



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



**STAFFORD
CONSULTANTS
INCORPORATED**

*Engineering, Design, and Consulting
Planning and Environmental Services*

May 20, 2008

File: 07-9998.00

Mr. Chuck Bowman
State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street, East
Charleston, WV 25305-0130

Dear Mr. Bowman:

RE: RFQ No. DEP14238
Jacobs Fork Complex
Opening 5-20-08 1:30 p.m.

Stafford Consultants, Inc. is very pleased to have the opportunity to make this proposal in response to RFQ No. DEP 14238 of March 20, 2008 for professional services in connection with the Department of Environmental Protection – Jacobs Fork Complex.

We are well qualified for this work because of our past experience with Department of Environmental Protection (AML) from 1987 to the present, during which time we completed twenty one assignments. These projects were all successful, and our fees were consistently below estimates with no project reaching 90% of the approved design fee. Additionally, all projects were completed on time. Please refer to the listing in this proposal for actual performance on these projects.

In addition to our AML experience, Stafford has completed approximately thirty water and wastewater projects throughout McDowell County over the past twenty five years. We currently have three full-time employees working daily in the county at Welch and Iaeger. Our history, knowledge, and on-going presence in the county will assist in efficiently completing the project design.

I am enclosing an original and one (1) copy as required by the RFQ.

Our firm and members of the project team are in compliance with all regulations called for in the RFQ and we carry professional liability insurance (errors and omissions) insurance in the amount of \$1,000,000.

Mr. Chuck Bowman
May 20, 2008
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We appreciate having provided AML Engineering Services in the past and would like to continue our relationship with them.

We are a 17 member firm with five (5) registered professional engineers.

We believe our project team approach and quality assurance/constructibility review results in projects being constructed on time and in budget.

I will appreciate your serious consideration of our firm, and look forward to a pleasant and productive relationship in the future. If any portion of this proposal is unclear or you need additional information, please contact me.

Sincerely,



C. Dean Upton, P.E.
President



CDU/krc

Enclosures

RECEIVED

2008 MAY 19 P 12:49

REGISTRATION
STATE OF WV

CATHY DURHAM
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PRINCETON WV 24740