



FAX COVER SHEET

Date: 6/23/09 Time: 10:10

Company: State of West Virginia

Attn: SHELLY MURRAY

Fax #: 304-558-3920

From: Trey Castilleja

Subject: Rfa DCH 10001

Response Required: Yes  No

Number of pages being faxed (including cover sheet): 9

Additional Comments: \_\_\_\_\_

QUOTE FOR 'GOLDEN SEAL'

\_\_\_\_\_

\_\_\_\_\_

Thank you

\_\_\_\_\_

Trey

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2009 JUN 23 10:12  
REGISTRATION DIVISION  
STATE OF WV

RECEIVED

Please call 817-868-0200 if there are problems with transmission.  
Fax Number 817-868-0238



The Imaging Bureau  
4545 Cambridge Rd.  
Fort Worth, TX 76155  
Tel: 817/868-0200  
Fax: 817/868-0238

Quote/Contract For: **State of West Virginia**

Attn: **Shelly Murray**  
2019 Washington St E

Charleston, WV 25305

Phone: **(304)558-8801**

Fax: **(304)558-3970**

email: **Cannot give**

Date: **06/11/09**

Quote/Contract #: **WV090609A1**

be

Project: **Goldenseal Magazine**

Finished Size: **8.5x11**

Description: **64/72 Pg + Cover Magazine**

Flat Size: **17x11**

Quantity: **18,500                      20,000                      Add'l M's**

Proof: **Electronic proofs are included. Hard proofs are \$20 per page with a \$50 minimum and \$200 maximum.**

Corrections: **Any corrections (not including editing) after initial proofs are \$20 per page with no maximum.**

Paper: **80# Gloss Cover**

Cover:

**60# Gloss Text**

Text:

Ink: **4CP+1PMS+AQ / 4CP+1PMS+AQ  
Black+1PMS / Black+1PMS**

Cover:

Text:

Bindery/Finishing: **Perfect Bind**

Fulfillment Services: **Inkjet postcards**

**\$28 per 1000                      \$95 minimum**

(additional cost) **Inkjet flats (20 pages or less)**

**\$32 per 1000                      \$125 minimum**

**Inkjet heavy flats**

**\$35 per 1000                      \$125 minimum**

**Tab (additional with inkjet)**

**\$9 per 1000                      \$65 minimum                      Tab only \$18 per 1000                      \$50 minimum**

**Double Tab (add'l with inkjet)**

**\$13 per 1000                      \$65 minimum                      Double Tab only \$24 per 1000                      \$50 minimum**

*There is an additional \$50 NCOA and post office drop which includes paperwork*

Packaging: **Carton Pack**

Delivery: **1 local delivery included; if needed please request map of local delivery area boundaries and additional costs**

Total Pieces: **18,500                      20,000                      Add'l M's**

64pp Price: **\$14,259                      \$15,067                      \$542**

72pp Price: **\$15,710                      \$16,600                      \$597**

Shipping:

Shipping is an estimate only, and based on Dock to Dock service. Actual shipping cost **WILL** vary and time of shipment

\*COD accounts require 1/2 down and balance before delivery / shipping.

\*\*Up to 3% overruns will be billable.

*This is a Sheetfed / Web Estimate*

Presented By: **Trey Castilleja**

### The Imaging Bureau Inc. Terms & Conditions

All prices are based on current paper cost and availability as of this date and are subject to change. All shipping costs are an estimate only. Actual cost may vary depending upon time of production and freight carriers. The Imaging Bureau will ship using the most economical method and uninsured, unless noted otherwise. Uninsured shipping damages are the responsibility of the buyer. If you choose to utilize your own shipping account you will be charged a handling fee which will be assessed per shipment. The Imaging Bureau is not responsible for jobs left over 30 days. Terms are not at 30 days following delivery, subject to credit approval and all applicable sales tax is additional. In the event The Imaging Bureau, Inc. cannot meet a deadline/due date due to machinery malfunction, acts of nature, acts of god, etc. the customer/client is still responsible for payment of work performed to date. A minimum cancellation fee is \$50. All unpaid invoices will accrue interest @ 18% annually. In certain printing situations "ghosting" cannot be avoided. If needed ask your representative for explanation. Due to the complexity of color combinations. The Imaging Bureau is not responsible for color or fading issues nor discoloring of white areas associated with UV coating. Check with CSR for guidelines. Because of its mechanical structure, the set web printing is inferior to sheet-fed printing. Some printing situations may experience "web growth". If needed ask your representative for explanation. Paper heavier than 70# book may crack on fold. Heavy ink coverage may chip corner of perfect bound spine. Printing is not a perfect science, any issues with color, hickles, registration, etc. will only produce a maximum 5% discount. This quotation is submitted in accordance with printing trade customs. Printing trade customs allow a delivery of +/- 10%. This quotation is subject to acceptance by an officer of The Imaging Bureau Inc. This agreement is performable in all sums arising hereafter are payable in Ft. Worth, Texas. Should litigation arise, venue will be Tarrant County, Texas.

[www.imagingbureau.com](http://www.imagingbureau.com)



The Imaging Bureau  
 4545 Cambridge Rd.  
 Fort Worth, TX 76155  
 Tel: 817/868-0200  
 Fax: 817/868-0238

Quote/Contract For: **State of West Virginia**

Attn: **Shelly Murray**  
**2019 Washington St E**

**Charleston, WV 25305**

Phone: **(304)558-8801**  
 Fax: **(304)558-3970**  
 email: **Cannot give**

Date: **06/11/09**  
 Quote/Contract #: **WV090611A**

be

Project: **Coupon Insert for 'Goldenseal'**  
 Description: **8.5 x 7 BRC**

Finished Size: **Flat**  
 Flat Size: **7x8.5**

Quantity: **20,000** Add'l M's

Proof: **Electronic proofs are included. Hard proofs are \$20 per page with a \$50 minimum and \$200 maximum.**  
 Corrections: **Any corrections (not including editing) after initial proofs are \$20 per page with no maximum.**

Paper: **70# White Offset**

Ink: **Black / Black**

Bindery/Finishing: **Trim**

Fulfillment Services:	Inkjet postcards	\$28 per 1000	\$95 minimum
(additional cost)	Inkjet flats (20 pages or less)	\$32 per 1000	\$125 minimum
	Inkjet heavy flats	\$35 per 1000	\$125 minimum
	Tab (additional with inkjet)	\$9 per 1000	\$65 minimum Tab only \$ 8 per 1000 \$50 minimum
	Double Tab (add'l with inkjet)	\$13 per 1000	\$65 minimum Double Tab only \$24 per 1000 \$50 minimum

*There is an additional \$50 NCOA and post office drop which includes paperwork*

Packaging: **Carton Pack**

Delivery: **1 local delivery included; if needed please request map of local delivery area boundaries and additional costs**

Other: **\$169 Additional For Straightline Rotoperf**  
**\$20 Per M Decrease - \$500 Minimum Price**

Total Pieces: **20,000** Add'l M's

Price: **\$694** \$20

Shipping:

Shipping is an estimate only, and based on Dock to Dock service. Actual shipping cost WILL vary at time of shipment

\*COD accounts require 1/2 down and balance before delivery / shipping.

\*\*Up to 3% overruns will be billable.

*This is a **Sheetfed Estimate***

Presented By: **Trey Castilleja**

**The Imaging Bureau Inc. Terms & Conditions**

All prices are based on current paper cost and availability as of this date and are subject to change. All shipping costs are an estimate only. Actual cost may vary depending upon time of production and freight carriers. The Imaging Bureau will ship using the most economical method and uninsured, unless noted otherwise. Uninsured shipping damages are the responsibility of the buyer. If you choose to utilize your own shipping account you will be charged a handling fee which will be assessed per shipment. The Imaging Bureau is not responsible for jobs left over 30 days. Terms are net 30 days following delivery, subject to credit approval and all applicable sales tax is additional. In the event The Imaging Bureau, Inc. cannot meet a deadline/due date due to machinery malfunction, acts of nature, acts of god, etc, the customer/client is still responsible for payment of work performed to date. A minimum cancellation fee is \$50. All unpaid invoices will accrue interest @ 18% annually. In certain printing situations "ghosting" cannot be avoided. If needed ask your representative for explanation. Due to the complexity of color combinations, The Imaging Bureau is not responsible for color or fading issues nor discoloring of white areas associated with UV coating. Check with CSR for guidelines. Because of its mechanical structure, lead-set web printing is inferior to sheet-fed printing. Some printing situations may experience "web growth", if needed ask your representative for explanation. Paper heavier than 70# book may crack on fold. Heavy ink coverage may chip corner of perfect bound spine. Printing is not a perfect science, any issues with color, hickies, registration, etc. will only produce a maximum 5% discount. This quotation is submitted in accordance with printing trade customs. Printing trade customs allow a delivery of +/- 10%. This quotation is subject to acceptance by an officer of The Imaging Bureau Inc. This agreement is performable in all sums arising hereafter are payable in Ft. Worth, Texas. Should litigation arise, venue will be Tarrant County, Texas.

[www.imagingbureau.com](http://www.imagingbureau.com)



The Imaging Bureau  
 4545 Cambridge Rd.  
 Fort Worth, TX 76155  
 Tel: 817/868-0200  
 Fax: 817/868-0238

Quote/Contract For: **State of West Virginia**  
 Attn: **Shelly Murray**  
 2019 Washington St E

Charleston, WV 25305

Phone: (304)558-8801  
 Fax: (304)558-3970  
 email: Cannot give

Date: 06/11/09  
 Quote/Contract #: WV090609A

Project: Goldenseal Magazine  
 Description: 64/72 Pg + Cover Magazine  
 Finished Size: 8.5x11  
 Flat Size: 17x11

Quantity: 18,500      20,000      Add'l M's

Proof: Electronic proofs are included. Hard proofs are \$20 per page with a \$50 minimum and \$200 maximum.  
 Corrections: Any corrections (not including editing) after initial proofs are \$20 per page with no maximum.

Paper: 80# Gloss Cover      Cover:  
 60# Gloss Text      Text:

Ink: 4CP+1PMS+AQ / 4CP+1PMS+AQ      Cover:  
 4CP / 4CP      Text:

Bindery/Finishing: Perfect Bind

Fulfillment Services:	Inkjet postcards	\$28 per 1000	\$95 minimum	
(additional cost)	Inkjet flats (20 pages or less)	\$32 per 1000	\$125 minimum	
	Inkjet heavy flats	\$35 per 1000	\$125 minimum	
	Tab (additional with inkjet)	\$9 per 1000	\$65 minimum	Tab only \$18 per 1000 \$50 minimum
	Double Tab (add'l with inkjet)	\$13 per 1000	\$65 minimum	Double Tab only \$24 per 1000 \$50 minimum

*There is an additional \$50 NCOA and post office drop which includes paperwork*

Packaging: Carton Pack

Delivery: 1 local delivery included; if needed please request map of local delivery area courier charges and additional costs

Total Pieces: 18,500      20,000      Add'l M's

64pp Price: \$15,752      \$16,565      \$545

72pp Price: \$17,437      \$18,331      \$599

Shipping:

Shipping is an estimate only, and based on Dock to Dock service. Actual shipping cost WILL vary at time of shipment

\*COD accounts require 1/2 down and balance before delivery / shipping.

\*\*Up to 3% overruns will be billable.

*This is a Sheetfed / Web Estimate*

Presented By: Trey Castilleja

**The Imaging Bureau Inc. Terms & Conditions**

All prices are based on current paper cost and availability as of this date and are subject to change. All shipping costs are an estimate only. Actual cost may vary depending upon time of production and freight carriers. The Imaging Bureau will ship using the most economical method and uninsured, unless noted otherwise. Uninsured shipping damages are the responsibility of the buyer. If you choose to utilize your own shipping account you will be charged a handling fee which will be assessed per shipment. The Imaging Bureau is not responsible for jobs left over 30 days. Terms are not 30 days following delivery, subject to credit approval and all applicable sales tax is additional. In the event The Imaging Bureau, Inc. cannot meet a deadline/due date due to machinery malfunction, acts of nature, acts of god, etc. the customer/client is still responsible for payment of work performed to date. A minimum cancellation fee is \$50. All unpaid invoices will accrue interest @ 18% annually. In certain printing situations "ghosting" cannot be avoided, if needed ask your representative for explanation. Due to the complexity of color combinations, The Imaging Bureau is not responsible for color or fading issues nor discoloring of white areas associated with UV coating. Check with CSR for guidelines. Because of its mechanical structure, sheetfed web printing is inferior to sheetfed printing. Some printing situations may experience "web growth". If needed ask your representative for explanation. Paper heavier than 70# book may crack on fold. Heavy ink coverage may chip corner of perfect bound spine. Printing is not a perfect science, any list with color, hickies, registration, etc. will only produce a maximum 5% discount. This quotation is submitted in accordance with printing trade customs. Printing trade customs allow a delivery of +/- 10%. This quotation is subject to acceptance by an officer of The Imaging Bureau Inc. This agreement is performable in all sums arising hereafter are payable in Ft. Worth, Texas. Should litigation arise, venue will be Tarrant County, Texas.

www.imagingbureau.com



The Imaging Bureau  
4545 Cambridge Rd.  
Fort Worth, TX 76155  
Tel: 817/868-0200  
Fax: 817/868-0238

**Quote/Contract For: State of West Virginia**  
Attn: Shelly Murray  
2019 Washington St E

Charleston, WV 25305  
Phone: (304)558-8801  
Fax: (304)558-3970  
email: Cannot give

Date: 06/11/09  
Quote/Contract #: WV090609B

Project: Goldenseal Magazine  
Description: 80/84 Pg + Cover Magazine

Finished Size: 8.5x11  
Flat Size: 17x11

Quantity: 18,500      20,000      Add'l M's

Proof: Electronic proofs are included. Hard proofs are \$20 per page with a \$50 minimum and \$200 maximum.  
Corrections: Any corrections (not including editing) after initial proofs are \$20 per page with no maximum.

Paper: 80# Gloss Cover      Cover:  
60# Gloss Text      Text:

Ink: 4CP+1PMS+AQ / 4CP+1PMS+AQ      Cover:  
4CP / 4CP      Text:

Bindery/Finishing: Perfect Bind  
Fulfillment Services: Inkjet postcards \$28 per 1000 \$95 minimum  
(additional cost) Inkjet flats (20 pages or less) \$32 per 1000 \$125 minimum  
Inkjet heavy flats \$35 per 1000 \$125 minimum  
Tab (additional with inkjet) \$9 per 1000 \$65 minimum Tab only \$18 per 1000 \$50 minimum  
Double Tab (add'l with inkjet) \$13 per 1000 \$65 minimum Double Tab only \$24 per 1000 \$50 minimum  
*There is an additional \$50 NCOA and post office drop which includes paperwork*

Packaging: Carton Pack  
Delivery: 1 local delivery included; if needed please request map of local delivery area boundaries and additional costs

Total Pieces:	18,500	20,000	Add'l M's
80 # App Price:	\$18,471	\$19,421	\$637
84 # App Price:	\$19,877	\$20,874	\$671
Shipping:			

Shipping is an estimate only, and based on Dock to Dock service. Actual shipping cost WILL vary a little of shipment  
\*COD accounts require 1/2 down and balance before delivery / shipping.  
\*\*Up to 3% overruns will be billable.

*This is a Sheetfed / Web Estimate*

Presented By: Trey Castilleja

**The Imaging Bureau Inc. Terms & Conditions**

All prices are based on current paper cost and availability as of this date and are subject to change. All shipping costs are an estimate only. Actual cost may vary depending upon time of production and freight carriers. The Imaging Bureau will ship using the most economical method and uninsured, unless noted otherwise. Uninsured shipping damages are the responsibility of the buyer. If you choose to utilize your own shipping account you will be charged a handling fee which will be assessed per shipment. The Imaging Bureau is not responsible for jobs left over 30 days. Terms are 30 days following delivery, subject to credit approval and all applicable sales tax is additional. In the event The Imaging Bureau, Inc. cannot meet a deadline/duo date due to machinery malfunction, acts of nature, acts of god, etc. the customer/client is still responsible for payment of work performed to date. A minimum cancellation fee is \$50. All unpaid invoices will accrue interest @ 18% annually. In certain printing situations "ghosting" cannot be avoided. If needed ask your representative for explanation. Due to the complexity of color combinations, The Imaging Bureau is not responsible for color or fading issues nor discoloring of white areas associated with UV coating. Check with CSR for guidelines. Because of its mechanical structure, the sheetfed web printing is inferior to sheet-fed printing. Some printing situations may experience "web growth". If needed ask your representative for explanation. Paper heavier than 70# book may crack on fold. Heavy ink coverage may chip corner of perfect bound spine. Printing is not a perfect science, any issues with color, hickies, registration, etc. will only produce a maximum 5% discount. This quotation is submitted in accordance with printing trade customs. Printing trade customs allow a delivery of +/- 10%. This quotation is subject to acceptance by an officer of The Imaging Bureau Inc. This agreement is performable in all sums arising hereafter are payable in Ft. Worth, Texas. Should litigation arise, venue will be Tarrant County, Texas.

[www.imagingbureau.com](http://www.imagingbureau.com)



The Imaging Bureau  
4545 Cambridge Rd.  
Fort Worth, TX 76155  
Tel: 817/868-0200  
Fax: 817/868-0238

**Quote/Contract For: State of West Virginia**

Attn: **Shelly Murray**  
2019 Washington St E

Charleston, WV 25305

Phone: (304)558-8801  
Fax: (304)558-3970  
email: Cannot give

Date: 06/11/09  
Quote/Contract #: WV090609B1

be

Project: Goldenseal Magazine  
Description: 80/84 Pg + Cover Magazine

Finished Size: 8.5x11  
Flat Size: 17x11

Quantity: 18,500      20,000      Add'l M's

Proof: Electronic proofs are included. Hard proofs are \$20 per page with a \$50 minimum and \$200 maximum.  
Corrections: Any corrections (not including editing) after initial proofs are \$20 per page with no minimum.

Paper: 80# Gloss Cover      Cover:  
60# Gloss Text      Text:

Ink: 4CP+1PMS+AQ / 4CP+1PMS+AQ      Cover:  
Black+1PMS / Black+1PMS      Text:

Bindery/Finishing: Perfect Bind  
Fulfillment Services: Inkjet postcards \$28 per 1000 \$95 minimum  
(additional cost) Inkjet flats (20 pages or less) \$32 per 1000 \$125 minimum  
Inkjet heavy flats \$35 per 1000 \$125 minimum  
Tab (additional with inkjet) \$9 per 1000 \$65 minimum Tab only \$18 per 1000 \$50 minimum  
Double Tab (add'l with inkjet) \$13 per 1000 \$65 minimum Double Tab only \$24 per 1000 \$50 minimum  
*There is an additional \$50 NCOA and post office drop which includes paperwork*

Packaging: Carton Pack  
Delivery: 1 local delivery included; if needed please request map of local delivery area boundaries and additional costs

Total Pieces: 18,500      20,000      Add'l M's

80 App Price: \$16,600      \$17,545      \$633

84 App Price: \$17,763      \$18,756      \$668

Shipping:

Shipping is an estimate only, and based on Dock to Dock service. Actual shipping cost WILL vary at time of shipment

\*COD accounts require 1/2 down and balance before delivery / shipping.

\*\*Up to 3% overruns will be billable.

*This is a Sheetfed / Web Estimate*

Presented By: Trey Castilleja

**The Imaging Bureau Inc. Terms & Conditions**

All prices are based on current paper cost and availability as of this date and are subject to change. All shipping costs are an estimate only. Actual cost may vary depending upon time of production and freight carriers. The Imaging Bureau will ship using the most economical method and uninsured, unless noted otherwise. Uninsured shipping damages are the responsibility of the buyer. If you choose to utilize your own shipping account you will be charged a handling fee which will be assessed per shipment. The Imaging Bureau is not responsible for jobs left over 30 days. Terms are 30 days following delivery, subject to credit approval and all applicable sales tax is additional. In the event The Imaging Bureau, Inc. cannot meet a deadline/due date due to machinery malfunction, acts of nature, acts of god, etc. the customer/client is still responsible for payment of work performed to date. A minimum cancellation fee is \$50. All unpaid invoices will accrue interest @ 18% annually. In certain printing situations "ghosting" cannot be avoided. If needed ask your representative for explanation. Due to the complexity of color combinations, The Imaging Bureau is not responsible for color or fading issues nor discoloring of white areas associated with UV coating. Check with CSR for guidelines. Because of its mechanical structure, the set web printing is inferior to sheet-fed printing. Some printing situations may experience "web growth". If needed ask your representative for explanation. Paper heavier than 70# book may crack on fold. Heavy ink coverage may chip corner of perfect bound spine. Printing is not a perfect science, any issues with color, hickles, registration, etc. will only produce a maximum 5% discount. This quotation is submitted in accordance with printing trade customs. Printing trade customs allow a delivery of +/- 10%. This quotation is subject to acceptance by an officer of The Imaging Bureau Inc. This agreement is performable in all sums arising hereafter are payable in Ft. Worth, Texas. Should litigation arise, venue will be Tarrant County, Texas.

www.imagingbureau.com

Bidder shall provide the pricing for the publication of GOLDENSEAL magazine in accordance with the specifications and the terms and conditions state herein. Failure to provide pricing for all of the items below will result in bid disqualification.

**BASE PRICE:**

20,000 copies of GOLDENSEAL, as specified.....	\$ 16,100
20,000 coupon inserts as specified above.....	\$ 694

**Additions or subtractions to base price of GOLDENSEAL:**

---additional copies, per 1,000.....	\$ 597
---decrease copies, per 1,000.....	\$ 59-
---additional coupon inserts, per 1,000.....	\$ 20
---decrease coupon inserts, per 1,000.....	\$ 20
---decrease pages by one (1) eight-page signature in text (total 64 pages).....	\$ 15,067
---additional for substitution of one (1) eight-page color signature in text.....	\$ 2,156
---additional for substitution of one (1) four-page color signature in text.....	\$ 943
---additional for color separations for color photos in text, each.....	N/A
---additional for photo duotones in text, each.....	N/A
--hourly fee that vendor will charge for major changes or minor changes due to editorial alterations on any pages over 20.....	\$ 20; flat fee

**EACH ISSUE WILL BE PAID AT THE BASE PRICE, ADJUSTED ACCORDING TO THE ITEMIZED ADDITIONS OR SUBTRACTIONS SCHEDULE ON THIS PAGE.**

**BIDDER MUST COMPLETE THIS PAGE. FAILURE TO PROVIDE PRICING FOR ALL OF THE ITEMS BELOW WILL RESULT IN BID DISQUALIFICATION.**

**HYPOTHETICAL ISSUE:** The preceding sections call for 20,000 copies of a magazine of 72 pages, plus cover, with 100 halftones. Actual issues printed under this contract will vary in their make-up and in the quantity ordered. Using the base price and the itemized additions and subtractions to the base which you have entered in the preceding section, please price the following hypothetical issue of GOLDENSEAL. This example is similar to actual recent issues or anticipated future issues:

BASE PRICE for 20,000 copies,  
72 pages, with perfect binding, as on previous page..... \$ 18,731

Hypothetical number of pages: 64

Subtract cost of one (1) eight-page signature..... \$ 16,565

Hypothetical number of copies ordered: 18,500

Subtract cost of 1,500 copies..... \$ 17,117

Coupon insert in all copies. Cost of 20,000 coupons..... \$ 691

Subtract cost of 1,500 coupons..... \$ 30

Photo Duotones. Add cost for three (3) photo duotones..... N/A

**Editorial Alterations**

Twenty-five (25) pages of minor changes  
(additional charge for 5 pages above maximum 20), based on hourly rate..... \$ 200 flat fee

Add one page (1) of major change (example: reposition one (1) photograph,  
substitute one (1) paragraph of text), based on hourly rate..... \$ 2 per page

**TOTAL PRICE FOR HYPOTHETICAL ISSUE** \$ 18,531

**Note to vendors:** Bid will be awarded on the basis of hypothetical issue.



State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §1 A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: IMAGING Bureau Signed: [Signature]
Date: 6/23/09 Title: [Signature]

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA  
Purchasing Division**PURCHASING AFFIDAVIT****VENDOR OWING A DEBT TO THE STATE:**

*West Virginia Code* §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

**PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:**

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

**ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Imaging Bureau  
Authorized Signature: [Signature] Date: 6/22/09