

# Electronic Monitoring for West Virginia Division of Corrections

ORIGINAL



Contact: Brian Currie, (800) 284.1678  
RFQ # COR61362

**BI**   
Behavioral Interventions



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State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**COR61362**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT  
 304-558-2544**

VENDOR

**RFQ COPY**  
**TYPE NAME/ADDRESS HERE**  
 B.I. Incorporated  
 6400 Lookout Road  
 Boulder, CO 80301

SHIP TO

**DIVISION OF CORRECTIONS**  
**617 LEON SULLIVAN WAY**  
**CHARLESTON, WV 25301**  
**304-558-8045**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/07/2007			Destination	
BID OPENING DATE: 09/06/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<b>REQUEST FOR QUOTATION</b>						
<p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WEST VIRGINIA DIVISION OF CORRECTIONS TO PROVIDE AN OPEN-END CONTRACT FOR ELECTRONIC MONITORING SERVICES.</p> <p>MANDATORY PRE-BID: 8/23/2007; 1:30 PM            DIVISION OF CORRECTIONS            617 LEON SULLIVAN WAY            CHARLESTON, WV 25301</p> <p>PLEASE CALL JOHN ABBOTT FOR DIRECTIONS TO THE DIVISION OF CORRECTIONS' OFFICES @ (304) 558-2544</p> <p>ATTACHMENTS: 1. SPECIFICATIONS            2. BID FORM            3. PURCHASING AFFIDAVIT</p>						
0001	1	LS		730-36		
ELECTRONIC MONITORING SERVICES						
EXHIBIT 3						
<p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE 800-241-2911	DATE 9/17/2007
TITLE Chief Financial Officer	FEIN 84-0769926	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
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**CDR61362**

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ADDRESS CORRESPONDENCE TO ATTENTION OF  
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VENDOR

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 CHARLESTON, WV  
 25301 304-558-8045

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08/07/2007			Destination	

BID OPENING DATE: **09/06/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	800-241-2911	9/17/2007
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Chief Financial Officer	84-0769926	

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**CR61362**

PAGE  
**3**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**JOHN ABBOTT**  
**304-558-2544**

PROPERTY

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 B.I. Incorporated  
 6400 Lookout Road  
 Boulder, CO 80301

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BID OPENING DATE: <b>09/06/2007</b>		BID OPENING TIME <b>01:30PM</b>		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p><b>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</b></p> <p><b>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</b></p> <p><b>VENDOR PREFERENCE CERTIFICATE</b></p> <p><b>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</b></p> <p><b>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</b></p> <p><b>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</b></p> <p><b>( ) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS</b></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 800-241-2911	DATE 9/17/2007
TITLE Chief Financial Officer	FEIN 84-0769926	ADDRESS CHANGES TO BE NOTED ABOVE

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BID OPENING DATE: <b>09/06/2007</b>		BID OPENING TIME <b>01:30PM</b>		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 800-241-2911	DATE 9/17/2007
TITLE Chief Financial Officer	FEIN 84-0769926	ADDRESS CHANGES TO BE NOTED ABOVE

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**5**

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 B.I. Incorporated  
 6400 Lookout Road  
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**DIVISION OF CORRECTIONS**  
**617 LEON SULLIVAN WAY**  
**CHARLESTON, WV**  
**25301 304-558-8045**

DATE PRINTED <b>08/07/2007</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: <b>09/06/2007</b>	BID OPENING TIME <b>01:30PM</b>			Destination

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <u>B.I. Incorporated</u></p> <p>DATE: <u>9/17/2007</u></p> <p>SIGNED: <u></u></p> <p>TITLE: <u>Chief Financial Officer</u></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <u></u>	TELEPHONE 800-241-2911	DATE 9/17/2007
TITLE Chief Financial Officer	FEIN 84-0769926	ADDRESS CHANGES TO BE NOTED ABOVE

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### Request for Quotation

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**6**

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VENDOR

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B.I. Incorporated  
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 CHARLESTON, WV  
 25301 304-558-8045

DATE PRINTED <b>08/07/2007</b>	TERMS OF SALE	SHIP VIA	FOB Destination	FREIGHT TERMS
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BID OPENING DATE: **09/06/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: JOHN ABBOTT-----</p> <p>RFQ. NO.: COR61362-----</p> <p>BID OPENING DATE: 9/6/2007-----</p> <p>BID OPENING TIME: 1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE TELEPHONE 800-241-2911 DATE 9/17/2007  
 TITLE Chief Financial Officer FEIN 84-0769926 ADDRESS CHANGES TO BE NOTED ABOVE

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08/07/2007			Destination	

BID OPENING DATE: **09/06/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>TO CONTACT YOU REGARDING YOUR BID:            -----            800-284-1678            -----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):            -----            Brian Currie, Business Development Representative            -----</p> <p>***** THIS IS THE END OF RFQ COR61362 ***** TOTAL: _____</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 800-241-2911	DATE 9/17/2007
TITLE Chief Financial Officer	FEIN 84-0769926	ADDRESS CHANGES TO BE NOTED ABOVE

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DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/27/2007			Destination	

BID OPENING DATE: **09/20/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<b>ADDENDUM #01</b>						
<p>THIS ADDENDUM IS ISSUED TO CLARIFY, MODIFY, ADD TO, AND/OR DELETE REQUIREMENTS OF THE ORIGINAL SPECIFICATIONS, AND TO EXTEND THE BID OPENING DATE TO 9/20/2007; 1:30 PM.</p> <p>ATTACHMENTS: 1. ADDENDUM #01            2. PRE-BID SIGN-IN SHEET            3. ADDENDUM ACKNOWLEDGEMENT</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE 800-241-2911	DATE 9/17/2007
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RFQ COPY

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B.I. Incorporated  
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 Boulder, CO 80301

S.H.P.O.

**DIVISION OF CORRECTIONS  
 617 LEON SULLIVAN WAY  
 CHARLESTON, WV  
 25301 304-558-8045**

DATE PRINTED <b>09/11/2007</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: <b>09/20/2007</b>		BID OPENING TIME <b>01:30PM</b>		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<b>ADDEDNUM #02</b>  <b>THIS ADDENDUM IS ISSUED TO REVISE THE BID FORM FOR VENDOR'S USE.</b>  <b>ATTACHMENT: REVISED BID FORM</b>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE 800-241-2911	DATE 9/17/2007
TITLE Chief Financial Officer	FERN 84-0769926	ADDRESS CHANGES TO BE NOTED ABOVE

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WV-36a STATE OF WEST VIRGINIA <b>PURCHASING CONTINUATION SHEET</b>	Buyer:	Page	Req. or P. O. No.:
	Spending Unit:		

Vendor: B.I. Incorporated

Requisition No.: \_\_\_\_\_

**ADDENDUM ACKNOWLEDGEMENT**

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

**Addendum No.'s:**

- No. 1   X
- No. 2   X
- No. 3 \_\_\_\_\_
- No. 4 \_\_\_\_\_
- No. 5 \_\_\_\_\_

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

  
\_\_\_\_\_  
Signature

B.I. Incorporated  
\_\_\_\_\_  
Company

9/17/08  
\_\_\_\_\_  
Date

COR61362  
Electronic Monitoring—Addendum 2

**Part 4 Revised Cost Bid**

The Vendor must provide pricing for complete monitoring services. If the service or equipment requested is not offered by the Vendor, please mark N/A in the space available.

Item #	Description	Estimated Quantity	Unit Price Per Day	(x 365) days	Total Price Per Year
1	0-100 Continuous Signaling Field Monitoring Units	100	\$ 2.53	X 365	\$ 92,345.00
2	101-200 Continuous Signaling Field Monitoring Units	200	\$ 2.35	X 365	\$ 171,550.00
3	201-300 Continuous Signaling Field Monitoring Units	300	\$ 2.28	X 365	\$ 249,660.00
4	0-15 Drive-By-Units	15	\$ 0.00	X 365	\$
5	0-35 GPS Passive Units	35	\$ 4.75	X 365	\$ 60,681.25
6	0-15 GPS Active Units	15	\$ 8.50	X 365	\$ 46,537.50
				<b>GRAND TOTAL</b>	\$ 620,773.75

In addition to cost bid, the Vendor should submit all specifications for equipment items 1 – 6 above by providing Brand, Manufacturer, Model, etc and brochures, or some other form of specification literature; and provide description of services to meet stated requirements as well as provide Vendor's Quality Control Program and policy on unused monitoring units.

Unused Monitoring Units:

The Agency will be granted a 15% spares allowance and a 10% Loss and Damages allowance. Any additional units used will be charged as follows:

RF: \$1.49 per unit per day

Passive GPS: \$2.89 per unit per day

Active GPS: \$4.89 per unit per day

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: B.I. Incorporated

Authorized Signature:  Date: 9/17/2007

## QUALITY CONTROL PROGRAM

BI's Quality Control Program monitors the quality of our monitoring equipment and services and is designed to support our Quality Policy. The Quality Objectives referred to in the Quality Policy statement are:

- ❖ Deliver products and services on-time, with a goal to achieve less than 1% defective returns
- ❖ Achieve a 99.9% systems uptime with the absolute minimal impact to the customer during routine maintenance and upgrades
- ❖ Resolve 99% of complaints within 7 days
- ❖ No more than a 2% error rate on all invoices, customer orders, and contract requests sent to customers
- ❖ Achieve a minimum goal of 95% of all inbound calls answered in less than 60 seconds, with an abandoned call rate of less than 2%
- ❖ Turn-time for repairs to be less than 10 calendar days
- ❖ Follow Product Lifecycle Process on software development to ensure that each product deliverable is subject to the same controls and standards, including a rigorous testing certification process
- ❖ Monitor employee turnover and perform exit interviews in order to obtain information about what works and doesn't work in relation to employee retention

BI's Quality Control Program requires detailed inspections at every step in the manufacturing process. All incoming materials and components undergo inspection, testing occurs at each stage of the manufacturing process, and all products undergo final inspection before shipping. An electronic traveler database tracks the manufacturing process to ensure that all operations are performed in the proper sequence. Each operator in manufacturing has a unique login that records all activities for that operator, including the date and time an operation was performed, and acceptance or failure information for each operation.

Quality control checks occur at every manufacturing station. Operators performing the next step in the assembly process inspect the work done at the previous step. This data is collected daily and reviewed monthly. If the result of a test exceeds a pre-determined failure rate, the system forces resolution before the manufacturing process can resume. Any manufacturing employee has the authority to stop the assembly line at any time. A monthly review of the traveler database detects any problems in the manufacturing process as soon as they begin.

We inspect 100% of all units at Final Inspection. All finished products must comply with the specifications called out in the Final Inspection report, which requires all manufacturing steps and tests to be performed and verified. As part of this inspection process, BI maintains all inspections records. Management reviews Defective Returns reports to ensure they stay within acceptable limits.

The BI Purchasing department rates inventory suppliers on a monthly basis to determine an overall performance rating as well as a rating for that month (if applicable). When a supplier's monthly rating score drops below a minimum threshold, Purchasing opens a corrective action and works with the supplier to correct the product deficiency.

Our manufacturing inspection process is continually evaluated as part of BI's ISO 9001:2000 certification process.

# BI HomeGuard® 200

**Home Confinement Monitoring  
Means a Safer Community**



HomeGuard uses a transmitter worn by the offender and a receiver that is connected to the phone line (or BI Cellular) in the offender's home.



Customers can view and edit client data online 24/7 using BI GuardWare on the Web as well as receiving monitoring support from BI's ISO 9001:2000 certified GuardCenter.

Today, approximately seven out of ten offenders are not behind bars, but are living within our neighborhoods on probation or parole. Criminal justice professionals have an increasing need for reliable and effective sanctions for these offenders released into the community. In response to this need, BI developed the BI HomeGuard® 200, the most advanced radio frequency monitoring system available.

HomeGuard delivers a state-of-the-art radio frequency monitoring system that meets agency requirements for flexibility, reliability, and efficiency. Pairing traditional electronic monitoring components and unique service options, HomeGuard can be easily integrated with a variety of monitoring products, or can be used alone as an effective curfew compliance system.

## **Advanced Technology**

HomeGuard uses the standard components of a traditional electronic monitoring system - a transmitter worn by the offender and a receiver that is connected to the phone line in the offender's home. Using radio frequency technology, the receiver monitors the presence or absence of an offender within a specified range. This information is sent over phone lines to the monitoring computer and compared to the agency's defined schedule restrictions to determine the offender's compliance. If the offender does not have telephone service, BI Cellular™ can provide secure cellular phone service for electronic monitoring data transmission.

BI stores compliance and system status information in BI's monitoring system and provides 24/7 secure online access to client information using GuardWare® on the Web. Through GuardWare on the Web, customers can view client alert status and other client data, as well as HomeGuard system information, including battery levels in the transmitter or receiver, tamper detection, power and telephone failures, and other equipment operation conditions. Customers can choose a variety of monitoring plans through BI GuardCenter: from Full Service (GuardCenter® specialists enter and manage all client data) to Standard Automated (customers use GuardWare to enter and manage all client data) and customizable solutions in between.

## **Flexible and Always Reliable**

BI designed HomeGuard with the flexibility to meet any curfew-monitoring requirement. Agency configurable options allow agencies to match the monitoring rules to the risk assessment of the offender. In addition to variable range settings, HomeGuard also offers a variable leave window, and unlimited schedules.

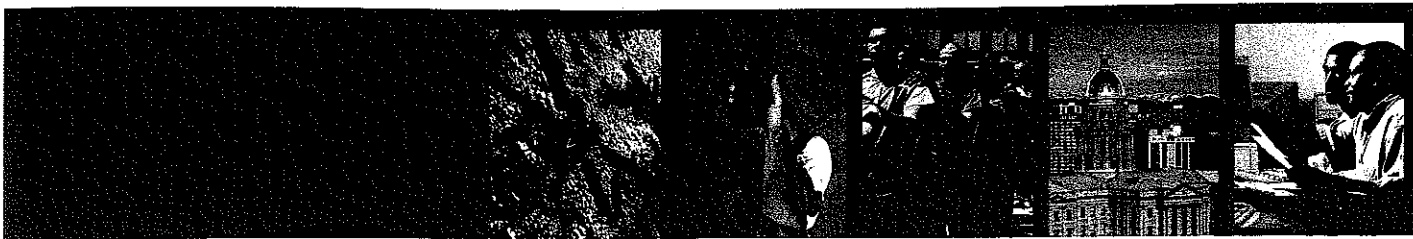
The transmitter can be quickly and easily installed on the client's ankle and offers a 12-month field-replaceable battery for extended sentences. BI's ankle-mounted transmitter provides tamper detection throughout the unit and security not possible with transmitters installed on the wrist.

BI knows that offender monitoring is an important responsibility, so we designed HomeGuard to provide unparalleled reliability. HomeGuard's 48-hour receiver battery, 4,800 message buffer, and nonvolatile memory provide a high level of security to ensure that monitoring services won't be disrupted due to power or phone failures. Plus, reliable dual tamper detection keeps agencies informed when there is deliberate equipment interference. With HomeGuard, agencies have a radio frequency monitoring system that they can depend on to effectively and efficiently manage offender compliance to community-based sanctions.



**Behavioral Interventions**





## Key Features

### Receiver

- ◆ 48-hour backup battery
- ◆ 4,800 message storage
- ◆ Non-volatile memory
- ◆ Variable leave window
- ◆ Dual internal antenna
- ◆ Variable range settings

### Transmitter

- ◆ Dual tamper security
- ◆ 12-month battery
- ◆ Ankle mount capable
- ◆ Field replaceable battery

### Compatibility

- ◆ BI Cellular®
- ◆ BI GuardCenter®
- ◆ BI GuardWare®
- ◆ BI GuardServer®
- ◆ BI Sobriotor®
- ◆ BI VoicelD®

## Industry Leading Integration and Monitoring

Many providers offer radio frequency monitoring systems, but no other system on the market compares with HomeGuard. With over 20 years in the industry, BI combined knowledge and experience to provide an easy-to-use product with increased reliability and greater flexibility. Because agencies require varying levels of supervision, BI's compliance monitoring products and services can be integrated to provide a continuum of graduated sanctions matched specifically to each offender's profile. HomeGuard operates in conjunction with several other BI monitoring products, including BI Cellular, BI Sobriotor® remote alcohol monitoring, and BI VoicelD® voice verification monitoring.

All agencies with clients using HomeGuard also have access to BI GuardWare on the Web, which offers agencies a way to view and manage client data online in real-time. That means agency personnel can view and edit client data and complete monitoring tasks 24/7 from any computer with Internet access and Internet Explorer 5.5 or higher, and changes are logged within 30 seconds. Using GuardWare, agencies can view client information and events, enroll and delete clients, create and modify schedules, view alerts, and create and receive standard and custom reports.

BI can also provide monitoring services for single or integrated BI compliance monitoring products through BI GuardCenter, BI's ISO 9001:2000 certified monitoring service center. GuardCenter specialists monitor and report on client compliance with agency-specified sanctions. An agency may also choose to monitor clients using their own monitoring computer system, BI GuardServer®, BI works closely with every customer to determine which monitoring system best meets their needs.

With increasing numbers of offenders residing in our communities, criminal justice agencies need a dependable monitoring system to help effectively supervise these offenders. HomeGuard combines advanced technology and superior reliability to provide agencies with the most comprehensive curfew-based compliance-monitoring tool available on the market today, and when integrated with BI treatment programs, delivers one of the most effective community-based sanctions available.

**For more information about BI HomeGuard 200 call 800-701-5171 or visit [www.bi.com](http://www.bi.com).**



## Key Features

### Transmitter

- ◆ Dual internal antenna
- ◆ Field-replaceable battery
- ◆ 12-month battery
- ◆ Dual tamper detection

### Tracking Unit

- ◆ Weighs only 9 ounces
- ◆ Small: 3.5" x 5" x 1.25"
- ◆ 20-hour battery life between charges
- ◆ Field-replaceable battery
- ◆ Omni-directional antenna

### Base Station

- ◆ Two internal antennas
- ◆ 24-hour backup battery
- ◆ Variable leave window

### Online Monitoring

- ◆ Designed specifically for community corrections officers
- ◆ 24/7 Online access
- ◆ Easy to learn and use
- ◆ View agency and officer caseloads at a glance
- ◆ Visual mapping tools
- ◆ Adjustable user-levels
- ◆ Unlimited zones and schedules per offender
- ◆ Customizable alert notification and escalation methods

### Compatibility

- ◆ BI Drive-BI®

When at home, the offender places the tracking unit into the base station to recharge its batteries and to upload tracking data logged during the day, including GPS data, to the central monitoring computer using the offender's home phone line. The central monitoring system compares the location data to the client's authorized schedules and locations to detect violations. In the event of a violation, the system can be configured to send an alert to the officer.

## Reliable and Flexible Home Monitoring

While the tracking unit is docked, the base station becomes a radio frequency receiver for the offender's transmitter, providing the same reliable and flexible home monitoring that BI's products are known for. For example, the range setting is variable at 35, 75, or 150 feet. Designed for quality and consistency, the base station includes two internal antenna to maximize reception, a 24-hour backup battery, an in-line transformer to eliminate accidental power disconnects, and a variable leave window.

In addition, the HomeGuard® 200 transmitter that is used with BI ExacuTrack is proven in the field; it has effectively monitored over 4 million offenders. Designed to be reliable and easy to use, the transmitter includes two internal antenna to minimize interference, a field-replaceable battery with a field life of one-year, and dual-tamper detection.

## Easy-to-Use Monitoring Software

Designed specifically for community corrections officers, the ExacuTrack web-based case management system is easy to learn and use. This is one of the truly unique features of the ExacuTrack GPS tracking system. Offender information is stored in a central, secured monitoring system and available to officers by any computer with Internet access and Internet Explorer 5.5 or higher. This provides 24/7 access to real-time offender data and allows officers to quickly and easily view their entire caseload at a glance, enroll offenders, set offender schedules, create inclusion and exclusion zones, customize alert notification and alert escalation procedures, and close alerts. The system also supports varying user-levels and settings for agencies and officers.

BI ExacuTrack uses one of the industry-leading mapping technologies, Microsoft® MapPoint®, to provide visual maps for creating inclusion and exclusion zones. Officers simply use the computer mouse to draw points on a map screen and create zones. Zones can be any shape and size and are color coded when creating and viewing within reports. Officers can define unlimited zones and schedules per offender.

## BI ExacuTrack: Reliable and Easy

BI understands and respects the enormous responsibility of agencies managing community corrections programs. To help these agencies uphold public safety and maintain trust in community corrections programs, BI is continually improving and expanding our community corrections technologies.

BI ExacuTrack is the latest addition to BI's suite of community-based sanctions. With many tracking products available to corrections professionals, BI ExacuTrack stands out for its reliability and usability. No other tracking product offers the comprehensive set of features and benefits that ExacuTrack provides. No other product provides monitoring that was specifically designed with community corrections officers in mind, so no other tracking system is as easy to use.

**For more information about BI ExacuTrack call 800-701-5171 or visit [www.bi.com](http://www.bi.com).**

**BI**  
Behavioral Interventions

# BI ExacuTrack™

You'll Know When and Where

BI ExacuTrack enhances BI's proven radio frequency monitoring with the most advanced tracking system available.

The BI ExacuTrack monitoring system was designed specifically for community corrections officers, making it easy to learn and use.

Approximately seven out of ten offenders are not behind bars, but reside within our neighborhoods. To maintain public safety, criminal justice professionals require efficient and reliable ways to monitor and track offenders released into the community.

BI ExacuTrack enhances BI Incorporated's industry-leading radio frequency monitoring system with GPS tracking and sophisticated online case management to provide reliable, efficient, and comprehensive offender monitoring. In addition to detecting the absence or presence of an offender at home, GPS tracking records the offender's location away from home.

## **Enhanced Technology**

As with radio frequency monitoring, BI ExacuTrack uses a receiver, which is located in a base station, and transmitter worn by the offender to detect the presence and absence of an offender at his or her residence. Unlike traditional radio frequency monitoring, BI ExacuTrack uses a tracking unit to record the location of the offender while the offender is away from home.

## **Advanced GPS Tracking**

At just 9 ounces and as small as a PDA, the ExacuTrack tracking unit is one of the smallest and lightest units on the market. But don't let the small size fool you. With a 20-hour field-replaceable battery, omni-directional antenna, and unsurpassed GPS reception, it is the most advanced, dependable, and secure tracking unit available.

Offenders clip the tracking unit to a waistband or purse while away from home. The transmitter serves as an electronic tether to the tracking unit. If the two devices are separated, the tracking unit generates an alert and can be configured to sound an alarm.

The ExacuTrack tracking unit receives signals from the U.S. Government's GPS (Global Positioning System), and uses those signals to determine its own location every one-to-ten minutes, depending on agency specifications, to within 10 meters. The tracking unit uploads tracking data to the central monitoring computer when the offender returns home and places the unit in a base station.

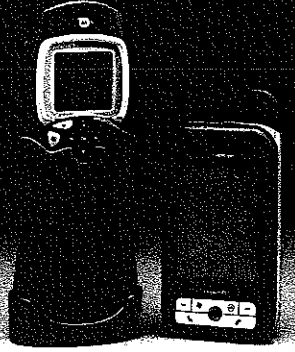
## **Restricting and Tracking Movement**

Community corrections officers can easily track offender compliance with restricted locations using ExacuTrack exclusion zones. An exclusion zone is an area that the offender may not enter at any time. For example, a offender may be required to stay at least one mile away from a victim's home.

An inclusion zone is an area in which a offender must remain during specified times. For example, the offender may be required to go to work between 9:00 and 17:00; if the offender leaves work early, it results in an inclusion zone violation. ExacuTrack uses inclusion zones for home monitoring as well (in conjunction with radio frequency monitoring), requiring the offender to remain at home during sanction-specified times.

# BI ExacuTrack™ AT

## An Active Revolution in GPS Offender Monitoring



BI ExacuTrack AT is PDA compatible, allowing officers to track offender movements from anywhere.



BI ExacuTrack AT enhances BI's proven radio frequency monitoring with the most advanced tracking system available.

At a time when officers are managing larger caseloads of increasingly violent offenders, including sexual predators, there is an inherent need for reliable tools that provide flexible and robust monitoring whether an individual is at home or in the community. Agencies are burdened with the task of 'doing more with less' while striving to enhance public safety. In order to provide effective intensive supervision, officers simply need better solutions and more sophisticated equipment.

BI ExacuTrack™ AT is an active revolution in GPS offender monitoring, providing officers with more feature-rich choices than ever before. Combined with the most reliable Radio Frequency (RF) monitoring equipment currently available, ExacuTrack was designed with the officer in mind and for the community corrections industry. ExacuTrack AT is an intuitive active GPS system that enables criminal justice professionals to efficiently and reliably track offenders released into the community.

### **Enhanced Technology - One System**

The flexible functionality of the ExacuTrack AT system combines active GPS with BI's proven RF monitoring technology - in one system. The ExacuTrack AT portable tracking unit sends GPS location and equipment status information back to the central monitoring computer in one of two modes. In **active** mode, the unit sends data as often as once per minute. In **on-demand** mode, officers enjoy all the same functionality of ExacuTrack AT but the unit sends data at defined intervals of 4-24 hours.

In addition to utilizing the most reliable hardware available, the ExacuTrack AT software interface enables officers to access client information 24x7 from any web-accessible computer. The ExacuTrack AT system consists of four components:

- **BI HomeGuard® 200 ankle transmitter** – proven RF system with dual antennas and dual tamper technology, a 12-month field replaceable battery, and utilizes a non-commercial frequency
- **Portable Tracking Unit (PTU)** – at just 12 ounces, this robust Motorola® cell phone is one of the smallest and most durable units available, featuring a field-replaceable battery, a motion sensor, and a color LCD that enables detailed communication to the client
- **Docking or Base Station** – a modified HomeGuard receiver; this unit enables adjustable RF ranges (e.g. 35, 75, or 150 feet) while the PTU is docked, dual antennas and dual tamper technology, and the ability to notify whether the PTU has been docked or undocked from the base station
- **ExacuTrack AT System Software** – this feature-rich system is accessible from any web-enabled computer, offers easy offender enrollment in 10 minutes or less, mapping playback, and configurable inclusion or exclusion zones in any shape

### **Restricting and Tracking Movement**

Community corrections officers can easily track offender compliance using ExacuTrack AT inclusion and exclusion zones and/or a master zone. The system also provides officers with the ability to program an unlimited number of zones per offender, ensuring that even the most complex and detailed client schedules are accommodated easily.

ExacuTrack AT zones can be drawn in any shape, and are not restricted to circles or squares as with other less-flexible GPS systems.



## Key Features

### Transmitter

- ◆ Dual internal antenna
- ◆ Field-replaceable battery
- ◆ 12-month battery
- ◆ Dual tamper detection

### Portable Tracking Unit

- ◆ Weighs only 12 ounces
- ◆ Size 2" x 7" x 1.5"
- ◆ 20-hour battery life between charges
- ◆ Variable GPS acquisition and reporting
- ◆ Variable range:
  - Low 10 - 20 feet
  - High 80 - 100 feet
- ◆ Motion sensor
- ◆ Durable Motorola cell phone
- ◆ Pre-defined and on-demand text messaging require offender acknowledgement

### Docking or Base Station

- ◆ Dual internal antennas
- ◆ 24-hour backup battery
- ◆ Variable leave window
- ◆ In-line transformer
- ◆ Variable range settings

### Online Monitoring

- ◆ Designed for community corrections officers
- ◆ 24x7x365 Online access
- ◆ Easy to learn and use
- ◆ Customized home page
- ◆ View caseloads at-a-glance
- ◆ Mapping playback

### Compatibility

- ◆ BI Drive-BI®

An **exclusion** zone is an area that the offender may not enter at any time (e.g. victim's home, elementary school, liquor store, etc.). An offender may be court ordered to remain at least one mile from a specific address, and ExacuTrack AT enables officers to create exclusion zones to enforce that requirement.

An **inclusion** zone is a geographic area in which an offender must remain during specified times (e.g. residence, place of employment, grocery store, etc.). ExacuTrack AT also utilizes an inclusion zone for the RF component of the system as well, requiring the offender to remain at home during sanction-specified times.

In addition, ExacuTrack AT enables officers to generate and enforce a 24x7 **master** zone, such as the boundary of the state in which a client resides. This enables officers to require a specific geographic region as a master inclusion zone while still having the flexibility to assign different, smaller inclusion within that master zone.

## Reliable and Flexible Home Monitoring

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