

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

669C0021

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN

\*408103403 740-286-5633 WATERLOO COAL CO INC PO BOX 626

45640

JACKSON OH

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DIVISION OF HIGHWAYS EQUIPMENT DIVISION ROUTE 33 BRUSHY FORK ROAD BUCKHANNON, WV

26201

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- **11.** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- Complete all sections of the quotation form.
- Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



VENDOR

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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PAGE 2

ADDRESS CORRESPONDENCE TO ATTENTION C	7
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MICHAEL AUSTIN 304-558-2402

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\*408103403 740-286-5633 WATERLOO COAL CO INC PO BOX 626

JACKSON OH 45640

DIVISION OF HIGHWAYS
EQUIPMENT DIVISION
ROUTE 33
BRUSHY FORK ROAD
BUCKHANNON, WV
26201 304-

304-472-1750

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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PAGE 3

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JACKSON OH 45640

DIVISION OF HIGHWAYS
EQUIPMENT DIVISION
ROUTE 33
BRUSHY FORK ROAD
BUCKHANNON, WV
26201 304-472-1750

DATE PRINTED TERMS OF SALE SHIP VIA FOB. FREIGHT TERMS 02/04/2009 BID OPENING DATE: 02/25/2009 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP. ITEM NUMBER UNIT PRICE AMOUNT APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN. ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT. **BANKRUPTCY:** IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 EXHIBIT 10 REQUISITION NO.: ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



VENDOR

State of West Virginia Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for

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ADDRESS CORRESPONDENCE TO ATTENTION OF MICHAEL AUSTIN 304-558-2402

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740-286-5633 \*408103403 WATERLOO COAL CO INC PO BOX 626

JACKSON OH 45640 DIVISION OF HIGHWAYS EQUIPMENT DIVISION ROUTE 33 **BRUSHY FORK ROAD BUCKHANNON, WV** 26201

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\*408103403

PO BOX 626

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WATERLOO COAL CO INC

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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740-286-5633

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NOTE: Vendors should type Bid Schedule

# 12. BIDDING SCHEDULE

12.	1	<b>Bidding</b>	F.O	В.	Ven	dor's	Storage	Site
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	or pit locat Slag)	ion if G	ravel; pr	andstone or oduction plai	nt name and
nama.	_Oak	hill_	011	Plant,	Limestone
					OLTE (O)
separate b	oid schedul	e must b	oe submi	STORAGE tted when bid	
separate t between V	oid schedul endors sto	e must t rage site	oe submi es.	tted when bid	

Con- Tract Item	Description of Aggregate	F.O.B.	Site	
		LIMESTONE SANDSTONE, GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
Δ.	Class 1 Aggregate	Allan		
A		11/100	1	<b>\</b>
В	Class 2 Aggregate			<del>\</del>
С	AASHTO #1 Aggregate	4/100		<del></del>
D	AASHTO #3 Aggregate	111.00		
E	AASHTO #4 Aggregate	111:00		
F	AASHTO #467 Aggregate	#1100		
Ġ	AASHTO #57 Aggregate	A.11.00		
H	AASHTO #67 Aggregate	111000		
i	AASHTO #7 Aggregate	4.11.00		
j	AASHTO #8 Aggregate	4 11.00		
K	AASHTO #9 Aggregate	1/2.00		

The "Bid Schedule" is available for download on Purchasing's Web site at <a href="https://www.state.wv.us/admin/purchase">www.state.wv.us/admin/purchase</a>

# **BIDDING SCHEDULE (Continued)**

# 12.1 Bidding F.O.B. Vendor's Storage Site (Continued)

L	Stone for Gabions	12,00	*	<b>4</b>
M	Fine Aggregate	1600		
N	Standard Abrasives	12.00		
0	Modified Abrasives	12,00		
Р	Riprap _	13,00		
Q	Shot Rock	8x00		
R	AASHTO #8 Modified	12,00		
S	AASHTO #9 Modified	12,00		
T	Pea Gravel			
U	#11 Limestone Abrasives	-		
V		s Q and P): st Ton-Mile ch Additional Ton	Mile	
W		/or P): st Ton-Mile ch Additìonal Ton	-Mile	

Con-		
Tract	Description of	Bid Price Per Ton
item	Material	F.O.B. Vendor's Storage Site
AA	Cinders	

Note 1: Bid price shall include cost of Vendor Loading Department trucks.

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DIVISION OF HIGHWAYS EQUIPMENT DIVISION ROUTE 35 BRUSHY FORK ROAD BUCKHANNON, WV 26201

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#### 12. BIDDING SCHEDULE

#### DISTRICT FOUR

12.2 Bidding F.O.B. Division's Storage Site (Continued)

			•	
Contract	Description	Estimated	Location of	Bid Price (\$/Ton) F.O.B.
item	•	Quantity	DOH	DOH Storage Site
ILEIII	of Aggregate	(TONS)	Storage Site	
				LIMESTONE BLAST
	MONONG	ALIA COUNT	(	SANDSTONE FURNACE STEEL
_				GRAVEL, SAND SLAG SLAG
Ą	Class 1	1000	Goshen Road	
J	No. 8	3000	Goshen Road	
K	No. 9	1000	Goshen Road	
L	Gabion Stone	50D	Goshen Road	
N	Standard-Abr.	- · -1000 ·	-Goshen Read	
O	Modified Abr.	1000	Goshen Road	
Q	Shot Rock	500	Goshen Road	
	PRESTON COUNTY			
,				
Α `	Class 1	1000	Albright	
В	Class 2	5000	Albright	
C	No. 1	2000	Albright	
F	No. 467	3000	Albright	
Ġ	No. 57	2000	Albright	
J	No. 8	3000	Albright	
K	No. 9	3000	Albright	
L_	Gabion Stone	500	Albright	
N	Standard Abr.	3000	Albright	
0	Modified Abr.	3000	Albright	
Q	Shot Rock	500	Albright	
	PRESTON COUNTY			1
A	Class 1	2000	Terra Alta	
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:	Gabion Stone	<b>50</b> 0	Terra Alfa	
<b>I</b>	Standard Abr.	6000	Terra Alta	
	Modified Abr.	6000	Terra Alta	
Q.	Shot Rock	500	Terra Alta	

Waterloo Coal Conpuy

# STATE OF WEST VIRGINIA Purchasing Division

# PURCHASING AFFIDAVIT

#### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

# PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

#### **ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### **CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: 32 derling 1	the.
	7 / - / 200
Authorized Signature:	produ Date: 2/23/09
Adminized digitation.	
Purchasing Affidavit (Revised 01/01/09)	•