

Request for Quotation

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304-558-8801

RFQ COPY TYPE NAME/ADDRESS HERE

Maynard C. Smith Construction Co., Inc. 3410 Chesterfield Avenue Charleston, WV 25304

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- **13. BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DCH08020

ADD	RESS CORRESPO	NDENCE TO ATTENT	ION OF:
SHELLY	MURRAY	:	
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DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

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DIVISION OF CULTURE & HISTORY

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CHARLESTON, WV
25305-0300 558-0220

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Request for Quotation

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PAGE 4

ADDRESS CORRESPONDENCE TO ATTENTION OF HELLY MURRAY

SHELLY MURRAY 304-558-8801

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0300 558-0220

RFQ COPY
TYPE NAME/ADDRESS HERE

Maynard C. Smith Construction Co., Inc. 3410 Chesterfield Avenue Charleston, WV 25304

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/13/2007 **BID OPENING DATE:** 10/25/2007 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNIT PRICE **AMOUNT** IN LIEU OF A PERFORMANCE AND LABOR & MATERIAL BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. OR BUSINESS CHECKS ARE NOT ACCECPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00 EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS **PROJECTS** IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304-925-3190 DATE 11/8/07 John Strickland . FEIN ADDRESS CHANGES TO BE NOTED ABOVE 55-0739233



Request for Quotation

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DCH08020

PAGE....

SHELLY MURRAY 304-558-8801

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
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President

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

DCH08020

PAGE 6

SHELLY MURRAY
304-558-8801

304-558

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0300 558-0220

RFQ COPY
TYPE NAME/ADDRESS HERE
Maynard C. Smith Construction Co., Inc.

3410 Chesterfield Avenue

Charleston, WV 25304

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/13/2007 **BID OPENING DATE:** 10/25/2007 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT THE BUYER SHALL SEND THE ADDENDUM TO ALL (2) INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE. ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY THE TO ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE. REV. 11/96 EXHIBIT 10 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NOS.: 10/16/07 NO. 1 10/18/07 NO. 2 NO. 3 NO. 4

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

John Strickland

55-0739233

304-925-3190

11/8/07

ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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RFO NUMBER DCH08020

ADDRESS:CORRESPONDENCE TO ATTENTION OF

SHELLY MURRAY 304-558-8801

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Maynard C. Smith Construction Co., Inc. 3410 Chesterfield Avenue Charleston, WV 25304

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0300 558-0220

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<u>304-558-8801</u>

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER CHARLESTON, WV 25305-0300

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PAGE 9

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	SEALED BID			·	
	BUYER:		SM / FILE 3	1	
	REQ. NO.:		DCH08020		
	BID OPENING	DATE:	10/25/2007	·	
	BID OPENING	TIME:	1:30 PM		
			UMBER IN CASE IT	IS NECESSARY	,
			304-925-3228		
	PLEASE PRINT CONCERNING T			CONTACT	
			John Strickland		
		SEE RE	VERSE SIDE FOR TERMS AND COM	NDITIONS	
SIGNATURE	Jo	ohn Strickla	nd TELEPHONE	304-925-3190 DAT	^E 11/8/07
TITLE President	FI	55-07392	233	ADDRESS CHANG	SES TO BE NOTED ABOVE



09/13/2007

RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Maynard C. Smith Construction Co., Inc.

Request for Quotation

DCH08020

10

ADDRESS CORRESPONDENCE TO ATTENTION OF:::

SHELLY MURRAY 304-558-8801

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV

3410 Chesterfield Avenue Ö Charleston, WV 25304 25305-0300 558-0220 TERMS OF SALE DATE PRINTED SHIP VIA FREIGHTTERMS F.O.B.

SHIP

BID OPENING DATE:	1	0/25/	2007				BID	OPE	NING TI	ME 01	:30PM
LINE	QUANT	TTY	UOP	CAT. NO		ITEM NUM	/BER		UNIT PRI	> E	AMOUNT
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TITLE C	· · · · · · · · · · · · · · · · · · ·	JO FE	IN	ickland			304	4-9			
Presiden	t		55	-073923	33			\bot	ADDRES	S CHANGES	TO BE NOTED ABOVE

Agency	
REQ.P.	O# DCH08020

BID BOND

	ESE PRESENTS, That we, the , WV	, as Principal, and Ohio Farmers Insurance Compa
of Westfield Center	.OH .	a corporation organized and existing under the laws of the State of
		d Center , as Surety, are held and firmly bound unto the State
		f Amount Bid (\$ 5%) for the payment of which,
<u> </u>		s, our heirs, administrators, executors, successors and assigns.
······································		
The Condition of the above	ve obligation is such that where	eas the Principal has submitted to the Purchasing Section of the
partment of Administration a ce	rtain bid or proposal, attached	hereto and made a part hereof, to enter into a contract in writing for
Q DCH08020 Interior Reno	vation for West Virginia Mu	useum of Culture and History, Charleston, WV 24,000 SF
enovation According to Plans	s and Specifications	
NOW THEREFORE,		
(a) If said bid shall be re	iented or	
(b) If said bid shall be ac	cepted and the Principal shall	enter into a contract in accordance with the bid or proposal attached
eto and shall furnish any other l	bonds and insurance required	by the bid or proposal, and shall in all other respects perform the
reement created by the acceptain	nce of said bid, then this obliga- deretood and agreed that the li	ation shall be null and void, otherwise this obligation shall remain in full iability of the Surety for any and all claims hereunder shall, in no event,
ceed the penal amount of this of		ability of the ourcey for any and an ordina hereander sharif in he event,
·		
The Surety, for the value	received, hereby stipulates and	d agrees that the obligations of said Surety and its bond shall be in no
y impaired or affected by any ex ive notice of any such extension		th the Obligee may accept such bid, and said Surety does hereby
IVE HOUCE OF ANY SUCH EXCENSION	•	
IN WITNESS WHEREOF	, Principal and Surety have he	reunto set their hands and seals, and such of them as are corporations
e caused their corporate seals	to be affixed hereunto and the	se presents to be signed by their proper officers, this
5th_day ofOctober	, 2007	
ncipal Corporate Seal		Maynard C. Srflith Construction Company Inc. (Name of Principal)
		Name of Philippan)
		By / CP () C
•		John Stracklan(Must be President or Vice President)
		President
		(Title)
rety Corporate Seal		Ohio Farmers Insurance Company
cty corporate coal		(Name of Surety)
		h h h
		Bu Than Dh
	Gre	egory T. Gordon, WV Resident Agent / Attorney-in-Fact
	O C	AND THE COLUMN THE ENDORSOIS AND THE CONTRACT OF THE CONTRACT

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

General Power of Attorney POWER NO. 4752152 06

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

CERTIFIED COPY

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

LARRY D. KERR, GREGORY T. GORDON, PATRICIA A. FINCKE, STEPHEN B. STOGDEN, PATRICIA A. MOYE, ALLAN L. MC VEY, KIMBERLY J. WILKINSON, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship-

<u>LIMITATION:</u> THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **Senior Executive** and their corporate seals to be hereto affixed this **27th** day of **AUGUST** A.D., **2007**.

Corporate Seals Affixed SEAL SEAL State of Ohio County of Medina ss.:



N JAMONAL W



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

Richard L. Kinnaird, Jr., Senior Executive

On this 27th day of AUGUST A.D., 2007, before me personally came Richard L. Kinnaird, Jr. to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, Ohio; that he is Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

By:

Notarial Seal Affixed

State of Ohio County of Medina

SS.



William J. Kahelin, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this うちせ day of Ctober A.D., 2007.







Frank A. Carrino, Secretary Secretary