



Providing libraries and learning with products, services and ideas.

Bid Terms and Conditions

Thank you for the opportunity to be involved in your Bid Number CLRM08. Our bid includes all the pricing information you requested. However, I would like to state the terms that are included as part of this bid. Terms are specified here and by those items checked below.

Prices are good through 2/6/2009.

These prices are NOT valid in combination with other discounts. Any decrease in quantity may affect the price.

Our billing terms are **Net 30 Days**.

Please indicate Highsmith's Bid No. **248616** on the order.

Delivery will be 30 days ARO with all approvals.

- The quoted prices do not include any applicable state or local sales or use taxes. If you are exempt from the collection of these taxes, please include the exemption information with your order.
- Minimum Order \$1000.00 for free delivery; 10% extra charge for inside delivery.
- The prices quoted are F.O.B. Origin, Freight Prepaid, and a Shipping and Handling Charge will be added to your invoice.
Shipping and Handling Charge: \$TBD depending on amount.
- The prices quoted are F.O.B. Destination, Freight Prepaid and Allowed.

Delivery shown above includes the selected services:

- Tailgate Delivery Inside Delivery
- Liftgate Delivery Notify Before Delivery

The optional delivery services are available at the amount stated:

- For Inside Delivery. Please add \$10% to the price.
(May Require Liftgate Delivery)
- For Liftgate Delivery. Please add \$ to the price.
- For Notify Before Delivery. Please add \$ to the price.
- This bid is for Delivery Only and any additional charges for uncrating, assembly, or installation are your responsibility.
- Prices shown are F.O.B. Origin. Please see attachment for the shipping and handling estimate.

We at Highsmith value your business and want to work with you to make sure your expectations are met. If you have any questions about this bid, please feel free to call our Bid Sales Team toll free at **1-800-543-2180**.

Note: Returns must be authorized in writing by Highsmith Inc. and may be subject to freight, restocking and other service charges.

Bid Sales
Highsmith Inc.
 W5527 State Road 106
 P.O. Box 800
 Fort Atkinson, WI 53538-0800
800 543 2180 TEL
 800 350 6236 FAX
 920 563 3953 FAX

Cheryl Stedman

Cheryl Stedman
Regional Bid Sales Coordinator

2/1/08
Date



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER
CLRM08

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

JAN 17 2008

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Highsmith

HIGHSMITH

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

Highsmith Inc.
 W5527 Highway 106, P.O. Box 800
 Fort Atkinson, Wisconsin 53538-0800, USA

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/08/2008				

BID OPENING DATE: 02/06/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		420-84		
CLASSROOM FURNITURE ALL QUOTED PRICES ARE TO BE FOB DESIGNATION WITH ALL SHIPPING CHARGES INCLUDED IN THE QUOTED PRICE. MINIMUM ORDER FOR FREE DELIVERY SHALL BE \$1,000.00. FOR ORDERS LESS THAN \$1,000.00, VENDOR MAY ADD THE ACTUAL SHIPPING COST TO THE INVOICE AS A SEPARATE LINE ITEM. NOTE: FREIGHT BILL MUST BE ATTACHED TO THE INVOICE. IF ORDERING LOCATION WISHES TO HAVE ITEMS PLACED IN THE BUILDING/ROOM, THERE WILL BE AN ADDITIONAL CHARGE OF 10% PER ORDER WHERE THIS SERVICE IS REQUESTED. THIS AWARD FOR CLASSROOM FURNITURE MAY BE SPLIT BY CATEGORY, OR IT MAY BE AWARDED TO ONE VENDOR, OR MULTIPLE VENDORS, AT THE DISCRETION OF THE PURCHASING DIVISION. SUCCESSFUL BIDDER MUST PROVIDE A SYNOPSIS OF ALL PURCHASES UNDER THIS CONTRACT ON A QUARTERLY BASIS; REPORT WILL SHOW QUARTERLY AND TOTAL PURCHASES. WRITTEN SPECIFICATIONS (SPECIFICATIONS / CLRM05, DATED JANUARY 13, 2005, FOUR (4) PAGES) ARE ATTACHED. PRICING INFORMATION MUST BE ENTERED ON THE ATTACHED "CLRM05 PRICING SHEET". THE QUANTITY LISTED IS SIMPLY AN ESTIMATE AND QUANTITIES MAY BE MORE OR LESS. A DISKETTE IS INCLUDED WITH THIS RFQ WITH THE PRICING PAGES. VENDORS ARE REQUESTED TO RETURN THIS COMPLETED DISK AND MUST RETURN A PRINTED COPY. THE PAPER COPY SHALL RULE IF THERE IS ANY DISCREPANCY BETWEEN THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE Cheryl Stedman	TELEPHONE 800 543 2180	DATE 1/31/08
TITLE Bid Sales Coordinator	FEIN 39-0934921	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

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8

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 304-558-8802**

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Highsmith

Highsmith Inc.
 W5527 Highway 106, P.O. Box 800
 Fort Atkinson, Wisconsin 53538-0800, USA

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 AND POLITICAL SUBDIVISIONS
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<p>AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <u>Highsmith Inc.</u></p> <p>DATE: <u>1/28/08</u></p> <p>SIGNED: <u>Cheryl Stedman</u></p> <p>TITLE: <u>Bid Sales Rep</u></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMU</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <u>Cheryl Stedman</u>	TELEPHONE <u>800 543 2180</u>	DATE <u>2/1/08</u>
TITLE <u>Bid Sales Coordinator</u>	FEIN <u>39-0934921</u>	ADDRESS CHANGES TO BE NOTED ABOVE

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9

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VENDOR

Highsmith

Highsmith Inc.
 W5527 Highway 106, P.O. Box 800
 Fort Atkinson, Wisconsin 53538-0800, USA

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
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BID OPENING DATE: **02/06/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>5% PREFERENCE FOR BOTH "A" AND "B".</p> <p>NOTICE</p> <p>AN ORIGINAL, SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>BIDS MUST CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPES OR THE BIDS MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER:-----JO ANN ADKINS FILE:42</p> <p>RFQ. NO.:-----CLRM08-----</p> <p>BID OPENING DATE:---- FEBRUARY 6,2008-----</p> <p>BID OPENING TIME:----1:30 P.M.-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----800-350-6236-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Cheryl Stedman</i>	TELEPHONE 800-543-2180	DATE 2/1/08
TITLE Bid Sales Coordinator	FEIN 39.0934921	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
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 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
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PAGE
10

ADDRESS CORRESPONDENCE TO ATTENTION OF
**JO ANN ADKINS
 304-558-8802**

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RODNEY

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
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01/08/2008				

BID OPENING DATE: **02/06/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
----- Cheryl Stedman -----						
***** THIS IS THE END OF RFQ CLRM08 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Cheryl Stedman</i>	TELEPHONE 800 543-2180	DATE 2/1/08
TITLE <i>Bid Sales Coordinator</i>	FEIN 39-0934921	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
Category I - Fixed-Height Chairs			NO BID			
1	12" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X103)	50				
2	14" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X103)	300				
3	16" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X105)	500				
4	18" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X107)	1000				
4A	"A+" 18-1/2" "OverSize" Two-Piece "X-Frame" Hard Plastic Stacking Chair With 30% Larger Seating Area (Artco-Bell #X108)	125				
5	12" Two-Piece "H-Frame" Hard Plastic Stacking Chair w/o Book Rack (Artco-Bell #X1X3)	75				
6	14" Two-Piece "H-Frame" Hard Plastic Stacking Chair w/o BookRack (Artco-Bell #X11X3)	50				
7	16" Two-Piece "H-Frame" Hard Plastic Stacking Chair Without BookRack (Artco-Bell #H1X5)	50				
8	18" Two-Piece "H-Frame" Hard Plastic Stacking Chair Without BookRack (Artco-Bell #H1X7)	125				
8A	BookRack Option - Items 5 Thru 8	1000				
9	X-Brace Option for Items 7 & 8	200				
10	10" One-Piece Soft Plastic Seat & Back Stacking Chair Artco Bell 7101	100				
11	12" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7101)	200				
12	14" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7103)	1000				
13	16" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7105)	1000				
14	18" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7107)	500				
14A	"A+" 18-1/2" "OverSize" One-Piece Soft Plastic Seat & Back Stacking Chair With 30% Larger Seating Area (Artco-Bell #7108)	500				
15	Optional Bookrack for Item #14 (Artco-Bell #7157)	500				
16	Optional Ganging Device for Item #14	100				
17	18" One-Piece Soft Plastic Seat & Back Chair With Upholstered Seat & Back Pads and Casters (Artco-Bell #7167)	250				
18	18" One-Piece Soft Plastic Seat & Back Chair With Upholstered Seat and Back Pads (Artco-Bell #7107)	350				

1/08/2008

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
19	18" One-Piece Soft Plastic Seat & Back Chair With Casters (Artco-Bell #7167)	50	NO BID			
20	Pneumatic Adjustable-Height One-Piece Soft Plastic Seat & Back Swivel Teacher's Chair, With Upholstered Seat & Back Pads and Molded 5-Pronged Pedestal Base (Artco-Bell #7P90)	25				
21	12" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (Artco-Bell #7003)	50				
22	14" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (Artco-Bell #7003)	50				
23	16" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (Artco-Bell #7005)	50				
24	18" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (ABC #7007)	50				
Category II - Fixed-Height Chair Desks						
25	Chair Desk With Bookrack - Hard Plastic Seat, Back and Tablet-Arm WorkTop (Artco-Bell # H257)	100				
26	Chair Desk Without Bookrack - Hard Plastic Seat, Back and Tablet-Arm WorkTop (Artco-Bell # H207)	100				
27	Chair Desk With Bookrack - Hard Plastic Seat, Back, Laminate work surface ABC H207	75				
28	Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7257)	50				
28A	"A+" "OverSize" Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7258)	150				
29	Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7207)	50				
29A	"A+" "OverSize" Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7208)	175				
30	Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7257)	50				

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
30A	"A+" "OverSize" Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7258)	50	NO BID			
31	Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7207)	50				
31A	"A+" "OverSize" Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7208)	50				
Category III Fixed-Height Combination Study Unit Desks						
32	Combination Desk With Bookrack - Hard Plastic Seat, Back and WorkTop (Artco-Bell #H457)	50				
32A	"A+" "OverSize" Combination Desk With Bookrack Hard Plastic Seat, Back and WorkTop With 30% Larger Seating Area (Artco-Bell #H458)	75				
33	Combination Desk Without Bookrack - Hard Plastic Seat, Back and WorkTop (Artco-Bell #H407)	50				
33A	"A+" "OverSize" Combination Desk Without Bookrack - Hard Plastic Seat, Back and WorkTop With 30% Larger Seating Area (Artco-Bell #H408)	75				
34	Combination Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7457)	25				
34A	"A+" "OverSize" Combination Desk With Bookrack One-Piece Soft Plastic Seat & Back With Laminate WorkTop and 30% Larger Seating Area (Artco-Bell #7458)	50				
35	Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7407)	25				
35A	"A+" "OverSize" Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop and 30% Larger Seating Area (Artco-Bell #7408)	50				
36	Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7407)	25				

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
36A	"A+" "OverSize" Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop and 30% Larger Seating Area (Artco-Bell #7408)	150	NO BID			
36B	"A+" "OverSize" Combination Desk With Bookrack One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and 30% Larger Seating Area (Artco-Bell #7458)	100	↓			
36C	"A+" "OverSize" Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and 30% Larger Seating Area (Artco-Bell #7408)	150				
37	Combination Desk With Double Entry Sled Base and Bookrack - Hard Plastic Seat, Back and WorkTop (Artco-Bell #H057)	75				
38	Combination Desk With Double Entry Sled Base and Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7857)	75				
Category IV - Fixed-Height Open-Front Combination Study Unit Desks						
39	Bookbox Combination Desk - Hard Plastic Seat, Back and WorkTop With Steel Bookbox (Scholar Craft #780)	100	NO BID			
40	Bookbox Combination Desk - One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and Steel Bookbox (Scholar Craft #720)	50	↓			
Category V - Fixed-Height Lift-Lid Combination Study Unit Desks						
41	Lift-Lid Bookbox Combination Desk - Hard Plastic Seat, Back and WorkTop With Steel Bookbox (Scholar Craft #980)	75	NO BID			
42	Lift-Lid Bookbox Combination Desk - One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and Steel Bookbox (Scholar Craft #920)	75	↓			
Category VI - Adjustable-Height Open-Front Book Box Desks						
43	Pedestal "T-Leg" Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9300)	50	NO BID			
44	Pedestal "T-Leg" Bookbox Desk With 20" x 26" Laminate WorkTop and Steel Bookbox (Artco-Bell #9306)	50	↓			

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
45	Four-Leg Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9500)	25	NO BID			
46	Four-Leg Bookbox Desk With 18" x 24" Laminate WorkTop and Steel Bookbox (Artco-Bell #9500)	50	↓			
47	Two-Student Pedestal "T-Leg" Bookbox Desk With Laminate WorkTop and Steel Bookboxes (Artco-Bell #1911)	75				
48	Four-Leg Student Desk With Steel Side Book Compartment, Modesty Panel, and 18" x 34" Laminate WorkTop (Artco-Bell #2111 Left-Hand or #2121 Right-Hand)	75				
Category VII - Adjustable-Height Lift-Lid Book Box Desks						
49	Four-Leg Lift-Lid Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9780)	50	NO BID			
50	Four-Leg Lift-Lid Bookbox Desk With 18" x 24" Laminate WorkTop and Steel Bookbox (Artco-Bell #9780)	50	↓			
51	Pedestal "T-Leg" Lift-Lid Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9680)	50				
52	Pedestal "T-Leg" Lift-Lid Bookbox Desk With 18" x 24" Laminate WorkTop and Steel Bookbox (Artco-Bell #9680)	50				
Category VIII - Adjustable-Height Student Study Desks						
53	Four-Leg Student Study Desk With Open-View Book Compartment and 18" x 24" Hard Plastic WorkTop (Artco-Bell #9800)	75	NO BID			
54	Four-Leg Student Study Desk With Open-View Book Compartment and 18" x 24" Hard Plastic WorkTop (Artco-Bell #9800)	50	↓			
55	Four-Leg Student Study Desk Without Book Compartment With 20" x 34" Hard Plastic WorkTop (Artco-Bell #2800)	75				
56	Four-Leg "Flat Top" Student Study Desk With 18" x 24" Hard Plastic WorkTop and Chrome Frame (Artco-Bell #9100)	25				
Category IX - Pneumatic Height-Adjustable Star Base Swivel Computer Lab Chairs						
57	Hard Plastic Seat and Back (Artco-Bell #HP90)	100	NO BID			

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
58	"StandardSize" One-Piece Soft Plastic Seat & Back (Artco-Bell #7P90)	100	NO BID			
59	"OverSize" One-Piece Soft Plastic Seat & Back (Artco-Bell #7P98)	100	↓			
Category X - Adjustable-Height Multi-Purpose Activity Tables						
60	Four-Leg With 24" x 36" Laminate Top (Artco-Bell #1206)	25	NO BID			
61	Four-Leg With 24" x 48" Laminate Top (Artco-Bell #1210)	25	↓			
62	Four-Leg With 24" x 60" Laminate Top (Artco-Bell #1235)	25				
63	Four-Leg With 30" x 48" Laminate Top (Artco-Bell #1220)	25				
64	Four-Leg With 30" x 60" Laminate Top (Artco-Bell #1230)	25				
65	Four-Leg With 30" x 72" Laminate Top (Artco-Bell #1250)	25				
66	Four-Leg With 36" x 36" Laminate Top (Artco-Bell #1205)	25				
67	Four-Leg With 36" x 60" Laminate Top (Artco-Bell #1240)	25				
68	Four-Leg With 36" x 72" Laminate Top (Artco-Bell #1260)	25				
69	Four-Leg With 36" Dia. Round Laminate Top (Artco-Bell #1282)	25				
70	Four-Leg With 42" Dia. Round Laminate Top (Artco-Bell #1281)	25				
71	Four-Leg With 48" Dia. Round Laminate Top (Artco-Bell #1280)	25				
72	Four-Leg With 60" Dia. Round Laminate Top (Artco-Bell #1286)	25				
73	Four-Leg With 48" x 72" Kidney-Shape Laminate Top (Artco-Bell #1275)	25				
74	Four-Leg With 60" x 66" Horseshoe-Shape Laminate Top (Artco-Bell #1277)	25				
75	Four-Leg With 24" x 24" x 24" x 48" Trapezoid-Shape Laminate Top (Artco-Bell #1291)	25				
76	Four-Leg With 30" x 30" x 30" x 60" Trapezoid-Shape Laminate Top (Artco-Bell #1290)	25				
77	Pedestal "T-Leg" With 24" x 48" Laminate Top (Artco-Bell #1910)	25				
78	Pedestal "T-Leg" With 24" x 48" Laminate Top (Artco-Bell #1910)	25				
79	Pedestal "T-Leg" With 30" x 60" Laminate Top (Artco-Bell #1930)	25		↓		

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Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
80	Pedestal "T-Leg" With 30" x 72" Laminate Top (Artco-Bell #1950)	25	NO BID			
81	Pedestal "T-Leg" With 36" x 72" Laminate Top (Artco-Bell #1960)	25	↓			
82	Pedestal "T-Leg" - UnKnown Size	25				
83	Tote Tray 12" x 16" x 4" High	25				
84	Steel Bookbox 14-1/2" x 13-5/8" x 4 1/2" High (Artco-Bell #0021)	100				
85	9" x 21" Wire Management Panel (Artco-Bell #WMP3)	50				
86	9" x 33" Wire Management Panel (Artco-Bell #WMP4)	50				
87	9" x 45" Wire Management Panel (Artco-Bell #WMP5)	50				
88	9" x 57" Wire Management Panel (Artco-Bell #WMP6)	50				
89	Optional Casters	100				
90	Folding Table With 30" x 60" Laminate Top (Midwest Folding Products #3060F)	25				
91	Folding Table With 30" x 72" Laminate Top (Midwest Folding Products #3072F)	25				
92	Folding Table With 30" x 96" Laminate Top (Midwest Folding Products #3096F)	25				
93	Folding Table With 60" Dia. Round Laminate Top (Midwest Folding Products #R60F)	25		↓		
Category XI - Heavy Duty Folding Tables						
94	Heavy-Duty Adjustable-Height Folding Table With 20" x 26" Plywood Laminate Top	25	NO BID			
95	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 24" x 48" Plywood Laminate Top (Midwest Folding Products #TLA245EF)	25	↓			
96	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 30" x 60" Plywood Laminate Top (Midwest Folding Products #TLA305EF)	25				
97	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 30" x 72" Plywood Laminate Top (Midwest Folding Products #TLA306EF)	25				
98	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 36" x 72" Plywood Laminate Top (Midwest Folding Products #TLA 366EF)	25				
Category XII - Lightweight Folding Tables						
99	18" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #618LW)	25	↓			
100	18" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #818LW)	25				

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
101	24" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #624LW)	25	NO BID			
102	24" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #824LW)	25				
103	30" x 60" Folding Table With ABS Plastic Top (Midwest Folding Products #530LW)	25				
104	30" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #630LW)	25				
105	30" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #830LW)	25				
106	36" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #636LW)	25				
107	36" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #836LW)	25				
108	60" Dia. Round Folding Table With ABS Plastic Top (Midwest Folding Products #R60LW)	25				
Category XIII - Banquet Folding Tables						
109	30" x 72" Folding Table With Plywood Laminate Top (Midwest Folding Products #630EF)	25				
110	30" x 96" Folding Table With Plywood Laminate Top (Midwest Folding Products #830EF)	25				
111	60" Dia. Round Folding Table With Plywood Laminate Top (Midwest Folding Products #R60EF)	25				
Category XIV - Mobile Folding Cafeteria Tables						
112	48" Dia. Round Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge and Chrome Frame (Midwest Folding Products #SRT48C)	25	NO BID			
113	60" Dia. Round Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge and Chrome Frame (Midwest Folding Products #SRT60C)	25				
114	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge and Chrome Frame (Midwest Folding Products #STU12C)	25				
115	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 17" High Attached Stool Seating (12 Seats) (Midwest Folding Products #SSU1212C)	25				
116	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 15" High Attached Stool Seating (12 Seats) (Midwest Folding Products #SSU1212C)	25				

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
117	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 15" High Attached Bench Seating (Midwest Folding Products #SBU12C)	25	NO BID			
118	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 17" High Attached Bench Seating (Midwest Folding Products #SBU12C)	25	↓			
118B	60" Dia. Round Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame, and Attached Stool Seating (8 Seats) (Midwest Folding Products #SSUR608C)	25				
118C	96" Long "Convertible Bench" Table With Particleboard Laminate Top, Plywood Laminate Bench, Vinyl "T-Mold" Edge, Powdercoat Painted Frame With Chrome Plated Pedestal (Midwest Folding Products #TB8)	25				
Category XV - Desks (Teacher's and Study Carrel)						
119	30" x 48" Single-Pedestal Steel Teacher's Desk (Artco-Bell #D4L0 Left Pedestal or #D4R0 Right Pedestal)	25	NO BID			
120	30" x 60" Double-Pedestal Steel Teacher's Desk (Artco-Bell #D500)	25	↓			
121	24" x 36" Study Carrel Desk With Pedestal "T-Legs", Laminate Top, and Laminate Privacy Panel With	25				
122	24" x 36" Study Carrel Desk With Pedestal "T-Legs", Laminate Top, and Laminate Privacy Panel With	25				
123	Optional Privacy Panel (Included in Items #121 & #122)	25				
Category XVI - Miscellaneous Chairs						
124	Upholstered Stack Chair With Chrome Frame (HON #1081)	100	NO BID			
125	Stackable Upholstered Chair With Painted Frame and	100	NO BID			
36884 * 126	Steel Folding Chair (National Public Seating #200)	100	88.99	4/ctn.	n/a	
36885 * 127	Steel Folding Chair With Vinyl Seat & Back Padding 1200	100	116.00	4/ctn.	n/a	
128	High-Density Poly Stacking Chair (Artco-Bell #CS17)	200	NO BID			
Category XVII - Storage Equipment						

* Standard colors only, purchase carton quantities

Vendor Name Highsmith Inc.

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
129	Table Caddy for 48" to 72" Round Folding Tables (Midwest Folding Products #HRTC)	12	NO BID			
130	Table Caddy for 72" Long Rectangular Folding Tables (Midwest Folding Products #TC72)	12	↓			
131	Table Caddy for 96" Long Rectangular Folding Tables (Midwest Folding Products #TC96)	12				
132	Horizontal Chair Caddy for Folding Chairs (Midwest Folding Products #CC84)	12				
133	Two-Tier Vertical Chair Caddy for Folding Chairs (Midwest Folding Products #VCT72)	12				
Category XVIII - Adjustable-Height Stools						
134	With Poly Seat and Chrome Frame Artco-Bell #0801 (Adjusts 19" to 27-1/2")	25				
135	With Poly Seat and Chrome Frame Artco-Bell #0802 (Adjusts 23" to 32")	25				
137	With Hard Plastic Seat and Chrome Frame Artco-Bell #0803 (Adjusts 19-1/2" to 28")	25				
138	With Hard Plastic Seat and Chrome Frame Artco-Bell #0804 (Adjusts 23-1/2" to 32-1/2")	25				
Category XIX - Inside Delivery Fee						
	Cost / per order to place items in correct room in building.	100				

Vendor Representative:

Name: Cheryl Stedman

Address: Highsmith Inc.
W5527 Highway 106, P.O. Box 800
Fort Atkinson, Wisconsin 53538-0800, USA

Phone No: 800-543-2180

FAX: 800-350-6236

Explain any tier discount pricing:

Cheryl Stedman
Type Name of Representative

Cheryl Stedman
Representative Signature

1/28/08
Date

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Highsmith Inc.

Authorized Signature: Cheryl Hedman Date: 1/28/08