



**State of West Virginia
Department of Administration
Purchasing Division**

N O T I C E

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

* * *



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER

DPS0817

PAGE

1

ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT
304-558-2544

*223130422 304-345-1396
JOE BOGGS & ASSOCIATES INC
1703 WOODVALE DRIVE

CHARLESTON WV 25314

WEST VIRGINIA STATE POLICE

4124 KANAWHA TURNPIKE
SOUTH CHARLESTON, WV
25309 304-746-2141

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/16/2008				

BID OPENING DATE:

01/31/2008

BID OPENING TIME

01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		948-55	\$78.00	\$21,980.00
DRUG TESTING SERVICES						
CONTRACT TO PROVIDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PERFORM DRUG TESTING SERVICES PER THE SPECIFICATIONS, FOR THE WEST VIRGINIA STATE POLICE.						
EXHIBIT 3						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						
UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.						
RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Joe Boggs</i>	304-345-1396	1-23-08
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
President	55-066-4639	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

RECEIVED

2008 JAN 24 A 10:10

PURCHASING DIVISION
STATE OF WV

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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	(1) YEAR PERIODS.					
	CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.					
	OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)					
	QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.					
	ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.					
	BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.					

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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<p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001 EXHIBIT 6</p> <p>PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE, PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p>PREFERRED TERMS:</p>						

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IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED ONE (1) YEAR.						
IF THE VENDOR CANNOT GUARANTEE A FIRM PRICE FOR THE LIFE OF CONTRACT, HE MUST INDICATE ONE OF THE PARAGRAPHS LISTED BELOW. FAILURE TO QUALIFY THE PREFERRED TERMS WILL BIND THE VENDOR TO A FIRM PRICE FOR THE LIFE OF THE CONTRACT.						
ALTERNATE TERMS:						
(X) THE PRICES ON THIS CONTRACT WILL REMAIN FIRM FOR .180.... DAYS AFTER THE EFFECTIVE DATE OF THE CONTRACT. PRICES WILL REMAIN FIRM AFTER EACH PRICE ADJUSTMENT FOR A MINIMUM OF .180.. DAYS.						
() THE VENDOR DOES NOT AGREE TO MAINTAIN A FIRM PRICE FOR THE LENGTH OF THE CONTRACT BUT OFFERS AN ALTERNATE PROPOSAL AS FOLLOWS:						
.....						
.....						
.....						
EXHIBIT 4						
LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST						

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CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.						
REV. 3/88						
VENDOR PREFERENCE CERTIFICATE						
CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).						
A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:						
() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR						
(X) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR						
() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE						

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FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.						
B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:						
(X) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;						
OR						
() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.						
BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE				TELEPHONE	DATE
TITLE	President			304-345-1396	1-23-08
FEIN	55-066-4639			ADDRESS CHANGES TO BE NOTED ABOVE	

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<p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <u>Joe Boggs & Associates, Inc.</u></p> <p>DATE: <u>1-23-08</u></p> <p>SIGNED: <u>Joe Boggs</u></p> <p>TITLE: <u>President</u></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p>						

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A SIGNED BID MUST BE SUBMITTED TO:						
DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:						
SEALED BID						
BUYER: JOHN ABBOTT-----						
RFQ. NO.: DPS0817-----						
BID OPENING DATE: 1/31/08-----						
BID OPENING TIME: 1:30 PM-----						
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
----- 1 304 345-8907 -----						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
----- Linda Boggs -----						

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Appendix G – Alco-Sensor IV/RBT IV Brochure	

INTRODUCTION

We at Joe Boggs & Associates, Inc. are pleased to present this quotation for drug testing to the West Virginia State Police (WVSP). As an experienced Third Party Administrator with years of experience in both regulated and non-regulated drug and alcohol testing our program will provide excellent service in the most flexible and non-disruptive manner available.

Joe Boggs & Associates, Inc. offers access to the most technically sound and legally defensible drug and alcohol services available. Our program utilizes fully trained collectors, certified Medical Review Officers, and SAMSHA certified laboratories. This quotation offers a comprehensive program that keeps costs and interference in the day-to-day activities of the operating agency to a minimum.

As a company that is truly locally owned and operated, Joe Boggs & Associates, Inc. is not a subsidiary or franchise of any other entity and must stand on our own merit. In today's competitive marketplace our success has come from delivering quality services while maintaining personal customer relations with clients whether large or small. Delivering these services in a state with such diverse geography, varying population densities, different client needs, and changing regulations requires us to be flexible and innovative. We are committed to making drug and alcohol testing as efficient and trouble-free as possible.

This quotation reflects procedures for testing using Federal testing procedures. Additional types of testing such as hair testing can be performed at an additional charge if needed.

VENDOR REQUIREMENTS

1. Random selection methodology – Joe Boggs & Associates, Inc. will perform random selections in a manner meeting the requirements of title 49 CFR 382.305(i). Details of this process are provided on page 6.
2. On-site urine collections – Joe Boggs & Associates, Inc. will provide mobile on-site collections. Details of collection and testing methodologies are provided on page 6.
3. Specimen adulteration assays - Joe Boggs & Associates, Inc. agrees that there will be no charge to WVSP for adulteration assays. All adulteration assays will be conducted by the SAMHSA certified laboratory as an integral part of the laboratory's urine screening and testing procedures.
4. Rejected Specimens - Joe Boggs & Associates, Inc. agrees that there will be no charge to the WVDPS for specimens rejected by the SAMHSA certified laboratory as unfit for testing. Rejected specimens shall be reviewed by the Medical Review Officer and handled as required by 49 CFR 40.201.
5. Medical Review Officer (MRO) - Joe Boggs & Associates, Inc. agrees to include the cost of a qualified MRO in the per test costs submitted in this quotation. Joe Boggs & Associates, Inc. as a Third Party Administrator (TPA) has an in-house MRO, Dr. Glen Wright M.D. and a Certified Assistant MRO, Ritchie A. Boggs here in Charleston, WV. Additionally, we have another fulltime MRO service (USIS Commercial Services) to be used in the event of unusual or unexpected circumstances. The back-up MRO service uses Dr. Dennis N. Demby, M.D. and Dr. James Byers, M.D. Certificates of qualification are provided in APPENDIX B.
6. Hours of testing - Joe Boggs & Associates, Inc. agrees to perform mobile collections and testing services from 8:00 a.m. to 5:00 p.m. Monday through Friday. Methods of handling after hours and holiday mobile collection and testing services is addressed on page 7.
7. Blind Specimens - Joe Boggs & Associates, Inc. agrees to submit blind specimens for the WVDPS necessary to meet the requirements of 49 CFR 40.103 at no charge.
8. Software - Joe Boggs & Associates, Inc. agrees to use approved software for the transmission of MRO results and laboratory sample receipt. For details see page 8.
9. Confidentiality - Joe Boggs & Associates, Inc. agrees to the confidentiality requirements of this RFQ and to the confidential maintenance of records as required by 49 CFR Parts 40.351 and 382.405.
10. Subcontractor identification - Joe Boggs & Associates, Inc. intends to use the following subcontractors;

SAMSHA Certified Laboratory

MedTox Laboratories, Inc
402 West County Road D
St. Paul, MN 55112
(800) 832-3244
(primary lab)

Quest, Inc.
8915 Lenexa Drive
Overland Park, Kansas 66214
(800) 728-4064
(back-up lab)

Medical Review Officer

Dr. Glen Wright, M.D.
1703 Woodvale Drive
Charleston, WV 25314
(304) 345-6119
(primary MRO)

Assistant MRO Ritchie A Boggs
1703 Woodvale Drive
Charleston, WV 25314
(304) 345-8985
(Assistant MRO)

Dr. Dennis M. Denby, M.D. or Dr. James F. Byers, M.D.
USIS Commercial Services
125 Lincoln Avenue
Grove City, PA 16127
(800) 888-1735
(back-up MRO service)

Various Medical Personnel

Various medical personnel that may be used (normally in a clinical situation) to draw blood for the reasons allowed under 49 CFR 40.195.

11. Other Services – Information for other services and their costs are detailed on page 8.
12. Written recapitulation – Joe Boggs & Associates, Inc. shall provide the WVDPS' designated representative a written recapitulation on a monthly basis. This recapitulation will be in a mutually agreeable format such as documentation faxed, mailed, or transmitted by e-mail in an MS Excel format.
13. Waiting Time - Joe Boggs & Associates, Inc. understands there will be no payment for waiting time. Including no renewal fee's and set-up fees.
14. Insurance – Joe Boggs & Associates, Inc. has the required \$1,000,000 of insurance. Coverage declarations and a certificate of insurance from Nationwide Mutual Fire Insurance Company is attached to this quotation. Pages 11 & 12.
15. Vendor experience – Details of Joe Boggs & Associates, Inc. experience, reliability, and references may be found on page 8. References are listed on pages 9 & 10.

QUALIFICATIONS OF PERSONNEL

Qualification details of personnel Joe Boggs & Associates, Inc. proposes to use in the performance of the collection and result certification process can be found on page 10 and in Appendixes A-D.

CONFIDENTIALITY

If awarded this contract Joe Boggs & Associates, Inc. agrees not to use or disclose at any time during or after the termination of the contract any information discovered or developed in the course of performance of the contract without the express written consent of the WVSP except as required by 49 CFR Part 40.331. Any and all reports related to this contract will be submitted to the Superintendent of the West Virginia State Police or his designated representative.

OWNERSHIP OF MATERIAL DEVELOPED

Joe Boggs & Associates, Inc. agrees that if awarded this contract any materials and communications developed by the vendor in the course of performance of this contract shall be the property of the WVSP. It is further agreed that the WVSP shall be free to use such materials and communications as it sees fit.

IMPLEMENTATION

Joe Boggs & Associates, Inc. will begin implementation of the contract immediately upon award. Random collections can begin within seven business days of contract award.

EVALUATION CRITERIA

PROPOSED METHOD OF PERFORMANCE

Joe Boggs and Associates, Inc plans to implement the WVSP Drug Testing Programs by communicating with the designated representative identified by the Agency. Coordination of activities in a manner that protects the sensitive information developed in this type employee program is essential to the method of performance our organization can provide. We anticipate communicating daily with the WVSP and are prepared to direct the necessary company resources to manage the programs in a cost-effective manner.

- **Method of Collection:** Vendor will collect all urine samples in compliance with 49 CFR Part 40 protocols. The split sample method of urine collection will be followed as described in the aforementioned regulation.
- **Equipment to be Used:** Urine collections will be conducted using standard test kits and Control and Custody Forms like those required by the USDOT in 49 CFR part 40 (and Part 382 or 219 as applicable) for all regulated collections.
- **Random Testing Pool Establishment and Selection Criteria:** All random selections will be made in a manner consistent with regulations found in 49 CFR parts 40 and 382.
- **Scheduling of Testing:** Vendor will convey random testing selection information to the designated representative on a monthly basis.
- **Situations:** Special situations will be handled in a manner consistent with applicable regulations for such testing. Vendor will coordinate special collections with the WVSP designated representative. Emergency situations will be handled by providing the designated representative with a list of phone numbers for after hours and holiday use.

Joe Boggs & Associates, Inc. (800) 321-7694 or (304) 345-1396
The above numbers are forwarded to the home of Joe Boggs after hours.

Dr. Glen Wright	(H) 304-345-8985	(M) 304-546-9737
Joe Boggs	(H) 304-345-1435	(M) 304-546-7694
Gary Silman	(H) 304-342-8980	(M) 304-546-6793
Gary Huey	(H) 304-562-9238	(M) 304-546-9238
Edward Pritt	(H) 304-636-6935	(M) 304-636-5935
Robert Turner, Sr.	(H) 304-755-3650	(M) 304-546-4727
Holly Kinder	(H) 304-253-3230	(M) 304-222-1610
Ritchie Boggs	(H) 304-344-5225	(M) 304-546-6315
Edward Huey	(H) 304-762-2416	(M) 304-208-0261
Danny R Cantley	(H) 304-965-9127	(M) 304-993-3183
Amanda Ehman	(H) 740-245-9838	(M) 740-441-7075
Lisa Kleeb	(H) 304-269-9141	(M) 304-276-2076
Linda Boggs	(H) 304-345-1435	(M) 304-545-1563

- **Software:** Vendor will use Drug Pak Software Suite for Windows by Scanlon Associates of State College, PA for drug program management software. Features include personnel information management, random scheduling, pool group maintenance, management reports, regulatory reports, and test recordkeeping.
- **Other:** Dr. Glen Wright is the in-house MRO for Joe Boggs & Associates, Inc. Dr. Wright practices and lives in Charleston, WV. In the event MRO testimony is required in a hearing, Dr. Wright would not be limited to telephone testimony or incur air travel expenses as an out of state MRO would. If a laboratory litigation package is required it will be obtained by Joe Boggs & Associates, Inc. at no charge to the department. Charges for collector, MRO, or laboratory personnel testimony will be the responsibility of Joe Boggs & Associates, Inc.

A list of collection sights are included in Appendix F of this quotation. These sites would only be utilized as little as possible. Because of the need for program uniformity, sensitive employee information, and legal ramifications collections should not be left to a third party.

EXPERIENCE

- **History:** Joe Boggs & Associates, Inc. was incorporated in March of 1987 to provide safety consulting and training services to entities in the transportation industry. Since January of 1990, Joe Boggs & Associates, Inc. has provided Third Party Administrator and mobile collection and testing services for clients in West Virginia, Virginia, Ohio, Kentucky, Indiana, and Tennessee. These drug and alcohol testing services have been both regulated and non-regulated. Client sizes range from the single person owner-operator that must be in a consortium to large organizations such as Key Energy Services and the West Virginia Departments of Transportation. The type of entities served by our company include transportation, mining, manufacturing, construction, distribution, energy production, law enforcement, and municipal governments. Since 1990 approximately twenty-two clients of Joe Boggs & Associates, Inc. have been audited by U.S. DOT. No violations related to third party administration have been noted.
- **References:** The following are some of the four hundred and two clients Joe Boggs & Associates, Inc. currently serves as a Third Party Administrator. Presently there are 15,009 individuals active in five hundred sixty six pool groups.

Boxley Co., Inc.
P.O. Box 13527
Roanoke, VA 24035
(800) 442-8878

Contract Start: February 1997
Drug Tests 2007: 375
Alcohol Tests 2007: 180
Contacts: Joyce Kessinger

Both regulated and non-regulated testing is performed for the Boxley Co., Inc. in West Virginia and Virginia. The Boxley Company is a quarrying, ready-mix concrete, block making, and transportation company.

Cecil I. Walker Machinery Co.
P.O. Box 2427
Charleston, WV 25329
(304) 949-6400

Contract Start: November 1999
Drug Tests 2007: 316
Alcohol Tests 2007: 35
Contacts: Josie Travis or
Andy Southworth

Both regulated and non-regulated testing is performed for Walker Machinery at their branch locations in West Virginia and Ohio. Walker Machinery sells and services Caterpillar construction and mining machinery.

City of South Charleston
P.O. Box 8597
So. Charleston, WV 25303
(304) 744-5301

Contract Start: January 1997
Drug Tests 2007: 150
Alcohol Tests 2007: 55
Contact: Chief Rinehart

Both regulated and non-regulated testing is performed for the City of South Charleston for their Police, Fire, Sanitation, Street, Sanitary and Community Center departments.

Key Energy Services
5976 Venture Way
Mt. Pleasant, MI 48848
(989) 773-3099

Contract Start: January 1997
Drug Tests 2007: 2890
Alcohol Tests 2007: 362
Contact: Mike Hottinger

Both regulated and non-regulated testing is performed for Key Energy Services. Key Energy is a provider of well services to the oil and gas industry that employs over 2100 regulated and 2400 non-regulated employees.

Petroleum Transport, Inc.
500 River East Drive
Belle, WV 25015
(304) 926-3000

Contract Start: July 1998
Drug Tests 2007: 83
Alcohol Tests 2007: 27
Contact: John Ford

Regulated testing is provided for Petroleum Transport, Inc. This is the transportation and delivery subsidiary of Petroleum Products, Inc. with locations in Beckley, Belle, Bluefield, Logan, Nitro, and Pineville West Virginia.

S T Pipeline, Inc.
5 Youngstown Drive
Clendenin, WV 25064
(304) 548-7013

Contract Start: May 1999
Drug Tests 2007: 543
Alcohol Tests 2007: 20
Contact: Kelly Moss

Regulated testing is provided for ST Pipeline, Inc. in both FMCSA and RSPA modes. ST Pipeline is a provider of pipeline construction, repair, and maintenance to the oil and gas industry.

West Virginia Dept. of Transportation
1900 Kanawha Blvd, East
Building 5, Room A-949
Charleston, WV 25305
(304) 768-9733

Contract Start: May 2002
Drug Tests 2002: 571
Alcohol Tests 2002: 97
Contact: Jeff Black

Both regulated and non-regulated testing is performed for the West Virginia Department of Transportation, Division of Highways. As of July 2002 there were 2549 regulated and 63 non-regulated personnel subject to random selection.

West Virginia Paving, Inc.
2950 Charles Avenue
Dunbar, WV 25064
(304) 768-9733

Contract Start: March 1999
Drug Tests 2007: 435
Alcohol Tests 2007: 45
Contact: Kelli Samples

Both regulated and non-regulated testing is performed for West Virginia Paving, Inc. and its' Southern West Virginia Paving subsidiary. West Virginia paving is the largest paving contractor in the state providing highway paving, repair and construction. Collections and testing are provided at their plants and job locations spread throughout West Virginia.

ORGANIZATIONAL QUALIFICATIONS

The following is a list of personnel that will collect, certify and administer the drug and alcohol testing program at Joe Boggs & Associates, Inc. Collector certifications are found in Appendix A. MRO certifications are in Appendix B. MRO Resumes are in Appendix C. Breath Alcohol Technician certifications are in Appendix D.

Collectors and Breath Alcohol Technicians (all listed collectors have completed the new training requirements of 49 CFR Part 40.33):

Joseph Boggs
Gary Silman
Gary Huey
Holly Kinder
Robert Turner, Sr.
Lisa Kleeb

Ritchie Boggs
Danny Cantley
Edward Huey
Edward Pritt
Amanda Ehman
Larry Cheesebrew

Random Selection

Gary Huey

Collection Scheduling

Linda Boggs

Medical Review Officers

Dr. Glen Wright, M.D. (primary)
Ritchie A Boggs (assistant)
Dr. Dennis M. Demby, M.D. (back-up)
Dr. James F. Byers, M.D. (back-up)



**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

INFORMATION PAGE WC 00 00 01 (A)

RENEWAL OF POLICY NUMBER: WC10036570-03
POLICY NUMBER: WC10036570-04

INSURER: BRICKSTREET MUTUAL INSURANCE COMPANY

1. INSURED: JOE BOGGS & ASSOCIATES INC PO BOX 771 CHARLESTON, WV 25323-0771	PRODUCER: PARTNERS INSURANCE & FINANCIAL SERVICES INC 3327-B US ROUTE 60 E STE 100 HUNTINGTON, WV 25705
---	---

Insured is a(n) DOMESTIC CORPORATION

Other work places and identification numbers are shown in the schedule(s) attached.

2. The policy period is from 07/01/2007 to 05/19/2008 12:01 A.M. at the insured's mailing address.

3. A. WORKERS COMPENSATION INSURANCE: Part One of the policy applies to the Workers Compensation Law of the state(s) listed here:

WEST VIRGINIA

B. EMPLOYERS LIABILITY INSURANCE: Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are:

BODILY INJURY BY ACCIDENT :	\$100,000	EACH ACCIDENT
BODILY INJURY BY DISEASE :	\$500,000	POLICY LIMIT
BODILY INJURY BY DISEASE :	\$100,000	EACH EMPLOYEE

C. OTHER STATES INSURANCE: Part Three of the policy applies to the states, if any, listed here:

See West Virginia Limited Other States Insurance Endorsement WC 99 03 05

D. This policy includes these endorsements and schedules:

SEE LIST OF ENDORSEMENTS - EXTENSION OF INFORMATION PAGE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All required information is subject to verification and change by audit to be made in accordance with Part Five of the Policy.

DATE OF ISSUE: 07/12/2007
ISSUING OFFICE: Charleston, WV
PRODUCER: PARTNERS INSURANCE & FINANCIAL SERVICES INC

CERTIFICATE OF INSURANCE

The company indicated below certifies that the insurance afforded by the policy or policies numbered and described below is in force as of the effective date of this certificate. This Certificate of Insurance does not amend, extend, or otherwise alter the Terms and Conditions of Insurance coverage contained in any policy numbered and described below.

CERTIFICATE HOLDER:

State of West Virginia
Purchasing Division
2019 Washington St E
Charleston, WV 25305

INSURED:

BOGGS & ASSOCIATES INC, JOE
PO BOX 771
CHARLESTON, WV 25323-0771

TYPE OF INSURANCE	POLICY NUMBER & ISSUING CO.	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS OF LIABILITY (*LIMITS AT INCEPTION)
LIABILITY				
<input type="checkbox"/> Liability and				Any One Occurrence..... \$
Medical Expense				
Personal and				Included in Above - Any One Person or
Advertising Injury				Organization
<input type="checkbox"/> Medical Expenses				ANY ONE PERSON \$
<input type="checkbox"/> Fire Legal				Any One Fire or Explosion \$
Liability				
				General Aggregate* \$
				Prod/Comp Ops Aggregate* . \$
<input type="checkbox"/> Other Liability				
<hr/>				
AUTOMOBILE LIABILITY				
<input type="checkbox"/> BUSINESS AUTO				Bodily Injury
				(Each Person) \$
<input type="checkbox"/> Owned				(Each Accident) \$
<input type="checkbox"/> Hired				Property Damage
<input type="checkbox"/> Non-Owned				(Each Accident) \$
				Combined Single Limit \$
<hr/>				
EXCESS LIABILITY				Each Occurrence \$
				Prod/Comp Ops/Disease
<input type="checkbox"/> Umbrella Form				Aggregate* \$
<hr/>				
	92-WC-335734-3001	08-16-07	03-09-08	STATUTORY LIMITS
<input type="checkbox"/> Workers'	Nationwide			BODILY INJURY/ACCIDENT ... \$ 1,000,000
Compensation	Mutual			Bodily Injury by Disease
and	Insurance Co.			EACH EMPLOYEE \$ 1,000,000
<input checked="" type="checkbox"/> Employers'				Bodily Injury by Disease
Liability				POLICY LIMIT \$ 1,000,000

Should any of the above described policies be cancelled before the expiration date, the insurance company will endeavor to mail written notice to the above named certificate holder, but failure to mail such notice shall impose no obligation or liability upon the company, its agents, or representatives.

DESCRIPTION OF OPERATIONS/LOCATIONS
VEHICLES/RESTRICTIONS/SPECIAL ITEMS

Effective Date of Certificate: 08-16-2007
Date Certificate Issued: 08-16-2007

Authorized Representative: NIKKI S BOGGS
Countersigned at: PO BOX 911
1205 JEFFERSON ROAD

Nikki S Boggs

APPENDIX A

COLLECTOR CERTIFICATIONS

CERTIFICATE OF COMPLETION

Joe A. Boggs

This is to certify that on November 4, 2006, Joe A. Boggs successfully completed training for Urine Specimen Collection as required by 49CFR, Part 40.33. This training included Basic Information, DOT Urine Specimen Collection Procedures Guidelines, Qualification Training, and Initial Proficiency Demonstration.

EMPLOYER

Joe Boggs & Associates, Inc.
P.O. Box 771
Charleston, WV 25323

INSTRUCTOR

Gary S. Huey
DATTA Certified Professional
Collector Trainer



CERTIFICATE OF COMPLETION

Linda L. Boggs

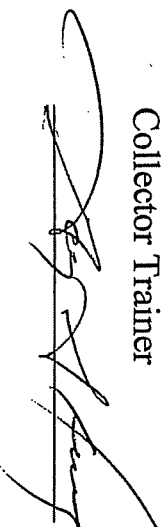
This is to certify that on November 4, 2006, Linda L. Boggs successfully completed training for Urine Specimen Collection as required by 49CFR, Part 40.33. This training included Basic Information, DOT Urine Specimen Collection Procedures Guidelines, Qualification Training, and Initial Proficiency Demonstration.

EMPLOYER

Joe Boggs & Associates, Inc.
P.O. Box 771
Charleston, WV 25323

INSTRUCTOR

Gary S. Huey
DATA Certified Professional
Collector Trainer



CERTIFICATE OF COMPLETION

Ritchie A. Boggs

This is to certify that on November 4, 2006, Ritchie A. Boggs successfully completed training for Urine Specimen Collection as required by 49CFR, Part 40.33. This training included Basic Information, DOT Urine Specimen Collection Procedures Guidelines, Qualification Training, and Initial Proficiency Demonstration.

EMPLOYER

Joe Boggs & Associates, Inc.
P.O. Box 771
Charleston, WV 25323

INSTRUCTOR

Gary S. Huey
DATIA Certified Professional
Collector Trainer



CERTIFICATE OF COMPLETION

Danny R. Cantley

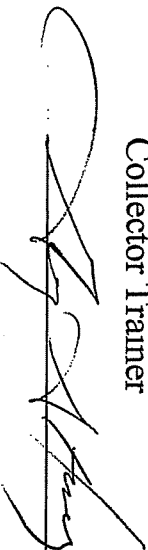
This is to certify that on November 4, 2006, Danny R. Cantley successfully completed training for Urine Specimen Collection as required by 49CFR, Part 40.33. This training included Basic Information, DOT Urine Specimen Collection Procedures Guidelines, Qualification Training, and Initial Proficiency Demonstration.

EMPLOYER

Joe Boggs & Associates, Inc.
P.O. Box 771
Charleston, WV 25323

INSTRUCTOR

Gary S. Huey
DATIA Certified Professional
Collector Trainer



CERTIFICATE OF COMPLETION

Edward A. Huey

This is to certify that on June 30, 2006, Edward A. Huey successfully completed training for Urine Specimen Collection as required by 49CFR, Part 40.33. This training included Basic Information, DOT Urine Specimen Collection Procedures Guidelines, Qualification Training, and Initial Proficiency Demonstration.

EMPLOYER

Joe Boggs & Associates, Inc.
P.O. Box 771
Charleston, WV 25323

INSTRUCTOR

Gary S. Huey
DATIA Certified Professional
Collector Trainer



CERTIFICATE OF COMPLETION

Lisa J. Kleeb

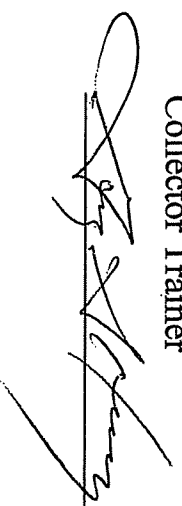
This is to certify that on November 4, 2006, Lisa J. Kleeb successfully completed training for Urine Specimen Collection as required by 49CFR, Part 40.33. This training included Basic Information, DOT Urine Specimen Collection Procedures Guidelines, Qualification Training, and Initial Proficiency Demonstration.

EMPLOYER

Joe Boggs & Associates, Inc.
P.O. Box 771
Charleston, WV 25323

INSTRUCTOR

Gary S. Huey
DATIA Certified Professional
Collector Trainer



APPENDIX B

MRO CERTIFICATIONS

AAMRO

American Association of Medical Review Officers



THIS IS TO CERTIFY THAT

Glen Wright, M.D.

having presented to the Executive Board of the American Association of Medical Review Officers satisfactory evidence of prescribed qualifications and having passed an approved examination before the

American Association of Medical Review Officers

in accordance with national standards of competency and expertise established for Medical Review Officers, is hereby accredited and designated as a

Certified Medical Review Officer

and by order of the AAMRO Board has been entered as such in the
AAMRO Registry of Certified Medical Review Officers

Given and dated this 27th day of September 1998



Thurston L. Hicks

Chairman

A. M. Cla

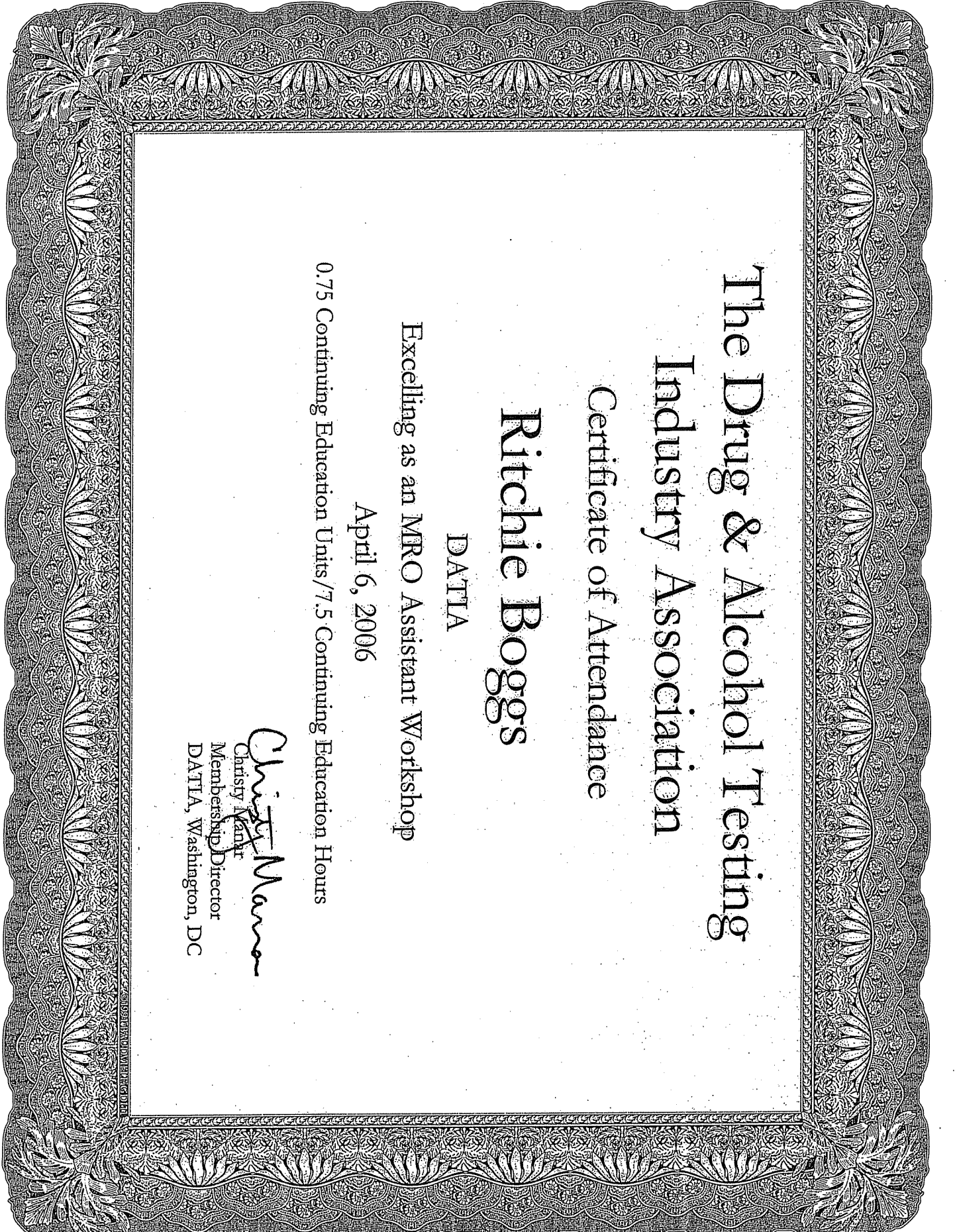
Executive Director

Countersigned and sealed with the Seal of
the American Association of Medical Review
Officers the day and date above written

Cindy Ferrell

Corporate Secretary

Certificate
Number 980927219



The Drug & Alcohol Testing Industry Association

Certificate of Attendance

Ritchie Boggs

DATIA

Excelling as an MRO Assistant Workshop

April 6, 2006

0.75 Continuing Education Units / 7.5 Continuing Education Hours

Christy Mann
Christy Mann
Membership Director
DATIA, Washington, DC

Medical Review Officer Training Program

MRO ALERT

Glen Wright, M.D.

In recognition of completion of its 12-hour Medical Review Officer Training Program

Theodore F. Shults

Theodore F. Shults, MS, JD
Program Director



Atlanta, Georgia
September 26-27, 1998



JOE BOGGS & ASSOCIATES, INC.

P.O. Box 771
Charleston, West Virginia 25323-0771

(304) 345-8985
(304) 345-8986
(304) 345-1396
1-800-321-7694
FAX (304) 345-8907

COLLECTION SITES:

Joe Boggs & Associates, Inc
1703 Woodvale Drive
Charleston, WV 25314
ATTN: Linda
304\345-1396 FAX 304\345-8907

Analabs
196 Dayton Street
Crab Orchard, WV 25827
ATTN: Anissa
800\880-6406 FAX 304\255-2410

Business Health Service
2000 Foundation Way St 2000
Martinsburg, WV 25401
ATTN: Kenda Rogers
304\264-1247 FAX 304\264-1279

Dr E N Hart Jr
PO Box 1459
Elkins, WV 26241
ATTN: Pam Jones
304\636-9110 FAX 304\636-9455

Jefferson Memorial Hospital
300 South Preston
Ranson, WV 25438
ATTN: Wendy
304\728-1600 FAX 304\725-1353

Mid-Ohio Valley Medical
127 71\2 St
Parkersburg, WV 26101
ATTN: Melinda
304\485-7127 FAX 304\485-4016

OutPatient Medical Outreach Service
111 Lafayette St Suite 302
St Marys, WV 26160
ATTN: Ruth Reed
304\684-7578 FAX 304\684-9251

Braxton Co Memorial
100 Hoylman Drive
Gassaway, WV 26624
Attn: Amy
304\364-1108 FAX 304\364-1108

Grant Memorial Hospital
Rt 4 & 28
Petersburg, WV 26847
ATTN: Debbie Bishop
304\257-1026 FAX 304-257-4940

Holzer Clinic
2605 Jackson Ave
Point Pleasant, WV 25550
ATTN: Faye
304\675-4590 FAX 304\674-6569

Medbrook
1370 Johnson Ave
Bridgeport, WV 26330
ATTN: Cassandra
800\842-7181 FAX 304\842-7578

Ohio Valley Medical Center
Valley Professional Health Ctr St 202 Jacob St
Wheeling, WV 26003
ATTN: Missy
304\234-8630 FAX 304\234-8637

Pocahontas Medical Clinic
105 Duncan Road
Marlinton, WV 24954
ATTN: Leslie
304\799-4645 FAX 304\456-5123

Pocahontas Medical Clinic
Rt 92
Green Bank, WV 24944
ATTN: Becky
304\456-4211 FAX 304\456-5123

Primecare 12
702 Stafford Drive
Princeton, WV 24740
ATTN: Stephanie
304\425-0085 FAX 304\485-6993

Summersville Memorial Hospital
400 Fairview Heights Rd
Summersville, WV 26651
ATTN: Patsy Fairchild
304\872-8441 FAX 304\872-4590

Williamson Memorial Hospital
859 Alderson St
Williamson, WV 25661
Attn: Linda or Nancy Jackson
304\235-2500 FAX 304\235-4642

Potomac Valley Hospital
167 So Mineral Street
Keyser, WV 26726
ATTN: Perry Winner
304\788-3141 FAX 304\788-7864

Robert C Byrd Clinic
400 N Jefferson Street
Lewisburg, WV 24901
ATTN: Susan Johnson
304\645-3220 FAX 304\645-4103

Tri State Medical Service
Rt 3 Box 3021X
Wayne, WV 25702
ATTN: Ava
304\272-3300 FAX 304\272-6434

DPS0817 - RANDOM DRUG TESTING - BID FORM					
Item#	Description	Per Test / Hour	Cost Per Test / Hour	Estimated Usage	Extended Bid Price
1	Standard Test (Agency Facility)	Test	\$ 78.00	240	\$ 18,720.00
2	Standard Test (Vendor's Facility)	Test	\$ 78.00	40	\$ 3,120.00
3	Barbiturates	Test	\$ -0-	10	\$ -0-
4	PCP	Test	\$ -0-	10	\$ -0-
5	Steroids	Test	\$ -0-	20	\$ -0-
6	Waiting Time	Hour	\$ 10.00	4	\$ 40.00
7	Collector Testimony	Hour	\$ -0-	4	\$ -0-
8	Lab Personnel Testimony	Hour	\$ -0-	4	\$ -0-
9	Third Party Administrator Testimony	Hour	\$ -0-	4	\$ -0-
10	Medical Review Officer Testimony	Hour	\$ -0-	4	\$ -0-
11	Collector Deposition	Hour	\$ -0-	4	\$ -0-
12	Lab Personnel Deposition	Hour	\$ -0-	4	\$ -0-
13	Third Party Administrator Deposition	Hour	\$ -0-	4	\$ -0-
14	Medical Review Officer Deposition	Hour	\$ -0-	4	\$ -0-
15	Collector Travel	Hour	\$ -0-	4	\$ -0-
16	Lab Personnel Travel	Hour	\$ -0-	4	\$ -0-
17	Third Party Administrator Travel	Hour	\$ -0-	4	\$ -0-
18	Medical Review Officer Travel	Hour	\$ -0-	4	\$ -0-
				Total	\$ 21,880.00

Bidder Information:

Name:

Joe Baggs

Company name:

Joe Baggs & Associates, Inc.

Address:

1703 Woodvale Dr.
Charleston, WV 25314

Phone# :

304-345-1396 - 345-1435

Fax# :

304-345-8907

Email Address:

Joe.baggs@suddenlink.net

STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Joe Boggs & Associates, Inc.

Authorized Signature: Joe Boggs Date: 1-23-08



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

WV PURCHASING ACA SECT Fax 304-558-4115

Jan 24 2008 10:57am P001/003

Request for Quotation

RFQ NUMBER

DPS0817

PAGE

1

ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT
304-558-2544

*223130422 304-345-1396
JOE BOGGS & ASSOCIATES INC
1703 WOODVALE DRIVE

CHARLESTON WV 25314

WEST VIRGINIA STATE POLICE

4124 KANAWHA TURNPIKE
SOUTH CHARLESTON, WV
25309 304-746-2141

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS		
01/23/2008						
BID OPENING DATE: 01/31/2008		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO ANSWER VENDOR QUESTIONS RELATING TO THE ORIGINAL SPECIFICATIONS.						
QUESTION AND ANSWER PAGE ATTACHED.						
0001	1	LS		948-55		
DRUG TESTING SERVICES						
EXHIBIT 10						
REQUISITION NO.: ...DPS0817						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
SEE REVERSE SIDE FOR TERMS AND CONDITIONS						
SIGNATURE		TELEPHONE		DATE		
Joe Boggs		304-345-1396		1-24-08		
TITLE		FAX		ADDRESS CHANGES TO BE NOTED ABOVE		
President		55-066-4639				

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
DPS0817

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT 304-558-2544

*223130422 304-345-1396
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01/23/2008						
BID OPENING DATE: 01/31/2008		BID OPENING TIME 01:30PM				
LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
NO. 1 ✓						
NO. 2 ✓						
NO. 3 ✓						
NO. 4 ✓						
NO. 5 ✓						
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF TH ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE Joe Boggs & Associates, Inc. COMPANY 1-24-08 DATE</p> <p>REV. 11/96</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
Joe Boggs	304-345-1396	1-24-08
TITLE	FBN	ADDRESS CHANGES TO BE NOTED ABOVE
President	55-066-4639	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**DPS0817
Addendum #01**

This addendum is issued to answer vendor questions. No other questions will be accepted after this date, relating to the specifications.

Questions submitted from First Lab:

In regards to RFQ DPS0817, could you please answer the following questions to better help in answering the bid.

- 1. How many tests yearly are performed at collection facilities and how many tests yearly are performed on-site at the WV State Police Barracks?**
- 2. Could you please provide a listing of each barrack location that on-site testing will occur? Or will all collections occur at one location?**
- 3. What is the time of frame of scheduling on-site testing for each of the WV State Police at each barracks from when the random list is presented to the vendor and WV State Police? One day, one week, one month etc.**

Answers from the agency:

- 1. Approximately 80% of the tests are performed at State Police barracks, with the other 20% walking into collection facilities. Our current provider uses collection facilities in Kanawha, Cabell and Jefferson Counties. Employees randomly selected from those counties walked into a collection facility. A collector was sent to all other locations and collected at the detachments. Currently, based on manpower, we are doing 24 tests per month.**
- 2. There are about 60 detachments located in the 55 counties. Collections could be scheduled at any of them. The complete list with addresses and phone numbers can be found at www.wvstatepolice.com**
- 3. The random drug list is provided by the vendor to the State Police at the first of each month. The State Police will provide the vendor with dates, times and locations for each drug test. We attempt to provide you with a few days notice to accommodate scheduling. We try to schedule as many in the first part of the month as possible to ensure all collections are made. We collect from all employees on the list by the last day of the month.**