

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

ADJ09007

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ADDRESS CORRESPONDENCE TO ATTENTION OF SUPPLY ADDRESS CORRESPONDENCE

RFQ COPY
TYPE NAME/ADDRESS HERE
Award Excellence Co., LLC
3800 N. 28th Way
(954) 929-4949
Hollywood, Fla 33020

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ADJUTANT GENERAL'S DEPARTMENT MOUNTAINEER CHALLENGE PROGRAM CAMP DAWSON 240 ARMY ROAD KINGWOOD, WV

26537

304-341-6406

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Falls to implement its drug-free workplace policy; 2) Falls to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

ADJ09007

ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN ABBOTT 304-558-2544

ADJUTANT GENERAL'S DEPARTMENT MOUNTAINEER CHALLENGE PROGRAM CAMP DAWSON 240 ARMY ROAD KINGWOOD, WV 26537

304-341-6406

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Reverd Excellence Co., LLC
ે8 N. 28th Way
(954, 929-4949
Hobywood, Fla 33020

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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RFQ COPY

TYPE NAME/ADDRESS HERE

3800 N. 28th Way

(954) 929-4949

Award Excellence Co., LLC

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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JOHN ABBOTT 304-558-2544

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ADJUTANT GENERAL'S DEPARTMENT MOUNTAINEER CHALLENGE PROGRAM CAMP DAWSON 240 ARMY ROAD KINGWOOD, WV

ADDRESS CHANGES TO BE NOTED ABOVE

Hollywood, Fla 33020 26537 304-341-6406 DATE PRINTED FREIGHTTERMS 02/22/2009 BID OPENING DATE: 03/10/2009 BID OPENING TIME 01:30PM LINE QUANTITY COP ITEM NUMBER UNITPRICE AMOUNT THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 EXHIBIT 4 LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST IF THE VENDOR DOES NOT WISH TO EXTEND THE VIRGINIA. PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER. REV. 3/88 PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE TITLE

65-677038



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation ADJ 19117

ADJ09007

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ADDRESS CORRESPONDENCE TO ATTENTION OF JOHN ABBOTT 304-558-2544

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(954) 929-4949	
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22	Description	Estimated Initial Order	Unit Price	* Extended Price	** Future Unit Price for One (1) Ea.				
em#	Description Navy Sweat Shirts w/Silkscreen Logo S-XL	***********			<u> </u>				
	Navy Sweat Shirts WSilkscreen Logo 3-AL Navy Sweat Shirts w/Silkscreen Logo 2XL-3XL	100			<u> </u>				
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2		100			\$ 7.21				
2.1	Navy Sweat Pants w/Silkscreen logo 2XL-3XL	1300		<u> </u>					
3	Navy T-Shirts w/Silkscreen logo S-XL	200							
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4	Navy Polo w/Silkscreen logo S-XL	200	The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	<u> </u>					
4.1	Navy Polo w/Silkscreen logo 2XL-3XL								
5	Navy Sweat Shorts w/Silkscreen logo S-XL	800	\$ 5.30 \$ 5.45		\$ 5. ZS				
5.1	Navy Sweat Shorts w/Silkscreen logo 2XL-3XL	100	\$ 5 7.5		\$ <u>6.15</u>				
				\$ '	\$ 62.95				
	Bidder / Vendor Information: Award Excellence Co., LLC Name: 3800 N. 28th Way Address: (954) 929-4949								
	Hollywood,								
	Maria 1								
	Email Address: MyVacci								

ADJ09007 Cadet Casual Uniform Specifications

The items shall consist of the following:

- Navy sweat shirt w/MCA silkscreen logo in gold. Jerzees 562M or equal to. 8oz 50/50 cotton/poly pill-resistant fleece, seamless body and two needle cover seaming on neck opening, shoulders, armholes and waistband for extra durability. Silkscreen logo on front left side of shirt. This will consist of one screen process w/logo on front only.
- Navy sweatpants w/MCA silkscreen logo in gold. Jerzees 973M or equal to. 8oz 50/50 cotton/poly sweatpants with double-needle stitched covered elastic waistband. Elastic cuff at ankle, with no side seams and inside draw cord. Silkscreen logo on front left side of pants. This will consist of one screen process w/logo on front only.
- Navy T-shirt w/MCA silkscreen logo in gold. Jerzees Men's heavyweight 29M or
 equal to. 5.6oz 50/50 cotton/poly durable rigged crew neck collar. Taped shoulder
 to shoulder, double needle cover seamed front neck for a clean finish, and double
 needle hemmed set in sleeves and bottom hem. Silkscreen logo on front left side
 of shirt. This will consist of one screen process w/logo on front only.
- Navy Pocket Sport Shirt w/MCA silkscreen logo in gold. Jerzees 436MP or equal
 to. 5.6oz 50/50 cotton/poly seamless body with welt knit collar, two-needle
 reinforced hemmed sleeves with two button continent placket and pearlized
 buttons. Silkscreen logo on front left side of shirt on pocket. This will consist of
 one screen process w/logo on front only.
- Navy Jersey Knit Short w/MCA silkscreen logo in gold. Style 990 heavyweight 50/50 cotton/poly jersey knit with elastic waistband, 6" inseam and double-needle hemmed bottom. Silkscreen logo on front left side of shorts. This will consist of one screen process w/logo on front only.

Notes:

Amounts are subject to change. These numbers are based on a class size of 150. Main orders are placed twice a year in December and June. Smaller orders are placed on as needed basis. No substitutions on manufacturers style numbers. Large backorders or short shipped are not permitted. Orders should be filled within 3 weeks. Copy of logo and placement enclosed. Logo color is Colormax WV gold. Only one color will be used and silkscreen will only be on front side.

State of West Virginia

ADJ09007 RFQ NO.

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable,

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1.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4	Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
requirer	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency cted from any unpaid balance on the contract or purchase order.
authoriz	nission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and test the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the disclose to the Director of Purchasing appropriate information to the Director of Purchasing appropriate information to the Director of Purchasing appropriate information to the Purchasing Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division and Division

the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Award Excellence (2)	Signed:
Date: 3-5-0-3	Title: ACET wave of
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*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

350 M.	ADJ09007	Q
RFQ No.		0

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name:	Award Excellence Co., LLC			
Authorized Signature:	At I	Date:	3-9-09	
Burchasing Affidavit (Perised 01	10709)			



Women's Business Enterprise National Council

Women's Business Development Center - Florida

in partnership with

certifies that the criteria for certification as a

WOMEN PRESIDENTS'
Educational Organization.











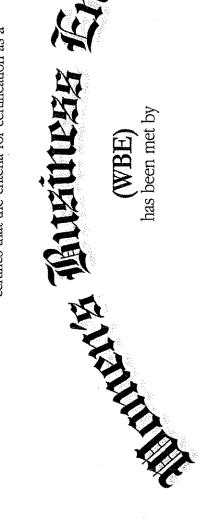












WOMEN'S BUSINESS COUNCIL







Women's Business Enterprise National Council





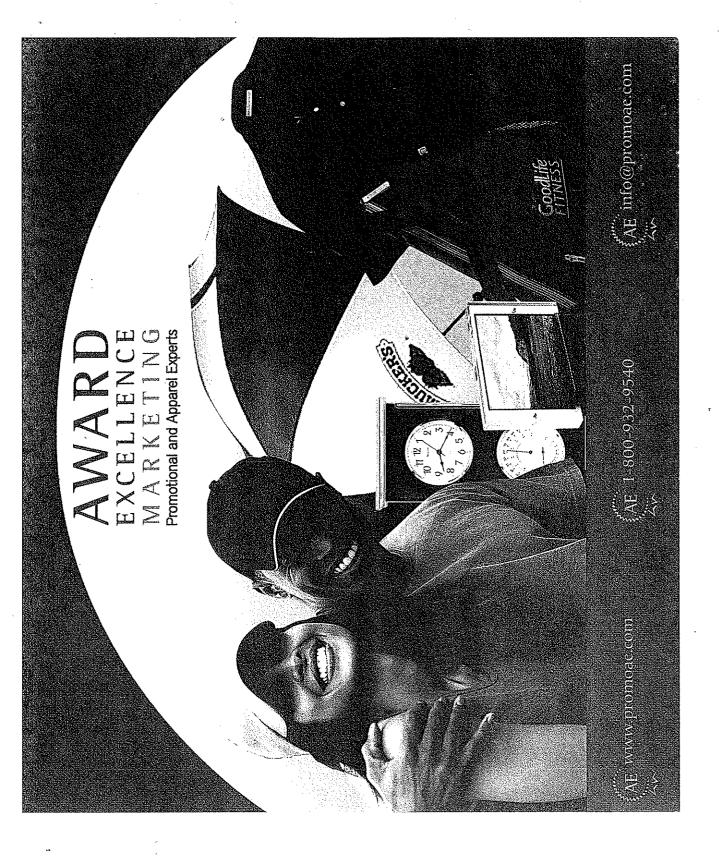
Expiration Date: 05/17/2009 Certificate Number: 241237

SIC Code(s): 3993, 8742, 8748 NAICS Codes: 541890, 315999



MEN MWBC

Women's Business Development Center - Florida Authorized by Nancy Allen, President,



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AWARD EXCELLENCE MARKETING Promotional and Apparel Experts

Promotional Products and Apparel Experts

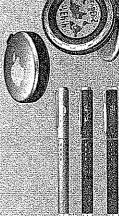
Award Excellence is a full service promotional product marketing company. We also offer customized apparel, promotional products, gifts and awards that are specifically designed to help you promote your company!

Our customers are always #1. Award Excellence Marketing strives to make you our priority. Commitment to Quality, Service, Lowest prices and attention to Detail will make you completely satisfied.

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Dedicated Account Manager

Your personal account manager is the most knowledgeable person when it comes to promotional products. They know promotions, tradeshow giveaways, corporate gifts, customized products, and logo imprinting. Your personal account manager will help you find advertising specialty items at the lowest possible price and manage your order(s) from beginning to end.

Rush Orders - Our Expertise:

We know you need to have your merchandise delivered on time. We work to make sure your logo is imprinted correctly, for company events, tradeshow giveaways, customer incentives, sales promotions, most importantly, when you need it.

100% Guarantee

All our products come with your 100% Satisfaction Guaranteed: We stand behind every order. If you are not completely satisfied with your promotional product purchase, we will replace, credit, or refund your order.

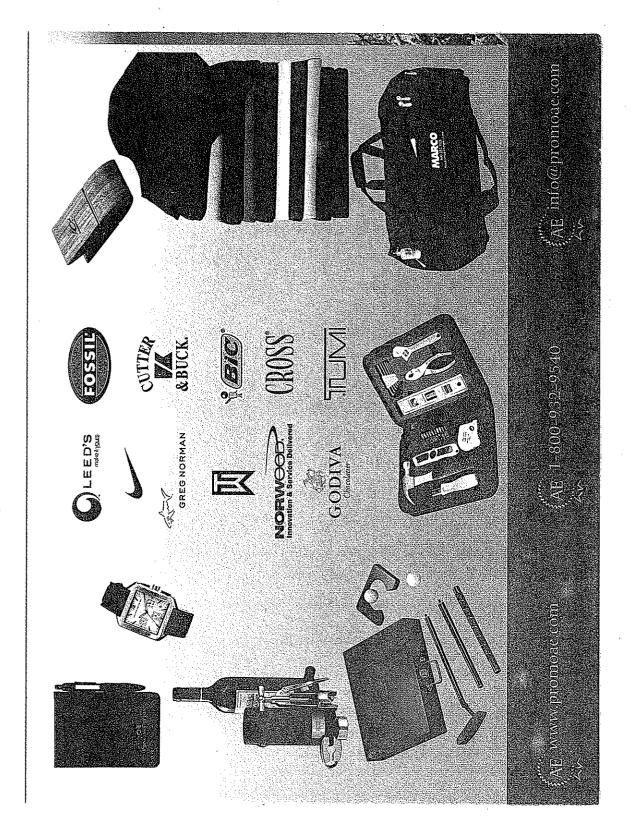


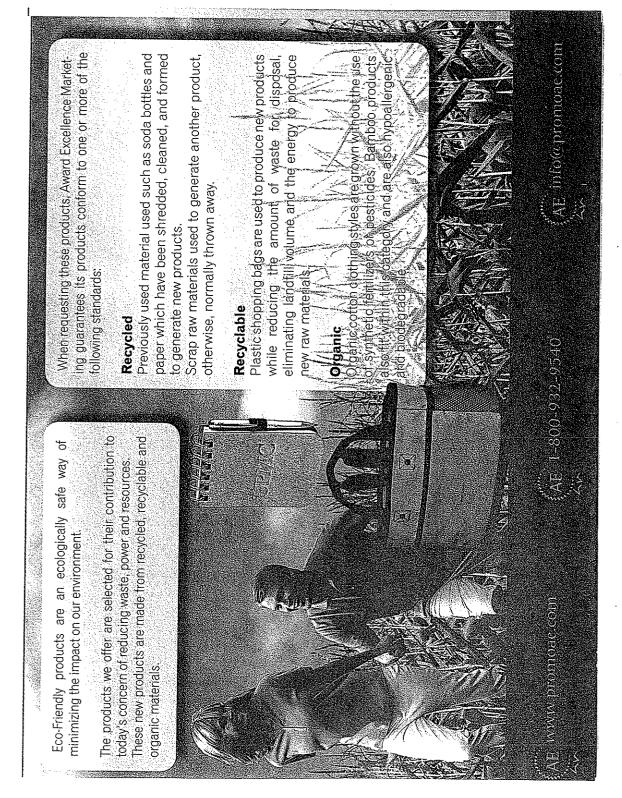


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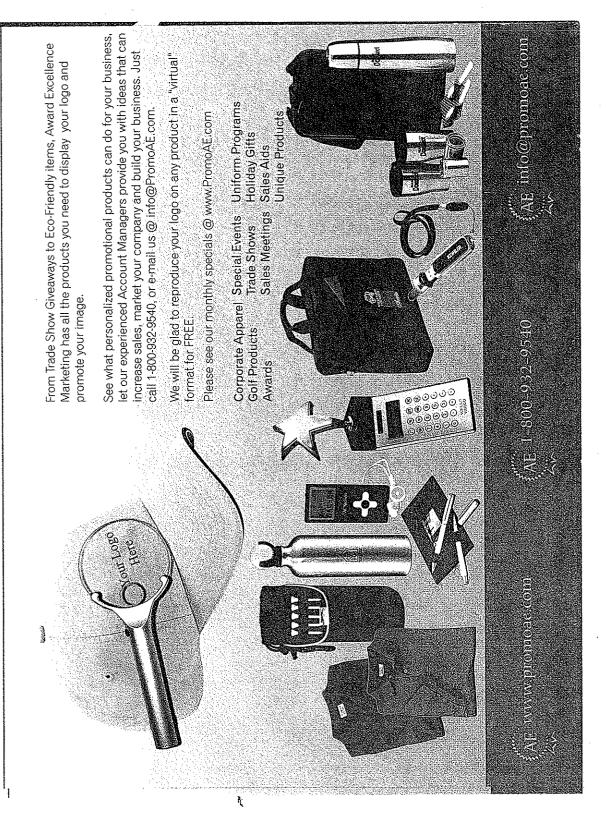
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