



# CORE

**Environmental  
Services, Inc.**

**4 Brookstone Plaza  
Morgantown, WV 26508**

March 10, 2009

Department of Administration  
Purchasing Division  
Building 15  
2019 Washington Street, East  
Charleston, West Virginia 25305

Attention: Mr. Chuck Bowman, Buyer  
  
Subject: Bid – DEP 14601  
Oversight/ QAQC Services

RECEIVED

2009 MAR 11 A 10: 26

PURCHASING DIVISION  
STATE OF WV

Dear Mr. Bowman,

On behalf of CORE Environmental Services, Inc. (CORE), I am submitting the attached original copy of our bid for the referenced RFQ. We appreciate the opportunity to bid, and hope to have the chance to provide these services to the State of West Virginia.

CORE is a West Virginia licensed and fully insured environmental contractor with an office of experienced professionals located in Morgantown, West Virginia. We are currently performing site assessments and remediation at various underground storage tank (UST) sites across the state. We routinely work with the various offices of the West Virginia Department of Environmental Protection (WVDEP) on projects within the Leaking Underground Storage Tank (LUST) program, and are fully qualified to provide the services requested within the scope of this RFQ (DEP 14601).

The completed and signed original RFQ is enclosed, along with the required resumes of key team members. As our West Virginia Licensed Remediation Specialist and Operations Manager of the Morgantown office, I will be the contact person at CORE who will be responsible and accountable for the overall operation and performance of our work. If you have any questions regarding this bid, the associated cost, or CORE's organization please contact me directly by phone at (304) 266-7207, via email to [trebar@core-env.com](mailto:trebar@core-env.com), or by US Mail at the address above.

Sincerely,

  
**CORE Environmental Services, Inc.**

Thomas M. Rebar, LRS  
Senior Project Manager



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DEP14601

PAGE  
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ADDRESS CORRESPONDENCE TO ATTENTION OF  
 CHUCK BOWMAN  
 304-558-2157

MORGANTOWN

\*225131837 304-292-2673  
 CORE Environmental Services, Inc.  
 4 Brookstone Plaza  
 Morgantown, WV 26508

SHIP TO

ENVIRONMENTAL PROTECTION  
 DEPARTMENT OF  
 ENVIRONMENTAL REMEDIATION  
 601 57TH STREET SE  
 CHARLESTON, WV  
 25304 304-926-0499

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/19/2009				

BID OPENING DATE: 03/12/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		946-20		
<p>OVERSIGHT/QAQC SERVICES</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WV DEPARTMENT OF ENVIRONMENTAL PROTECTION, IS SOLICITING BIDS FROM QUALIFIED CONTRACTORS FOR A CONTRACT TO PROVIDE OVERSIGHT/QAQC SERVICES FOR THE REMOVAL OF UNDERGROUND STORAGE TANKS (UST) AND ASSESSMENTS AT VARIOUS LOCATIONS IN WEST VIRGINIA PER THE FOLLOWING SPECIFICATIONS, BID REQUIREMENTS, TERMS &amp; CONDITIONS, AND THE ATTACHED BID SCHEDULE.</p> <p>DUE TO THE EXPEDITIOUS MANNER IN WHICH THIS CONTRACT MUST BE EVALUATED, AWARDED, AND ADMINISTERED, THE AGENCY MUST REQUIRE THAT ALL SUBMISSIONS OF KEY PERSONNEL RESUMES BE INCLUDED WITH THE BID SUBMISSION. PLEASE REFER TO THE ATTACHED VENDOR CHECKLIST.</p> <p>FURTHERMORE; IT IS PREFERRED THAT ALL CERTIFICATES OF INSURANCE, LICENSES, ETC., REQUIRED PRIOR TO THE ISSUANCE OF THE PURCHASE ORDER/CONTRACT BE SUBMITTED BY THE SUCCESSFUL VENDOR(S) WITHIN 48 HOURS OF THE INITIAL REQUEST.</p> <p>A FORMAL QUESTION/COMMENT PERIOD WILL EXTEND UNTIL 4:00 PM, FRIDAY, FEBRUARY 28, 2009. ALL REQUESTS MUST BE DIRECTED TO THE BUYER IN WRITING PRIOR TO THE DEADLINE NOTED ABOVE. PLEASE SEE THE THE ATTACHED SPECIFICATIONS FOR DETAILED INSTRUCTIONS FOR QUESTION &amp; COMMENT SUBMISSIONS.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE 	TELEPHONE 304-292-2673	DATE 3/10/2009	
TITLE Senior Project Manager	FEIN 251881536	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>PLEASE THOROUGHLY REVIEW THE FOLLOWING SPECIFICATIONS AND BID REQUIREMENTS AS WELL AS THE ATTACHED AGENCY RFQ SPECIFICATIONS WITH REGARD TO THE VENDOR BID SUBMISSION CHECKLIST.</p> <p>EXHIBIT 3:</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE UPON AWARD AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p>						

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SIGNATURE	TELEPHONE 304-292-2673	DATE 3/10/2009
TITLE Senior Project Manager	FEIN 251881536	ADDRESS CHANGES TO BE NOTED ABOVE

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PURCHASER

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<p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</p> <p style="text-align: center;">APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN</p>						

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PROPERTY

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<p>THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS.:</p> <p>NO. 1 ..... <i>[Signature]</i> .....</p> <p>NO. 2 ..... N/A .....</p> <p>NO. 3 ..... <i>[Signature]</i> .....</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 304-292-2673	DATE 3/10/2009
TITLE Senior Project Manager	FEIN 251881536	ADDRESS CHANGES TO BE NOTED ABOVE

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PO BOX 2

\*225131837 304-292-2673  
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
NO. 4			M/A			
NO. 5			M/A			
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>.....SIGNATURE</p> <p>CORE Environmental Services, Inc. ....COMPANY</p> <p>3/10/2009 .....DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY</p>						

SIGNATURE		SEE REVERSE SIDE FOR TERMS AND CONDITIONS		TELEPHONE	DATE
				304-292-2673	3/10/2009
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Senior Project Manager	251881536				

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CHUCK BOWMAN 304-558-2157

S U B M I T T E R

\*225131837      304-292-2673  
 CORE Environmental Services, Inc.  
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 Morgantown, WV 26508

S H I P T O

ENVIRONMENTAL PROTECTION  
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<p>PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME:      CORE Environmental Services, inc.</p> <p>CONTRACTORS LICENSE NO.:      WV037360</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER:      CB-23</p> <p>RFQ. NO.:      DEP14601</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	304-292-2673	3/10/2009
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Senior Project Manager	251881536	

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BID OPENING DATE:				03/12/2009		
BID OPENING TIME:				1:30 PM		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 304-292-2773 (fax) 304-292-2673 (phone) <b>(304) 266-7207</b> ----- CONTACT PERSON (PLEASE PRINT CLEARLY): Thomas M. Rebar <i>Tom Rebar Cell Phone</i> -----						
***** THIS IS THE END OF RFQ DEP14601 ***** TOTAL:						\$ 35,000

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 	TELEPHONE: 304-292-2673	DATE 3/10/2009
TITLE Senior Project Manager	FEIN 251881536	ADDRESS CHANGES TO BE NOTED ABOVE

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DEP14601  
RFQ SPECIFICATIONS

The West Virginia Department of Environmental Protection (DEP) is releasing this request for quotations (RFQ) to qualified vendors to conduct oversight of contractors during implementation of the removal of underground storage tanks (USTs) and assessments of leaking underground storage tanks (LUST) throughout the entire state of West Virginia. Contracts will be issued to up to three (3) vendors.

**As part of this RFQ, a question and comment period will extend until 4pm on Friday, February 27, 2009.** All questions or requests for clarification are to be sent in writing to the State Purchasing Division Buyer responsible for the advertisement of this Request for Quotation. **Vendors shall not contact the agency at any time during this advertisement.** Any new or clarifying information concerning the RFQ will result in an addendum being issued by the Buyer.

Please send all inquiries to: Chuck Bowman, Buyer Supervisor  
West Virginia Purchasing Division  
2019 Washington Street, East  
PO Box 50130  
Charleston, WV 25305  
FAX: 304.558.4115  
e-mail: [charles.a.bowmanjr@wv.gov](mailto:charles.a.bowmanjr@wv.gov)


Background of the Program

The West Virginia Department of Environmental Protection (WVDEP), Division of Land Restoration (DLR), Office of Environmental Remediation (OER) is responsible for oversight of Corrective Action at Leaking Underground Storage Tank (LUST) facilities. Under certain conditions WVDEP may use funds from the U.S. EPA to take action to protect human health and the environment when no owner or operator can be found or the owner/operator is not willing or able to take action. Sites that pose the greatest threat to health and the environment will be addressed to protect the citizens of West Virginia from the potential environmental harm caused by leaking underground storage tanks. It is the intent of this contract to have vendor to oversee limited site assessments and proper closure of abandoned petroleum leaking underground storage tank sites.

Scope of Work

On-site contractor is a contractor hired by WVDEP to perform tank removals and limited site assessment work. Vendor shall receive a copy of the on-site contractor assigned work directive and notice to proceed.

The vendor shall oversee the implementation of the removal of USTs and limited assessments performed by on-site contractors in accordance with their assigned work directives.

  
3/10/09

- A. Observe UST removal activities being performed by on-site contractor which include and may not be limited to:
- The removal and proper disposal of petroleum contaminated water, rinsate and / or product.
  - The transportation of petroleum contaminated water, rinsate and / or product to a disposal facility.
  - Purging vapors from the UST's to < 10% LEL.
  - Excavation and extraction of UST / piping from the ground.
  - Cutting openings and cleaning sludges from the UST.
  - Disposing / scrap cleaned UST's, disposal of tank cleaning sludges.
  - The proper stockpiling and confinement of petroleum contaminated soils.
  - Properly disposing of non-hazardous materials.
  - Backfilling excavations.
- B. Observe the collection and proper preservation of soil and water samples from the UST pit.
- C. Observe direct push activities and other assessment activities conducted by the on-site contractor.
- D. Observe all other activities by the on-site contractor according to their assigned work directives.
- E. Keep record of daily field activities which include but not limited to: field notes, site sketches, digital pictures, record of quantities used, and time sheets.
- F. Confirm by using a DEP provided sworn statement form that all work has been performed and that the job has been completed according to the specifications and time frames as stated in the on-site contractor's assigned work directive.
- G. Complete and submit a DEP provided on-site contractor evaluation form.

#### Requirements

The vendor shall furnish all necessary and appropriate personnel, materials, and services needed for, or incidental to, overseeing the UST removals and assessments.

The vendor selected to carry out this contract will:

- Have all field personnel complete the mandatory 40 hour health and safety training course, with annual refresher, in accordance with the requirements of the Occupational Safety and Health Administration 29 CFR 1910.120.
- **Submit with bid the names and qualifications/resume of key personnel (actual personnel performing the oversight) that will be assigned to work on this project).**

  
3/10/09

Also submit the name and contact information for who is responsible and accountable for the vendor's overall operations shall be designated as a contact for WVDEP.

Individuals working for the vendor must have background work and experience in the following areas (must submit this information in their qualifications/resume along with their bid):

- 1) At least 5 years of experience in UST removals according to West Virginia State regulations and Federal regulations.
- 2) At least 5 years of petroleum environmental site assessments.
- 3) Knowledge of proper UST closure procedures in accordance with WVDEP closure policies, state and federal regulations.
- 4) Knowledge of 47CSR59 "Monitoring Well Regulations" and 47CSR60 "Monitoring Well Design Standards".

#### Bidding

Oversight Activities – A flat rate per hour will be the total charge to the state and will cover the full cost of all work hours including labor, travel and materials. The vendor will be contracted to provide "oversight" services on an "as needed" basis only.

#### Invoicing

The vendor will invoice DEP on a monthly basis. All invoices must be accompanied by a sworn statement detailing actual hours worked.

#### Vendor Registration

The apparent successful vendor must be registered prior to the award of an actual contract. To become a registered vendor you can call 304-558-2311 and obtain a Vendor registration and Disclosure Statement, Form WV-1.

#### Oversight


Work and services to be performed under this contract shall be subject to continuous monitoring and inspection by the State's authorized representatives.

#### Additional Information

Vendor shall be expected to oversee more than one project at a time. The contractor shall have sufficient staff to cover several work projects going on at the same time. Initially, DEP expects a high volume of projects to be performed in a limited amount of time.

Vendor/individual may not oversee a project in which their company is performing work as "on site primary or sub-contractor".

In accomplishing services to fulfill the requirements of this RFQ, the vendor/individual shall not create any adverse environmental effects, and shall be responsible for compliance with all

  
3/10/07

applicable local, state and federal environmental and occupational health and safety laws and regulations pertinent to the work.

WVDEP shall hold vendor harmless due to any negligence on part of the on-site contractor.

#### Ordering Procedure

- A. This is an indefinite quantity contract for QAQC services as specified in this RFQ for the period set forth herein. Delivery or performance shall be made in accordance with the provisions of this contract.
- B. Work will be ordered by WVDEP by issuance of a Work Directive which shall include the location of the project site and any and all other pertinent project information.
- C. A Work Directive may contain work directives for more than one site if the sites are in close proximity of each other.
- D. The Work Directive shall be awarded in the following manner:
  - To the first lowest awarded vendor.
  - The work directive will include an acceptance/refusal form that must be completed, signed and returned to the WVDEP by email or fax within specified time frames.
  - If the vendor accepts the work directive, then a work shall begin upon notice to proceed from DEP.
  - If the vendor refuses or does not return the acceptance/refusal form, the work directive will be offered to the 2nd awarded vendor and then to the next vendor in consecutive order of lowest bid until it is accepted and work is started.

#### Life of Contract

This contract becomes effective upon award and extends for a period of one (1) year or until such "reasonable time" thereafter as is necessary to obtain a new contract or renew the original contract. The "reasonable time" period shall not exceed twelve (12) months. During this "reasonable time" the vendor may terminate this contract for any reason upon giving the Director of Purchasing 30 days written notice.

This contract may be renewed upon the mutual written consent of the spending unit and vendor, submitted to the Director of Purchasing thirty (30) days prior to the expiration date. Such renewal shall be in accordance with the terms and conditions of the original contract and shall be limited to two (2) one (1) year periods.

  
3/10/09

# Vendor Bid Submission CHECKLIST

## RFQ# DEP14601

### QA/QC & Assessment of Underground Storage Tanks (UST) and Leaking Underground Storage Tank (LUST) Removal

In an effort to aid the Department of Environmental Protection during the expedited evaluation and award period, the West Virginia Purchasing Division has developed the following vendor checklist for this advertisement. Please check-off the items below indicating your compliance.

**Vendors MUST complete this checklist, sign, and date it for inclusion with their bid submittal. Failure to include this checklist and the additional requirements noted herein may result in disqualification of the vendor's bid.**

TMR I have read & understand the scope of work as specified herein.

TMR I understand I may be required to oversee multiple project sites concurrently.

TMR I understand the method in which work directives will be issued as stated in the specifications.

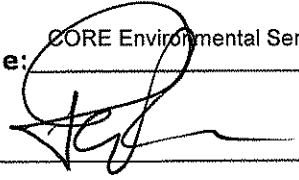
TMR I have read & understand the mandatory requirements of the bid submission as specified herein.

TMR I have included the names and qualifications/resumes of key personnel who will be assigned to this project in accordance with the required criteria specified herein.

TMR I have or will have all field personnel complete the mandatory 40 hour health & safety training course in accordance with the requirements of OSHA 29 CFR 1910.120, prior to commencement of any issued work directive.

TMR I have entered my flat hourly billing rate inclusive of labor, travel, & materials in the space provided on the attached bid schedule.

Company Name: CORE Environmental Services, Inc.

Signature: 

Date: 3/10/2009

013

**DEP14601**  
**Bid Schedule**

Company Name: CORE Environmental Services, Inc.  
 Address: 4 Brookstone Plaza  
Morgantown, WV 26508

The DEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.0	500 hours	Oversight/QAQC Services	\$70.00	\$ 35,000
		<b>TOTAL</b>		\$ 35,000

Quantities listed above are for bid evaluation purposes only.

  
3/10/09

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: \_\_\_\_\_ Signed: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

\*\*\*CORE does not qualify for vendor preferences as listed above.\*\*\*

[Handwritten signature and date 3/14/09]

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: CORE Environmental Services, Inc.

Authorized Signature:  Date: 3/10/2009

*Thomas W. Labar, LES*  
*Sr. Project Manager*





State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DEP14601

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 CHUCK BOWMAN  
 304-558-2157

PROPERTY

\*225131837      304-292-2673  
 CORE Environmental Services, Inc.  
 4 Brookstone Plaza  
 Morgantown, WV 26508

SHIP TO

ENVIRONMENTAL PROTECTION  
 DEPARTMENT OF  
 ENVIRONMENTAL REMEDIATION  
 601 57TH STREET SE  
 CHARLESTON, WV  
 25304      304-926-0499

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/04/2009				

BID OPENING DATE: 03/12/2009      BID OPENING TIME: 01:30PM

LINE	QUANTITY	UCF	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 01 *****						
ADDENDUM ISSUED FOR THE OVERSIGHT, ASSESSMENT, AND QA/QC OF UST REMOVAL AT VARIOUS LOCATIONS IN THE STATE OF WV, TO DISTRIBUTE THE Q/A RESULTING FROM THE FORMAL QUESTION/ANSWER PERIOD EXPIRING AT 4:00 PM 02/28/09.						
PLEASE SEE THE ATTACHED.						
BID OPENING DATE & TIME REMAIN UNCHANGED AS 03/12/09 AT 1:30 PM.						
***** NO OTHER CHANGES *****						
0001	1	EA		946-20		
OVERSIGHT/QAQC SERVICES						
***** THIS IS THE END OF RFQ DEP14601 ***** TOTAL:						\$ 35,000.00

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	304-292-2673	3/10/2009
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Senior Project Manager	251881536	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

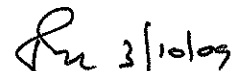
**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



DEP14601

Addendum #1

Question #1:

"With respect to billing for this project, the RFQ states that "A flat hour rate per hour will be the total charge to the state and will cover the full cost of work hours including labor, travel, and materials." Will we be able to bill travel time and follow-up documentation time on this project or only time spent on site during removal activities?"

Answer:

Vendor will be paid only for work performed as per the terms, conditions and unit prices established in the contract. See RFQ specifications.

Question #2:

"How are we to handle overnight stays if there are any?"

Answer:

Vendor will be paid only for work performed as per the terms, conditions and unit prices established in the contract.

Question #3:

"Is this prevailing wage for the personnel other than the equipment operators and labors such as the Tech people?"

Answer:

As per the WV Division of Labor, prevailing wage rates do not apply to the oversight/QAQC services as detailed in this RFQ.

*Jon 3/10/09*



# CORE

Environmental  
Services, Inc.

4 Brookstone Plaza  
Morgantown, WV 26508  
(304) 292-2673 · Fax (304) 292-2773

**Thomas M. Rebar, L.R.S.**  
**Senior Project Manager**

**West Virginia Licensed Remediation Specialist**

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## Experience Summary

Mr. Rebar has over twelve years of experience as an environmental consultant working with petroleum industry clients in Pennsylvania, West Virginia and the surrounding states, including eight years as a WV Licensed Remediation Specialist (LRS). Mr. Rebar currently manages CORE's West Virginia office and staff, and is the primary contact for clients and regulatory agencies on projects he manages in West Virginia and throughout the mid-Atlantic region.

Mr. Rebar's professional experience includes acting as the LRS on Projects in West Virginia's Voluntary Remediation and Redevelopment Program (VRRP), including retail petroleum sites and a former bulk petroleum plant with multiple contaminant sources.

Mr. Rebar is proficient in the management of all aspects of environmental assessment and remediation projects. His experience as a Project Manager covers responsibilities from proposal preparation and budgetary management, through field personnel and subcontractor supervision, regulatory interaction and site closure negotiations.

In addition to project level management and supervision, Mr. Rebar has extensive hands-on experience in the field as a Project Scientist and Senior Field Technician. Field experience includes the installation and operation of various types of soil and ground water remediation systems, soil boring and monitoring well installation, Phase I and II site assessments, remedial feasibility studies, emergency spill response, and on-site construction management.

Remedial system experience includes the installation and operation of dual phase recovery systems, pneumatic pump-and-treat systems, and high and low vacuum vapor recovery systems. He is experienced with the operation of systems utilizing carbon absorption and catalytic oxidation, air strippers, product skimmers, and multi-phase vacuum extraction

equipment. Mr. Rebar has hands-on experience with various methods of subsurface exploration, including

the utilization of direct-push, hollow-stem auger, and air rotary boring methods to complete subsurface delineation.

## Education

B.S. in Geology - California University of Pennsylvania

Annual continuing education credits obtained through participation in the Risk Assessment/ Brownfield Site Assessment Workshops presented by the West Virginia Department of Environmental Protection (WVDEP), 2000 through 2008

Pennsylvania Department of Environmental Protection (PADEP) Land Recycling Workshops - December 2007 and 2008

40-Hour HAZWOPER Training Course and Associated 8-Hour Refresher Training current to date, complying with OSHA Standard 29 CFR 1910.120

8-Hour Supervisors Course complying with 29 CFR 1910.120(e)(4)

Red Cross First Aid and CPR Certified

## Professional Affiliations & Registrations

West Virginia Licensed Remediation Specialist  
Registration No. 109

Member (not registered Geologist) of the Pennsylvania Council of Professional Geologists (PCPG)

Associate Member of the West Virginia Oil Marketers & Grocers Association (OMEGA)



# CORE

Environmental  
Services, Inc.

4 Brookstone Plaza  
Morgantown, WV 26508  
(304) 292-2673 · Fax (304) 292-2773

**Thomas M. Rebar, L.R.S.**  
**Senior Project Manager**

**West Virginia Licensed Remediation Specialist**

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Member of the West Virginia Chapter of the Air and Waste Management Association (AWMA), West Virginia Chapter, Allegheny Mountain Section

Morgantown Area Chamber of Commerce,  
Morgantown, West Virginia

## Representative Experience

As a LRS, Mr. Rebar is certified by the director of the West Virginia Department of Environmental Protection as an individual qualified to perform professional remediation services and to supervise the assessment and remediation of contaminated sites within West Virginia's VRRP. Mr. Rebar's LRS experience in West Virginia includes performance of site cleanup activities according to EPA and VRRP QA/QC standards.

As a Project Manager, Mr. Rebar has performed management duties on over 150 projects for over 50 different petroleum industry clients in PA and WV, including acting as the project LRS on projects within West Virginia's VRRP.

Recent projects include Risk-Based closure of a petroleum bulk storage terminal in northern WV through West Virginia's Voluntary Remediation Program, and projects of various size and scope throughout PA, OH and WV. Mr. Rebar prepares proposals, contracts and work plans for these projects and is the primary contact for client representatives and state regulators. Mr. Rebar is responsible for the scheduling and supervision of a full-time staff working on these projects and performs final review of all reports, permits and correspondence related to the projects. Mr. Rebar also is responsible for all budget-related and financial management issues on these projects.

Mr. Rebar has performed day-to-day coordination of fieldwork and management site-specific issues for

multiple projects. He has been responsible for the application of state and federal regulations to petroleum projects in multiple states. As a Staff level Scientist, Mr. Rebar has supervised soil boring and remediation system installations, directed underground storage tank closures and performed Phase I and Phase II Environmental Site Assessments and site delineation. Previous technical level field experience included operation and monitoring of remediation systems, pilot testing, ground water sampling, installation and maintenance of Oxygen Releasing Compound<sup>®</sup> and other passive remediation units, supervising construction subcontractors, surveying, well abandonment, coordinating laboratory services and field activities, and setting up and operating mobile point-source remediation systems.

Professional staff level report preparation experience includes data analysis and preparation of technical reports in various States, for numerous and diverse clientele, and for all phases of environmental projects. Mr. Rebar has been the primary author and/or primary reviewer on Phase I Site Assessments, Phase II Site Characterization Reports (SCRs), Corrective Action Plans (CAPs), and Remedial Action Completion Reports (RACRs) submitted to regulatory agencies in multiple States.

*Retail & Bulk Petroleum Facilities* - Managed projects on over 120 retail petroleum sites for over 35 individual clients. These sites are in various stages of cleanup including initial assessment, site delineation and characterization, remediation system design and installation, system optimization and regulatory closure negotiations. Mr. Rebar has managed site closures in WV via the Leaking Underground Storage Tank (LUST) program and in Pennsylvania through Underground Storage Tank Program and Act II.

*Phase I Site Assessments* - Mr. Rebar has recently completed Phase I site assessments per ASTM E-1527 on petroleum and industrial sites in West Virginia, Pennsylvania, and Florida. His role on these



**CORE**

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**Thomas M. Rebar, L.R.S.  
Senior Project Manager**

**West Virginia Licensed Remediation Specialist**

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projects included on-site assessment and interviews,  
senior report review, and project management.

## Experience Summary

Mr. Scalamogna is a senior project manager with more than 20 years of professional experience and has assisted numerous clients in the resolution of environmental issues. Mr. Scalamogna has also acted as a consultant with regard to compliance and waste minimization issues related to daily and long-term plant operations. He has served as the project manager of hydrogeological investigations and remediation activities pertaining to Pennsylvania's Land Recycling Act (Act 2), Resource Conservation and Recovery Act (RCRA); Comprehensive Environmental Response, Compensation and Liability Act (CERCLA); landfill permit applications; voluntary cleanups; emergency response; environmental site assessments of commercial, industrial, and undeveloped properties; and corrective action measures. He is also been qualified by the Pennsylvania Department of Environmental Protection to submit reports under the Act 2 enhancement program. Mr. Scalamogna has also dealt with mixed waste and has been involved with remediation activities at three of the U.S. NRC's SDMP sites. He has also acted as a presenter at several of the U.S. NRC's public meetings in Rockville, Maryland. Mr. Scalamogna also teaches a graduate level course in environmental science at Duquesne University and has provided expert witness testimony in arbitration, court and deposition.

## Education

MS Environmental Science and Management,  
Duquesne University, Pittsburgh, Pennsylvania  
BS Geology, University of Pittsburgh, Pittsburgh,  
Pennsylvania

## Professional Affiliations and Registrations

- Registered Professional Geologist: Pennsylvania No. PG-002960-G
- Certified Professional Geologist: Florida No. PG-000143
- Certified Professional Geologist: Virginia No. 2801 000975
- Licensed Remediation Specialist: West Virginia No. 84
- Certified Professional Geologist: American Institute of Professional Geologists No. 8157
- Air and Waste Management Association
- American Society for Testing and Materials
- Adjunct Professor - Duquesne University
- Association of Groundwater Scientists and Engineers, National Groundwater Association
- Manuscript Reviewer – Journal of Ground Water
- American Institute of Professional Geologists

## Representative Project Experience

Authored Remedial Investigation and Feasibility Study Reports of SDMP site in Westmoreland County, Pennsylvania. Remedial Investigation included radiological dose assessment using RESRAD ,on in-place material. Feasibility Study identified/evaluated six alternatives and also included an ALARA evaluation. Presented findings at two separate public meetings at U.S. NRC's headquarters in Rockville, Maryland.

Characterized hydrogeology and surface hydrology of a SDMP site in Tulsa, Oklahoma. Also co-authored a Remedial Investigation/Feasibility Study, which included an ALARA evaluation of five identified alternatives for remediation of a thorium-contaminated dross impoundment.

Evaluated remediation and closures options for SDMP site in Muskogee, Oklahoma. Presented findings at U.S. NRC's headquarters in Rockville, Maryland.

Designed and supervised subsurface exploration of a low-level radionuclide contaminated facility for the location and design of a groundwater interceptor trench in Muskogee, Oklahoma. Also supervised numeric modeling for design support of trench.

Conducted an accident analysis regarding the removal of a test reactor from the containment structure at the Westinghouse Waltz Mill site. Analysis specifically addresses potential risks to the environment and human health if the integrity of the transfer canal in "G" building was to be compromised during the removal of the test reactor. Analysis was to determine the potential effect of release of contaminated water in the transfer canal to groundwater.

Project Manager for a site-specific cleanup of lead contaminated soils within PADEP's ACT 2 program for retail development in the city of McKeesport, Pennsylvania. Activities involved site characterization, submission of Site Characterization Report, Risk Assessment, and Cleanup Plan. Project is ongoing with Final Report submission anticipated within the 2005 calendar year.

Project Manager for a site cleanup utilizing soil vapor extraction (SVE) under Pennsylvania's Hazardous Sites Cleanup Act at a chemical site in Worthington, Pennsylvania. Project involved pilot testing, design, and installation of the full-scale SVE system. System operated for two years and reduced concentrations of chlorinated solvents in soils by over 95 percent.

Project manager for an SVE system located beneath a former Western Pennsylvania paper plant. The complete SVE system was installed beneath the plant, which subsequently became a warehouse. Following the completion of three years of operation and a statistical

## **Joseph A. Scalamogna, PG** **Project Manager**

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demonstration of attainment a final report was submitted to the Pennsylvania Department of Environmental Protection (DEP) under Pennsylvania's Land Recycling Act (Act 2) and received a release of liability.

Project manager of pilot study and conceptual design of a large scale SVE system at a former drum recycling operation located in Norvelt, Pennsylvania. Served as a special consultant to final design and installation of the system, which has removed in excess of 2.5 tons of volatile organics following 2 years of operation.

Designed and supervised subsurface exploration of a low-level radionuclide contaminated facility for the location and design of a groundwater interceptor trench in Muskogee, Oklahoma. Also supervised numeric modeling for design support of trench.

Project manager for the design, installation and operation of an SVE system beneath an active vinyl extrusion plant located in Western Pennsylvania. The system was installed beneath the concrete floor slab and operated without interfering with daily plant operations. The system operated for a period of five years during which time concentrations of chlorinated solvents and benzene in groundwater were reduced by over 90 percent.

Project manager for an SVE system located beneath a former Western Pennsylvania paper plant. The complete SVE system was installed beneath the plant, which subsequently became a warehouse. Following the completion of three years of operation and a statistical demonstration of attainment a final report was submitted to the Pennsylvania Department of Environmental Protection (DEP) under Pennsylvania's Land Recycling Act (Act 2) and received a release of liability.

Project manager of pilot study and conceptual design of a large scale SVE system at a former drum recycling operation located in Norvelt, Pennsylvania. Served as a special consultant to final design and installation of the system which has removed in excess of 2.5 tons of volatile organics following 2 years of operation.

Designed and performed emergency response procedures at a polychlorinated biphenyls capacitor fire where dioxin equivalency was demonstrated. Cleanup work was performed under Level A protection. Also authored a cleanup verification sampling plan and supervised its execution.

Supervised U.S. Environmental Protection Agency consent order-mandated emergency response activities at a CERCLA site containing coal tar wastes located in Elizabeth, Pennsylvania. Activities included a CERCLA removal action involving the stabilization and removal of more than 4 million gallons of supernatant waters from an impoundment containing coal tars, Installation of a temporary biological treatment system for 4 million gallons of water contaminated with coal tar wastes. Supervised stabilization and capping of a coal tar waste

lagoon. Also designed and conducted an engineering study of subsurface leachate collection and detection systems.

Project manager for the design of an interceptor trench containment system for coal tar-contaminated groundwater as part of RCRA Corrective Action at a steel facility in Orem Utah.

Supervised the removal of underground storage tanks (USTs) and performed site remediation for a major petroleum corporation at several facilities.

Supervised the removal and bioremediation of petroleum-impacted soils at former rail yard in Cowen, West Virginia.

Characterized the hydrogeology and geology of a large limestone quarries in Oklahoma and Indiana.

Performed three-dimensional MODFLOW groundwater flow and MT3D solute transport modeling for determination of compliance point action levels at a Superfund landfill site in Ohio.

Provided expert witness testimony regarding the potential effects of a proposed limestone quarry on local hydrogeology, particularly as it pertained to local water supplies for the Commonwealth of Pennsylvania Environmental Hearing Board. Cases included Chestnut Ridge conservancy Versus Commonwealth of Pennsylvania, Department of Environmental Protection and Tasman Resources LTD., Permittee, EHB Docket No. 96-022-R; Hillside Community Association Versus Commonwealth of Pennsylvania, Department of Environmental Protection and Tasman Resources LTD., Permittee, EHB Docket No. 96-024-R.

Provided expert witness testimony in deposition regarding fate and transport of contaminants originating from a former manufactured gas plant - U.S. District Court, Norfolk Division, Civil Action No. 2:95 cv 1181.

Provided expert witness testimony, extensive litigation support and file review and regarding geologic, hydrogeologic, contaminant migration involving dense nonaqueous phase liquids (DNAPL), and groundwater modeling issues at an industrial facility. Services provided for a law firm representing an industrial manufacturer engaged in a private-party cost recovery under CERCLA - American Arbitration Association Commercial Arbitration Tribunal: Disston et. al. V. Sandvik, Inc.- Case No. 131720098290.

Served as an expert witness for public hearings on a proposed sanitary landfill expansion and for a proposed Permit to Install at a sanitary landfill.

Provided litigation support regarding time frame of releases and identification of chemical constituents



related to four former manufactured gas plant facilities located in Pennsylvania.

Provided litigation support and consultation regarding the source and identification of constituents related to a former manufactured gas plant in Bridgeport, Connecticut.

## **Presentations and Publications**

Gould, W. W.; Liao, S. C.; Scalamogna, J. A.; Pardus, M. J.; and Walton, C. L. 1994, "An Advection-Dispersion Model for Vertical Migration of Volatile Contaminants in the Unsaturated Zone" in Proceedings of: Petroleum Hydrocarbons and Organic Compounds in Ground Water: Prevention, Detection, and Remediation - A Conference and Exposition, pp. 369-382.

Scalamogna, J. A. "Pennsylvania's Land Recycling Program" Presented to: International Right of Way Association. Pittsburgh, PA, September 10, 1999.



# CORE

Environmental  
Services, Inc.

4068 Mt. Royal Blvd.  
Suite 225, Gamma Building  
Allison Park, PA 15101-2951  
(412) 487-6000 • Fax (412) 487-9785

**Nick Rebar**  
**Senior Field Technician**

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## Experience Summary

Nick Rebar is the Senior Field Technician for CORE Environmental Services, Inc., with six plus years experience in the environmental field. He has provided field oversight for various field programs which include, drilling and installation of monitoring wells, underground storage tank removals, geophysical surveying and the collection of soil, air, and groundwater samples.

## Education & Accreditation

B.S. Environmental Resources  
California University of Pennsylvania, 2002

40-Hour HAZWOPER Training Course & Associated 8-Hour Refresher Training to Date Complying with OSHA Standard 29 CFR 1910.120.

## Representative Experience

Provided oversight for and assisted with the installation, operation and maintenance for environmental remediation systems at petroleum retail facilities, petroleum refineries and industrial facilities consisting of soil vapor extraction, dual phase vacuum extraction, and groundwater pumping systems.

Provided operation and maintenance services and system optimization for pump and treat, vacuum enhanced recovery and soil vapor extraction systems, including troubleshooting and routine maintenance.

Supervised the installation of test borings, geotechnical borings and the construction and

abandonment of monitoring wells, and soil vapor collection points. Collected soil samples using various methods - split-spoon, and Shelby tubes.

Performed oversight of subcontractors during soil excavation, transportation and disposal at numerous petroleum refineries and lagoons, as well as commercial and industrial sites. Provided health and safety monitoring at refineries and construction sites and prepared comprehensive health and safety plans for other types of environmental work.

Continues to work closely with planning and execution of various types of industry-related activities.



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**Brandon Verba**  
**Staff Scientist I**

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### **Experience Summary**

Brandon D. Verba is a staff scientist for CORE Environmental Services, Inc. with Mr. Verba primarily performs management, maintenance and presentation of data using geographic information systems (GIS) applications. He has also supervised field programs which included overseeing installation of monitoring wells, shooting top of casing elevations, overseeing excavations, and collecting soil and ground water samples for analysis.

### **Education & Accreditation**

B.S. Environmental Science – Slippery Rock University of Pennsylvania, 2004.

40-Hour HAZWOPER Training Course & Associated 8-Hour Refresher Training to Date Complying with OSHA Standard 29 CFR 1910.120.

8-Hour Supervisors Course complying with 29 CFR 1910.120(e)(4)

### **Representative Experience**

Mr. Verba has established and maintained project databases for large-scale site investigations, water assessments, and remediation projects. Activities included the entry and integration of maps, cross-sections, laboratory data, and field data into a geographic information system (GIS) with use of AutoCAD 2002 as its graphical interface.

Responsibilities include the development of site maps, water table contour maps, and various chemistry maps for petroleum and

industrial sites. Mr. Verba also completes Remedial Action Progress Reports (RAPR's), Remedial Action Completion Reports (RACR's), and Site Characterization Reports (SCR's) for clients in Pennsylvania and West Virginia. The reports are completed in accordance to PADEP and WVDEP requirements.

Mr. Verba has practical knowledge of various computer programs relevant to the environmental consulting field, including GIS/Key, Aqtesolv, and Microsoft Excel.

Field experience includes the oversight of monitoring well installations and geoprobe soil borings, and underground storage tank removals, as well as ground water and soil sampling using various EPA collection methods. Mr. Verba has completed underground storage tank amended registration and closure forms for petroleum industry clients, and routinely arranges and coordinates petroleum impacted soil loading, transportation, and disposal.

Performed oversight of subcontractors during soil excavation, transportation and disposal for commercial and industrial sites. Prepared health and safety plans for many types of environmental work.

Organizes drilling and excavation activities, as well as contacting environmental testing laboratories for projects in both West Virginia and Pennsylvania.



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**Stephen A. Zbur, P.G.**  
**President/ Owner**

## **Experience Summary**

Stephen A. Zbur is President and Owner of CORE Environmental Services, Inc. He has over nineteen years of experience in the environmental consulting field, and his specialties include project management and negotiations with regulatory agencies, directing remedial investigations, conducting regulatory compliance audits, and due diligence assessments for property transfers (prepurchase, acquisition, divestiture), and soil and groundwater remediation investigations.

## **Education**

B.S. Geology - Indiana University of Pennsylvania

40-Hour HAZWOPER Training Course & Associated 8-Hour Refresher Training to Date Complying with OSHA Standard 29 CFR 1910.120.

## **Professional Affiliations & Registrations**

Pennsylvania Registered Professional Geologist #PG-338-G

North Carolina Licensed Geologist #1090

South Carolina Professional Geologist #1131

Virginia Certified Professional Geologist #775

Tennessee Registered Geologist #TN219

## **Representative Experience**

Managed and performed full-scale environmental compliance audits for an

international chemicals manufacturer at 20 facilities throughout the US and Canada. The facilities included such diverse chemical processes as plasticizer manufacturing, chemical blending operations, and peroxide production.

Performed due diligence environmental investigations at more than 100 facilities for potential buyers, sellers, lending institutions and insurance companies. Activities included Phase I and Phase II Environmental Assessments along with developing tasks of potential environmental liabilities to assist in purchase negotiations.

Performed environmental compliance audits for such clients as electronic cable manufacturers, film manufacturers, international construction and industrial equipment manufacturers, high-grade industrial detergent manufacturers, electronic components manufacturers, foam producers, commercial heating and coating industries, and electronic and printing facilities. Audits included regulatory review of all environmental and compliance issues and determination of compliance to applicable environmental regulations.

Directed the preparation and implementation of a remediation workplan at a textile facility in accordance with the New York Voluntary Cleanup Program. The nature and extent of volatile organic compounds were determined in the subsurface and a dual-phase extraction pilot test was performed and selected as the remedial alternative. A remediation workplan was prepared and submitted to the New York



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**President/ Owner**

State Department of Environmental Conservation. The extraction system was designed, installed and brought on-line in July 2000.

Provided project management oversight for due diligence and full-scale compliance audits concurrently at various facilities throughout the United States. These activities were performed as part of major acquisitions or mergers for our manufacturing clientele. As a result of these investigations, compliance and remediation issues were identified and completed as part of the agreement between the buyer and the seller.

Directed an environmental assessment for the seller of an electrolytic capacitor manufacturer. Activities, which were performed in concurrence with the buyers consultant and counsel, included: performing a remedial investigation to determine the extent and magnitude of chlorinated solvents, removing and properly disposing of domestic sludge and soil, coordinating the removal and disposal of out-of-service transformers and spent chemicals and abandoning two former etchant process pits by sampling and filling with concrete.

Directed a Remedial Investigation/Feasibility Study according to the National Contingency Plan (40 CFR, Part 300) at a solvent recovery facility in North Carolina. Tasks included: project scoping, developing a plan to conform with community relations and obtaining substantial data to determine a score for the NPL Hazard Ranking System.

Directed a site characterization at a printing facility as part of the Virginia Voluntary Remediation program. Site-specific action levels were developed using site-specific data to justify natural attenuation/degradation as a remedial alternative. Site closure was received from the Virginia DEQ after one year of quarterly ground water and soil monitoring.

Directed removal actions of buried drums and scrap PCB capacitors at an electrolytic capacitor manufacturer in Virginia. Activities included: performing a surface geophysical survey to identify the buried debris, preparing an excavation workplan, retaining subcontractors to perform the removal activities, coordinating transportation and disposal of TSCA material, and performing a remedial investigation upon completion of removal actions.

Project Manager for a PCB spill cleanup in a building interior classified by TSCA as a non-restricted area. Activities included delineating the PCB impacted area by performing grid sampling, cleaning and encapsulating the concrete floor and performing final cleanup verification sampling.

Directed a site investigation at a former textile and chemical manufacturing facility in Rhode Island. The work was done in accordance with Rhode Island Brownfield regulations and included developing site-specific soil and ground water action levels using approved fate and transport models. The remedial activities included the excavation of impacted soil and remediating ground water through the



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use of vacuum enhanced recovery wells to risk based concentrations.

Directed remedial investigations at adhesive manufacturing sites in New Jersey and New York to determine the lateral and vertical extent of chlorinated volatile organic compounds

Provided oversight for dual-phase extraction system pilot tests at sites in New York, New Jersey, Ohio and Pennsylvania.

Provided oversight of natural attenuation analysis for chlorinated volatile organic compounds at various sites. Based on this data, natural attenuation calculations and degradation parameters were calculated and presented to regulatory bodies.

Directed the closure of seven non-hazardous retention ponds at an electrolytic capacitor manufacturer in North Carolina. Activities included: developing a sludge, soil and surface water sampling and sounding program, evaluating and recommending sludge and surface water disposal options, preparing a closure plan, retaining and coordinating with subcontractors to remove surface water from the ponds, solidifying the sludge in place, and backfilling the lagoons to satisfy the conditions of the site specific erosion control plan.

Project Manager for a RCRA Closure/ Post Closure at a manufacturing facility in North Carolina. Activities included: performing a contamination assessment including a bedrock investigation and geophysical well logging to

assist in determining the extent of TCA, closing a Hazardous Waste Management Unit, designing and permitting a Corrective Action Management Unit for the on-site treatment of contaminated soil, and designing, installing and maintaining a ground water and soil treatment system.

Directed a Site Assessment Plan at former fertilizer manufacturing facility. The plan was prepared in accordance with the North Carolina Superfund Section, Voluntary Site Remedial Action Program.

Directed a site assessment at a former plating facility in Pennsylvania. Activities included developing a sampling and analysis plan, classifying and disposing of process related hazardous wastes and determining costs for facility decommissioning.

Performed drip pad assessments and assisted in bring a wood treating facility into compliance with drip pad technical standards (40 CFR, Part 265, Subpart W).

Provided senior oversight to project managers with respect to all aspects of petroleum-related assessment and remediation projects.

Served as project manager for petroleum contamination investigation and remedial activities at underground storage tank facilities. Responsibilities included directing the investigative and remedial study and managing the project team responsible for the installation and maintenance of the recovery and treatment system and negotiating closure criteria.



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Program Director for two multi-year contracts for the State of North Carolina. Services include investigating petroleum releases and mitigating potential health exposures by installing supply wells, coordinating the extension of public water lines and installing point-of-entry systems.

## **Experience Summary**

Mr. Miller has over 30 years of broad-based experience that includes in site assessment, environmental remediation, health and safety, emergency response, underground storage tank installation and removal, training and military service. He has managed field personnel during numerous emergency response and remediation projects and has supervised activities such as installation of monitoring, recovery and observation wells; soil and surface water and groundwater sampling; implementation of remediation systems; excavation and demolitions; and underground storage tank removal. Mr. Miller is certified to complete and oversee underground storage tank removals, modifications and installations in Ohio, Pennsylvania and West Virginia. He has successfully managed projects in several states with budgets up to \$1.5 million. Additionally, Mr. Miller has conducted HAZWOPER and OSHA training and has an excellent working knowledge of OSHA, EPA, and DEP regulations.

## **Specialized Training**

- 40-hour HAZWOPER (29 CFR 1910)
- 8-hour HAZWOPER Refresher (29 CFR 1910)
- 8 hour HAZWOPER Supervisor (29 CFR 1910)
- 8-hour UST Removers/installers Refresher for the State of OH (1991-present)
- Construction Estimating for Earthwork/Underground Utility Construction (Construction Estimating Institute)
- Practical Environmental Law
- Groundwater Monitoring and Sampling, Risk-based Corrective Action Procedures and Phase I/II Site Assessments for Commercial Real Estate (ASTM)
- Cathodic Protection (Marcel Moreau Associates and the West Virginia DEP)
- WV UST Installers/Removers Refresher (M.A.S.T.)
- Mold Remediation (IAQ Training Institute)
- UST/AST's, Oil Water Separators, Oil Interceptors, Advanced Filtration Systems and Grease Removal Systems (Highland Tank & Manufacturing Company)

## **Certifications**

- Certified OSHA Instructor (November 2009)
- Certified Underground Storage Tank Installer (WV, OH and PA)
- Certified by the State of Ohio Division of Real Estate to provide training in Phase I and Phase II Environmental Site Assessments
- Certified to install Total Containment Piping Systems, Environmental Piping Systems, APT Piping Systems, Pisces Piping Systems, EBW Tank Monitoring Systems, Omnitec Tank Management Systems, Highland Tank and Manufacturing UST/AST Systems, Stanwade Metal Products UST/AST Systems, and Xerxes FRP UST's

## **Military Service**

- U.S. Army, Staff Sergeant, 1969-1980,  
Honorable Discharge

## **Representative Project Experience**

Served as onsite Health and Safety Officer for a construction firm during rebuild of a furnace at a primary steel manufacturing facility in Ohio. Responsibilities included daily site safety checks, safety audits, and tailgate safety briefings to ensure that all employees and contractor personnel completed all construction activities in accordance with project-specific safety procedures and local, state and federal regulations. As the primary client interface, reported to client regularly to provide update on project status and safety violations.



**Jerry T. Miller**  
**Environmental/Safety Specialist**

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Supervised remediation at the site of a fatal tanker truck crash into the McAbee Bridge in Middlebourne, West Virginia that spilled 7000 gallons of unleaded gasoline and 1000 gallons of diesel fuel. Over 15,000 tons of petroleum-contaminated soil was excavated, properly stockpiled, and transported to a licensed facility for bioremediation. A 25 x 60 foot section of the bridge was removed to access additional areas of contamination. Soil and water samples from these areas were obtained for analysis. Based on analytical results, a remedial action plan was developed, approved by the West Virginia DEP, and implemented. Soil in excavated areas was replaced, and the site was prepared for subsequent bridge deck replacement when weather permits. Savings to the client to date total \$500,000.

As part a corporate property transfer, supervised the Phase I/II Environmental Site Assessments for 27 properties in West Virginia, Ohio and Kentucky that were operating gasoline stations and/or bulk fuel facilities. Project activities for each site included public records reviews, site inspections and documentation, site mapping, and report preparation for final review and approval by a Certified Professional Geologist and/or Professional Engineer.

Successfully managed multiple underground storage tank removals, installations, and modifications in West Virginia, Ohio, Pennsylvania, Maryland, Indiana, Virginia, Michigan and Illinois. Projects activities included personnel supervision; securing all necessary equipment and/or materials; contracting and supervising subcontractors; purchasing tanks, piping, dispensers, tank monitors, canopies, fuel management systems, and other supplies; disposing of residual liquids, petroleum-contaminated water and soils, and removed tanks and piping; soil/water sampling and analysis; and preparation of closure reports and/or project completion reports as required.



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**Peter Libell**  
**Manager of Field Operations**

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## **Experience Summary**

Peter Libell is the Manager of Field Operations for CORE Environmental Services, Inc. (CORE) He has installed several remediation systems and has provided senior optimization, operation and maintenance supervision on additional systems.

Mr. Libell comes to CORE with more than 15 years of industrial and commercial construction management experience. He has proficient knowledge of subcontractor coordination, concrete work, structural design, excavation, plumbing, and electrical.

Mr. Libell has experience with the design, installation, and operation and maintenance of dual phase extraction (DPE) systems at petroleum sites and manufacturing facilities. These systems were designed and implemented for the remediation of contaminants including volatile organic compounds (VOCs) and chlorinated VOCs. Mr. Libell has provided field management during the site characterization phase and performed numerous DPE pilot studies.

Mr. Libell has played a vital role in the repair, upgrade, and optimization of air purification systems (precipitators) used at numerous power plants across the country.

## **Education & Experience**

40-Hour HAZWOPER Training Course & Associated 8-Hour Refresher Training to

Date Complying with OSHA Standard 29 CFR 1910.120.

Mr. Libell has a broad Specialty Training background generally applied in the industrial and commercial construction field such as mine safety, confined space, scaffolding, fire prevention, and several different machine operations.

## **Representative Project Experience**

Mr. Libell has provided design and technical oversight for the installation, operation and maintenance of environmental remediation systems at petroleum retail facilities, petroleum refineries and industrial facilities. The systems consisted of soil vapor extraction, DPE, air sparge and ground water pumping systems.

Mr. Libell has performed pilot studies at various petroleum and industrial sites. Pilot studies included DPE and pump & treat technologies. The data compiled during pilot studies, including mass loading and removal calculations, determination of radius of influence and feasibility studies, has been utilized to design and optimize numerous remediation systems.

Mr. Libell operated a DPE system at a textile facility in accordance with the New York Voluntary Cleanup Program. The nature and extent of chlorinated and non-chlorinated VOCs were determined in the subsurface. A remediation workplan was implemented in accordance with the New York State



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**Peter Libell**  
**Manager of Field Operations**

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Department of Environmental Conservation (NYSDEC). The DPE system extracted soil vapor and groundwater from remote locations within an active manufacturing facility. The system was able to be taken offline in March 2007 due to reducing the containment levels and satisfying NYSDEC requirements.

Mr. Libell operated a DPE system at a former petroleum refinery that included a LNAPL plume that covered more than two acres. Since being brought online, the size of the LNAPL plume was reduced to less than 0.25 acres in a 1.5 year period.

Mr. Libell provided operation and maintenance services and system optimization for pump and treat, vacuum enhanced recovery and soil vapor extraction systems, including design assistance upgrades, troubleshooting and routine maintenance.

Mr. Libell has performed oversight of subcontractors during soil excavation, transportation and waste disposal at petroleum refineries, as well as commercial and industrial sites. He has provided health and safety monitoring at refineries and construction sites and implemented comprehensive health and safety plans for other types of environmental work.

# ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID P1  
COREE-1

DATE (MM/DD/YYYY)  
07/08/08

<b>PRODUCER</b>  First Nat'l Ins - Robinson 100 Park Manor Drive Pittsburgh PA 15205 Phone: 412-446-1010 Fax: 412-446-1022	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b>  Core Environmental Services Inc. Stephen A. Zbur P.G. 4068 Mount Royal Blvd. Ste 225 Pittsburgh PA 15101-2951	INSURER A: Everest Indemnity Insurance Co	
	INSURER B: Motorists Mutual	14621
	INSURER C:	
	INSURER D:	
	INSURER E:	

## COVERAGES


THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  <input checked="" type="checkbox"/> PROF & POLL LIAB GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	4000004190-081	07/02/08	07/02/09	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
C		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	33269863	07/02/08	07/02/09	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000  BODILY INJURY (Per person) \$  BODILY INJURY (Per accident) \$  PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$  OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
A		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	40UM000506-81	07/02/08	07/02/09	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000  \$ \$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	33269863	07/02/08	07/02/09	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
**INSURANCE VERIFICATION.**

### CERTIFICATE HOLDER

### CANCELLATION

INSURED           INSURED	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>10</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.  AUTHORIZED REPRESENTATIVE 
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