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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

02900100

SEONUMBER

PAGE

MICHAEL AUSTIN
304-558-2402

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RFQ COPY TYPE NAME/ADDRESS HERE

> BOGGS ROOFING, INC. 320 West 15th Street P.O. Box 7455 HUNTINGTON, WV 25776-7459

DIVISION OF HIGHWAYS DISTRICT TWO

801 MADISON AVENUE HUNTINGTON, WV 25704-2550 528-5625

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form
- 4. Unit prices shall prevall in case of discrepancy
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
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MICHAEL AUSTIN
304-558-2402

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T O DIVISION OF HIGHWAYS DISTRICT TWO

801 MADISON AVENUE HUNTINGTON, WV 25704-2550 528-

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08/26/2008

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

DIVISION OF HIGHWAYS DISTRICT TWO

801 MADISON AVENUE HUNTINGTON, WV 25704-2550 528-5625

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MICHAEL AUSTIN
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801 MADISON AVENUE HUNTINGTON, WV 25704-2550 528-5625

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for REQUUMBER Quotation 0290010

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

DIVISION OF HIGHWAYS DISTRICT TWO

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801 MADISON AVENUE

HUNTINGTON, WV 25704-2550 528-5625

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MICHAEL AUSTIN
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DIVISION OF HIGHWAYS DISTRICT TWO

801 MADISON AVENUE HUNTINGTON, WV 25704-2550 528-5625

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BOGGS ROOFING, INC. 320 West 15th Street P.O. Box 7455 HUNTINGTON, WV 25776-7455

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Request for Quotation

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MICHAEL AUSTIN 304-558-2402

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DIVISION OF HIGHWAYS DISTRICT TWO

801 MADISON AVENUE HUNTINGTON, WV 25704-2550 528-5625

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MICHAEL AUSTIN

MICHAEL AUSIIN 304-558-2402

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DIVISION OF HIGHWAYS DISTRICT TWO

801 MADISON AVENUE HUNTINGTON, WV 25704-2550 528-5625

BOGGS ROOFING, INC. 320 West 15th Street P.O. Box 7455 HUNTINGTON, WV 25776-7455

TYPE NAME/ADDRESS HERE

RFQ COPY

DATE PRINTED	TEF	IMS OF SALE	SHIP VIA		F.O.B.	FREIGHTTERMS
08/26/2008 BID OPENING DATE:	00 (10 (/300B	P	TD OPE	ENING TIME 0	:30PM
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SIGNATURE /	3m /	W. FRED R	TELEPHO	NE 304-47	9-4233 DATE	9/15/08
TITLE PROGRAMME	FI	EIN 55-070				S TO BE NOTED ABOVE

Specifications for the replacement of EPDM roof system at Wayne County Headquarters, 326 Central Ave., Wayne, WV

Work to include the following:

rapids from 11

1000

- 1. Removal of the existing EDPM roof system down to the build up roof and dispose of properly.
- 2. Provide and install .060 EDPM fully adhered roof system.
- 3. Provide and install on inch ISO Insulation over existing built up roof.
- 4. Provide and install drip edge at eves.
- 5. Provide and install termination bar at base tie in and at walls
- 6. Provide and install curb and pipe penetrations flashings.
- 7. All dump must be include in quote
- 8 Include a 10 year warranty.

All work to be completed within 45 days from start date.

RFQ No 0290010	RFO	Nο	0290010	0
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STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

Purchasing Affidavit (Revised 07/01/08)

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	DOGGE	ROOFING, INC		
Authorized Signature:	Specific	Dor/W.Fas Boses	Date: 9/15/07	

BID BOND

Kuoma	BID BOND	02000100
TOTAL SUPPLIES AND THE STATE OF		
of PO Box 7455, Huntington, Way of the	e undersigned Boggs Boss	
of U.S. Steel Towards and	Loggs Rooting, Inc.	
of PO Box 7455, Huntington, WV 25776 of U.S. Steel Tower, 600 Grant Street, Suite 500, Pittsburgh, PA South Dakota with its principal office in the City of Sioux Fa of West Virginia, as Obligee in the penal sum of Five Percent well and truly to be made, we jointly and severally bind ourselves	a cornection as Principal and Western	Surety Company
of Worth its principal office in the City of Signy Fo	a corporation organized and existing under the	o la
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IN WITNESS WHEREOF Principal and Surety have hereunto have caused their corporate seals to be affixed hereunto and these preduction of September 20.08	set their hands and seals and	
3rd day of September	sents to be signed by the	as are corporations
have caused their corporate seals to be affixed hereunto and these pre 3rdday of September 20 08	this digned by their proper officers, this)
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	Boggs Roofing, Inc.	
	(Name of Principal)
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	W Fred Boggs (Must be President	F
	Vice President)	or
	President	100
urety Corporate Seal		
	(Title)	
	Western Surety Company	
	(Name of Surety)	
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ODTANT		100
ORTANT – Surety executing bonds must be licensed in West Virginia to a power of attorney must be attached	Ross E. Johnson Altorney-in-Fact	<u>-</u>
attorney must be attached in West Virginia to	transact surety income	
	Corporate seals mi	ust be affixed
		- amaçu

Western Surety Company

POWER OF AITORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Ross E Johnson, Beverly A Holstine, Kathryn K Arthur, Sheila Mc Cormick, Individually

of Charleston, WV, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Senior Vice President and its corporate seal to be hereto affixed on this 25th day of April, 2008.

WESTERN SURETY COMPANY

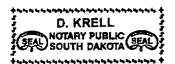
Paul 2 Bruffat Senior Vice President

State of South Dakota County of Minnehaha

On this 25th day of April, 2008, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Senior Vice President of WESIERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

November 30, 2012



Lea Free D. Krell, Notary Public

CERTIFICATE

1, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 3rd day of September 2008.



WESTERN SURETY COMPANY

J. Relson, Assistant Secretary