



**State of West Virginia  
Department of Administration  
Purchasing Division**

**NOTICE**

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

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**GREENHORNE & O'MARA**  
CONSULTING ENGINEERS

July 1, 2008

Mr. Chuck Bowman, Buyer  
State of West Virginia  
Department of Administration  
Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305

**Re: Summit Park Waterline Replacement Design  
Requisition # DEP14348**

Dear Mr. Bowman:

Greenhorne & O'Mara (G&O) **accepts the terms of the WVDEP's request for quotations** as stated in the request released on June 5, 2008 and is pleased to respond to the same request for the Summit Park Waterline Replacement Design. Compared to our expression of interest, you will find that we have enclosed additional information on our qualification and experience with respect to assessment and rehabilitation of existing water and sewer lines, community outreach, traffic control, ROW documents, construction services, etc. The supplemental information includes a statement of our qualifications, personnel summaries and projects to reflect the broader scope of services identified in your EOI. Specifically, we have provided the following requested information:

1. A cover letter that includes **a statement accepting the specified terms** of the request for quotations (this document).
2. A section summarizing the G&O Team's technical qualifications, including the pertinent qualifications, experience, and location of key project team members; where each project team member will be physically located (all G&O key management staff members are located in our Fairmont office); a synopsis of each key project team member's assignments and responsibilities; and the percentage of his/her time each key project team member will devote to the project during the life of the project. This section also provides the percentage of work that will be done in our local office.
3. A section to describe the locality of the G&O team and our subconsultants.
4. Six references who are familiar with G&O's work on similar projects.
5. A section summarizing why WVDEP should choose the G&O Team for this project.
6. A signed Purchasing Affidavit from the State of West Virginia Purchasing Division, which indicates that G&O and our subconsultants are not in debt of any kind to the State of West Virginia.

If you have any questions or concerns regarding our submittal, please do not hesitate to contact me at (304) 367-9401 or [mretton@G-and-O.com](mailto:mretton@G-and-O.com), or our proposed Project Manager, Mr. Gary Fazalare, at (304) 367-9401 or [gfazalare@G-and-O.com](mailto:gfazalare@G-and-O.com).

Sincerely,

Michael A. Retton, PE, PS  
Vice President, Mid-Atlantic Region

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[www.G-and-O.com](http://www.G-and-O.com)

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PURCHASING DIVISION  
STATE OF WV