

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

DEP14295A

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

***709063038** 304-727-4379 **BRENNTAG MID SOUTH** 319 FIRST STREET NORTH

ST ALBANS WV 25177

ENVIRONMENTAL PROTECTION DEPT. OF OFFICE OF SPECIAL RECLAMATION 116 INDUSTRIAL DRIVE OAK HILL, WV 304-465-1911 25901

FOB DATE PRINTED TERMS OF SALE SHIP VIA FREIGHT TERMS 07/01/2008 Net 30 Delivered Our Truck N/A BID OPENING DATE: 07/17/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP. ITEM NUMBER UNIT PRICE AMOUNT 0001 885-78 GL LIQUID CAUSTIC SODA (SODIUM HYDROXIDE) THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTEC-TION'S OFFICE OF SPECIAL RECLAMATION, IS SOLICING BIDS FROM QUALIFIED VENDORS TO AWARD AN OPEN-END CONTRACT TO SUPPLY A TWENTY PERCENT (20%) SOLUTION OF LOW IRON GRADE LIQUID CAUSTIC SODA (SODIUM HYDROXIDE), TO THE LOCATIONS IDENTIFIED HEREIN, PER THE ATTACHED SPECIF-ICATIONS, BID REQUIREMENTS, TERMS & CONDITIONS, AND THE ESTIMATED QUANTITIES NOTED ON THE ATTACHED BID SCHEDULE. VENDOR AGREES THAT THE PRODUCT IS TO BE DELIVERED ON DEMAND TO THE FOLLOWING WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROJECT SITES: 1. ALTON (DLM) PROJECT IN UPSHUR COUNTY NEAR ALTON 2. F & M MINE SITE IN PRESTON COUNTY NEAR TUNNELTON 3. GRASSY RUN SITE IN UPSHUR COUNTY IN NORTON 4. ROYAL SCOT PROJECT IN GREENBRIER COUNTY IN ANJEAN 5. T & T PROJECT IN PRESTON COUNTY NEAR BRUCETON MILLS 6. BUFFALO COAL CO. IN PRESTON COUNTY NEAR MT. STORM BECAUSE OF THE ACIDIC NATURE OF THE MINE SOILS ON THES PROPERTIES, IT IS NECESSARY TO MAINTAIN A TREATMENT FACILITY WHICH UTILIZES CAUSTIC SODA WHICH IS STORED IN BULK TANKS. AS ON-SITE SUPPLIES OF THE CHEMICAL ARE DEPLETED, IT IS NECESSARY TO ORDER AND RECEIVE ADDITIONAL QUANTITIES TO MAINTAIN AN ADEQUATE SUPPLY ON THE SITES AT ALL TIMES. SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304-727-4379 7-11-08 SIGNATURE MORE TITLE ADDRESS CHANGES TO BE NOTED ABOVE Branch Manager 61-0504545

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- Awards will be made in the best interest of the State of West Virginia. 1.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the **West Virginia Code**.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- West Virginia Alcohol & Drug-Free Workplace Act: If this Contract constitutes a public improvement construction 15. contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO RIDDEDS

- Use the quotation forms provic BRENNTAG MID-SOUTH, INC. 1. SPECIFICATIONS: Items offe 319 FIRST STREET N
- 2. must be clearly indicated by the ST ALBANS, WV 25177 clearly defined. A bidder offering Purchasing Division may waive specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- All quotations are considered F.O.B. destination unless alternate shipping term 5.

ifications be The 2000 JUL 1-6 A 9: 12 PURCHASING DIVISION uotation.

6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
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*709063038 304-727-4379 BRENNTAG MID SOUTH 319 FIRST STREET NORTH

ST ALBANS WV 25177

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304-727-4379 **BRENNTAG MID SOUTH** 319 FIRST STREET NORTH

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***709063038**

Branch Manager

ENVIRONMENTAL PROTECTION DEPT. OF OFFICE OF SPECIAL RECLAMATION 116 INDUSTRIAL DRIVE OAK HILL, WV 25901 304-465-1911

DATE PRINTED TERMS OF SALE SHIP VIA FOR FREIGHT TERMS 07/01/2008 BID OPENING DATE: 07/17/2008 BID OPENING TIME 01:30PM LINE YTITIAND UOP ITEM NUMBER UNIT PRICE AMOUNT IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.) QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN. ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE 304-727-4379 7-11-08 TITLE ADDRESS CHANGES TO BE NOTED ABOVE

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DEP14295A 10

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

*709063038 304-727-4379 **BRENNTAG MID SOUTH** 319 FIRST STREET NORTH

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REQ. OR PO NO. BUYER PAGE ()11 CB-23 DEP14295A

SPENDING UNIT

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION/SPECIAL RECLAMATION

WV-36a STATE OF WEST VIRGINIA Rev. 1/29/02 PURCHASING CONTINUATION SHEET

VENDOR:

ITEM NO.	QUANTITY	**MINIMUM DELIVERY 3200 GALLONS** DESCRIPTION	UNIT PRICE	AMOUNT
1.0	3,200	20% LIQUID CAUSTIC SODA DELIVERED TO ALTON PROPERTIES (F.O.B.) (Located in the vicinity of Alton in Upshur County)	\$1.56 PER GALLON	\$ 4992.00
2.0	3,200	20% LIQUID CAUSTIC SODA DELIVERED TO F & M MINE SITE (F.O.B.) (Located in the vicinity of Tunnelton in Preston County)	\$1.62 PER GALLON	\$ 5184.00
3.0	3,200	20% LIQUID CAUSTIC SODA DELIVERED TO GRASSY RUN (F.O.B.) (Located in the vicinity of Norton in Upshur County)	\$1.56 PER GALLON	\$ 4992.00
4.0	3,200	20% LIQUID CAUSTIC SODA DELIVERED TO T & T PROJECT (F.O.B.) (Located in the vicinity of Bruceton Mills in Preston County)	\$1.62 PER GALLON	\$ <u>5184.00</u>
5.0	3,200	20% LIQUID CAUSTIC SODA DELIVERED TO ROYAL SCOT (F.O.B.) (Located in the vicinity of Anjean in Greenbrier County)	\$1.56 PER GALLON	\$4992.00
6.0	3,200	20% LIQUID CAUSTIC SODA DELIVERED TO BUFFALO COAL COMPANY (F.O.B.) (Located in the vicinity of Mt. Storm in Preston County	\$1.62 PER GALLON	\$ 5184.00
7.0	3,200	20% LIQUID CAUSTIC SODA DELIVERED STATEWIDE DUE TO UNFORESEEN AND URGENT SITUATIONS (F.O.B.)	\$1.75 PER GALLON	\$ 5600.00
	l	NOTE: The above quantities are for bidding purposes only. *Prices firm thru Sept 30, 2008. Subject to change on quarterly basis due to manufacturers price changes Prices may be adjusted upwards or downwards based on	TOTAL:	\$ 36,128.00

Frices may be adjusted upwards or downwards based on market movements. 30 day notice will apply. Proof of any increase will be furnished.

BUYER PAGE REQ. OR PO NO.

CB-23

SPENDING UNIT
WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION/SPECIAL RECLAMATION

WV-36a

STATE OF WEST VIRGINIA

Rev. 1/29/02 PURCHASING CONTINUATION SHEET

VENDOR:

CONTRACTUAL INFORMATION & REQUIREMENTS

Article I - STATEMENT OF WORK

The Contractor shall furnish Sodium Hydroxide and all personnel and equipment necessary to deliver Sodium Hydroxide to water treatment sites as directed by a representative of the Department of Environmental Protection.

Article 2 - LOCATION OF WORK

The area of work shall include all 55 counties of West Virginia. The counties listed below represent where most of the work required in this contract is located.

- 1. (Greenbrier)
- 5. (Grant)
- 2. (Upshur)
- 3. (Preston)
- 4. (Monongalia)

Article 3 - DEFINITIONS

- A. The words "Owner", "The State", "DEP" or "Office of Special Reclamation" are used herein to refer to the West Virginia Department of Environmental Protection, Office of Special Reclamation.
- B. The word "offeror" refers to the person or company offering to furnish the services called for in this request for proposal.
- C. The word "Contract" is used to refer to the agreement or purchase order requested by the owner and accepted by the contractor together with all the provisions of this request for proposal and all parts of said agreement of purchase order.
- D. The word "Contractor" refers to the person or company contracting with the State to furnish the "services" called for by the contract.
- E. The word "Director" is used to mean the Director of the Division of Land Restoration, Department of Environmental Protection.

Article 4 - ORDERING PROCEDURE

- A. This is an open end quantity contract for the services specified and for the period set forth herein. Delivery or performance shall be made in accordance with the provisions of this contract.
- B. Work will be ordered by the Director or his representative, for the Division of Land Restoration, West Virginia Department of Environmental Protection by issuance of a work directive, which shall include the name of the project site, and the quantity of Sodium Hydroxide to be delivered. The contractor shall acknowledge receipt by signing, dating and forwarding back to the Director a copy of the work directive.

BUYER PAGE REQ. OR PO NO.
CB-23 ()13 DEP14295A

SPENDING UNIT
WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL
PROTECTION/SPECIAL RECLAMATION

WV-36a

STATE OF WEST VIRGINIA

PURCHASING CONTINUATION SHEET

VENDOR:

Article 5 - DELIVERY

Rev. 1/29/02

A. The contractor shall acquire and deliver the specified quantity of Sodium Hydroxide in accordance to each work directive. The contractor shall give an invoice to the Department of Environmental Protection representative upon completion of work directives.

Article 6 - GENERAL CONDITIONS

- A. The contractor shall be responsible for paying and/or securing all taxes, permits, fees, insurance liability, compensations, and any other items necessary to render the owner free and harmless from all claims arising from services performed under this contract.
- B. The contractor shall take steps required to ensure equal opportunity for employment in accordance with policies promulgated by the Presidents Committee on Equal Opportunity.
- C. The State shall be responsible for obtaining all rights of entry for each project, if needed.
- D. The work and services to be performed under this contract shall be subject to continual monitoring and inspection by the State's authorized representative, such inspection will, among other things ensure technical compliance.
- E. In accomplishment of services to fulfill the requirements of the work directive, neither contractor nor his subcontractor shall create any adverse environmental effects and shall be responsible for compliance with all applicable local, state, and federal environmental and occupational health and safety regulations pertinent to the work.

Article 7 - COSTS AND PAYMENTS

- A. Payment to the contractor will be made on the following basis:
 - 1. Unit Pricing

<u>Item</u> - As directed by the State in specific work directive.

Quantity - As directed in the Work Directive.

Unit Price - As provided by the Offeror in the proposal.

B. The contractor shall invoice on specified DEP forms to the division after delivery as specified in the work directive and the delivery is accepted by the division. All invoices shall show the quantities and unit price as directed in the work directive and include <u>verification</u>. More than one work directive can be billed on the same invoice.

Article 8 - CHANGES IN THE CONTRACT

- A. The State, without invalidating the contract, may order changes in the work within the general scope of the contract consisting of additions, deletions, or other revisions, all such changes in the work shall be authorized by a change order, a change order signed by both the State and Offeror indicates their agreement to an adjustment to the contract. The cost or credit to the State resulting from a change in the work shall be determined in one or more of the following ways:
 - 1) By mutual acceptance of a lump sum properly documented (itemized)
 - 2) By unit prices (negotiated)

RFQ No.	DEP14295A
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STATE OF WEST VIRGINIA Purchasing Division

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PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	Brenntag Mid-South,	Inc.	
Authorizad Cima	ature: OD Wan		
Authorized Signa	nure. Cxp arum	Date:	7-11-08

Purchasing Affidavit (Revised 07/01/08)