

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for REQNUMBER 669C002

669C0026

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ADDRESS CORRESPONDENCE TO ATTENTION OF
MICHAEL AUSTIN
304-558-2402

MODZEA

CLAXTON SMITH & SONS CONCRETE CO. RT. 1 BOX 74

RFQ COPY

POCA, WV 25159

DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

DATE PRIN	TED.	TE	RMS OF SAL		SHIP VIA		F <sub>i</sub>	O.B.		FREIGHT TERMS
02/04/		<u> </u>	***************************************					***************************************		
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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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RECNUMBER 669C0026

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

RFQ COPY TYPE NAME/ADDRESS HERE

DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

F.O.B. FREIGHT TERMS SHIP VIA TERMS OF SALE DATE PRINTED 02/04/2009 BID OPENING TIME 01:30PM ID OPENING DATE: 02/18/2009 CAT. UNIT PRICE AMOUNT ITEM NUMBER QUANTITY UOP LINE UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.) QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN. SEE REVERSE SIDE FOR TERMS AND CONDITIONS DATE TELEPHONE SIGNATURE FEIN TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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MICHAEL AUSTIN 304-558-2402

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DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

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Department of Administration
Purchasing Division
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MICHAEL AUSTIN 304-558-2402

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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MICHAEL AUSTIN 304-558-2402

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NOTE: Vendor should type Bid Schedule

#### 12. BIDDING SCHEDULE

Unit Bid Price for Items A through I, to include delivery within five (5) miles of Vendor's Plant.

#### ORDER SIZE IN CUBIC YARDS

	DISTRICT _	<u> </u>		PRICE PE	A CODIC IMO	
Item No.	2-2.9	<u> PCY</u>	3-3.99CY	4-4.99CY	5 CY & Over	
A.	Class A Concrete,	/CY	/CY	/CY	\CX	
В	Class B Concrete, 130.00	CY 12	5.00 /cx	120.00/cy	109.90 /cy	
c.	Class C Concrete,	/CY	/C¥	/CY	/CY	
D.	Class D Concrete,	/CY	/CY	/CY	/CY	
Ε.	Class K Concrete,	/CY	/CY	/CX	\CY	
F.	Modified Class K Concrete, 8-1/2 Bag Mix, Siliceous Sand	·	/CY	/CY	/CY	/CX
G.	CLSM Type A 120.90	/CY 1	1 <u>5.90</u> /cy	109 <u>.90</u> /cy	90.90 /CY	
н.	CLSM Type B	/CY	/CY	/CX	/CY	
I.	CLSM Type C	/CY	/CY	/CY	/CY	
J.	Will Class B Concrete su quoted above contain lin	pplied estone	at prices sand?	mpaniferraphite		
	If so, state additional Class B Concrete using s	charge siliceo	to provid	le 	/CY	
ĸ.	Charge per bag for incre content above the targe			9.4	40/cy	
L.	Additional Haul: Vendo Division of Highways wi	r may h Ll sele	oid either act the mos	or both opto	ions; however, tive option.	the
	Op	tion A	\$ 2.00	per cubic y	yard per mile	
	Óm	tion B	\$	per truck	load per mile	

The "Bid Schedule" is available for download on Purchasing's Web site at www.state.wv.us/admin/purchase

12.	BIDDI	G SCHEDUI	E (continued) I	ISTRICT _	1	
	м.	Admixture	e, per cubic yard			
		1) Wa	ter-reducing set re	etarder		\$ 2.00 CY per %
			ter reducer			\$ 1.75 CY
			lcium chloride bas E-122 or approved (		ator	\$.20 oz
,		4) No.	Non-calcium chloride based accelerator (Darex Set Accelerator or approved equal			\$.30 oz
		5) Super plasticizer (Eucon 37 or approved equal				\$ 8.00 CY
			er			\$ 6.00 CY
			ated Concrete		•	\$ 4.00 CY
		8) Ic	9			\$.17¢ per pound
	N. Due to time constraints, the cement may have to be added to the transit mixer at the project site using Division personnel. Please state any additional charges as follows:					Division
		1)	Cement provide project site b			/CY
		2)	Cement provide from Vendor's Division		roject site	
	ο.		Charge for unloadi s of ten (10) minu			truck minute
	Plant	Location	Poca, West Vi	ginia		

#### 12. BIDDING SCHEDULE (Continuted)

Unit Bid Price for Items A through I, to include delivery within five (5) miles of Vendor's Plant.

#### ORDER SIZE IN CUBIC YARDS

	District2	, management	PRICE	PER CUBIC YARD		
Item No.	2-2.99CY	3-3.99CY	4-4.99CY	5 CY & Over		
A.	Class A Concrete,/CY	/CX	\CX	/CY		
В	Class B Concrete, 133.00CX	12 <u>8.00</u> /c¥	12 <u>3.00</u> /CY	112.90 /cx		
c.	Class C Concrete,/CY	/CY	/CY	/CY		
D.	Class D Concrete,/CY	\CX	/CY	/CY		
E.	Class K Concrete,/CY	/CX	/CY	/CY		
F.	Modified Class K Concrete, 8-1/2 Bag Mix, Siliceous Sand	/C¥	/CY	/CY	/CY	
G.	CLSM Type A 12 <u>3.90</u> /CY	118.90/CY	112.99 <sub>CY</sub>	93.90 /CY		
н.	CLSM Type B/CY		/CY	/CY		
I.	CLSM Type C/CY	/CY	/CY	/CY		
J.	Will Class B Concrete supplied at prices quoted above contain limestone sand?					
	If so, state additional ch Class B Concrete using sil		de 	\CX		
ĸ.	Charge per bag for increased cement content above the target value.  9.40 /CY					
L.	Additional Haul: Vendor may bid either or both options; however, the Division of Highways will select the most cost effective option.					
	Optio	n A \$2.00	per cubic	yard per mile		
	Optio	n B \$	per truck	load per mile		

and the proposed property and the property of the second second second second second second second second second

12.	BIDDIN	G SCHEDULE	(continued)	DISTRICT				
	M.	. Admixture, per cubic yard						
	·	2) Water 3) Calcin (HE-1: 4) Non-ca (Dare:	-reducing set reducer um chloride ba 22 or approved alcium chlorid x Set Accelera plasticizer	ased accelerated in equal) de based accelerated accele	elerato oved eq	r ual	\$ 2.00 \$ 1.75 \$ .20 \$ .30 \$8.00	cy per% cy oz oz cy
		6) Fiber	•				\$6.00 \$4.00 \$17¢	CY CY per pound
	N.	N. Due to time constraints, the cement may have to to the transit mixer at the project site using personnel. Please state any additional charges follows:			sing Di	vision.		
		1)	Cement provi project site			d to \$ <u>N/B</u>	/CY	
		2)	Cement provi from Vendor' Division	ded by vendo s plant to p	project	transpo site b \$ <u>N/B</u>	orted by /C	
	0.		rge for unloa f ten (10) mi		ubic	\$ 1.00	_per tru	ck minute
	Plant	Location_	Culloden,	West Virgi	nia			

### VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

DIVISION	Will make the determination of the Resident Vendor Freierence, if applicable.
1.	Application is made for 2.5% resident vendor preference for the reason checked:  Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,  Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4.	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
requirer against or dedu	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency cted from any unpaid balance on the contract or purchase order.
authoriz the requ deemed	nission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and ses the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid uired business taxes, provided that such information does not contain the amounts of taxes paid nor any other information by the Tax Commissioner to be confidential.
and ac	penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true curate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate as during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
	Smith Concrete Co. signed: Ellie Johnson 2/24/09 Title: SAles Map
Date:	2/24/09 Title: SAles map

<sup>\*</sup>Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

### STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

#### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

#### **ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: Smith Concrete Co.		
Authorized Signature: Eddie Johnson	_Date: _	2/24/09
Purchasing Affidavit (Revised 01/01/09)		, ,