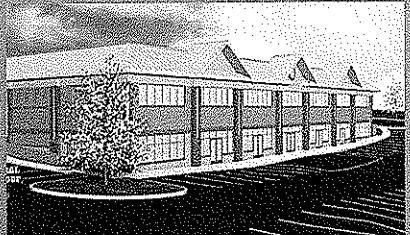
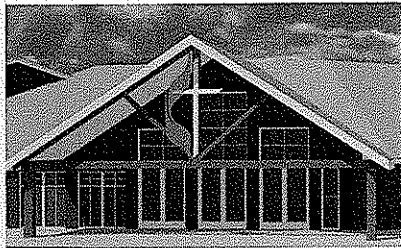
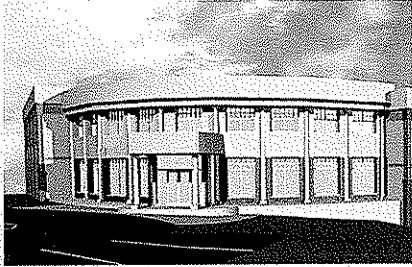




COMMERCIAL & RESIDENTIAL DESIGN



PROPOSAL FOR:

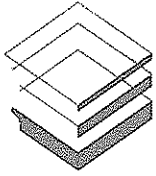
**WEST VIRGINIA ARMY NATIONAL GUARD
FAMILY READINESS CENTER**

RECEIVED

2008 OCT -7 A 10: 14

PROCURING DIVISION
STATE OF WV

Architectural Concepts Group, Inc.
3280 Urbana Pike | Suite 101 | Ijamsville, MD 21754
301.831.8900 (tel) | 301.831.8978 (fax)
www.ArchitecturalConceptsGroup.com



ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

October 6, 2007

Department of Administration
Purchasing Division
John Abbott
Building 15
2019 Washington Street, East
Charleston, WV 25305-0130

RE: Army National Guard Family Readiness Center

Dear Mr. Abbott:

Architectural Concepts Group, Inc. with its team of consultants is pleased to present this "Expression of Intent" for the Army National Guard Family Readiness Center. Our team members have worked as a team on similar projects for over 10 years. Each small business team member functions independently and as a team we have had tremendous success with the small scale project. We all look forward to the opportunity to perform for the West Virginia Army National Guard.

The small scale of the building requires specific knowledge of how design affects construction costs. A critical element of the small scale project is budget constraints. Larger buildings can absorb poor design decisions more easily which can be offset in per square foot costs. The small project does not have this luxury. Our practice has dealt with the issues of small projects since its inception in 1981. With over 25 years of small project experience, ACG and its consultants are well qualified to provide all of the services that the Army National Guard would expect for their projects.

ACG, Inc with its consultants have unique office and medical experience with buildings of this size. Projects such as the New Market Professional Center (9,600 sq.ft. single story), The Poolesville Town Hall (4,880 sq.ft. single story), The DMV Center in Kearneysville WV (8,000 sq.ft. single story) are recent examples of successful small scale projects. Other facilities include the TJ View medical office suites (21,000 sq.ft. single story), Knowledge Farms office and medical suites (36,000 sq.ft. two story) as well as the Consumer Product Safety Commission Storage Facility (18,000 sq.ft. single story) exemplify the ability of our firm to complete projects on time for a variety of clients and their varying needs.

3280 Urbana Pike, Suite 101 - Hjamsville, MD. 21754 Phone: (301) 831-8900 Fax: (301) 831-8978

Charles Town (304) 728-2839 WWW.ARCHITECTURALCONCEPTSGROUP.COM Martinsburg (304) 263-2882

Licenses in Maryland West Virginia Virginia District of Columbia Florida Ohio Georgia North Carolina Pennsylvania Illinois

Our team understands the importance of this type of project to our community. The community benefit is immeasurable and as such our participation would be a great honor. As a small firm we realize the importance of the small project and believe that large or small, every project and every client deserves the best service that we can provide. This project will be of great importance to our team and will be treated with the respect that it deserves. We look forward to the Grand Opening of the Family Readiness Center and appreciate the opportunity to express our sincere interest in being a part of the team to make it a reality.

Attached please find our submittal for our Letter of Interest. Included is our Insurance certificates, team organization, and our WV bidder registration.

Please contact me at (304) 728-2839 if you require additional information or if I may of further assistance in this matter.

Sincerely,

A handwritten signature in black ink that reads "ROGER L. SCHROEDER". The signature is stylized with a large, sweeping "R" and "S".

Roger L. Schroeder, Architect



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
DEFK9011

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT 304-558-2544

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ARCHITECTURAL CONCEPTS GROUP
3280 Urbana Pike - Suite 101
Ijamsville, MD 21754

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DIV ENGINEERING & FACILITIES
ARMORY BOARD SECTION

1707 COONSKIN DRIVE
CHARLESTON, WV
25311-1099 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/11/2008				

BID OPENING DATE: 10/07/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		906-00-00-001		
ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL						
CONTRACT TO PROVIDE ARCHITECT AND ENGINEERING SERVICES FOR THE WEST VIRGINIA ARMY NATIONAL GUARD, CHARLESTON, WV, PER THE EXPRESSION OF INTEREST (EOI).						
NOTICE						
A SIGNED BID MUST BE SUBMITTED TO:						
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						
BUYER: JOHN ABBOTT-----						
RFQ. NO.: DEFK9011-----						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
	301-831-8900	10-6-08
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
PRESIDENT	52-1460771	

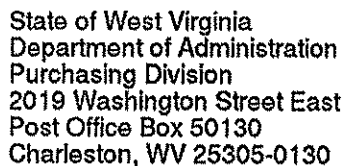
WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



RFQ NUMBER
DEEK9011

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

VENDOR

**DIV ENGINEERING & FACILITIES
ARMORY BOARD SECTION**

1707 COONSKIN DRIVE
CHARLESTON, WV
25311-1099 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/11/2008				

BID OPENING DATE:	10/07/2008	BID OPENING TIME	01:30PM
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE:				10/07/2008		
BID OPENING TIME:				1:30 PM		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						

CONTACT PERSON (PLEASE PRINT CLEARLY):						

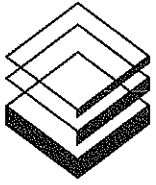
***** THIS IS THE END OF RFQ DEFK9011 ***** TOTAL: _____						

***** THIS IS THE END OF RFQ DEFK9011 ***** TOTAL:

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE 		TELEPHONE	DATE
TITLE	FEES	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

PREVIOUS PROJECTS OF SIMILAR SCOPE

Poolesville Town Hall, Poolesville, MD

Owned by: City Of Poolesville, MD

Contact: D. Wade Yost, Town Manager (301) 428-8927

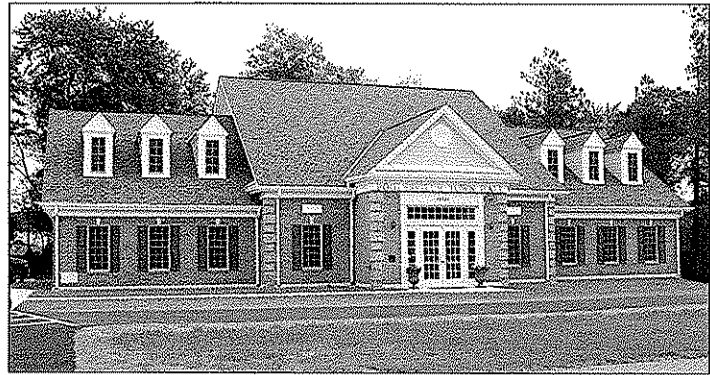
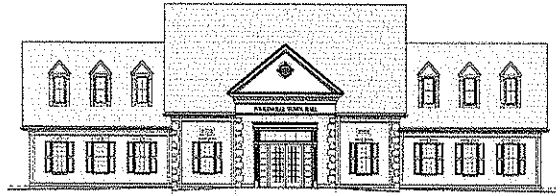
Design Services: 2006

Construction Completed: projected 2008

Original Cost Estimate: \$1.2M

Final Building Cost: \$1.4M

Cost of Services Provided: \$65.9K

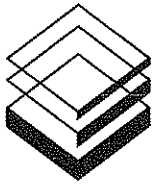


Architectural Concepts Group provided complete services from schematic design through construction administration for the Town of Poolesville's new Town Hall Building. The one story frame built structure of 4,880 square feet contains community meetings rooms, Town offices, toilets and support rooms..

3280 Urbana Pike • Suite 101 • Jamsville, MD. 21754 • Phone: (301) 831-8900 • Fax: (301) 831-8978

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Licenses in: Maryland • West Virginia • Virginia • District of Columbia • Florida • Ohio • Georgia • North Carolina • Pennsylvania • Illinois



ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

PREVIOUS PROJECTS OF SIMILAR SCOPE

NEW MARKET PROFESSIONAL CENTER

Owned by: Lighthouse Professional Group

Contact: Tom Kozlowski 301-865-9740

Design Services: 2002

Construction Completed: 2004

Original Cost Estimate: \$ N/A

Final Building Cost: \$1.6M

Final Cost of Services Provided: \$40,821



Computer Rendering



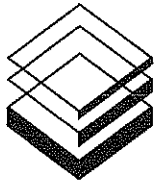
Completed Project

New 9600 square foot professional office building. The building was designed to provide 6 bays of 1600 sq. ft per bay of tenant space. Architectural Concepts Group performed all design services from schematic design through construction administration for the shell building as well as the six tenants.

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ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

PREVIOUS PROJECTS OF SIMILAR SCOPE

CHAFFORD DMV, Kearneysville, WVA

Owned by: RAI Properties

Contact: Dan Douridas

Design Services: 2004

Construction Completed: 2006

Original Cost Estimate: \$1.1M

Final Building Cost: \$1.4M (.3 million change order for rock excavation)

Cost of Services Provided: \$12,649



Computer Rendering



Completed Building

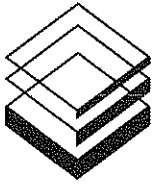
8,000 square foot regional office for the West Virginia Department of Motor Vehicles. The structure is an Eagle rigid laminated pre-engineered wood structure utilizing SIPS panels, faux stone, vinyl siding and a metal roof. Interior includes an information desk, teller stations, offices and conference rooms. Despite early delays and a .3 million change order for rock excavation at the site, the building was delivered ahead of the proscribed government schedule.

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S:\SF330\West VA National Guard Building\Garrett-DMV.doc



ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

PREVIOUS PROJECTS OF SIMILAR SCOPE

TJ VIEW MEDICAL CENTER, Frederick MD

Owned by: TJ View Medical Center LLLP

Contact: Nelson & William Zahler (301) 663-8383

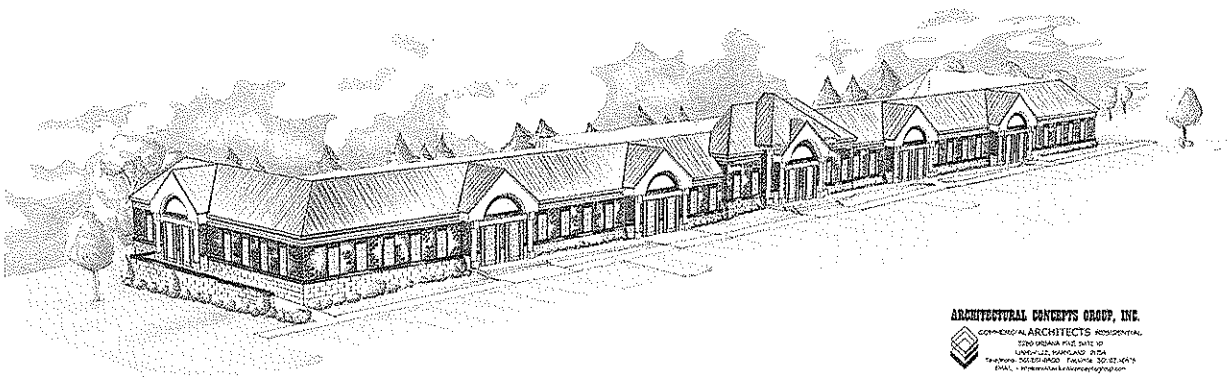
Design Services: 2007

Construction Completed: projected 2008

Original Cost Estimate: \$TBD

Final Building Cost: N/A

Cost of Services Provided: \$TBD



ARCHITECTURAL CONCEPTS GROUP, INC.
COMMERCIAL ARCHITECTS - RESIDENTIAL
1220 URBANA PIKE SUITE 101
FARMERSVILLE, MARYLAND 21754
Telephone: (301) 831-8900 Fax: (301) 831-8978
E-MAIL: info@architecturalconceptsgroup.com

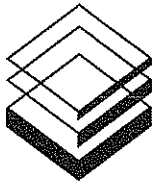
Preliminary Rendering

ACG is providing complete consulting services for this 21,000 square foot single story medical office building. The building received planning commission approval in February of 2008. Breaking ground will be determined by additional site approvals and is projected for the Fall of '08.

3280 Urbana Pike • Suite 101 • Farmersville, MD. 21754 • Phone: (301) 831-8900 • Fax: (301) 831-8978

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ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

PREVIOUS PROJECTS OF SIMILAR SCOPE

KNOWLEDGE FARMS, Ijamsville, MD 21754

Owned by: Knowledge Farms Partners, LLC

Contact: Chad Tyler (301) 831-8696

Design Services: 2004

Construction Completed: 2006

Original Cost Estimate: \$4.1 million (shell)

Final Building Cost: \$4.3 million (includes change order for state highway improvements not in original estimate.)

Cost of Services Provided: \$129k



Computer Rendering



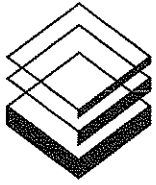
Completed Project

This project was new construction of a 35,800 sq. ft 2 story vanilla box office building, including core toilets, janitor closet, electrical room, elevator and elevator machine room. Architectural Concepts Group provided all services from schematic design through construction administration. ACG also provided tenant build out services to 8 of the total tenants, including medical and dental offices as well as office suites for real estate and insurance firms.

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ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

PREVIOUS PROJECTS OF SIMILAR SCOPE

CONSUMER PRODUCT SAFETY COMMISSION SAMPLE WAREHOUSE

Gaithersburg, MD

Owned by: GSA/CPSC

Contact: James Forrest (202) 219-3319

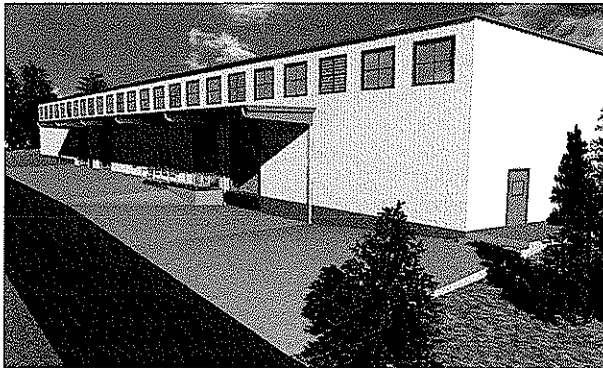
Design Services: 2003-4

Construction Completed: 2003-4

Original Cost Estimate: \$1.2M

Final Building Cost: \$1.2M

Final Cost of Services Provided: \$88,705



Computer Rendering



Completed Project

200'x 90'x 15' pre-engineered sample storage warehouse facility with offices, toilet room with shower and chemical storage room.

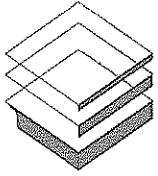
This project demonstrates Architectural Concepts Groups' strengths in consultation, concise conceptual designs to reflect end-user input, accurate detailed drawings and construction documents, and thorough construction administration services.

Upon completion of this project, Patricia Semple, Executive director of the U.S. Consumer Product Safety Commission wrote a letter to Ronald Rutledge, President of Butler Buildings Division to say *"I would like to recognize the outstanding group who were key to the success of this project. Roger Schroeder from Architectural Concepts worked diligently to make certain our requirements for this facility were accommodated."*

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ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

About the firm: Architectural Concepts Group, Inc.

Architectural Concepts Group was established in 1981 by Alan R. Clapp and has been helping to design the continually evolving face of Frederick and Montgomery Counties for 26 years.

ACG is a full service Architectural design company offering the following professional services:

- Accurate Field Measurement of Existing Conditions using state of the art laser measurement techniques.
- Code Analysis – provision of zoning and building code analysis in accordance with area jurisdictions.
- Safety and Accessibility Analysis
- Master Planning
- Provision of site plans, floor plans and elevations in most recent AutoCAD release for electronic transmission.
- In-house printing of full size blueprints, vellums or bond copies
- In-house 3 Dimensional site and structure renderings
- In-house Interior Design Services
- Preparation of plans, specifications, detail and notes as required to secure necessary permits
- Cost estimation, bid preparation and evaluation assistance
- Project and Construction Administration and Inspection

ACG's work in the Maryland-DC-Virginia area includes a wide range of project types, from corporate office buildings to Hospitals, medical offices and veterinary centers, Fire Halls, Libraries, Post Offices, restaurants and custom homes. As a deliberately small firm, ACG enjoys the flexibility to offer customized combinations of services to meet design challenges and budgets in innovative ways. Our design team approach ensures that each project has the constant supervision of a lead architect for the quick resolution of any issues as they arise. This kind of attention to details translates into on-time and on-budget performance for our clients.

The Firm's location in Ijamsville, MD with easy access to MD 270 at the Urbana exit is within 60 minutes of most of the Baltimore/Washington Metropolitan area. ACG maintains Architect registrations and licensing in Maryland, Virginia, the District of Columbia, West Virginia, Pennsylvania, North Carolina, Georgia, Ohio and Illinois.

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Architectural Concepts Group, Inc.

Architectural Concepts Group, Inc. cont.

In house resources include:

- Drawings created and modified with Autodesk AutoCAD and AutoCAD LT. Import / export through latest release.
- Drawing presentation via In-House color plotting up to ANSI size F
- In-house blueprinting and vellums
- Presentations in Microsoft Power Point
- Drawings Exported to Adobe Acrobat (PDF) files for viewing and printing from any PC
- Plot files may alternatively be sent via email to the printer of your choice
- Compact Disk and DVD format presentational materials
- Realistic three dimensional color renderings utilizing Autodesk AutoCAD 2008 and Autodesk Viz 2008.

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
POST OFFICE BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130
08/21/2008

ROGER SCHROEDER
ARCHITECTURAL CONCEPTS GROUP I
3280 URBANA PIKE STE 101

IJAMSVILLE MD 21754-9411

THIS IS TO CONFIRM RECEIPT OF YOUR VENDOR REGISTRATION FEE. PAYMENT OF THE FEE ENABLES YOU TO PARTICIPATE IN THE PURCHASING DIVISION'S COMPETITIVE BID PROCESS AND ENTITLES YOU TO A ONE-YEAR SUBSCRIPTION TO THE WEST VIRGINIA PURCHASING BULLETIN. A NEW ISSUE OF THE WEST VIRGINIA PURCHASING BULLETIN IS POSTED ON OUR WEB SITE EACH WEEK. BID OPPORTUNITIES ESTIMATED AT \$25,000 OR MORE ARE ADVERTISED IN THIS PUBLICATION. WE ENCOURAGE YOU TO LOG ON AND VIEW THE BULLETIN EVERY FRIDAY SO AS NOT TO MISS IMPORTANT BIDDING OPPORTUNITIES. OUR WEB ADDRESS IS:

[HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE](http://www.state.wv.us/admin/purchase)

IN ORDER TO ACCESS THE WEST VIRGINIA PURCHASING BULLETIN, YOU WILL NEED YOUR VENDOR NUMBER, GROUP NUMBER (IF ANY), AND YOUR PASSWORD WHICH ARE PRINTED BELOW. YOUR ACCESS WILL BECOME EFFECTIVE ON THE FIRST MONDAY AFTER 08/21/2008, STATE HOLIDAYS EXCLUDED.

HELPFUL TIPS: YOUR COMPUTER-GENERATED VENDOR NUMBER BEGINS WITH AN ASTERISK, BUT DO NOT USE THE ASTERISK WHEN LOGGING IN. ALSO, OUR LOGIN SCRIPT IS CASE SENSITIVE. THEREFORE, IF YOUR VENDOR NUMBER CONTAINS A CHARACTER LIKE A, B, OR C, PLEASE TYPE IT IN UPPER CASE.

IF YOU HAVE QUESTIONS, FEEL FREE TO CONTACT US AT 304-558-2311 OR ERIKA.R.VANCE@WV.GOV. THANK YOU.

SINCERELY YOURS,



VENDOR REGISTRATION

VENDOR NUMBER : *902130001
GROUP NUMBER :
PASSWORD : 6195

To:

From: 3018659033@10.10.0.5

10-06-08 3:10pm p. 1 of 1

Oct. 6. 2008 3:11PM The Piedmont Group

No. 7410 P. 1

ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 10/6/2008
PRODUCER THE PIEDMONT GROUP PO Box 664 New Market, MD 21774 (301)865-6411		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED Architectural Concepts Group, Inc 3280 Urbana Pike Suite 101 Ijamsville, MD 21754		INSURERS AFFORDING COVERAGE INSURER A: Zurich American Insurance Company INSURER B: INSURER C: INSURER D: INSURER E:
		NAIC#

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

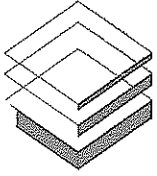
INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
		GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU- TORY LIMITS <input type="checkbox"/> OTH- ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER A Professional Liability	EOC 9670495 00	06/18/08	06/18/09	\$1 MIL / \$1 MIL \$7500 DED

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

Roger L. Schroeder
Architect

Mr. Schroeder first joined Architectural Concepts Group in 1987, and returned to the firm in the fall of 1999 after a two year sabbatical undertaking Project Administration services for Mercy Hospital in Baltimore, during which he oversaw 10 million dollars of Construction for multiple Health Care projects to a fully functional facility.

Prior to 1987 Mr. Schroeder specialized in designing custom homes, townhouses, single family production homes, condominiums and park structures as well as PND land planning and engineering for Robert K. Wormald, Inc. Projects included a bridge and associated filling of the flood plain at the Worman's Mill development in Frederick, Maryland. With offices on site, the relationship between field and office became an integral factor in the overall success of the project. Over 26 construction industry awards have been awarded to the development, including 11 *Finest for Family Living* awards and recognition from the Chesapeake Bay Foundation for Smart Growth.

Since re-joining ACG Mr. Schroeder has put his wide ranging experience to work providing design and consulting services for projects ranging from home additions to master planning whole facilities. Projects vary in scale from the 6,000 sq ft FVRG Veterinarian Surgical Center, to the 18,000 sq ft GSA/CPSC Sample Storage Facility, to the 18,000 sq ft 26 East Patrick Street Historic Rehabilitation, 35,800 sq ft Knowledge Farms Office complex and Construction Administration services for the 143,000 sq ft Acton's Landing Condominiums in Annapolis, Maryland. Mr. Schroeder's recent efforts were reflected in Design Recognition from the City of Ranson, West Virginia for Urban Re-development.

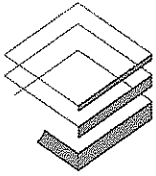
With over 20 years of work in the Frederick and Montgomery County Communities, Mr. Schroeder has established solid working relationships with County Planners, Zoning Administrators and Code Enforcement officials. The local knowledge base is invaluable in understanding and accelerating the process a design project will undergo in obtaining approvals.

Mr. Schroeder is an active member of the International Code Council and National Fire Protection Association.

*Education – 1984 Graduate of the University of Miami, B-ARCH.
Attended the University of Venice, Italy on Exchange, 1984.
Licensed in Maryland - #8325 and West Virginia - #3557*

3280 Urbana Pike, Suite 101 - Jjamsville, MD. 21754 Phone: (301) 831-8900 Fax: (301) 831-8978

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Licenses in: Maryland • West Virginia • Virginia • District of Columbia • Florida • Ohio • Georgia • North Carolina • Pennsylvania • Illinois



ARCHITECTURAL CONCEPTS GROUP, INC.

Commercial – ARCHITECTS – Residential

Alan R. Clapp, President
Registered Architect

Alan R. Clapp founded Architectural Concepts Group, Inc. in 1981. Under his leadership the company has provided design and consulting services for commercial and residential new construction, additions, renovations and historic preservations for more than twenty-six years.

Mr. Clapp's expert consulting services include the review of construction code compliance for private and public sector clients. He is particularly experienced in the analysis of complex issues such as those involved in Change of Use projects, and in the determination of proper building code applications such as compliance with American's with Disabilities Accessibility's Act Guidelines [ADAAG] requirements when multiple codes are in effect. He has also served as a contributing author on ADA review articles for *Frederick Area Planning & Development News*.

Mr. Clapp maintains architectural licenses and all continuing educational requirements in the following states:

Maryland - #5315-A
District of Columbia - #003637
Georgia - #5999
Ohio - #A-90-09476
North Carolina - #8452

Virginia - #5136
Florida - #AR-1368
Pennsylvania - #RA11806-B
Illinois - #001-011436

He is a member of the National Council of Architectural Registration Board [NCARB] and the Maryland Building Officials Association.

Past clients of the firm include the United States Post Office, Southern MD Hospital Center, Cellular One, McCormick Paints, Hope Alive, Harford County Public Schools, Maryland Sheriff's Youth Ranch, New Market Fire Department, Airpax Corp. Spectrum Federal Credit Union, Landon House, Mattress Warehouse, Turning Point Inn and Zest Restaurant.

Prior to founding Architectural Concepts Group, Inc., Mr. Clapp was the vice president of a mid-sized architectural/engineering firm, in charge of construction document preparation and project supervision during construction.

Mr. Clapp resides in Frederick, Maryland. He is President of the Urbana Civic Association and a past president of the Lions Club in Urbana, Maryland. Other affiliations have included board positions with the Maryland Sheriffs Youth Ranch and the Frederick County Builders' Association.

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ORGANIZATIONAL CHART

PROPOSED WEST VIRGINIA ARMY NATIONAL GUARD PROJECT A/E TEAM

