

HODSER

RFQ COPY

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

CHA08019

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF SHELLY MURRAY 304-558-8801

TYPE NAME/ADDRESS HERE

GLEM COMPANY

100 CAPITOL ST., SUITE 709

CHARLESTON, WV 25301

COAL HERITAGE TRAIL AUTHORITY
NATIONAL COAL HERITAGE AREA AU
POST OFFICE BOX 5176
104 WILSON STREET
BECKLEY WV
25801-5176 304-256-6941

DATE PRINTED TERMS OF SALE SHIP VIA FREIGHTTERMS 07/03/2008 BID OPENING DATE: 08/12/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNITABICE AMOUNT THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, COAL HERITAGE HIGHWAY AUTHORITY, IS SOLICITING BIDS FOR A CONTRACT TO PROVIDE CONSTRUCTION SERVICES FOR SITE IMPROVEMENTS AND INSTALLATION OF INTERPRETIVE PANELS AND FRAMES FOR THREE SITES IN ASHLAND, BRAMWELL, AND TWIN FALLS STATE PARK NEAR PINEVILLE, WV. ATTACHMENTS: SPECIFICATIONS PURCHASING AFFIDAVIT COMPACT DISK CONTAINING DRAWINGS A MANDATORY PRE-EID CONFERENCE WILL BE HELD ON 7/21/2008 AT 1:00 PM AT THE WYOMING COUNTY ECONOMIC DEVELOPMENT AUTHORITY LOCATED AT ROUTE 10, RIVERSIDE DRIVE, PINEVILLE, WV. ***FAILURE TO ATTEND THIS PRE-BID CONFERENCE WILL RESULT IN BID DISQUALIFICATION. INQUIRES: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 7/23/2008. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER, OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRES TO: RECEIVED SHELLY MURRAY DEPARTMENT OF ADMINISTRATION HURCHASING DIVISION 2019 WASHINGTON STREET, EAST 2008 AUG II P 3: 36: CHARLESTON, WV 25311 HAX: 304-558-4115 FURCHASING DIVISION EMAIL: SHELLY.L.MURRAY@WV.GOV STATE OF WV SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304-342-2721 55-0179050 ADDRESS CHANGES TO BE NOTED ABOVE RESIDENT

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. West Virginia Alcohol & Drug-Free Workplace Act: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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Department of Administration
Purchasing Division
2019 Washington Street East
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CHARLESTON, WV 29301

COAL HERITAGE TRAIL AUTHORITY
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25801-5176 304-256-6941

FREIGHTTERMS SHIPVIA FOB DATE PRINTED TERMS OF SALE 07/03/2008 08/12/2008 BID OPENING TIME 01:30FW BID OPENING DATE: ITEM NUMBER AMOUNT. QUANTITY. UOP UNIT PRICE LINE 968-42 LS 0001 GENERAL CONSTRUCTION EXHIBIT 5 NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 90 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED! UNIESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. THE DIRECTOR OF PURCHASING RESERVES THE CANCELLATION: RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INTERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR MERCER, MCDOWELL, AND WYOMING COUNTIES, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT) ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL. SEE REVERSE SIDE FOR TERMS AND CONDITIONS. 304 342-2721 ADDRESS CHANGES TO BE NOTED ABOVE 55 - 0179050



State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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25801-5176

304-256-6941

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FREIGHT TERMS DATE PRINTED TERMS OF SALE SHIP VIA FOB 07/03/2008 BID OPENING TIME 01:30PM 08/12/2008 BID OPENING DATE: UNIT PRICE AMOUNT TEM NUMBER LINE QUANTITY UOP DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND SUCH COST IS UNREASONABLE IF IT IS TO BE UNREASONABLE. 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE IF THE DOMESTIC ALUMINUM, CLASS OR STEEL PRODUCTS. PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS. IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN aluminum, giass or steel that is reasonable and lower THAN THE LOWEST EID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH COMESTIC PRODUCTS SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURI 304 342 - 272 TITLE 55-0179050 ADDRESS CHANGES TO BE NOTED ABOVE PRESIDENT



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Department of Administration
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SHELLY MURRAY
304-558-8801

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BID SCHEDULE

The Bidder agrees to perform all the Work described in the Specifications and shown on the Plans for the following fump sum and/or unit prices which shall include the furnishing of all labor, materials, supplies, services, all items of cost, overhead, taxes (federal, state, local), and profit for the Contractor and any Subcontractor involved. The Bidder must make the extensions and additions showing the total

Hear # Descrip	non	Quantity Dai		Unif Price	Harbartal Paris
#1	Construction Staking; for 3 sites.	3	Lump Sum per Site	\$ add \$	\$ 3000%
#2	Demolition, Clearing and Grubbing, for 3 sites.	w		\$ 15002	\$ 4500 02
#3	Install and maintain temporary erosion control measures; for 3 sites.	£ .	Lump Sum per Site	\$ /20022	\$ 3600 20
##	Strip and stockpile topsoil, excavate to accommodate DGA, concrete, setting bed for brick pavers and brick pavers, concrete pads and ramps, for 3 sites.	50	Cubic Yard	\$ 70 %	\$ 3500 m

Catended Price	\$ 2090 28	\$ 1/66000	\$ 30.800 =	36000	5 00 th S	50 0H// 8	\$ //202
Onit-Pries	\$ 25 °C	\$ 230 %	\$ 280 °°	\$ 320 %	\$ 0// \$	\$ 190 ==	\$ 14000
Unic	Ton	Cubic Yard	Square Yard	Тол	Linear Foot	3-Gallon Container	2-Gallon Container
Quantiky Unit	38	22	<u> </u>	3	40	9	∞
Dex ipnon	Furnish and install Stone (Dense Grade Aggregate); for 3 sites.	Furnish and Install 4,000 psi Concrete for 3 sites.	Furnish and Install Brick Pavers; for 2 sites.	Furnish and Install Sand for Brick Pavers, for 2 sites.	Furnish and Install Aluminum Handrails; for 2 sites.	Furnish and Install native plants; for 1 site.	Furnish and Install native plants; for 1 site.
Trem #	#5	9#	47	8#	6#	#10	1

Item#	Des ription	Quantity Linit		But Phie	Extended Price
#12	Furnish and Install 2" Hardwood Muich on areas newly planted; for 1 site.	1	Cubic Yard	\$ //0 55	\$ 110%
#13	Prepare and/or renovate areas to be seeded with grass: for 2 sites.	7	MSF	\$ 500 00	\$ 1000 00
#I4	Sow grass seed, mulch, water and mair fain seeded areas	2	MSF	\$ 300 00	\$ 60000
#15	Clean Sign Frames and Paners; for 3 sites.	m	Lump Sum per Site	\$ 550 %	\$ 165000
#15	Instal Sign Frames and Sign Panels; for 3 sites.	(**)	Lump Sum per Site	\$ 320000	\$ 9600 30
#16	Furn.sh topographic survey of existing conditions and constructed site improvements, for 3 sites	٣.	Lump Sum per Site	\$ 800 %	240000

Total Amount of Bid (Items 1 through 16)

€#3 ||

TICH ALL BANK OF STOLEN ANY QUESTIONS FLANE CALL (1941) 184-1300 THER GLEM COMPANY PAY EXACTLY **4 106 AND 50/100 DOLLARS ORDER OF STATE OF WEST VIRGINIA ORDER OF STATE OF WEST VIRGINIA
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