

# Request for Quotation

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JOHN	ABBOTT			
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# RFQ COPY TYPE NAME/ADDRESS HERECEIVED Callas Contractors, Inc.

Timothy R. Campbell, President 10549 Downsville Pike

NOV 0 4 2008

Hagerstown, MD 21740

Phone: 301-739-8400

CALLAS CONTRACTORS, INC

DIVISION OF CORRECTIONS

AMARTINSBURG CORRECTIONAL

CENTER

1406 CHARLES TOWN ROAD

MARTINSBURG, WV

25401 304-558-8045

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

## **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



## Request for REGINDMEER Quotation

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DIVISION OF CORRECTIONS MARTINSBURG CORRECTIONAL CENTER 1406 CHARLES TOWN ROAD

MARTINSBURG, WV

304-558-2544

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10549 Downsville Pike

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Hagerstown, MD 21740

Timothy R. Campbell, President

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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JOHN ABBOTT 304-558-2544

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DIVISION OF CORRECTIONS MARTINSBURG CORRECTIONAL CENTER 1406 CHARLES TOWN ROAD MARTINSBURG, WV 25401 304-558-8045

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:  (1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED.  (2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE.  (3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE DRIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO THE DRIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE.  REV. 11/96  EXHIBIT 10  ADDENDUM ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED  SERBLESSE ADERONICH SANCE OFFICENCY AND CHECKED  TIMOCTRY R. CAMPDED THE FOLLOWING CHECKED  TIMOCTRY R. CAMPDED THE ADDRESS THANDES TO BE NUTED ADDRESS. THANDES TO BE NUTED ADDRESS.	10/20/2									
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304-	558-2544		

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Callas Contractors, Inc. Timothy R. Campbell, President 10549 Downsville Pike Hagerstown, MD 21740 Phone: 301-739-8400

DIVISION OF CORRECTIONS MARTINSBURG CORRECTIONAL CENTER 1406 CHARLES TOWN ROAD MARTINSBURG, WV 25401 304-558-8045

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President

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Quotation

COR61390

304-558-2544

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ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN ABBOTT

RFO COPY TYPE NAME/ADDRESS HERE

Callas Contractors, Inc. Timothy R. Campbell, President 10549 Downsville Pike Hagerstown, MD 21740 Phone: 301-739-8400

DIVISION OF CORRECTIONS MARTINSBURG CORRECTIONAL CENTER 1406 CHARLES TOWN ROAD MARTINSBURG, WV 25401 304-558-8045

SHIP VIA DATE PRINTED TERMS OF SALE FOB FREIGHT TERMS 10/20/2008 BID OPENING DATE: 11/25/2008 BID OPENING TIME 01:30PM QUANTITY. UOP UNIT PRICE AMOUNT: LINE ITEM NUMBER WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS APPLICATIONS FOR A CONTRACTORS LICENSE MAY B LICENSE. MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV TELEPHONE: (304) 558-7890. 25305. WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE: Callas Contractors, Inc. CONTRACTORS NAME: WV032742 CONTRACTORS LICENSE NO.: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT APPLICABLE LAW THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT. ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO SEE REVERSE SIDE FOR TERMS AND CONDITIONS DATE TELEPHONE SIGNATURE Timothy R. Campbell 301-739-8400 12-11-08 TITLE ADDRESS CHANGES TO BE NOTED ABOVE

52-1954184



## Request for Quotation

COR61390

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JOHN	ABBOTT	
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RFQ COPY
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Callas Contractors, Inc. Timothy R. Campbell, President 10549 Downsville Pike Hagerstown, MD 21740 Phone: 301-739-8400 911+p. 14-0

DIVISION OF CORRECTIONS
MARTINSBURG CORRECTIONAL
CENTER
1406 CHARLES TOWN ROAD
MARTINSBURG, WV
25401 304-558-8045

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## Request for Quotation CDR61390

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RFQ COPY TYPE NAME/ADDRESS HERE Callas Contractors, Inc. Timothy R. Campbell, President

10549 Downsville Pike Hagerstown, MD 21740

Phone: 301-739-8400

DIVISION OF CORRECTIONS MARTINSBURG CORRECTIONAL CENTER 1406 CHARLES TOWN ROAD MARTINSBURG, WV 304-558-8045 25401

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# ADDITIONS & ALTERATIONS MARTINSBURG CORRECTIONAL CENTER MARTINSBURG, WV

## BID FORM

DATE: _	December	11, 2008			
то тне	OWNER:	West Virginia D 617 Leon Sulliv Charleston, WV			
PROJEC	T:	Requisition No. Martinsburg Cor Berkeley County	rrectional Center		
and also i proposes	having examine to furnish all la	ed the site and be abor, material, equ	ing familiar with all loca	h and understanding the Bidding Documen I conditions affecting the project hereby ansportation, and to perform all Work in below for the sum of:	ts
I (We) acl	knowledge the	following Adden	đa:		
			ADDENDUM		
	<u>NO</u>	<u>S.</u>		<u>DATE</u>	
**************************************	Addendu	m No. 1		November 20, 2008	
,	Addendu	m No. 2		December 2, 2008	
. <u>B</u> .	ASE BID: Gen	eral Construction	JK // Uw	dred 9-14/18/2000 ).	
In sh	the event of a all prevail.	difference betwee		d the number amount, the written amount	
AI	LTERNATES				
wi.	II be increased	by the amounts so	et opposite the respectiv	ed, my/our Base Bid set forth herein above a lternate headings. In the event of a ount, the written amount shall prevail.	
<u>A</u> 1	<u>LTERNATE N</u>	<u>(O.1</u>	•		
Pro ind AD	ovide and instal licated on draw	Il security architerings.	ctural finishes and secur	ritymechanical and electric components as	2
			-	\" \" \" \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \	

The Bidder, if successful and awarded a Contract, agrees that all Work is to be Substantially Complete within the time frame set in the Construction Schedule listed below.

#### Construction Schedule:

The Work is to be substantially complete within 275 consecutive calendar days following receipt of the Owner's written Notice to Proceed.

Any work performed prior to receipt of the Owner's written Notice to Proceed and/or Purchase Order shall be at the Bidder's risk.

Upon receipt of the Owner's written notice of the acceptance of this Bid, the Bidder agrees that he shall execute and deliver the bonds and insurance certificates as set forth in the Bidding Documents to the Owner, or the Bidder shall forfeit the security deposited with this Bid.

The Bidder agrees that this Bid shall not be withdrawn for a period of ninety (90) consecutive calendar days following the date for receipt of Bids without forfeiture of the five percent (5%) bid security deposited with this Bid.

I hereby acknowledge receipt of addendum(s) as noted on the attached State of West Virginia Addendum Acknowledgement form and have made the necessary revisions to my proposal, plans and/or specifications, etc.:

I understand that failure to confirm sign, date, and submit the attached purchasing affidavit is cause for rejection of the bid.

RESPECTFUL	LY SUBMITTED:	
DATE:	December 11, 2008	
WV VENDOR	NO.: 1031-7048 Valid until: Jun	e 30, 2009
BY:	LICENSE NO.: WV032742  MURE, PAYING Timothy R. Campbell	-
1.	resident	-
FIRM NAME:	Callas Contractors, Inc.	(CORPORATE SEAL
ADDRESS:	10549 Downsville Pike	IF APPLICABLE)
,	Hagerstown, Maryland 21740	

END OF BID FORM

	AgencyREQ.P.O#
81	D BOND
KNOW ALL MEN BY THESE PRESENTS, That we, the	undersigned, Callas Contractors, Inc.
of Hagerstown Maryland	as Principal, and Hartford Fire Insurance Company
	a corporation organized and existing under the laws of the State of
Connecticut with its principal office in the City of Harti	
of West Virginia, as Obligëe, in the penel sum of 5% of amou	unt bid (\$) for the payment of which,
well and truly to be made, we jointly and severally bind ourselve:	s, our heirs, administrators, executors, successors and essigns.
	rees the Principal has submitted to the Purchasing Section of the I hereto and made a part hereof, to enter into a contract in willing for
Martinsburg Correctional Center	
NOW THEREFORE.	•
<ul> <li>(a) If soid bid shall be rejected, or</li> <li>(b) If said bid shall be accepted and the Principal shall</li> </ul>	ll enter into a contract in accordance with the bid or proposal attached
hards and shall friends you altor hands and insurance territorial	f hy the hid or groposal, and shall in all other respects cerform the
agreement created by the acceptance of said bid, then this oblig	ration shall be null and void, otherwise this obligation shall remain in full
exceed the penal amount of this obligation as herein steled.	liability of the Surety for any and all-claims hereunder shall, in no event.
Construction Parison and and and and and and and and and an	
The Surety, for the value received, hereby stipulates ar way impaired or affected by any extension of the time within whi waive notice of any such extension.	nd agrees that the obligations of said Surety and its bond shall be in no ich the Obligee may accept such old, and said Surety doss hereby
IN WITNESS WHEREOF, Principal and Surely have h	ereunio set their hands and seals, and such of them as are corporations
have caused their corporate seats to be affixed bereunto and the	
25th day of November 2008.	***************************************
	A
Principal Corporate Seat	Callas Contractors, Inc.
tation on the one	/// (Nome/of Principal)
	By VIII Y MINUS
	(Must be President or
	Vice President)
	Timothy R. Campbell, Presiden
	(Tiue)
Out the Company Cont	Hartford Fire Insurance Company
Surely Corporate Soal	(Name of Surely)
	1 hand
	Gary A. Pyne
IMPORTANT - Surety executing bonds must be licensed in	west Virginia to transact surety insurance. Raised corporate seals
must be affixed, a power of attorney must be attached.	

## POWER OF ATTORNEY

Direct Inquiries/Claims to:

## THE HARTFORD BOND, T-4

P.O. BOX 2103, 690 ASYLUM AVENUE HARTFORD, CONNECTICUT 06115

cail: 888-266-3488 or fax: 860-757-5835

Agency Code: 30-720307

KNOW ALL PERSONS BY THESE PRESENTS THAT:	Agency Code: 30-720307
X Hartford Fire Insurance Company, a corporation duly organize	d under the laws of the State of Connecticut
X Hartford Casualty Insurance Company, a corporation duly org	anized under the laws of the State of Indiana
X Hartford Accident and Indemnity Company, a corporation du	ly organized under the laws of the State of Connecticut
Hartford Underwriters Insurance Company, a corporation du	y organized under the laws of the State of Connecticut
Twin City Fire Insurance Company, a corporation duly organiz	ed under the laws of the State of Indiana
Hartford Insurance Company of Illinois, a corporation duly or	ganized under the laws of the State of Illinois
Hartford Insurance Company of the Midwest, a corporation of	olly organized under the laws of the State of Indiana
Hartford Insurance Company of the Southeast, a corporation	duly organized under the laws of the State of Florida
La in Abrilla and afficial in Heatfard Connections (hereinofter collectively refer	grad to an the "Companies") do hereby make, constitute and appoint

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, up to the amount of unlimited:

Gary A. Pyne, Brian E. Wilcox, Robert F. White, Shari L. Bowers, R. Nelson Oster, Craig Bancroft

of Lutherville, MD

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by  $\boxtimes$ , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

in Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on July 21, 2003 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



Paul A. Bergenholtz, Assistant Secretary

David T. Akers, Assistant Vice President

STATE OF CONNECTICUT
COUNTY OF HARTFORD

Hartford

On this 4th day of August, 2004, before me personally came David T. Akers, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hampden, Commonwealth of Massachusetts; that he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



Scott E. Paseka Notary Public My Commission Expires October 31, 2007

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of November 25th, 2008

Signed and sealed at the City of Hartford.

















Gary W. Stumper, Assistant Vice President

## STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

## VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

## PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

## **ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

## LICENSING:

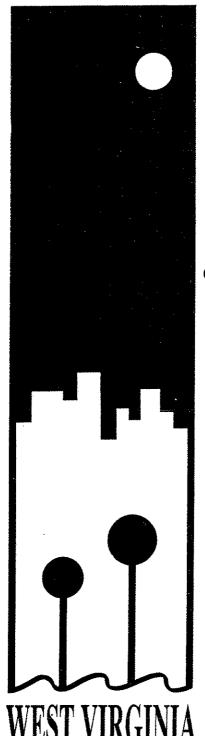
Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

## CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	Callat Contracto	rs, Inc.			
Authorized Signature:	Up Chilvell		Date:	December 1	1, 2008
Purchasing Affidavit (Revised	07/01/08) Timothy R.	Campbell,	President		



# **CONTRACTOR LICENSE**

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV032742

Classification:

GENERAL BUILDING

CALLAS CONTRACTORS INC 10549 DOWNSVILLE PIKE HAGERSTOWN, MD 21740-1733

**Date Issued** 

**Expiration Date** 

JULY 11, 2008

Constitution of the consti

Authorized Company Signature

Chair, West Virginia Contractor Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

2007

# WEST VIRGINIA STATE TAX DEPARTMENT

2009

# BUSINESS REGISTRATION CERTIFICATE

# ISSUED TO: CALLAS CONTRACTORS INC 10549 DOWNSVILLE PIKE HAGERSTOWN, MD 21740

BUSINESS REGISTRATION ACCOUNT NUMBER:

1031-7048

This certificate is issued for the registration period beginning:

July 1, 2007

This certificate is valid until:

June 30, 2009

This business registration certificate is issued by the West Virginia State Tax Commissioner in accordance with Chapter 11, Article 12 of the West Virginia Code.

The person or organization identified on this certificate is registered to conduct business in the State of West Virginia at the location above.

This certificate is not transferrable and must be displayed at the location for which issued.

ENGAGING IN BUSINESS WITHOUT CONSPICUOUSLY POSTING A WEST VIRGINIA BUSINESS REGISTRATION CERTIFICATE IN THE PLACE OF BUSINESS IS A CRIME AND MAY SUBJECT YOU TO FINES PER W. VA. CODE § 11-9.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them. CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

atL007 v.54 L1189070848



PURCHASING ACA SECT Fax 304-558-4115
Request for

COR61390

Nov 20 2008 01:18pm P001/011

ADDRESS(CORRESSO)\DEVICEROARDANICALDA

301-739-8400 \*709031646 CALLAS CONTRACTORS INC 10549 DOWNSVILLE PIKE

HAGERSTOWN MD 21740

John abbott 104-558-2544

DIVISION OF CORRECTIONS MARTINSBURG CORRECTIONAL CENTER 1406 CHARLES TOWN ROAD MARTINSBURG, WV 25401 304-558-8045

SHIP VIA DATE PRINTED 11/20/2008 BID OPENING DATE: ·30PM 12/04/2008 AMOUNT UNIT PAICE ITEM NUMBER QUANTITY LINE UOP ADDENDUM #01 this addendum is tasuem to modify, and to, and answer VENDOR QUESTIONS RELATING TO THE REQUEST FOR QUOTATION SPECIFICATIONS, PER THE ATTACHED; AND EXTEND THE BID **OPENING DATE** REVISED BID OPENING DATE: 12/04/2008; 1:30 PM **9**68-20 0001 BUILDING CONSTRUCTION SEE REVERSE SIDE FOR TERMS AND CONDITIONS ELEPHONE 301-739-8400 12-11-2008 Timothy R. Campbell FEIN ADDRESS CHANGES TO BE NOTED ABOVE 52-1954184

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED VENDOR'

## COR61390 - Addendum No. 1

The following information consists of Addendum No. 1 to the Martinsburg Correctional Center Additions and Alterations Building Project.

Item #1	Change Bid Opening date to December 4, 2008 @ 1:30pm.
Item #2	Contractor is not required to furnish an office trailer for meetings.  Meeting will be held in the facility conference room
Item #3	Progress Meetings will be held every two weeks. Date & time to be set at Pre-Construction Meeting
Item #4	Contractor may locate secure storage trailers in new parking lot area.
Item #5	All motorized equipment must be securable and parked in designated area at end of the work shift.
Item #6	Contractor must comply with all security procedures.
Item #7	Timeline for project will be 275 Calendar Days from to Notice to Proceed.
Attachment:	Answers to questions and specifications.



405 Capitol Street, Upper Athum Charleston, WV 25301-1727 9043460565 - Pax 3043461522 www.silling.com

## ADDENDUM NO. 1

Date:

November 18, 2008

Project:

MARTINSBURG CORRECTIONAL CENTER

ADDITIONS & ALIERATIONS

Architect:

Silling Associates, Inc.

405 Capitol Street, Upper Atrium

Charleston, WV 25301

Owner:

WV Division of Corrections

The following amendments, addenda, additions and deletions shall be made to the contract documents titled as above. Insofar as the contract documents are at variance with Addendum Number One, this Addendum shall govern. Bidders shall acknowledge receipt of the Addendum on the Bid Form included in the Request for Quotation.

## **OUESTIONS & CLARIFICATIONS**

Q1: The specs mention local BAS to be connected to campus wide BAS. What is the campus wide system?

A: The controls must be Johnson Controls No others allowed.

Q2: Is the roof drain shown in detail 2/A3 new or existing.

A: The roof drain is new. The new roof drain piping is also shown on P1.1.

Q3: There are no elevations shown on the site plan. Will an addendum address this item?

A: This information is covered in the "coded notes" on drawing C1.1.

Q4: In specification section 15404 Storm Sewerage and 15405 Sanitary Sewerage, there is nothing shown on the site plan. Is this correct?

A: This information is shown on drawing P1.1.

Q5: In specification section 07531-3, Warranty, 15 year is written and 20 is shown. Which is correct?

A: In specification 07531-3 the warranty should be a 20 Year Warranty.

## PROJECT MANUAL GENERAL CONTENT INCLUDE THE FOLLOWING ITEMS:

## Item No. 1

Add the following Division 2 Specification Sections included:

- Section 02300/Earthwork for Pavement (pgs. 1-8).
- Section 02511/Hot-Mix Asphalt Paving (pgs. 1-6)-
- Section 02535/Pavement Joint Sealants (pgs. 1-7).
- Section 02751/Cement Concrete Pavement (pgs. 1-10).

#### Item No. 2

Add the following Division 15 Specification Sections included:

- Section 15010/Basic Mechanical Requirements (pgs. 1-8).
- Section 15050/Basic Mechanical Materials and Methods (pgs. 1-9).
- Section 15081/Duct Insulation (pgs. 1-7).
- Section 15083/Pipe Insulation (pgs. 1-9).
- Section 15100/General Duty Valves and Strainers (pgs. 1-2).
- Section 15120/Piping and Equipment Specialties (pgs. 1-6).
- Section 15145/Hangers, Supports and Anchors (pgs. 1-8).
- Section 15300/Fire Protection (pgs. 1-8).
- Section 15404/Storm Sewerage (pgs. 1-7).
- Section 15405/Sewerage (pgs. 1-6).
- Section 15410/Plumbing Piping (pgs. 1-8).
- Section 15430/Plumbing Specialties (pgs. 1-8).
- Section 15440/Plumbing Fixtures (pgs. 1-8).
- Section 15488/Natural Gas Piping Systems (pgs. 1-7).
- Section 15510/Hydronic Piping (pgs. I-5).
- Section 15530/Refligerant Piping (pgs. 1-7).
- Section 15739/Ductless Split-System Heat Pump Units (pgs. 1-5).
- Section 15836/Electric Baseboard Heaters (pgs. 1-3).
- Section 15837/Electric Wall Heaters (pgs. 1-4).
- Section 15838/Power Ventilators (pgs. i-5).
- Section 15854/Rooftop Air Handling Units (pgs. 1-9).
- Section 15891/Metal Ductwork and Accessories (pgs. 1-7).
- Section 15975/Direct Digital Control System (pgs. 1-11).
- Section 15985/Sequence of Operation (pgs. 1-3).
- Section 15990/Testing, Adjusting and Balancing (pgs. 1-7).

## Item No. 3

Add the following Division 16 Specification Sections included:

- Section 16010/Basic Electrical Materials (pgs. 1-7).
- Section 16050/Basic Electrical Materials and Methods (pgs. 1-9).
- Section 16120/Conductors and Cables (pgs. 1-4)
- Section 16130/Raceways and Boxes (pgs. 1-8).

- Section 16140/Wiring Devices (pgs. I-4).
- Section 16142/Electrical Connections for Equipment (pgs. 1-4).
- Section 16190/Supporting Devices (pgs. 1-3).
- Section 16195/Electrical Identification (pgs. 1-4).
- Section 16452/Grounding (pgs. 1-3).
- Section 16470/Panelboards (pgs. 1-4)...
- Section 16476/Disconnect Switches (pgs. 1-3).
- Section 16515/Interior Lighting Fixtures (pgs. 1-5).

## ARCHITECTURAL DRAWINGS INCLUDE THE FOLLOWING ITEMS:

Item No. 1: Drawing A3 - Roof Plan

- Detail 3/A3 shows 1" security bars. They shall be spaced at 7" c/c. They shall also be welded to a 3" x 3" x 3/8" steel angle that shall be continuous around skylight opening. The angle shall be welded to the roof deck and the wood block shown for the skylight curb shall be cut to fit around steel angle.
- Drywall will extend up and cover the steel angle as shown in the detail.
   The existing roof over the existing corridor shall be removed and reroofed as shown in the roof plan. Existing roof is approximately 7°-6° x 51'-6".

## MECHANICAL DRAWINGS INCLUDE THE FOLLOWING ITEMS:

Item No. 1: Refer to attached sketch MSK1.

a. Revised Rooftop Unit Condensate Trap Detail, see sketch.

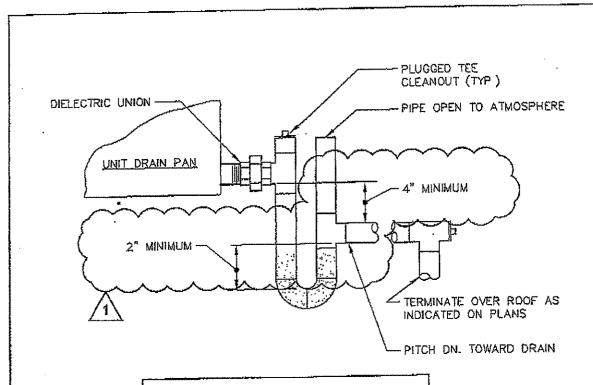
Item No. 2: Refer to Spec Section 15083.

- a. Section 3.09F: Refrigerant Suction and Liquid Piping, Flexible Elastomeric; ¾ inch thick all sizes.
- b. Section 3.10B: Exterior Refrigerant Suction and Liquid Piping, Flexible elastomeric; 3/4 inch thick sizes, 1 inch and smaller, 1 inch thick for sizes over I inch, with two coats manufacturer's white exterior protective finish.

REMINDER: PLEASE SUBMIT ALL CONSTRUCTION-RELATED QUESTIONS IN WRITING VIA FAX OR EMAIL TO THE PROJECT ARCHITECT AT THE FOLLOWING NUMBER/ADDRESS.

SILLING ASSOCIATES, INC.
ATTN: JASON RUILEDGE
304\_346\_1522 (FAX)-Most preferable way
jrutledge@silling.com

END OF ADDENDUM NO. I

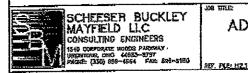


## NOTES:

- 1. LOCATE TRAP AS CLOSE AS POSSIBLE TO RTU DRAIN OUTLET WITH BOTTOM BELOW SUPPORT STRUCTURE
- 2 SIZE OF TRAP PIPING TO BE LARGER OF EQUIPMENT QUILET SIZE OR DIMENSION ON PLANS.
- 3. SEE SPECIFICATIONS FOR INSULATION REQUIREMENTS
- 4. NOTIFY ENGINEER BEFORE FABRICATING IF PHYSICAL CONDITIONS PROHIBIT INSTALLATION OF DEPTH SHOWN.

## ROOFTOP AIR HANDLING UNIT CONDENSATE TRAP DETAIL

NTS.



**ADDITI** C

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WV PURCHASING DIVM. Fax 304-558-3970 Dec **Request for** Quotation

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PACE

\*709031646 301-739-8400 CALLAS CONTRACTORS INC 10549 DOWNSVILLE PIKE

HAGERSTOWN MD 21740

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DIVISION OF CORRECTIONS MARTINSBURG CORRECTIONAL CENTER 1406 CHARLES TOWN ROAD MARTINSBURG, WV 25401

304-558-8045

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405 Capitol Street, Upper Afrium Charleston, WV 25301-1727 304346.0565 - Fax 304346.1522 www.silling.com

## ADDENDUM NO. 2

Date:

December 1, 2008

Project:

MARTINSBURG CORRECTIONAL CENTER

ADDITIONS & ALTERATIONS

Architect:

Silling Associates, Inc.

405 Capitol Street, Upper Atrium

Charleston, WV 25301

Owner:

WV Division of Corrections

The following amendments, addenda, additions and deletions shall be made to the contract documents titled as above. Insofar as the contract documents are at variance with Addendum Number One, this Addendum shall govern. Bidders shall acknowledge receipt of the Addendum on the Bid Form included in the Project Manual.

## **QUESTIONS & CLARIFICATIONS**

Q1: Spec section 07531-6, 3.6A calls for walk pads to be installed on the roof. Is it possible to get a layout of these walking pads?

A: Please include four (4) 18" x 18" walk pads to be field located around roof top units per owner's recommendation.

Q2: Spec section 05120-1, 1.3B-1 calls for the fabricator to participate in the AISC Quality Certification Program and to be designated an AISC Certified Plant or a minimum of ten years experience, with a quality control program in place and submit a copy of their quality control manual with the bid. Do to the size of this project will this be required for this project?

A: Section 05120, 1.3, B. to read;

B. Fabricator Qualifications: Engage a qualified fabricator experienced in fabricating structural steel similar to that indicated for this Project and with a record of successful in service performance, as well as sufficient production capacity to fabricate structural steel with out delaying the Work.

(END OF SECTION 05120, 1.3, B.)

- Q3: Please confirm type of glazing to be used for skylights; Bronze over clear or polycarbonate clear over white?
- A: Bronze over Clear.
- Q4: Please provide a spec for the security metal ceiling to be included in Alternate #1. A: Refer to attached spec section 09500.
- Q5: Please provide a detail of how to bear the new steel in the areas that have existing brick and block wall construction. Currently there is no detail depicting this condition.
- A: Add the following note to Detail 5/S2

Note: Where new beam bears on existing wall, beam is to penetrate any existing veneer and bear on CMU back up. Grout fill CMU below beam bearing a minimum of three cells in depth and embed bearing plate as shown.

Once beams are installed patch / repair surrounding masonry to match existing construction.

## MECHANICAL DRAWINGS INCLUDE THE FOLLOWING ITEMS:

Item 1: Specification Section 15854 - Rooftop Air Handling Units:

a. The following options shall be required for the rooftop unit: Double wall construction, Stainless steel drain pans, Modulating hot gas reheat, Digital scroll compressor - modulates from 10-100%, VFD on power exhaust fan for space pressure control.

## STRUCTURAL DRAWINGS INCLUDE THE FOLLOWING ITEMS:

Item 1: On sheet number S2, revise W12x26 on column line A between column lines 1 and 2 to read W21x44.

-Refer to attached S-SK1

REMINDER: PLEASE SUBMIT ALL CONSTRUCTION-RELATED QUESTIONS IN WRITING VIA FAX OR EMAIL TO THE PROJECT ARCHITECT AT THE FOLLOWING NUMBER/ADDRESS.

SILLING ASSOCIATES, INC. ATTN: JASON RUTLEDGE 304.346.1522 (FAX)-Most preferable way <u>irutledge@silling.com</u>

END OF ADDENDUM NO. 2

#### SECTION 09500 - METAL CEILING PANELS

#### PART I - GENERAL

## 1.1 SCOPE

- A. Furnish and install the Metaline Security Ceiling System as manufactured and supplied by Interfinish, a division of the Chicago Metallic Corp. or equal.
- B. All metal components of system must be manufactured by the same manufacture.

#### 1.2 RELATED WORK

- A. Division 15 Heating, Ventilating and Air Conditioning.
- B. Division 16 Lighting.

## 1.3 REFERENCES

- A. American Society for Testing Materials
  - A-361- Specification for steel sheet, galvanized by hot dip process.
  - C-423- Test method for sound absorption and sound absorption coefficients by reverberation room method.
  - 3. C-635- Standard specification for metal suspension systems for tile and lay-in panels.
  - C 636 Standard recommended practice for installation of metal suspension systems for acoustical tile and lay-in panels.
  - B-84 Test method for surface burning characteristics of building materials.

#### 1.4 SUBMITTALS

A. Submit descriptive literature along with installation recommendations and practices as illustrated in Inerfinish literature.

### B. Samples

Submit 5 sample kits containing appropriate metal ceiling panels.

## C. Certification

1. Furnish certification of materials and system conforming to specification requirements.

## 1.5 PROJECT CONDITIONS

## A. Environmental Requirements

- 1. Verify area is weather tight and dry.
- Installation shall occur only when temperature and humidity conditions closely
  approximate interior conditions that will exist when area is complete and occupied.

## B. Trade Requirements

1. Heating and cooling system shall be in operation in order to establish a suitable climate.

- 2. All wet trades work to be dry and complete before installation.
- Note: Ceiling system contractors to insure that there is NO overlap between different metal ceiling systems.

#### 1.5 MAINTENANCE

### A. Replacement Material

1. Furnish additional material equal to 2% of the ceiling system area.

#### PART 2 - PRODUCTS

## 2.1 MANUFACTURER

 Metaline Security Ceiling System as manufactured by Interfinish Metal Ceilings, a division of Chicago Metallic Corp. or equal

#### 2.2 MATERIALS

- A. Metaline Security Ceiling System Panels
  - Panels shall measure a nominal 1ft. by 1ft. or 2ft. by 2ft. and be formed from a G-90 hotdipped galvanized steel as per A.S.T.M. A-361.
  - The metal from which the panels are formed shall receive a factory-applied baked enamel finish, per A.S.T.M. D-523, that is applied to the metal prior to forming. The color shall be interfinish -001 White, with the metal receiving a 0.8 mil finish coat over a 0.2 prime coat.
  - 3. The panel shall be formed with upturned legs on all four sides of the panel that angle outward from the face of the panel 97.1 degree angle from the face of the panel. The resulting profile will permit the upturned legs of the panel to snap-in and lock under the bulb of the grid.
  - 4. The panels shall be provided with an additional security feature, a half slot, located on each panel leg, 4-1/4 in. from each corner, which will serve to prevent objects, that have been forced through and around the panels at the corners, from being slid along the side of the panel in an effort to disengage the panel leg from the bulb of the grid component.
  - The panel shall be perforated. The perforation pattern shall be non-directional and shall consist of .078in. diameter perforations on .216in. diagonal centers.

## B. Suspension System Components and Perimeter Treatment

- Main Runner Component
- The main runner shall measure 1 1/2in, high by 12ft, long and shall have a 15/16in, wide face.
- The face of the main runner shall coated with an interfinish -01 white finish. The finish shall be a baked polyester enamel and shall be an identical match to that on the security panels.
- The bulb of the main runner shall be rectangular in shape and oversized so as to provide a larger surface under which the panels are to lock.
- The main runners shall posses non-directional bayonet style couplings. Hook style ends will not be accepted.
- C. Cross Tee Component

- The cross tee shall measure 1-1/2in, high by 2ft, and 4ft, in length and have a 15/16in, wide face.
- The finish shall be identical to that of the main runner.
- 3. The bulb of the cross tee shall be identical to that found on the main runner.
- 4. The cross tee components shall possess stab-in end tabs for lateral pull out protection.
- 5. The ends of the cross tees shall butt to the face of the main runner.

#### D. Perimeter Treatment

- 1. Wall Channel
- Wall channel moldings shall measure 15/16in. by 1-9/16in. I.D. by 3/4in. and be manufactured from a minimum thickness of 25ga. Steel.
- Wall angle shall measure 15/16m, by 15/16m, and be manufactured from a minimum thickness 25ga, Steel.

#### E. Accessories

- 1. Acoustical Insulation
- 2. Blanket Insulation
- The insulation shall be black fiberglass in a lin. by 1lb. fluckness. The system shall achieve an N.R.C. rating of no less than .80.
- 4. Security fasteners shall be used to attach panels to wall angle and to attach access panels to suspension system components. The fasteners shall be #10 by 1/2in. torx head security screws with center reject pin with white finish heads that match finish of panels.

## F. Compression Member Struts

 Compression member struts shall be made available for down bracing purposes. The struts shall be of a design as shown in Interfinish literature and shall be manufactured to a length as shown in architect's drawings.

## G. Access Panels

- Access panels measuring 2ft. by 2ft. shall be made available. The access panels shall be
  offered with the same metal type and thickness, perforation pattern, and paint finish as
  the security panels. The access panels shall be formed with all sides at a 90-degree angle
  to the face of the panel so as to provide ease of removal and re-installation. The access
  panel shall be held in place by security screws (described above) that are screw-attached
  through the suspension system into the panel.
- Provide access panels at each VAV box, Fire and Volume Dampers in Ductwork and Plumbing Valve indicated on the drawings.

#### PART 3 - EXECUTION

## 3.1 INSPECTION AND PREPARATION

A. Inspect area in which ceiling is to be installed in order to identify any conditions that might dversely affect the installation of the ceiling system. Do not start work until these conditions are orrected. Verify that all work performed by other trades above the ceiling has been completed rior to installation. B. Field measure the area in which the ceiling system is to be installed and establish the layout in order to create appropriate borders and minimize out of square conditions.

## 3.2 INSTALLATION

- A. Suspension System Components and Perimeter Treatment.
  - Install perimeter wall channel or angle to walls with anchors every 12in, along the length
    of the chosen perimeter treatment.
  - 2. Main runner components shall be installed on 48-inch centers, and shall be suspended directly from the existing structure by not less than 12-gauge steel hanger wire spaced on 48-inch centers along the length of the component. All hanger wires shall be wrapped tightly at least 3 full turns.
  - 3. Attach compression posts at a center spacing as recommended by the factory along the length of each main runner and to the existing structure by means of an industry approved standard every 4 ft. In areas where there is an obstruction, such as ductwork or witing, strut shall be placed at nearest point but on a cross tee rather than a main runner. A compression post shall then be tied to the hanger wheat the uppermost and lowermost point of the post. This shall be done by using a plastic tie. Details of the strut and the installation of the strut are detailed in the "Metaline Compression Member Detail" of the Interfinish manual.
  - 4. Main runners shall be interconnected by 4ft. cross tees installed on 24in. centers to form 24in. by 48in. modules. Wherever shown on the design plans, these modules shall be divided by 24in. cross tees and installed perpendicular to the 4ft. module forming cross tee components to form 24in. by 24in. modules.
  - As noted on the design plans affix additional hanger wires to grid components for enhanced support as warranted.

#### B. Metaline Panels and Related Items.

- Insert the Metaline panel through the grid module from below. The panel then should be
  inserted downward, and snapped into the grid module. Once installed the face of the
  panels shall test on the inside surfaces of the horizontal flanges of the main runners and
  cross tees, with the legs of the panel snapping and locking underneath the rectangular
  bulb of the grid.
- Mount panels to the perimeter treatment, either channel or angle. Attach panels to
  perimeter treatment with #10 security screws. The placement should begin 3 in. in from
  each edge of the panel, and occur every 6 in. in between.
- Mount access panels to the grid components using #10 security screws attached through
  the ceiling grid and into the access panels. The screws should located at each corner of
  the access panel and 6in. on center along each side, in between.
- Lay poly-wrapped acoustical pads into grid modules so that the pads rest upon the backside of the Metaline panel. If an acoustical blanket is required lay the blanket over the top of the grid system.

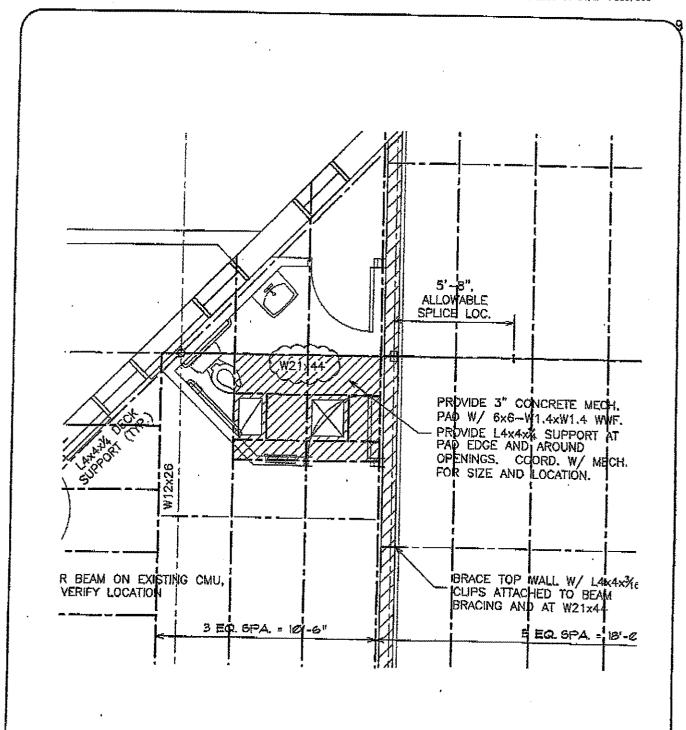
## 3.3 REPAIR AND CLEAN

- A. Repair any damaged or dented areas by removing and replacing the affected components.
- Clean all ceiling components with a non-solvent based, non-abrasive commercial cleaning solution.

## 3.4 MAINTENANCE MATERIAL

A. Furnish additional material equal to 2% of the ceiling system area.

END OF SECTION 09500



## MOMENT

engineers, inc.

603 Peoples Building 179 Summers Street Charleston, WV 25301 304.414.4000 www.momentengineers.com Addition to the Martinsburg Correctional Center Martinsburg, West Virginia

Addendum #2

by: DRR

date: 12/01/08

scale: 1/4"=1'-0"

S-SK1