

**HODZMA** 

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

05900165

PAGE

ADDRESS:CORRESPONDENCES:O/ATTENTION.CF

MICHAEL AUSTIN

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia
- 2. The State may accept or reject in part, or in whole, any bid.
- All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services
- 7. Interest may be paid for late payment in accordance with the West Virginia Code
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160 103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

## Request for

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MICHAEL AUSTIN 304-558-2402

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MICHAEL AUSTIN 304-558-2402

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MICHAEL AUSTIN 304-558-2402

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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MICHAEL AUSTIN 304-558-2402

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

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DIVISION OF HIGHWAYS JOBSITE SEE SPECIFICATIONS

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

05900165

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for REQNUMBER 05900165

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PA	GE:
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MICHAEL AUSTIN 304-558-2402

TOCERK

RFQ COPY TYPE NAME/ADDRESS HERE

09/23/	2008	i Cn	MS OF S				SHIP	v i		F.G.B.		FREIGHT TERMS
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TO CONSTRUCT A 30' X 30' CONCRETE PORTION OF A MIX SHED AT WV DEPT. OF HIGHWAYS, MINERAL COUNTY SUB STATION, SHORT GAP, WV INCLUDING FOOTINGS, WALL, FLOOR, AND APRON. THE WORK IS TO INCLUDE ALL MATERIALS, LABOR, NECESSARY FORMS AND TOOLS TO COMPLETE THE CAST-IN-PLACE STRUCTURE.

SEE ATTACHED SHEET FOR SPECIFICATIONS

THE WINNING BIDDER SHALL HAVE 90 DAYS FROM THE DATE OF BID AWARDING TO COMPLETE THE WORK

## Specifications

The Contractor shall provide the labor, tools, equipment, and materials necessary to finish and install the cast-in-place concrete in accordance with the plans and as specified herein. This a lump sum bid with the Contractor providing all formwork, hand tools and equipment for proper installation and finishing of all cast-in-place concrete surfaces. The agency will supply the operator and machinery to prepare the sub grade along with any needed stone for leveling purposes. The final grade will be the responsibility of the Contractor.

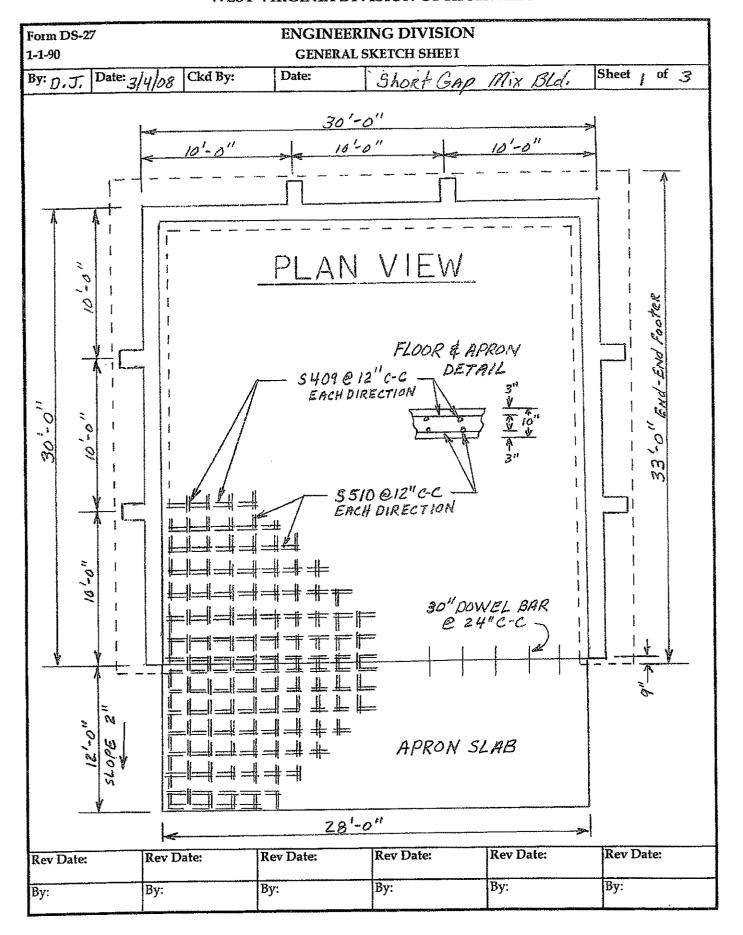
The work shall be in compliance with the West Virginia Department of Transportation, Division of Highways, Standard Specifications, Roads and Bridges, Adopted 1993, as amended by The West Virginia Department of Highways, supplemental specifications in effect at the time of the contract award.

All concrete shall be Class "B" mix. The Contractor must submit and have an approved mix design before the work is accomplished. No testing of the concrete will be required. The Highway Department may wish to sample the material for final strength to assure mix compliance. All reinforcement bars shall be grade 60. Bolsters, chairs, spacers, and other devices for spacing, supporting, and fastening the bars in place shall also be provided by the Contractor. The Contractor shall accurately position, support, and secure reinforcement against displacement during concrete placement to the satisfaction of the project Engineer. Set wire ties so ends are directed into the concrete and not toward exposed concrete surfaces.

There is no anticipation of any construction joints for the floor slab. The floor and apron slabs shall receive a floated finish followed by a trowel finish consolidating the concrete and producing a level surface free from defects. A non slip rough broom finish applied lateral to vehicle entry will then be applied.

The walls shall be smoothed formed on the inside surface and the exterior can be smooth or brick pattern. Consolidation shall be accomplished thru vibration should produce a texture free from honey combing and voids. Minor patching of smaller defects shall be patched immediately after form removal and not more than three days after the placement date. A key way is to be established between the footing and wall base as per plans. One method is to wrap a 2"x4" in plastic and inset into the footer. Other options may be used as approved by the Engineer.

### WEST VIRGINIA DIVISION OF HIGHWAYS

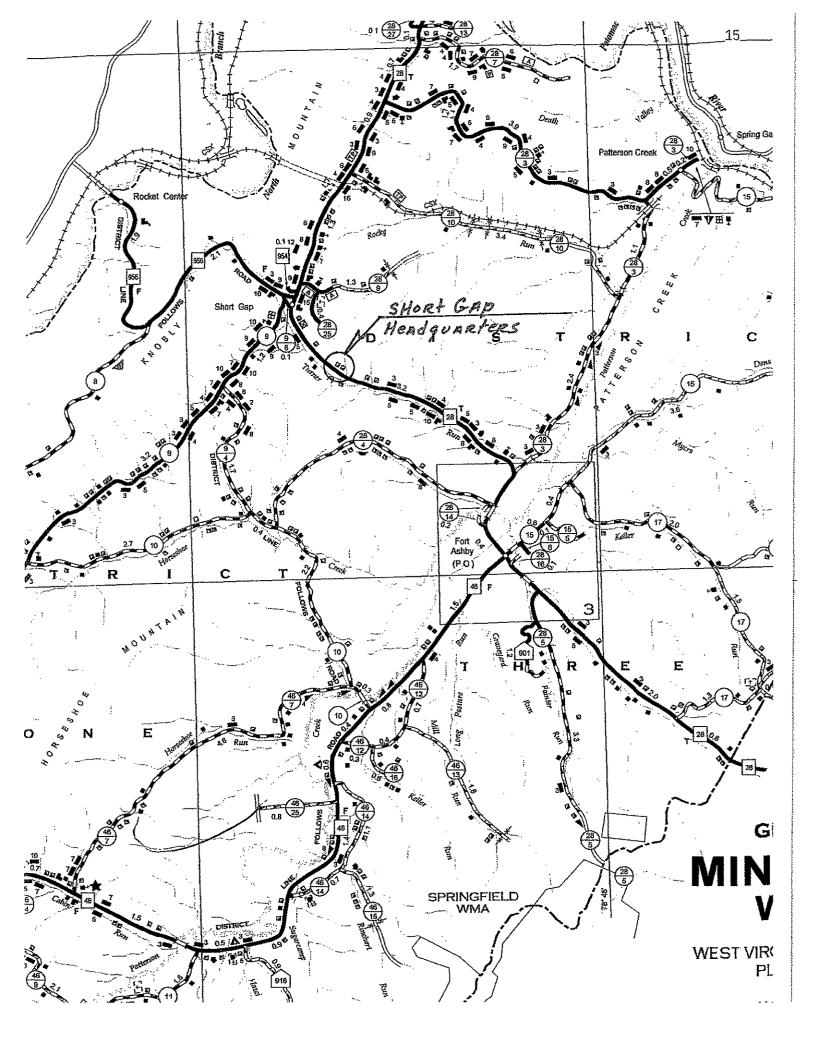


## WEST VIRGINIA DIVISION OF HIGHWAYS

Form DS-27 1-1-90			NG DIVISION KETCH SHEET		
By: D.J. Date: 3/4/08	Ckd By:	Date:	Short GAN N	lix Bld.	Sheet 2 of 3
W806 @ 12"c-c  W505e12"c-c  2-W508 BARS  F804 BAR  12"c-c  2-F503 BARS  PER EACH BUTTRESS  3"  18"  18"  16"  18"  16"  18"  16"  18"  18	9" 18" Buttre	2	2-W50 BARS 12 2"x4" Splash	Top B 503 BARS	View AT uttress
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## WEST VIRGINIA DIVISION OF HIGHWAYS

Form DS-27 1-1-90		I	ENGINEERING GENERAL SKE			
	Date: 3/4/08	Ekd By:		hort GAO I	Vix Bld. S	heet 3 of 3
	BILL	OFA	EINFOF	RCING S		
	MARK	TYPE	LENGTH	No. BARS	TOTAL WEIGHT	
	F 501	STR.	20'-0"	49	1,022 Lbs	
	F502	STR.	3'-6"	182	664 Lbs.	
	F503	BENT	3'-7"	103	369 655.	
	F804	BENT	4'-6"	91	1,093 165.	
	W505	STR.	9'-9"	117	1,179 1 65.	
	W806	STR.	9'-9"	9/	2,348 Lbs.	
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	5510	STR.	20'-0"		2,315 Lbs. 12,935 Lbs	SLAB
34"	9"	23"	•	4'e-e	8	EINSIDE WALL
F 503	B BAR  Notes:	F507 8A)	₹ F804 E	BAR	ANCHOR BOI DETAIL	(a.T
	1. The to The errespon 2. All resides.	stimated total a asible for verify inforcing steel	mount of reinfor ying all quantity bars shall be cov	cement is 12,935 estimates, beFores rered with a minim	ards of Class B co. lbs. The Contract condensing.  num of 3" of conc. 30 bar diameters.	or is
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## STATE OF WEST VIRGINIA Purchasing Division

## PURCHASING AFFIDAVIT

## VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

## PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

, ·	The street do stated,
Vendor's Name: A.L.L. Construction Inc.	
Authorized Signature:	_ Date: 10/11/08
Purchasing Affidavit (Revised 87/04/08)	
	·

#### **BID BOND**

K	NOW ALL M	EN BY THESE I	PRESENTS, That	we, the unde	ersigned, <u>A</u>	.L.L. Cons	truction,	Inc.	
			x 92 ,Mt. Storm						al Insurance
Company	of America,	Safeco Plaza	, Seattle, WA 9	8185_, a corp	poration or	ganized and	l existing ur	nder the law	s of the State of
									und unto the State
of West Vi	rginia, as Obl	igee, in the pen	al sum of <u>Five</u> Pe	rcent (5%)	of Amoun	t(\$Bid		) for th	e payment of which,
well and tr	uly to be mad	le, we jointly and	d severally bind οι	ırselves, our	heirs, adm	inistrators, e	executors, s	uccessors a	and assigns.
Т	he Condition	of the above ob	ligation is such tha	at whereas th	ie Principal	l has submit	ted to the F	urchasing 9	Section of the
Departmer	nt of Administ	ration a certain l	oid or proposal, at	tached heret	o and mad	e a part her	eof, to ente	r into a cont	ract in writing for
Mix Shed	for West Vi	rginia Divisi	on of Highways						
Mineral C	County, Shor	rt Gap, West V	irginia						
	<del></del>	<del></del>		· · · · · · · · · · · · · · · · · · ·					
N	IOW THERE	FORE,							
b) hereto and agreement force and e	b) If said bid I shall furnish t created by the effect. It is ex	any other bonds he acceptance o pressly understo	ed and the Princip s and insurance re f said bid, then thi	equired by the is obligation s at the liability	e bid or pro shall be nu	posal, and If and void,	shall in all c otherwise th	ther respec is obligation	proposal attached ts perform the n shall remain in full er shall, in no event,
way impair waive notic	red or affected ce of any sucl	d by any extensi n extension.	on of the time with	nin which the	Obligee m	ay accept s	uch bid, and	d said Suret	
			•						as are corporations
			affixed hereunto	and these pre	esents to b	e signed by	their prope	r officers, th	is
<u> 15th</u> da	ay of	October	, 20 <u>08</u> .						
Principal C	corporate Sea	I				A.L.L. Con	(Nar	, Inc. ne of Princip st be President)	ent or
. "	·				,			(Title)	
Surety Con	porate Seal					First Nat:		rance Comp ne of Surety	pany of America /)
						<sub>By</sub> Z	5/1.	M	
						Douglas	A. Taylor	priey-in-Fac Attorne	or v-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.



#### FIRST NATIONAL SURETY

PO BOX 34526 SEATTLE, WA 98124-1526

## POWER OF ATTORNEY

FIRST NATIONAL INSURANCE COMPANY OF AMERICA PO BOX 34526 SEATTLE, WA 98124-1526

No.	2034	
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KNOW ALL BY THESE PRESENTS:

That FIRST NATIONAL INSURANCE COMPANY OF AMERICA, a Washington corporation, does hereby appoint \*KIMBERLY L. MILES; JANIS K. PEACOCK; DOUGLAS P. TAYLOR; ANDREW K. TEETER; DONNA J. PRICE; PAMELA V. LANHAM; Charleston, West Virginia\*

its true and lawful attorney(s)-in-fact, with full authority to execute on behalf of the company fidelity and surety bonds or undertakings and other documents of a similar character issued by the company in the course of its business, and to bind FIRST NATIONAL INSURANCE COMPANY OF AMERICA thereby as fully as if such instruments had been duly executed by its regularly elected officers at its home office.

IN WITNESS WHEREOF, FIRST NATIONAL INSURANCE COMPANY OF AMERICA has executed and attested these presents

CHRISTINE MEAD, SECRETARY	MIKE MCGAVICK, PRESIDENT				
conead		Nike Mcgarice			
this	14th	day of January	, 2004		

#### **CERTIFICATE**

Extract from the By-Laws of FIRST NATIONAL INSURANCE COMPANY OF AMERICA:

"Article V, Section 13. - FIDELITY AND SURETY BONDS ... the President, any Vice President, the Secretary, and any Assistant Vice President appointed for that purpose by the officer in charge of surety operations, shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the company in the course of its business... On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

Extract from a Resolution of the Board of Directors of FIRST NATIONAL INSURANCE COMPANY OF AMERICA adopted July 28, 1970.

"On any certificate executed by the Secretary or an assistant secretary of the Company setting out,

- (i) The provisions of Article V, Section 13 of the By-Laws, and
- (ii) A copy of the power-of-attorney appointment, executed pursuant thereto, and
- (iii) Certifying that said power-of-attorney appointment is in full force and effect,

the signature of the certifying officer may be by facsimile, and the seal of the Company may be a facsimile thereof."

I, Christine Mead, Secretary of FIRST NATIONAL INSURANCE COMPANY OF AMERICA, do hereby certify that the foregoing extracts of the By-Laws and of a Resolution of the Board of Directors of this corporation, and of a Power of Attorney issued pursuant thereto, are true and correct, and that both the By-Laws, the Resolution and the Power of Attorney are still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the facsimile seal of said corporation

this <u>15th</u> day of <u>October</u>, <u>2008</u>



conead

**CHRISTINE MEAD, SECRETARY**