

# Prestera Center 3 Mental Health Jervices 3

UNIVERSITY HEIGHTS • 3375 U S RT 60 E P O BOX 8069 • PHONE (304) 525-7851 HUNTINGTON, WEST VIRGINIA 25705 FAX (304) 525-1504 www.prestera.org



Prestera Center for Mental Health Services, Inc.
Hopewell Place
3772 Teays Valley Road, Suite 2
Hurricane, WV 25526

Environmental Protection Department of Office of Administration 601 57<sup>th</sup> Street SE Charleston, WV 25304

February 8, 2008

### Re: Request for Quotation #DEP14213

This bid proposal is being submitted in response to the implementation and administration of the employee assistance program as designed by the Department of Environmental Protection (DEP) and will serve as an employee relations program as well as a support system for all employees covered under this plan.

Questions about this proposal should be directed to Genise Lalos, Director of Addictions Services/Hopewell Place Coordinator, Prestera Center, 1420 Washington Avenue, Huntington, WV 25704 or (304) 399-2532.

Sincerely,

Robert H. Hansen Executive Director

Rht A. Marger

#### ALTERNATE TO SPECIFICATIONS

#### **STAFFING**

The staffing specifications call for six (6) trained Psychologists to be available throughout the state of WV. This proposal provides a minimum of six (6) trained, Master's level, licensed therapists who are experienced with the areas targeted in the specifications. These staff will most likely not be licensed psychologists but may have a degree in psychology. Psychological testing can be provided as needed by a licensed Psychologist. These staff will be available within a 40 mile diameter (one hour drive time) from the specified West Virginia locations to include: Fairmont, Kanawha City, Logan, Oak Hill, Philippi, and Wheeling.

What's the difference between mental health professionals?

#### **Psychologist**

A doctoral degree which means a minimum of four years of graduate training beyond the bachelors degree is required in most states, as well as one year of internship and at least one year of post-graduate residency. Typically psychologists complete core coursework in therapy, assessment, and research and are required to pass competency exams and complete a dissertation prior to receiving their degree.

To be licensed, psychologists must pass a national and state examination. Clinical psychologists are trained to work with all mental health issues but may have more training with more severe psychopathology and less with developmental and career issues.

Psychologists treat all forms of mental illness although specialties are not uncommon. Specialties include children, adolescents, adults, geriatric, forensic, neuropsychological, and health psychology. All psychologists are trained as generalists but may have one or more specialties depending on their training and experience.

#### Social Worker

Social workers must have completed a Master's program (two years beyond their bachelor degree) leading to the Master of Social Work degree. Social workers are often referred to as the liaison between the patient or client and the community.

According to the Occupational Outlook Handbook (1998-1999), "Social work is a profession for those with a strong desire to help people. Social workers help people deal with their relationships with others; solve their personal, family, and community problems; and grow and develop as they learn to cope with or shape the social and environmental forces affecting daily life. Social workers often encounter clients facing a life-threatening disease or a social problem requiring a quick solution. These situations may include, financial distress, serious illness or disability, substance abuse, unwanted pregnancy, or antisocial behavior. They also assist families that have serious conflicts, including those involving child or spousal abuse."

#### Mental Health Counselor

Mental health counselors must have a Masters degree in psychology, social work, counseling, mental health counseling or related field and pass a state exam in order to be licensed. Mental health counselors can practice independently in some states, although most are employed in clinics and hospitals. They perform individual, couples/family, and group therapy, and may assist psychologists with testing and other forms of treatment.

#### REPORTING

### **Employee Records**

Employee records in this case are considered medical records that will be held and maintained by this vendor. Upon termination of this contract, active cases only would be 1) transferred to the new vendor with the employ's consent or 2) Seen by this vendor for the duration of their four to eight sessions.



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

### Request for Quotation

DEP14213

PAGE

CHUCK BOWMAN 304-558-2157

Inddahladdallad Hopewell Place 3772 Teays Valley Road, Suite 2 Hurricane, WV 25526

ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF ADMINISTRATION
601 57TH STREET SE
CHARLESTON, WV

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Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF CHUCK BOWMAN 304-558-2157

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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF ADMINISTRATION 601 57TH STREET SE CHARLESTON, WV

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2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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CHUCK BOWMAN 304-558-2157

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25304

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CHUCK BOWMAN

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# STATE OF WEST VIRGINIA Purchasing Division

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# PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or a related party to the vendor or prospective vendor when the vendor or prospective vendor or one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivisions" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vandor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: $\underline{\Omega}e$	beat H. Hansen	a in combigues with t	he requirements as stated.
Authorized Signature: Purchasing Affidavit (Revised 08	Robert H. Hunsen	<u> </u>	2-13-08
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