

MOGZAN

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### Request for MEGRONUMBER Quotation

**DEFK9002** 

MANAGORESSICORRESPONDENCEROTARIENTION OF SECURIOR OF S JOHN ABBOTT 304-558-2544

DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION

1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 341-6368

Pritchard Electric Co. Inc. 2425 8th Avenue Huntington WV 25703 P:304-529-2566 F:304-529-2567

DATEPHINTED TERMS OF SALE SHIPVIA FREIGHTTERMS 07/03/2008 <del>'08/07/2008</del> OPENING TIME BID OPENING DATE: QUANTITY AMOUNT ITEM:NUMBER ING UCP. UNITABICE LS 0001 340-16 1 FIRE ALARM SYSTEMS CONTRACT TO PROVIDE ALL DESIGN, MATERIALS, LABOR, AND EQUIPMENT NECESSARY TO INSTALL AN EXPANDABLE EMERGENCY EVACUATION FIRE ALARM SYSTEM FOR THE WEST VIRGINIA ARMY NATIONAL GUARD, COONSKIN DRIVE, CHARLESTON, WV, PER THE SPECIFICATIONS. MANDATORY ON-SITE PRE-BID: 7/24/2008; 10:00 AM 1707 COONSMIN DRIVE CHARLESTON, WV 25305 CONTACT: MAJOR MICHAEL BECKNER @ 304-561-6333 EXHIBIT 5 NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 120 CALENCAR DAYS AFTER THE NOTICE TO PROCEED UNIESS OTHERWISE SPECIFIED, THE FULLY IS RECEIVED. EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. RECEIVED CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR OF THE MATERIALS OR WORKMANSHIP 2008 AUG 21 P 1: 17 SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN. PUNCHASING DIVISION STATE OF WV SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 1-304-529-2566 21, Aug. 2008 55-0459967 ADDRESS CHANGES TO BE NOTED ABOVE Estimator

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Confract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
  - 6. Payment may only be made after the delivery and acceptance of goods or services.
  - 7. Interest may be paid for late payment in accordance with the West Virginia Code.
  - 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
  - 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
  - 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
  - 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
  - 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
  - 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
  - 14. HIPAA Business Associate Addendum: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
  - 15. West Virginia Alcohol & Drug-Free Workplace Act: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworm statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



### Request for BEQNUMBER Quotation

DEFK9002

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\*\*\*\*ADDRESS CORRESPONDENCE TO ATTENTION JOHN ABBOTT 304-558-2544

DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION

1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 341-6368

Pritchard Electric Co.Inc 2425 8th Avenue Huntington WV 25703 P:304-529-2566 F:304-529-2567

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# Request for

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JOHN ABBOTT 304-558-2544

Pritchard Electric Co.Inc. 2425 8th Avenue Huntington WV 25703 P:304-529-2566

F:304-529-2566

DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION

**ADDRESS CHANGES TO BE NOTED ABOVE** 

1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 341-6368

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Pritchard Electric Co.Inc. 2425 8th Avenue Huntington WV 25703 P:304-529-2566 F:304-529-2567

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JOHN ABBOTT 304-558-2544

Pritchard Electric Co.Inc. 2425 8th Avenue Huntington, WV 25703 P:304-529-2566

F:304-529-2567

DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION

1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 341-6368

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address:correshidiengeholavienionioe JOHN ABBOTT 304-558-2544

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# NETWORKED VOICE EVACUATION FIRE ALARM SYSTEM SPECIFICATIONS WV Army National Guard Joint Forces Headquarters Coonskin Drive, Charleston, WV

#### PART 1 GENERAL

#### 1.1 PROJECT:

- A. BASE BID Provide design, materials, and labor to install an Expandable Emergency Evacuation Fire Alarm System. Each bidder will quote a networked, fully peer-to-peer, microprocessor-controlled fire detection and emergency voice alarm communication system. The system will include the capability to detect and alarm for fire while also providing automated or manual non-fire notification both as unique alarm and strobe and voice communication. Manual voice will override all other alarms.
- B. ADD/ALT Provide design, materials, and labor to install an Exterior Mass Notification System. Each bidder will quote an ADD/ALT for an electronic voice and siren warning system that is an omni-directional, non-rotating, electronic, voice-siren and sufficient for the area being covered. This system will be compatible with the base bid and bid such that no additional effort is required to create a complete and usable system.
- C. SCOPE / LOCATION: This system will be installed in 7 buildings and distinct areas: The Coonskin Amory, Headquarters Building, Records Room, Recruiting & Retention, C&FMO, Family Life Center, and Annex Building. These are located at 1703 Coonskin Drive, Charleston, WV
- D. PRE-BID MEETING: A mandatory pre-bid meeting will be held at the coonskin complex. Potential bidders will enter at the visitor's entrance which is to the right of the two cannons and flag pole. The meeting will be held in the "War Room". Building floor-plans will be provided and an extensive tour of the existing facilities will take place.

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ITEM	PRICE
BASE BID: Expandable Emergency Evacuation Fire Alarm System	\$214,400.00
ADD/ALT: Exterior Mass Notification System	\$99,100.00
TOTAL	\$313,500.00

Quoted Gamewell FA System included

#### **BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersign	ed, Pritchard Electric Company, Inc.
of 2425 Eighth AVenue, Huntington, WV 25703	, as Principal, and Fidelity and Deposit Company
of Maryland 730 Holiday Drive , Pittsburgh, PA 15220, a corporation	on organized and existing under the laws of the State of
Maryland with its principal office in the City of Baltimore	as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of $\underline{\text{Five Percent (5\%)}}$ of A	mount (\$Bid ) for the payment of which.
well and truly to be made, we jointly and severally bind ourselves, our heirs,	administrators, executors, successors and assigns.
The Condition of the above obligation is such that whereas the Prir	ncipal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and	made a part hereof, to enter into a contract in writing for
Voice Evacuation Fire Alarm System in Seven (7) Buildings	<del>-</del>
West Virginia State Armory, Charleston, West Virginia	
NOW THEREFORE,	
(a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter into a hereto and shall furnish any other bonds and insurance required by the bid of agreement created by the acceptance of said bid, then this obligation shall be force and effect. It is expressly understood and agreed that the liability of the exceed the penal amount of this obligation as herein stated.	or proposal, and shall in all other respects perform the
The Surety, for the value received, hereby stipulates and agrees that way impaired or affected by any extension of the time within which the Obligative notice of any such extension.	ee may accept such bid, and said Surety does hereby
IN WITNESS WHEREOF, Principal and Surety have hereunto set the	
have caused their corporate seals to be affixed hereunto and these presents	to be signed by their proper officers, this
21st day of August , 20 08 .	
Principal Corporate Seal	Pritchard Electric Company, Inc.  (Name of Principal)  By Haver Marine (Must be President or Vice President)  President
Surety Corporate Seal	(Title)  Fidelity and Deposit Company of Maryland (Name of Surety)

Andrew K. Teeter, Attorney-in-Fact
Andrew K. Teeter, Attorney-in-Fact
Licensed West Virginia Resident Agent
MPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals
must be affixed, a power of attorney must be attached.

# Power of Attorney FIDELITY AND DEPOSIT COMPANY OF MARYLAND

KNOW ALL MEN BY THESE PRESENTS: That the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, a corporation of the State of Maryland, by FRANK E. MARTIN JR., Vice President, and GREGORY E. MURRAY, Assistant Secretary, in pursuance of authority granted by Article VI, Section 2, of the By-Laws of said Company, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereby does hereby nominate, constitute and appoint Andrew K. TEETER, Janis K. PEACOCK, Kimberty D. MILES, Douglas P. TAYLOR, Donna J. PRICE and Pamela V. LANHAM, all of Charleston, West Vinginia, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its heart is smety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds of undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intends and purposes, as they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in Baltimore, Md., in their own proper persons. This power of attorney revokes that issued on behalf of Andrew ETEETER, Janis K. PEACOCK, Kimberly L. MILES, Douglas P. TAYLOR, Donna J. PRICE, dated July 13 2004.

The said Assistant Secretary does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article VI, Section 2, of the By-Laws of said Company, and is now in force.

IN WITNESS WHEREOF, the said Vice-President and Assistant Secretary have hereunto subscribed their names and affixed the Corporate Seal of the said FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 11th day of November, A.D. 2004.

ATTEST:

FIDELITY AND DEPOSIT COMPANY OF MARYLAND



Gregory E. Murray Assistant Secretary

Frank E. Martin Jr.

- Trank & Martin

Vice President

State of Maryland City of Baltimore ss:

On this 11th day of November, A.D. 2004, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, came FRANK E. MARTIN JR., Vice President, and GREGORY E. MURRAY, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and they each acknowledged the execution of the same, and being by me duly sworn, severally and each for himself deposeth and saith, that they are the said officers of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and that the said Corporate Seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Maria D. Adamski

Notary Public

My Commission Expires: July 8, 2011

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## EXTRACT FROM BY-LAWS OF FIDELITY AND DEPOSIT COMPANY OF MARYLAND

"Article VI, Section 2. The Chairman of the Board, or the President, or any Executive Vice-President, or any of the Senior Vice-Presidents or Vice-Presidents specially authorized so to do by the Board of Directors or by the Executive Committee, shall have power, by and with the concurrence of the Secretary or any one of the Assistant Secretaries, to appoint Resident Vice-Presidents, Assistant Vice-Presidents and Attorneys-in-Fact as the business of the Company may require, or to authorize any person or persons to execute on behalf of the Company any bonds, undertaking, recognizances, stipulations, policies, contracts, agreements, deeds, and releases and assignments of judgements, decrees, mortgages and instruments in the nature of mortgages,...and to affix the seal of the Company thereto."

#### CERTIFICATE

I, the undersigned, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that the Vice-President who executed the said Power of Attorney was one of the additional Vice-Presidents specially authorized by the Board of Directors to appoint any Attorney-in-Fact as provided in Article VI, Section 2, of the By-Laws of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed."

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the said Company,

this	21st	day of	August ,		
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Assistant Secretary