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State of West Virginia Department of Administration Purchasing-Division-2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for REGINUMBER Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

SHELLY MURRAY

304-558-8801

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Dougherty Company, Inc. P.O. Box 1828 Charleston, WV 25327

ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD NITRO, WV 25143 558-2487

DATE PRINTED TERMS OF SALE SHIP VIA FO.B. FREIGHTTERMS 01/31/2008 BID OPENING DATE: 03/18/2008 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT REQUEST FOR QUOTATION THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WV ALCOHOL BEVERAGE CONTROL ADMINISTRATION TO PROVIDE A ROOFTOP MOUNTED HEATING UNIT. ATTACHMENTS: SPECIFICATIONS PURCHASING AFFIDAVIT A MANDATORY PRE-BID CONFERENCE WILL BE HELD 02/27/08 AT 10:00 AM AT THE ABCA WAREHOUSE LOCATED IN HUB INDUSTRIAL PARK, 97 INDEPENDENT AVENUE, NITRO, WV. FAILURE TO ATTEND THIS MANDATORY PRE-BID CONFERENCE WILL RESULT IN BID DISQUALIFICATION. INQUIRES: ~ WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 02/29/2008. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER, OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRES TO: SHELLY MURRAY DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: 304-558-4115 EMAIL: SHELLY.L.MURRAYDWV.GOV FEB 2 6 2008 DOUGHERTY CO., INC SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE 304-925-6664 3/18/08 J. L. Smith resident 32-0007333 ADDRESS CHANGES TO BE NOTED ABOVE



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SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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REQUEST FOR QUOTATION

West Virginia Alcohol Beverage Control Administration Rooftop Mounted Heating Unit Requisition Number: ABCA 81

Purpose:

The Acquisition and Contract Administration Section of the Purchasing Division "State" on behalf of WV Alcohol Beverage Control Administration (ABCA or Owner), is soliciting a Request for Quotation (RFQ) from qualified firms to provide a rooftop mounted heating unit as per the Scope of Work.

Location:

ABCA Warehouse is located at 97 Independent Ave, Nitro WV 25143

SPECIFICATIONS:

Background:

The West Virginia Alcohol Beverage Control Commission (the "Commission") is in need to replace an antiquated rooftop heating unit at its warehouse location. The Commission is requesting qualified vendors to provide the following:

Scope of Work:

Provide one rooftop mounted and make up air unit Reznor model RPDBL1000 brand or equal as per the following specifications: This should including all materials, labor, and delivery to specified location. Installation as recommended by the manufacturer, Removal and disposal of existing unit as per W.V.D.E.P requirements.

- 1. A mandatory pre-bid meeting will be set up at the location to confirm existing structural conditions, electrical service and plumbing to meet the requirements of this specified RFQ and to satisfy any question.
- 2. Qualified vendor shall furnish the necessary labor and materials, crane service and equipment to remove the existing roof top unit from the premises.
- 3. qualified vendor shall dispose of the trash and all construction debris in accordance to the current W.V. D.E.P requirements
- 4. The new rooftop unit shall include RC4 remote console, AGU two stage thermostat, option AR 18 outside air hood and AH2 intermittent spark ignition.
- 5. The qualified Vendor shall mount the remote console and thermostat for the rooftop unit in an area where inventory traffic will not damage the console.
- 6. Vendor shall furnish all necessary conduits and wiring from the rooftop unit to the console and thermostat, thermostat and console location shall be coordinated with the Commission designee.

- 7. Qualified vendor shall furnish and install all electrical disconnects on the rooftop unit, furnish and install electrical conduit wiring and related materials to provide electrical service to the rooftop unit.
- 8. Electrical work shall be performed in strict conformance to the National Electrical Code.
- 9. Equipment Specification:

Heating Input BTUH 1,000,000 Thermal Output BTUH 800,000 Air Volume CFM 7400-20,000 Control Amps (24 Volts) 3.8 Voltage 460/3/60 Gas Entry 1-1/4 Unit Weight Aprox 2,400 Lbs Motor 20 HP

- 10 Qualified vendor will Warrant all parts, labor and materials against defect or failure for 12 months period at the time of start up. The Vendor shall make all repairs and replace failed parts at his expense during the 12 month warranty period of the installation.
- 11. Qualified Vendor shall quote on a roof top mounted heating and make up air unit package. This unit shall be the RPDBL series designed for 80% thermal efficiency with power-vented arranged for roof or slab mounting.
- 12. The Unit is to be arranged for field duct connection with downplenum supply connection at discharge and bottom inlet connection.
- 13. The Unit is to include blowers, drip-proof blower motor and adjustable belt drives, filter racks with 2" pleated filters factory installed.
- 14. The unit shall include all required controls, dampers and inlets to provide air control cycle 100% outside air inlets and 100% return air inlets with dampers, modulating damper motors and potentiometers with full cabinet insulation.
- 15. The unit shall be equipped for use with gas, natural gas 460/3 supply voltage, 24 volt control transformers, automatic power venters, motor starters, intermittent spark pilots, two stage gas control system. Manifold arrangement to meet (FM) (IRI)
- 16. The gas furnace shall contain a heat exchanger of aluminized steel and an aluminized steel drip pan.
- 17. The following accessories shall be provided:
 - a) Air proving switch
 - b) Fire stat
 - c) Freeze stat
 - d) Remote console with required lights and switches
 - e) High and/or low gas pressure switches
 - f) Outside air screened hood with moisture-eliminating louvers
 - g) Down turn plenum
- 18. All gas-fired packaged heating equipment must bear the C.S.A

- 19. Qualified Vendor-shall-furnish and install all from the existing gas pipe into the new rooftop unit. The gas piping shall be scheduled 40 pipe malleable black tread joint fitted. Piping exposed to the outdoors shall be painted with oil based paint.
- 20. Piping hangers and supports shall be of sufficient strength to support the piping and shall be constructed of compatible piping materials. Piping shall be supported at required intervals
- 21. Manual shut off valves shall be labeled for fuel gas service and compatible with the gas piping served. Manual shut off valve shall be installed within 6 feet of the rooftop unit upstream of the union connection.
- 22. The fuel gas piping system shall be purged prior to placing in service. The piping shall not be purged into the combustion chamber of the rooftop unit.
- 23. Qualified Vendor shall perform start up on the roof top unit upon completion and in the presence of the manufactures representative. The Start up shall be in accordance to manufacturer recommendation and shall include testing and verification of limit switch operation and other safety controls.
- 24. Qualified Vendor during initial installation or repairs (covered under the 12 Month warranty period) shall not damage the roof or rooftop. If any damage occurs resulting from the contractor's action, the contractor shall accept all responsibility and pay all cost to repair and /or replace the roof and rooftop and return said roof and rooftop to its original condition prior to contractor's damage.
- 25. Vendor will take all necessary and reasonable steps to insure that the existing roof and rooftop warranty supplied by the roofers are not adversely affected or voided by contractor's action, if so the contractor (vendor) accepts all responsibility for the remainder of the roof and rooftop warranty.
- 26. Labor costs are to be at prevailing wages.

Time Frame: The scope of work shall be completed 90 day's after contract is awarded and notice to proceed is given.

Quotation Submitted: The proposed quotation shall be good for 60 days upon awarding the contract.

Payment Schedule- will be rendered in four 4 equal payments based on percentage of work completed as agreed and approved by the Commission designee.

- 1) Delivery of New Unit including labor, cost and materials
- 2) Removal of Existing Unit including labor, cost and materials
- 3) Installation and Start up including labor, cost and materials of New Unit
- 4) Removal and Disposal of old unit including labor, cost and materials.

Mandatory Qualifications:

- 1. Vendor replying to this Request for Quotation must have completed three (3) similar projects within the past five (5) years.
- 2. Qualified vendor must be Certified on the proposed Heating unit
- 3. Qualified vendor shall provide proof of being in business for at least Five (5) years when replying to the request for quotation.
- 4. Qualified vendor must have experience in commercial HVAC units
- 5. Qualified Vendor must be registered as a Vendor with the State of West Virginia prior to the project award.

RFQ No. ABC81	R	FO	No.	AB	C81
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STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

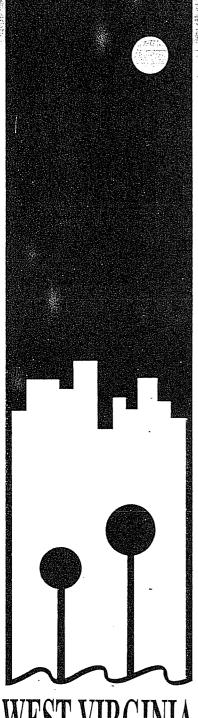
EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	Doughert Company,	Inc.		
Authorized Signature:	#45JM	Date:	3/18/08	
Purchasing Affidavit (Revised	J. L. Smith, Vice President			



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV034016

Classification:

HEATING, VENTILATING & COOLING PIPING PLUMBING

> DOUGHERTY COMPANY INC PO BOX 1828 CHARLESTON, WV 25327

Date Issued

Expiration Date

JUNE 03, 2007

JUNE 03, 2008

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

Agency	
REQ.P.O# ABC81	

BID BOND

KNOW ALL ME	EN BY THE	ESE PRES	ENTS, That we	e, the undersigned	,Doughert	y Company	y, Inc.		
of Charlesto	of Charleston , WV , as Principal, and Ohio Farmers Insurance Com								
of Westfield	Center	_, <u>OH</u>		, a corporatior	organized a	and existing	under the la	ws of the	State of
OH with i	is principa	l office in th	ne City of <u>Wes</u>	tfield Center	, as Sur	ety, are held	d and firmly b	ound unto	the State
of West Virginia, as Obli	gee, in the	penal sun	n of <u>Five Perce</u>	ent of Amount Bi	<u>d(\$</u>	5%) for	the payme	nt of which,
well and truly to be mad	e, we joint!	ly and seve	erally bind ours	elves, our heirs, a	dministrator	s, executors	s, successors	s and assig	gns.
									•
The Condition	of the abov	e obligatio	on is such that	whereas the Princ	pal has sub	mitted to the	e Purchasing	Section o	of the
Department of Administr									
RFQ #ABC81 - Alcho	hol Bever	age Com	mission Roof	Top Unit Install	ation - Acc	ording to P	lans & Spe	cifications	<u>S</u>
NOW THEREF	ORE,								
(a) If said bid a (b) If said bid a hereto and shall furnish agreement created by the force and effect. It is exexceed the penal amount	shall be ac any other l ne accepta pressly un	cepted and bonds and nce of said derstood a	insurance required insurance required in the insurance in	obligation shall be the liability of the	proposal, ar null and voi	nd shall in a d, otherwise	II other respond this obligati	ects perfori ion shall re	m the emain in full
The Surety, for way impaired or affected waive notice of any such	l by any ex	dension of	nereby stipulate the time within	es and agrees that which the Oblige	the obligation may accept	ons of said s ot such bid, a	Surety and it and said Sur	s bond sha rety does h	all be in no nereby
IN WITNESS V	VHEREOF	, Principal	and Surety hav	e hereunto set the	eir hands an	d seals, and	d such of the	m as are o	corporations
have caused their corpo	rate seals	to be affixe	ed hereunto an	d these presents t	o be signed	by their pro	per officers,	this	
18thday of	March		, 2008						
Principal Corporate Sea					Doughe By J.	Smith	any, Inc. Jame of Prin Must be Pres Vice Presider	ident or	
						Vice Pro	esident		
							(Title)		
Surety Corporate Seal					Ohio Fa		urance Cor		
						+1	Varie of Sule] 	21
			Patricia A. I	Moye, WV Resid	By: ent Agent	/ari	Attorney-in-F	act	loye
									0

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

General

POWER NO. 4752152 06

Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

CERTIFIED COPY

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

LARRY D. KERR, GREGORY T. GORDON, PATRICIA A. FINCKE, STEPHEN B. STOGDEN, PATRICIA A. MOYE, ALLAN L. MC

VEY, KIMBERLY J. WILKINSON, JOINTLY OR SEVERALLY

and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, of CHARLESTON place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to blind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate and to bind any or the Companies thereby as rully and to the same extent as it such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for

and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents cancelling or terminating the Company's liability thereunder, and any such instruments so executed by any such attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

*Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their Senior Executive and their corporate seals to be hereto affixed this 27th day of A.D., 2007 . **AUGUST**





WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Richard L. Kinnaird, Jr., Senior Executive

A.D., 2007, before me personally came Richard L. Kinnaird, Jr. to me known, who, being by me duly On this 27th day of AUGUST sworn, did depose and say, that he resides in Medina, Ohio; that he is Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Seal Affixed

State of Ohlo County of Medina

William J. Kahelin, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this / gradual of A.D., SOOR

SS.;