



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



ARCHITECTS & ENGINEERS

February 26, 2008

Mr. John Abbott, Buyer
Department of Administration, Purchasing Division
Building 15
2019 Washington Street, East
PO Box 50130
Charleston, West Virginia 25305-0130

**Subject: HVAC/Mechanical Design – Headquarters Building
West Virginia Army National Guard
Requisition #DEFK8164**

Dear Mr. Abbott:

ZMM is pleased to submit the attached information to demonstrate both our experience and our capability to provide professional architectural and engineering services for the replacement of the HVAC system at the Headquarters Building for the West Virginia Army National Guard (WVARNG). We are confident that our recent experience working with the WVARNG, as well the depth of our experience renovating facilities and updating/upgrading HVAC systems makes ZMM the most qualified partner for this project.

Since 1959, ZMM has been consistently recognized as one of the largest, fully integrated architecture and engineering firms in the State of West Virginia. An organization of creative professionals with the common interest of working with our clients to design and engineer innovative and cost effective buildings, ZMM has the in-house capability (31 full-time employees) to deliver the professional services necessary to plan and prepare construction documents and provide construction administration services for this project. Although this is primarily an engineering project, ZMM recognizes that there is an important architectural component related to any renovation work. With that understanding, should ZMM be selected to provide professional services on this project, the following key team members will comprise the project team, and will remain actively involved in the project through building occupancy:

- | | |
|------------------------------------|---------------------|
| ▪ Steve Branner, AIA, NCARB | Project Principal |
| ▪ Adam Krason, AIA, NCARB, LEED-AP | Project Manager |
| ▪ Robert Doeffinger, PE | Engineering Manager |
| ▪ Steve Cook, PE | Mechanical Engineer |



Mr. John Abbott, Buyer
February 26, 2008
Page 2 of 2

- | | |
|---------------------|-----------------------------|
| ▪ Scot Casdorff, PE | Electrical Engineer |
| ▪ Steve Hedrick, PE | Structural Engineer |
| ▪ David Unrue, AAIA | Construction Administration |

Resumes for these key personnel are included in the attached information. This team has worked together on multiple projects, many for the WVARNG, over the last several years. Our recent experience working with the West Virginia Army National Guard includes:

- Robert C. Byrd Regional Training Institute, Camp Dawson
- Armed Forces Reserve Center, Camp Dawson
- Glen Jean Armed Forces Complex, Glen Jean (with CEI)
- Logan-Mingo Readiness Center (with CEI)
- CFMO Expansion, Charleston (with CEI)
- JITEC Project Planning Document Charette, Camp Dawson

While designing many of the projects noted above, **ZMM** has demonstrated a commitment to meeting strict budget and scheduling requirements. This commitment can be attested to by the high number of repeat and on-going client relationships that we have established.

Thank you for taking the time to review the attached brochure that outlines detailed information regarding the history, services, personnel, experience, and qualifications of **ZMM**. Additionally, please visit our website at www.zmm.com to see the full range of projects that we have designed. We look forward to meeting with you in the near future to review our qualifications, and to discuss our capabilities in more detail.

Respectfully submitted,

ZMM, Inc.

Steve Branner, AIA, NCARB
Principal

Attachment: Expression of Interest

cc: ARK, file