

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

214-509-9870

Request for

HEQ NUMBER 709C0004

MICHAEL AUSTIN 304-558-2402

DATE PRINTED TEHMS OF SALE SHIP VIA F.O.B. FREIGHT TEAMS

ENERGY TRANSFER TECHNOLOGY INC 13612 NW 49TH AVE

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VANCOUVER WA 98685 DIVISION OF HIGHWAYS EQUIPMENT DIVISION ROUTE 33 BRUSHY FORK ROAD BUCKHANNON, WV 26201 304-472-1750

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered FOB destination unless alternate shipping terms are clearly identified in the quotation
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

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Request for REGNUMBER Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

***412153906 01** 214-509-9870 ENERGY TRANSFER TECHNOLOGY INC 13612 NW 49TH AVE

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DIVISION OF HIGHWAYS EQUIPMENT DIVISION ROUTE 33 BRUSHY FORK ROAD BUCKHANNON, WV 26201

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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MICHAEL AUSTIN

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DIVISION OF HIGHWAYS
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ROUTE 33
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BUCKHANNON, WV
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304-472-1750

*412153906 01 214-509-9870 ENERGY TRANSFER TECHNOLOGY INC 13612 NW 49TH AVE

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DIVISION OF HIGHWAYS EQUIPMENT DIVISION ROUTE 33 BRUSHY FORK ROAD BUCKHANNON, WV 26201 304-472-1750

ADDRESS CORRESPONDENCE TO ATTENTION OF:

TERMS OF SALE DATEPRINTED SHIPVIA F.O.8 FREIGHT TERMS 09/03/2008 BID OPENING DATE: 09/17/2008 BID OPENING TIME 01:30PM AMOUNT: LINE QUANTITY UOP ITEM NUMBER UNITPRICE THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID BUYER: 33 RFQ. NO.: 709C00D4 BID OPENING DATE: BID OPENING TIME: PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 360-576-9948 CONTACT PERSON (PLEASE PRINT CLEARLY): OCHENOUR OR MIKE THIS IS THE END OF REQ 709C0004 ***** TOTAL: **** SEE REVERSE SIDE FOR TERMS AND CONDITIONS 9-15-08 ADDRESS CHANGES TO BE NOTED ABOVE WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

PROVIDE ASE TRAINING AND CERTIFICATION FOR 12 TRAINER TECHNICIANS. IN ADDITION TO THE TRAINER TRAINING, THE VENDOR WILL PROVIDE TRAINING MATERIALS AND TESTING FOR 288 + or - TECHNICIANS.

VENDOR IS TO CONDUCT AN ASE TRAINING-CERTIFICATION PROGRAM THAT WILL INCLUDE THE FOLLOWING NEW TESTING TOPICS.

A) TRAIN THE TRAINER

CONTRACTOR WILL PROVIDE A TRAIN THE TRAINER PROGRAM FOR 12 TRAINERS.

TOPICS WILL INCLUDE FOR NEW TESTING:

- A2) AUTOMATIC TRANSMISSION TRANSAXLE
- A6) ELECTRICAL/ELECTRONIC SYSTEMS
- L1) ADVANCE ENGINE PERFORMANCE SPECIALIST
- X1) EXHAUST SYSTEMS
- T2) MED. HEAVY DUTY TRUCK DIESEL ENGINE
- T3) MEDIUM HEAVY DUTY TRUCK DRIVE TRAIN
- T4) MED, HEAVY DUTY TRUCK BRAKES
- 15) MED. HEAVY DUTY TRUCK SUSPENSION/STEERING
- T6) MED. HEAVY DUTY TRUCK ELECTRICAL/ELECTRONIC SYSTEM

"FOR RE-CERTIFICATION"

- A1) ENGINE REPAIR
- A2) AUTOMATIC TRANSMISSION TRANSAXLE

"FOR RE-CERTIFICATION CONTINUED"

- A3) MANUAL DRIVE TRAIN AND AXLES
- A4) SUSPENSION AND STEERING
- A5) BRAKES
- A6) ELECTRICAL/ELECTRONIC SYSTEMS
- A7) HEATING AND AIR CONDITIONING
- A8) ENGINE PERFORMANCE
- L1) ADVANCE ENGINE PERFORMANCE SPECIALIST
- X1) EXHAUST SYSTEMS
- T2) MED. HEAVY DUTY TRUCK DIESEL ENGINE
- 13) MEDIUM HEAVY DUTY TRUCK DRIVE TRAIN
- T4) MED. HEAVY DUTY TRUCK BRAKES
- T5) MED. HEAVY DUTY TRUCK SUSPENSION/STEERING
- T6) MED. HEAVY DUTY TRUCK ELECTRICAL/ELECTRONIC SYSTEM

ALL TRAIN THE TRAINER COURSES WILL BE HELD AT BUCKHANNON, WV EQUIPMENT TRAINING ACADEMY. PRICE WILL INCLUDE A 1 TIME PER COURSE ASE TESTING FEE. VENDOR WILL ARRANGE ASE TESTING FOR THE ABOVE COMPLETION OF EACH COURSE.

B) <u>TECHNICIAN TRAINING AND MATERIAL:</u>

CONTRACTOR WILL PROVIDE TRAINING MATERIAL FOR 288 + 67 - TECHNICIANS ON THE FOLLOWING SUBJECTS, WHICH WILL INCLUDE, BUT NOT LIMITED TO, ASE TEST PREPARATION BOOKLETS, SAMPLE ASE EXAM STYLE TEST, THUS COVERING EVERYTHING TODAY'S TECHNICIANS NEED TO HELP THEM PREPARE FOR THE ASE

CERTIFICATION TESTING AND GIVES FUTURE TEST TAKERS AN OPPORTUNITY TO PRACTICE THEIR KNOWLEDGE AND TEST TAKING SKILLS.

- A2) AUTOMATIC TRANSMISSION TRANSAXLE
- A5) BRAKES
- A6) ELECTRICAL/ELECTRONIC SYSTEMS
- L1) ADVANCE ENGINE PERFORMANCE SPECIALIST
- X1) EXHAUST SYSTEM
- T2) MED. HEAVY DUTY TRUCK DIESEL ENGINE
- T3) MED. HEAVY DUTY TRUCK DRIVE TRAIN
- T4) MED. HEAVY DUTY TRUCK BRAKES
- T5) MED. HEAVY DUTY TRUCK SUSPENSION/STEERING
- T6) MED. HEAVY DUTY TRUCK ELECTRICAL/ELECTRONIC SYSTEM

COST WILL INCLUDE ALL MATERIAL AS WELL AS A 1 TIME TESTING FEE. CONTRACTOR WILL BE RESPONSIBLE FOR ORGANIZING ASE TESTING LOCATIONS, TUESDAY THROUGH THURSDAY 7:30 TILL 4:00 AT THE FOLLOWING LOCATIONS:

(THIS WILL BE COORDINATED BETWEEN DOH AND VENDOR)

HUNTINGTON FAIRMONT PARKERSBURG PRINCETON

COST WILL BE BASED ON A PER TRAINER, PER TECHNICIAN, PER COURSE BASIS.

REQ No. 70900004

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: ENTRRY TRANSFER ECHNOLOGY	LNC
Authorized Signature: Cooling	Date: 9-15-08
//	
Purchasing Affidavit (Revised 07/01/08)	



Energy Transfer Technology, Inc.

CONSULTING + TRAINING + EDUCATION + SAFETY

Attachment A

ASE Train the Trainer Training Program 2 days per year X \$1995 per day = \$ 3990.00

ASE registration and 1 Test Fee* 288 attendees X \$104 per person = \$ 29,952.00

Total = \$33,942.00

U.S. Office
13612 NW 49th Avenue
Vancouver, WA 98685
(360)576-6300; Fax (360)576-9948
Email: ja@energytransfertechnology.com
Visit Us On Our Website At: www.energytransfertechnology com

^{*}This price is based upon an increase from Motor Age of \$1.00/manual effective July 01, 2008.

This price also reflects a forecasted 10% increase in registration and test fees from ASE, effective in 2009 (per Mike Coley - ASE Contact).

Fax Cover Sheet

Energy Transfer Technology, Inc.

13612 NW 49th Avenue

Vancouver, WA. 98685

Phone (360) 576-6300

Fax

(360) 576-9948

Email - ja@energytransfertechnology.com

Website - www.energytransfertechnology.com

Recipient's Name	Michael Austin	
Organization	WV-DOH Equipment Division	
Fax Number	(304)558-3970	
Telephone Number	(304)558-2402	
Date	September 16 th , 2008	
Subject	ASE Cert. Training RFQ - Bid	

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□ Urgent

□ Reply ASAP

□ Please Comment

X For Your Records

Comments:

Mr. Austin

Here is the RFQ you requested; if you have any questions feel free to give us a call at (360)576-6300, otherwise I will give you a call in about an hour to make sure you've received this

Thank You,

Mike Cochenour

Energy Transfer Technology, Inc.



