintained at all times during construction.
 - A. *East Dale Elementary School*. This was a 12,500 - GPD replacement extended aeration plant with surge equalization, alternating sand filters, chlorination, dechlorination, and post aeration.



B. North Marion High School. This included the addition of alternating surface sand filters and ultraviolet disinfection for a hydraulic loading of 15,750 GPD.

Each of these projects was completed by the same staff members that would be involved with your projects. Resumes of those key staff members are enclosed.

Alpha has been serving West Virginia communities since 1969. We are a licensed, insured engineering and architectural design firm providing services for various entities throughout the state. Our architectural division has recently worked with the Division of Natural Resources on improvements at Cass Scenic Railroad State Park, and we want to continue fostering our relationship with the Division.

Thank you for considering this expression of interest. If you require any additional information, please do not hesitate to contact me at 1-800-640-8216, extension 102.

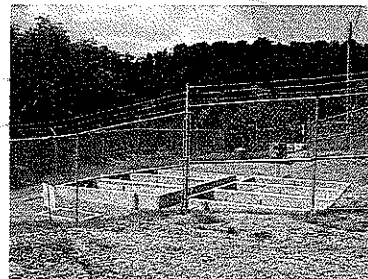
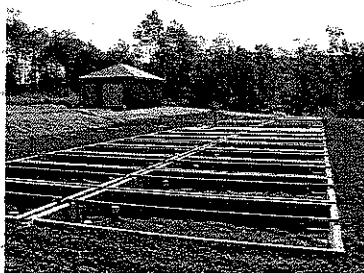
Sincerely,
ALPHA ASSOCIATES, INCORPORATED

A handwritten signature in black ink, appearing to read "Richard A. Colebank". The signature is fluid and cursive, written over a white background.

Richard A. Colebank, PE, PS
President and COO
rcolebank@alphaaec.com

Firm ProfileALPHA ASSOCIATES,
INCORPORATED
2008**Firm Profile**

Alpha Associates Incorporated

Firm Name: Alpha Associates, Incorporated**Corporate Office:** 209 Prairie Avenue
Morgantown, West Virginia 26501**Eastern Regional Office:** 535 West King Street
Martinsburg, West Virginia 25401**Incorporated:** 1969; Morgantown, West Virginia**Firm Principals:** Richard W. Klein, PE, PS; Chairman and CEO
Richard A. Colebank, PE, PS; President and COO
William A. Atwell, Jr., PE; Senior Vice President
James A. Davison, AIA; Vice President
Charles B. Luttrell, PE; Principal
Steven V. Buchanan, PE, PS; Principal
Matthew S. Breakey, AIA; Principal
Charles B. Branch, PE; Principal**Number of Employees:** 40 Employees

Alpha Associates, Incorporated was established in 1969 and since that time has completed hundreds of projects throughout West Virginia. Alpha's Corporate Office is located in Morgantown with our Eastern Regional Office located in Martinsburg.



ARCHITECTS • ENGINEERS • SURVEYORS

SUMMARY

Mr. Colebank is President and Chief Operating Officer of the firm. Mr. Colebank has been with Alpha Associates, Incorporated since 1985. He began his career with Alpha as a staff engineer and progressed through the ranks from Project Manager to his current position. Mr. Colebank has worked with diverse clients such as West Virginia University, City of Morgantown, The West Virginia Division of Highways, WVU Foundation and the Morgantown Municipal Airport, as well as numerous private clients. Since 1988, Mr. Colebank has been the Principal-In-Charge of many of the Civil Engineering projects developed at Alpha. In his current capacity, Mr. Colebank provides financial and administrative guidance for the day-to-day operations of the company while continuing to manage Civil Engineering Projects.

PROFILE

Broad-based responsibilities in the following areas:

- Project Management
- Business Operations and Financial Management
- Quality Assurance/Quality Control
- Civil Engineering Project Management and Design
- New Business Development

PROFESSIONAL HIGHLIGHTS

PRINCIPAL-IN-CHARGE

Transportation Projects:

- Morgantown Municipal Airport-IDIQ Contract; Morgantown, WV
- Route 10 Relocation; Wyoming County, WV
- South High Street Bridge Replacement; Morgantown, WV
- Blackshere Bridge Replacement; Mannington, WV
- Lewis County High School Access Road and Bridge; Weston, WV
- University Avenue/Stadium Loop; Morgantown, WV
- West Buckeye Bridge; Blacksville, WV

Civil Engineering Projects:

- Monongalia General Hospital; Morgantown, WV
- WVU Research Park; Morgantown, WV
- West Virginia Medal of Honor Recipients Plaza; Hazelton, WV
- West Virginia Division of Highways I-77 Welcome Center; Willamstown, WV
- West Virginia High Technology Consortium Site Work; Fairmont, WV
- Greystone on the Cheat through Phase II; Morgantown, WV

Indefinite Delivery/Indefinite Quantity Contracts:

- Morgantown Municipal Airport Open End Contract; Morgantown, WV
- West Virginia Division of Highways Open End Contract; State of WV
- National Energy Technology Laboratories; Morgantown, WV
- West Virginia University Open End Contract; State of WV



EMPLOYMENT HISTORY

PRIVATE INDUSTRY: 1985 – Present Alpha Associates, Incorporated
1983 – 1985 Charles Townes and Associates, P C

CORPS OF ENGINEERS: 1983 US Army Corps of Engineers

EDUCATION

GRADUATE: West Virginia University
MBA; 1999

UNDERGRADUATE: West Virginia University
BS – Civil Engineering; 1982

QUALIFICATIONS

LICENSE: Professional Engineer:
West Virginia, Pennsylvania, Maryland, Virginia, Ohio
Professional Surveyor:
West Virginia
Certified Private Pilot

AFFILIATIONS

PROFESSIONAL: West Virginia Society of Professional Engineers; Member
American Society of Civil Engineers; Member
National Society of Professional Engineers; Member
Former NSPE/PEPP Governor of WV
ACEC/WV; President

CIVIC: University High School Foundation; Charter Member; Current
President
Morgantown Area Chamber of Commerce; Past Chairman
Arts Monongalia Board; Member
Monongalia County MPO Technical Advisory Committee;
Member
Morgantown Area Economic Partnership; Member
University High School Athletic Booster; Member
Aircraft Owners and Pilots Association (AOPA)
University High School Athletic Field Committee



SUMMARY

Mr. Buchanan is a Civil Engineer and Principal at Alpha Associates, Incorporated. He has more than 24 years of experience working in municipal engineering, storm water management, site planning, hydrologic and hydraulic analysis, wastewater collection systems design, water distribution systems design, booster station design, highway engineering, and traffic engineering.

PROFILE

Broad-based responsibilities in the following areas:

- Highway Design
- Municipal Engineering
- Wastewater Collection
- Storm Sewer System Design
- Site Engineering
- Project Management

PROFESSIONAL HIGHLIGHTS

PROJECT MANAGER:

- Borough of Point Marion Engineer; Point Marion, PA
- Monongalia County Board of Education Sewage Treatment Plants; Monongalia County, WV
- North Fork Hughes River Recreational Facilities; Ritchie County, WV
- WDOH Rest Areas Sewage Treatment Plants; Berkeley, Braxton and Lewis Counties, WV
- WVU Law School Parking Lot; Morgantown, WV
- Uvilla - Shepherdstown Road Project; Jefferson County, WV
- Wheatland Road Widening and Utility Relocation Project; Berkeley County, WV
- Clay - Battelle High School Sewer Line Extension, Monongalia County, WV
- Grade Road Design Study; Berkeley County, WV

CIVIL ENGINEER:

- West Virginia Division of Highways I - 77 Welcome Center; Williamstown, WV
- West Virginia Medal of Honor Recipients Plaza; Preston County, WV
- South High Street Bridge; Morgantown, WV
- West Buckeye Acrow Bridge; Monongalia County, WV
- Elkins Bypass; Randolph County, WV



STEVEN V. BUCHANAN, PE, PS
PRINCIPAL
CIVIL ENGINEER
sbuchanan@alphaaec.com

EMPLOYMENT HISTORY

PRIVATE INDUSTRY:	1998 – Present	Alpha Associates, Incorporated
	1989 – 1998	Widmer Engineering, Incorporated
	1986 – 1989	Wiley and Wilson, P C
	1984 – 1986	Greiner Engineering Sciences, Incorporated
	Summer – 1983	West Virginia Department of Transportation, Division of Highways

EDUCATION

UNDERGRADUATE: West Virginia University
BS – Civil Engineering; 1984

QUALIFICATIONS

LICENSE: Professional Engineer:
West Virginia, Pennsylvania, Maryland, Ohio
Professional Surveyor:
West Virginia



SUMMARY

As Chief Engineer for site development and planning projects, Mr. Branch is a vital part of the design process at Alpha. His involvement spans from strictly civil engineering projects, to the design of large scale educational projects and medical facilities. Mr. Branch acts as peer review for young engineers in the firm on issues ranging from storm water management to site design. Mr. Branch is also involved in commercial and residential development design, roadway and bridge design and utilities layout.

PROFILE

Broad-based responsibilities in the following areas:

- Highway Design
- Municipal Engineering
- Wastewater Collection
- Storm Sewer/Storm Water Management Design
- Site Engineering
- Project Management

PROFESSIONAL HIGHLIGHTS

Highway Design:

- Blackshere Bridge - Mannington, WV
- I-68 Welcome Center - Hazelton, WV
- I-77 Information Center - Williamstown, WV
- Lewis County High School Bridge - Weston, WV
- Wyoming County Route 10 Relocation - Wyoming County, WV

Commercial Site Plans:

- West Virginia High Technology Consortium - Fairmont, WV
- Southern States - Morgantown, WV
- Doan Ford - Belmont, OH
- WVU Health Sciences Center Eastern Division - Martinsburg, WV
- Residence Inn - Morgantown, WV

Educational Projects:

- Anna Jarvis Elementary School - Grafton, WV
- Lewis County High School - Weston, WV
- Wyoming County East High School - Wyoming County, WV
- Wyoming County Westside High School - Wyoming County, WV
- South Jefferson High School - Charles Town, WV



CHARLES B. BRANCH, PE
PRINCIPAL
CIVIL ENGINEER
cbranch@alphaaec.com

EMPLOYMENT HISTORY

PRIVATE INDUSTRY: 1992 – Present Alpha Associates, Incorporated
1988 – 1992 Reimer, Muegge, & Associates, Inc

EDUCATION

UNDERGRADUATE: Fairmont State College
BS – Architectural Engineering Technology 1988
West Virginia University
BS – Civil Engineering 2000

QUALIFICATIONS

LICENSE: Professional Engineer
West Virginia



SUMMARY

Ms. Morris is a staff engineer in the Morgantown office. She has experience in performing roadway design, storm sewer design, storm water management and cost estimating.

PROFILE

Broad-based responsibilities in the following areas:

- Highway Design
- Site Plan Development
- Construction Specifications
- Storm Sewer System Design
- Traffic Studies
- Cost Estimating
- Hydrologic and Hydraulic Studies

PROFESSIONAL HIGHLIGHTS

Civil Engineering:

- Hughes River Recreation Area; North Bend State Park, WV
- WVU Research Park Traffic Study; Morgantown, WV
- Rocky Lane Road; Martinsburg, WV
- WVU Research Park Site Design; Morgantown, WV
- Colonial Hills Subdivision Site Design; Jefferson County, WV
- Burr-Bardane Industrial Park
- Springfield Grade Road; Hampshire County, WV

Estimating:

- Hazel Ruby McQuain Riverfront Park Amphitheater Roof; Morgantown, WV
- Bruceton Bank; Morgantown, WV
- Morgantown Municipal Airport AARF Building; Morgantown, WV
- Ruby Memorial Hospital Emergency Dept. Addition; Morgantown, WV
- National Energy Technology Laboratory; Morgantown, WV
- Fairmont Federal Credit Union, Clarksburg, WV

EMPLOYMENT HISTORY

PRIVATE INDUSTRY:	2003 – Current	Alpha Associates, Incorporated
	2000 – 2003	Alpha Associates, Incorporated (Intern)

EDUCATION

UNDERGRADUATE:	West Virginia University BS – Civil Engineering; 2003
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SUMMARY

Ms. Smith is a staff engineer in the Morgantown office. She has experience in performing roadway design, storm sewer design, storm water management, environmental permitting, and construction inspection services. Prior to her employment at Alpha Associates, Incorporated, she gained valuable experience working for West Virginia Department of Transportation.

PROFILE

Broad-based responsibilities in the following areas:

- Highway Design
- Traffic Studies
- Site Plan Development
- Construction Specifications
- Storm Sewer System Design

PROFESSIONAL HIGHLIGHTS

CIVIL ENGINEERING PROJECTS:

- Hughes River Recreation Area
- Rocky Lane Turning Lane
- WVU Research Park Traffic Study
- WVU Research Park Site Design
- Burr-Bardane Industrial Park
- The Augusta Apartments
- WVU Alumni Center
- Willowdale Sidewalks
- Potomac State Connector Link
- Grand Central Station

EMPLOYMENT HISTORY

PRIVATE INDUSTRY:	2003 - Current	Alpha Associates, Incorporated
	2000 - 2003	Greenhome & O'Mara, Inc
	1998 - 2000	West Virginia Department of Transportation

EDUCATION

UNDERGRADUATE:	West Virginia University BS - Civil Engineering; 1999
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AFFILIATIONS

PROFESSIONAL:	American Society of Civil Engineers American Society of Highway Engineers
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Client References

ALPHA ASSOCIATES
INCORPORATED
Firm Profile

ALPHA

Client References

Recently Constructed Projects

Ed Rancjik
Monongalia County Board of Education
533 East Brockway Avenue
Morgantown, WV 26505
304-291-9265

Jeff Brewer
Wyoming County Board of Education
P O. Box 69
Pineville, WV 24874
304-732-6266

Dirar Ahmad
West Virginia Division of Highways
1900 Kanawha Blvd , East
Charleston, WV 25305-0430
304-558-2830

Dr. James Phares
Marion County Board of Education
200 Gaston Avenue
Fairmont, WV 26544
304-367-2100

Pastor Jay Morgan
New Life Community Church
P O Box 1855
Oceana, WV 24870
304-682-5830

