

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

800-458-5123

# Request for Quotation

8FQ NUMBER 669C0011

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\*\*\*\*ADDRESS CORRESPONDENCE TO A TENTION OF

MICHAEL AUSTIN 304-558-2402

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SNOW EQUIPMENT SALES 374 HEIDLERSBURG RD

BIGLERVILLE PA 17307

\*A27153509 01

DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

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# GENERAL TERMS & CONDITIONS REQUE =ST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be mad in the best interest of the State of West Virginia.
- 2. The State may acces pt or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any awar, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only to e made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Pus chasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv\_us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Work place Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy."

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
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PAGE 2

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MICHAEL AUSTIN 304-558-2402

DIVISION OF HIGHWAYS
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\*A27153509 01 800-458-5123 SNOW EQUIPMENT SALES 374 HEIDLERSBURG RD

BIGLERVILLE PA 17307

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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MICHAEL AUSTIN 304-558-2402

\*A27153509 01 800-458-5123 SNOW EQUIPMENT SALES 374 HEIDLERSBURG RD

BIGLERVILLE PA 17307 DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

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State of West Virginia
Department of Administration
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## **PURCHASING CARD ACCEPTANCE**

The State of West Virginia currently utilizes a VISA Purchasing Card Program which is issued through a bank. The successful vendors must accept the State of West Virginia VISA Purchasing Card for payment of all orders placed by State DOT agency for orders as a condition of award.

## **BID SCHEDULE**

Bids shall be submitted on the attached quotation sheet for each District quoted.

#### **CONTRACT AWARD**

Contract will be awarded to the qualified vendor who submits the low bid per district.

## **VENDOR'S INVOICE**

Vendor's invoices must be submitted in original and one (1) copy and contain the following:

- a. Division of Highways' State Contract Order (SCO) number, and this contract number.
- b. Total quantity and unit price.

NOTE:

Under no circumstances will the West Virginia Division of Highways accept, or pay for, quantities of material in excess of the quantity stated on the State Contract order.

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 1.

## **Bid Price**

\$ 4561.60

## <u>Description</u>

6,100 gallon heavy duty construction vertical polyethylene storage tank

Norwesco Model #40661 or equal.

Dimensions: 120" diameter, 139" height.

Price to include shipping for storage tank

With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 1.

## **Bid Price**

#### Description

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 2.

#### **Bid Price**

\$ 4561.60

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 2.

## **Bid Price**

#### Description

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 3.

## **Bid Price**

\$ 4461.60

## <u>Description</u>

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 3.

## **Bid Price**

\$ 11,912,70

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank Without spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 4.

## **Bid Price**

\$ 4461.60

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 4.

## **Bid Price**

\$ 11,912.70

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 5.

## **Bid Price**

\$ 4461.60

## <u>Description</u>

6,100 gallon heavy duty construction vertical polyethylene storage tank

Norwesco Model #40661 or equal.

Dimensions: 120" diameter, 139" height.

Price to include shipping for storage tank

With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 5.

## **Bid Price**

\$ 11,912.70

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 6.

## **Bid Price**

\$ 4461.60

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 6.

## **Bid Price**

\$ 11,912.70

## <u>Description</u>

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 7.

## **Bid Price**

\$ 4561.60

#### **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 7.

## **Bid Price**

#### **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 8.

#### **Bid Price**

\$ 4561.60

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank

Norwesco Model #40661 or equal.

Dimensions: 120" diameter, 139" height.

Price to include shipping for storage tank

With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 8.

#### **Bid Price**

#### Description

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 9.

#### **Bid Price**

\$ 4561.60

#### **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 9.

## **Bid Price**

## **Description**

6,100 gallon heavy duty construction vertical polyethylene storage tank **Norwesco Model #40661** or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank **Without** spray system.

Delivery: FOB any designated delivery site within the Division of Highways District 10.

## **Bid Price**

\$ 4561.60

## <u>Description</u>

6,100 gallon heavy duty construction vertical polyethylene storage tank Norwesco Model #40661 or equal. Dimensions: 120" diameter, 139" height. Price to include shipping for storage tank With free standing overhead spray system with Calcote Pedestal Model CP-50-RC or equal plumbing required to hook up system, including Electric Ball Valve Manual Standard Port Valve; shipping and installation of overhead Spray System. WV Division of Highways will provide a concrete pad and secondary containment. WV Division of Highways will provide electrical service to the site.

Delivery: FOB any designated delivery site within the Division of Highways District 10.

## **Bid Price**

## DISTRICT CONTACT INFORMATION

Anthony Carovillano
District One Engineer/Manager
1334 Smith Street
Charleston, West Virginia 25301-1492
Phone: 304-558-3001

Keith Chapman
District Two Engineer/Manager
801 Madison Avenue
Huntington, West Virginia 25712-0880
Phone: 304-528-5625

Rusty Roten
District Three Engineer/Manager
624 Depot Street
Parkersburg, West Virginia 26102-0308
Phone: 304-420-4648

Greg Phillips
District Four Engineer/Manager
I-79 & Meadowbrook Road
Clarksburg, West Virginia 26302-2570
Phone: 304-842-1550

Lee Thorne, Acting
District Five Engineer/Manager
US Route 50
Post Office Box 99
Burlington, West Virginia 26710-0099
Phone: 304-289-3521

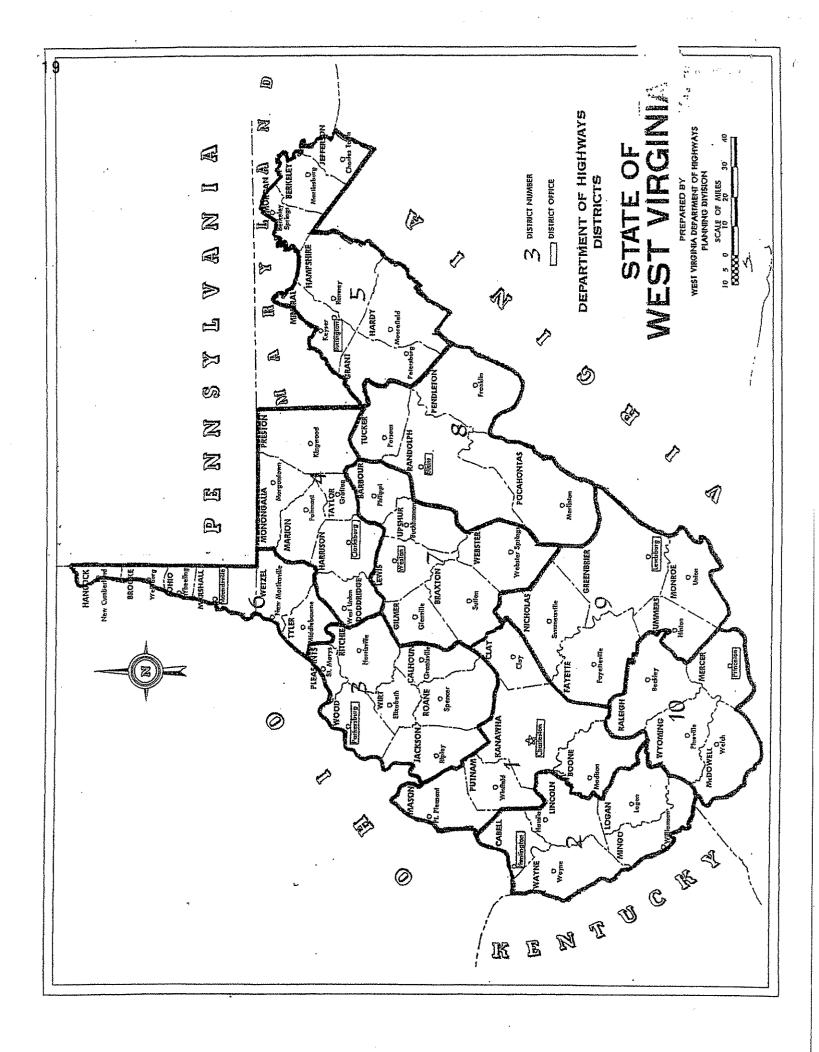
West Virginia Parkway Authority Post Office Box 1469 Charleston, West Virginia 25325 Bob Whipp District Six Engineer/Manager 1 DOT Drive Moundsville, West Virginia 26041-1605 Phone: 304-843-4008

Ron Hooton
District Seven Engineer/Manager
255 Depot Street
Weston, West Virginia 26452-1228
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Mike Moran, Acting District Eight Engineer/Manager US 219 North Elkins, West Virginia 26241-1516 Phone: 304-637-0215

Steve Cole, Acting
District Nine Engineer/Manager
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Lewisburg, West Virginia 24901
Phone: 304-647-7450

John McBrayer
District Ten Engineer/Manager
270 Hardwood Lane
Princeton, West Virginia 24740-2737
Phone: 304-487-5228



## STATE OF WEST VIRGINIA Purchasing Division

## PURCHASING AFFIDAVIT

#### VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

#### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	VM Snow Equipment				•
		Date: _	11	10	08

Purchasing Affidavit (Revised 07/01/08)

## **VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

Division	will make the determination of the Resident Vendor Preference, if applicable.
1.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3.	Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4.	Application is made for 5% resident vendor preference for the reason checked:  Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6.	Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
require agains	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty t such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency uncted from any unpaid balance on the contract or purchase order.
authori the rec	emission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and izes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid juired business taxes, provided that such information does not contain the amounts of taxes paid nor any other information and by the Tax Commissioner to be confidential.
and ac	penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true courate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate less during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.
Bidde	11/10/08 Signed: Title: Vice Projoent
Date	11/10/08 Title: VICE PROSIDENT

<sup>\*</sup>Check any combination of preference consideration(s) indicated above, which you are entitled to receive.