

Request for \_\_\_\_\_\_\_\_\_\_\_\_ Quotation

ABC81

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address:correspondence:to:atriention:of SHELLY MURRAY 304-558-8801

RFQ COPY TYPE NAME/ADDRESS HERE

A & A Mechanical Service, Inc. 7200 Distribution Drive Louisville, KY 40258-2827

ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD NITRO, WV 25143 558-2487

DATE PRINTED TERMS OF SALE SHIP VIA FOB. FREIGHTTERMS 03/06/2008 BID OPENING DATE: 03/18/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM:NUMBER UNIT PRICE AMOUNT ADDENDUM NO. ADDENDUM IS ISSUED TO ADDRESS QUESTIONS/CONCERNS RAISED DURING THE PRE-BID CONFERENCE OF 02/27/2008 AND THE QUESTION SUBMISSION DEADLINE OF 02/29/2008. ATTACHMENTS: QUESTIONS AND RESPONSES PRE-BID SIGN IN SHEET END OF ADDENDUM NO. 0001 981-47 LS \$50,566.65 HEATING UNIT SEE REVERSE SIDE FOR TERMS AND CONDITIONS Herman J. Rhodes, Jr. (502) 968-0121 March 17, 2008 51-0456396 ADDRESS CHANGES TO BE NOTED ABOVE Vice President

### GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### ABC81 ADDENDUM NO. 1

The following are a list of Q/A from the February 27 pre-bid meeting for roof top mounted heating unit at ABC Warehouse.

- Q. Payment schedule can be one invoice?
- A. Payment schedule will be one invoice as everyone at the pre-bid meeting agreed.
  - Q. Do you mean Certified in HVAC?
  - A. Certified will mean in HVAC.
  - Q. Is there a gas shut off valve to the unit?
  - A. Yes
- Q. ABCA 81 RFQ, Page 11 # 15 Manifold arrangement to meet (FM) and /or (IRI)
  - A. Manifold arrangement to meet (FM) only.

# PRE-BID CONFERENCE SIGN IN SHEET

utherlasure@doughertyco.com 25304 25526 Cimcowy @ Verizon-net ESSENTIAL LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO HADO. Johnson Zak ASURE 304-925-4280 -925-6664 25/59 1015-550 Reck  $e^{i}$ 3 4 Wricane, WIV 2336 Virginia JIM WATTERS 304-562-032D Messocuss 304-562-012 50 th CIMCO INC Charles tow, HARRIS BRANCH DOUGHERTY 755-5270 255 LUTTIER 3 02/27/2008 304 909 20, Poer OCK 52 Represenative Attending: Represenative Attending: Represenative Attending: Phone Number: Phone Number: Phone Number: MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION. Email Address: Email Address: Email Address: Firm Address: Firm Address: Firm Address: Fax Number: Fax Number: Fax Number: Firm Name: Firm Name: Firm Name: Date: WV 25311 グンないののです 25311 Brown, Grahan @ Carnier, wtc. com COONSKIN DRICK 150n MECHANICAL DY. ABC81 Scort Doot, WV 25560 E Kry 2017 344-3667 3460 ONYS -346-0546 M.V. Kryzak Keys Hone Charleston STA alestran 3446 34-757-3018 J Mission Julay 304-941-8331 Drvan Graham 1) CLIBIN Kenny Dr. Cor ELCO 01/51 304 364 354 100 C Request for Quotation Number: Represenative Attending: Represenative Attending: Represenative Attending: Phone Number: Phone Number: Phone Number: Email Address: Email Address: Email Address: Firm Address: Firm Address: Firm Address: Fax Number: Fax Number: Fax Number: Firm Name: Firm Name: Firm Name:

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Firm 1	Firm Name:	TRANK CLORDIA ABCA		Firm Name: Firm Address:	ASH Mechanical Service 3760 Sleepy Hallow Dr Honricanz WU 25526
Repre Phone Fax N Email	Represenative Attending: Phone Number: Fax Number: Email Address:	ABCA		Represenative Attending: Phone Number: Fax Number: Email Address:	Will'e Talle To 304) 757-5610 (304) 757-6716 Willie: Taylor @ AAMServiee.Com
	Firm Name: Firm Address:	Shawa Smith WUABCA		Firm Name: Firm Address:	ED HAST WV ABCA
Repre Phone Fax N Email	Represenative Attending: Phone Number: Fax Number: Email Address:	WV4BC4 558-2481		Represenative Attending: Phone Number: Fax Number: Email Address:	4704 759-0720
	Firm Name: Firm Address:	ASA MA PANICA 3760 SPRDUS	Useve Chow	Firm Name: Firm Address:	Happis Bros. Motive Co 1518 Hawaterd St. (Wes wo 2531)
Repre Phone Fax N Email	Represenative Attending: Phone Number: Fax Number: Email Address:	Michael Hathie (300) 76 7-5610 757-6716 111/26. Hathie K. O.	. W	Represenative Attending: Phone Number: Fax Number: Email Address:	343-5566 343-5568 343-5568 3443-5568

# PRE-BID CONFERENCE SIGN IN SHEET

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION. 02/27/2008 Represenative Attending: Represenative Attending: Represenative Attending: Phone Number: Phone Number: Phone Number: Email Address: Email Address: Email Address: Firm Address: Firm Address: Firm Address: Fax Number: Fax Number: Fax Number: Firm Name: Firm Name: Firm Name: Date: DINGO PYS WV. COM tec knich ABC81 150 7681 31816 Prue 42415 B SURG 1080011 Sun? 304gents; 304 Request for Quotation Number: Represenative Attending: Represenative Attending: Represenative Attending: Phone Number: Phone Number: Phone Number: Email Address: Email Address: Email Address: Firm Address: Fax Number: Firm Address: Firm Address: Fax Number: Fax Number: Firm Name: Firm Name: Firm Name:



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TYPE NAME/ADDRESS HERE

A & A Mechanical Service, Inc.

7200 Distribution Drive

Louisville, KY 40258-2827

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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RFQ:NUMBER: ABC81

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SHELLY MURRAY 304-558-8801

ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD NITRO, WV

25143 558-2487

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### GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

- ACCEPTANCE: Seller shall be bound by this order and its terms and conditions upon receipt of this order.
- 2. APPLICABLE LAW: The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 3. NON-FUNDING: All services performed or goods delivered under State Purchase Orders/
  Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/
  Contract becomes void and of no effect after June 30.
- 4. COMPLIANCE: Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
- 5. MODIFICATIONS: This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
- **6. ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
- 7. WARRANTY: The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
- 8. CANCELLATION: The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 9. SHIPPING, BILLING & PRICES: Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
- 10. LATE PAYMENTS: Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
- 11. TAXES: The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
- 12. RENEWAL: Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.



#### Request for Quotation

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BEQ NUMBER ABC81

PAGE

SHELLY MURRAY

304-558-8801

ADDRESS: CORRESPONDENCE TO ATTENTION OF

RFQ COPY TYPE NAME/ADDRESS HERE A & A Mechanical Service, Inc. 7200 Distribution Drive Louisville, KY 40258

ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD NITRO, WV 25143 558-2487

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B FREIGHTTERMS 01/31/2008 BID OPENING DATE: 03/18/2008 BID OPENING TIME 01:30PM LINE QUANTITY. UOP ITEM NUMBER UNITPRICE AMOUNT 0001 LS 981-47 1 **HEATING UNIT** EXHIBIT 5 NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 90 CALENDAR DAYS AFTER THE NOTICE TO PROCEED UNLESS OTHERWISE SPECIFIED, THE FULLY IS RECEIVED. EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND HERE IN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR KANAWHA COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT) ANY REFERENCES MADE TO ARBITRATION OR ARBITRATION: INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED. WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE (502)-968-0121-Herman J. Rhodes, Jr. March=17-2008= Vice President 51-0456396 ADDRESS CHANGES TO BE NOTED ABOVE



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Louisville, KY 40258

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A & A Mechanical Service, Inc. 7200 Distribution Drive

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD NITRO, WV 25143

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DATE PRINTED TERMS OF SALE SHIP VIA FREIGHTTERMS 01/31/2008 BID OPENING DATE: 03/18/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS. IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS SEE REVERSE SIDE FOR TERMS AND CONDITIONS DATE March 17, 2008 (502)-968-0121 -IHerman-J-Rhodes, Jr-Vice President 51-0456396 ADDRESS CHANGES TO BE NOTED ABOVE



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ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD NITRO, WV

25143

558-2487

	REIGHTTERMS
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ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE	
SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.	
REV. 3/88	
EXHIBIT 9	
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NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION	
PROJECT ADDENDA	
THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED	
TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING	
CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:	
(1) THE ADOUGHED CHAILED CHAIL DECLAR	
(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS	
AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM	
AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE	
PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO	3
SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR	
WHICH THE CONTRACT IS ISSUED.	
(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL	
INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID	
OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE	
BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID	
DPENING DATE.	
(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY AL	
BIDDERS AND SUBMITTED TO THE STATE PURCHASING	
DIVISION. THE SAME RULES AND REGULATIONS	
THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT	
SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY	
EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE	
SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR	
SEE REVERSE SIDE FOR TERMS AND CONDITIONS	
SIGNATURE TELEPHONE DATE	7-000
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Vice President 51-0456396 ADDRESS CHANGES TO BE	NOTED ABOVE



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7200 Distribution Drive

Louisville, KY 40258

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NITRO, WV 25143

558-2487

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## Request for

ABC81

RFQ:NUMBER

PAGE

\*\*\*\*\*ADDRESS:CORRESPONDENCE TO ATTENTION:OF

SHELLY MURRAY 304-558-8801

TYPE NAME/ADDRESS HERE A & A Mechanical Service, Inc. 7200 Distribution Drive

Louisville, KY 40258-2827

RFQ COPY

ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD NITRO, WV 25143 558-2487

DATE PRINTED TERMS OF SALE SHIP VIA FOB. FREIGHTTERMS 01/31/2008 BID OPENING DATE: 03/18/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM:NUMBER UNIT PRICE AMOUNT ....SIGNATURE Herman J. Rhodes, Jr., Vice President A & A Mechanical Service, Inc. ......COMPANY March 17, 2008 REV. 11/96 CONTRACTORS LICENSE WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890. WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE: A & A Mechanical Service, Inc. CONTRACTORS NAME: WV036853 CONTRACTORS LICENSE NOL: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT APPLICABLE LAW SEE REVERSE SIDE FOR TERMS AND CONDITIONS: Herman J. Rhodes, Jr. (502) 968-0121 March=17,-2008= Vice President ADDRESS CHANGES TO BE NOTED ABOVE 51-0456396



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

## Request for Guotation ABCS I

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304-558-8801

ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD

NITRO, WV. 25143

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RFQ COPY TYPE NAME/ADDRESS HERE A & A Mechanical Service, Inc.

7200 Distribution Drive Louisville, KY 40258

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#### Request for Quotation

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SHELLY MURRAY 304-558-8801

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A & A Mechanical Service, Inc. 7200 Distribution Drive Louisville, KY 40258-2827

ALCOHOL BEVERAGE CONTROL COMMISSION HUB INDUSTRIAL PARK RIVER ROAD Ō NITRO, WV 25143 558-2487

F.O.B

01/31/2008 **BID OPENING DATE:** 03/18/2008 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER UNITARICE AMOUNT BUYER: SHELLY MURRAY / FILE 31 REQ. NO.: ABC81 BID OPENING DATE: 03/18/2008 BID OPENING TIME: 1:30 PM PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: (502) 400-4948 PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE: Mike Hatfield (304) 767-5610 \$50,566.65 THIS IS THE END OF REQ \*\*\*\*\* ABC81 \*\*\*\*\* TOTAL: SEE REVERSE SIDE FOR TERMS AND CONDITIONS Herman J. Rhodes. Jr. (502)-968-0121-March=17, 2008= 51-0456396 Vice President ADDRESS CHANGES TO BE NOTED ABOVE

#### REQUEST FOR QUOTATION

West Virginia Alcohol Beverage Control Administration Rooftop Mounted Heating Unit Requisition Number: ABCA 81

#### Purpose:

The Acquisition and Contract Administration Section of the Purchasing Division "State" on behalf of WV Alcohol Beverage Control Administration (ABCA or Owner), is soliciting a Request for Quotation (RFQ) from qualified firms to provide a rooftop mounted heating unit as per the Scope of Work.

#### Location:

ABCA Warehouse is located at 97 Independent Ave, Nitro WV 25143

#### **SPECIFICATIONS:**

#### Background:

The West Virginia Alcohol Beverage Control Commission (the "Commission") is in need to replace an antiquated rooftop heating unit at its warehouse location. The Commission is requesting qualified vendors to provide the following:

#### Scope of Work:

Provide one rooftop mounted and make up air unit Reznor model RPDBL1000 brand or equal as per the following specifications: This should including all materials, labor, and delivery to specified location. Installation as recommended by the manufacturer, Removal and disposal of existing unit as per W.V.D.E.P requirements.

- A mandatory pre-bid meeting will be set up at the location to confirm existing structural conditions, electrical service and plumbing to meet the requirements of this specified RFQ and to satisfy any question.
- 2. Qualified vendor shall furnish the necessary labor and materials, crane service and equipment to remove the existing roof top unit from the premises.
- 3. qualified vendor shall dispose of the trash and all construction debris in accordance to the current W.V. D.E.P requirements
- 4. The new rooftop unit shall include RC4 remote console, AGU two stage thermostat, option AR 18 outside air hood and AH2 intermittent spark ignition.
- The qualified Vendor shall mount the remote console and thermostat for the rooftop unit in an area where inventory traffic will not damage the console.
- Vendor shall furnish all necessary conduits and wiring from the rooftop unit to the console and thermostat, thermostat and console location-shall-be-coordinated-with-the-Commission-designee.

- 7. Qualified vendor shall furnish and install all electrical disconnects on the rooftop unit, furnish and install electrical conduit wiring and related materials to provide electrical service to the rooftop unit.
- 8. Electrical work shall be performed in strict conformance to the National Electrical Code.
- 9. Equipment Specification:

Heating Input BTUH 1,000,000 Thermal Output BTUH 800,000 Air Volume CFM 7400-20,000 Control Amps (24 Volts) 3.8 Voltage 460/3/60 Gas Entry 1-1/4 Unit Weight Aprox 2,400 Lbs Motor 20 HP

- 10. Qualified vendor will Warrant all parts, labor and materials against defect or failure for 12 months period at the time of start up. The Vendor shall make all repairs and replace failed parts at his expense during the 12 month warranty period of the installation.
- 11. Qualified Vendor shall quote on a roof top mounted heating and make up air unit package. This unit shall be the RPDBL series designed for 80% thermal efficiency with power-vented arranged for roof or slab mounting.
- 12. The Unit is to be arranged for field duct connection with downplenum supply connection at discharge and bottom inlet connection.
- 13. The Unit is to include blowers, drip-proof blower motor and adjustable belt drives, filter racks with 2" pleated filters factory installed.
- 14. The unit shall include all required controls, dampers and inlets to provide air control cycle 100% outside air inlets and 100% return air inlets with dampers, modulating damper motors and potentiometers with full cabinet insulation.
- 15. The unit shall be equipped for use with gas, natural gas 460/3 supply voltage, 24 volt control transformers, automatic power venters, motor starters, intermittent spark pilots, two stage gas control system. Manifold arrangement to meet (FM) (IRI)
- 16. The gas furnace shall contain a heat exchanger of aluminized steel and an aluminized steel drip pan.
- 17. The following accessories shall be provided:
  - a) Air proving switch
  - b) Fire stat
  - c) Freeze stat
  - d) Remote console with required lights and switches
  - e) High and/or low gas pressure switches
  - f) Outside air screened hood with moisture-eliminating louvers
  - g) Down turn plenum
- 18. All gas-fired packaged heating equipment must bear the C.S.A label.

- 19. Qualified Vendor shall furnish and install all from the existing gas pipe into the new rooftop unit. The gas piping shall be scheduled 40 pipe malleable black tread joint fitted. Piping exposed to the outdoors shall be painted with oil based paint.
- 20. Piping hangers and supports shall be of sufficient strength to support the piping and shall be constructed of compatible piping materials. Piping shall be supported at required intervals
- 21. Manual shut off valves shall be labeled for fuel gas service and compatible with the gas piping served. Manual shut off valve shall be installed within 6 feet of the rooftop unit upstream of the union connection.
- 22. The fuel gas piping system shall be purged prior to placing in service. The piping shall not be purged into the combustion chamber of the rooftop unit.
- 23. Qualified Vendor shall perform start up on the roof top unit upon completion and in the presence of the manufactures representative. The Start up shall be in accordance to manufacturer recommendation and shall include testing and verification of limit switch operation and other safety controls.
- 24. Qualified Vendor during initial installation or repairs (covered under the 12 Month warranty period) shall not damage the roof or rooftop. If any damage occurs resulting from the contractor's action, the contractor shall accept all responsibility and pay all cost to repair and /or replace the roof and rooftop and return said roof and rooftop to its original condition prior to contractor's damage.
- 25. Vendor will take all necessary and reasonable steps to insure that the existing roof and rooftop warranty supplied by the roofers are not adversely affected or voided by contractor's action, if so the contractor (vendor) accepts all responsibility for the remainder of the roof and rooftop warranty.
- 26. Labor costs are to be at prevailing wages.

**Time Frame:** The scope of work shall be completed 90 day's after contract is awarded and notice to proceed is given.

**Quotation Submitted:** The proposed quotation shall be good for 60 days upon awarding the contract.

**Payment Schedule-** will be rendered in four 4 equal payments based on percentage of work completed as agreed and approved by the Commission designee.

- 1) Delivery of New Unit including labor, cost and materials
- 2) Removal of Existing Unit including labor, cost and materials
- 3) Installation and Start up including labor, cost and materials of New Unit
- 4) Removal and Disposal of old unit including labor, cost and materials.

#### **Mandatory Qualifications:**

- 1. Vendor replying to this Request for Quotation must have completed three (3) similar projects within the past five (5) years.
- 2. Qualified vendor must be Certified on the proposed Heating unit
- 3. Qualified vendor shall provide proof of being in business for at least Five (5) years when replying to the request for quotation.
- 4. Qualified vendor must have experience in commercial HVAC units
- Qualified Vendor must be registered as a Vendor with the State of West Virginia prior to the project award.

RFQ No.	ABC81
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### STATE OF WEST VIRGINIA Purchasing Division

#### PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	A & A Mechanic	al Service, Inc	1				
•	6/-	(	10	John de 7	NO.	March 17, 2000	
Authorized Signa	ture: Allen	na C	15	won f	Date:	March 17, 2008	
Durchaeina Affidavit (				Vice President	1		

	REQ.P.O#
BID BOND 70473	3303
KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned,	
of Louisville Kentucky	, as Principal, and <u>Western Surety Company</u>
	ganized and existing under the laws of the State of
South Dakota with its principal office in the City of Sioux Falls	
of West Virginia, as Obligee, in the penal sum of <u>Five Percent of Amt Bid</u> well and truly to be made, we jointly and severally bind ourselves, our heirs, adm	(\$ 5% of Amt Bid ) for the payment of which,
The Condition of the above obligation is such that whereas the Principa	
Department of Administration a certain bid or proposal, attached hereto and mad Provide a Rooftop Mounted Heating Unit at Alcohol Beverage Control Commi	le a part hereof, to enter into a contract in writing for ission, Hub Industrial Park, Nitro, WV 25143
RFQ #ABC 81	
NOW THEREFORE,	
(a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter into a conhereto and shall furnish any other bonds and insurance required by the bid or proagreement created by the acceptance of said bid, then this obligation shall be nuforce and effect. It is expressly understood and agreed that the liability of the Su exceed the penal amount of this obligation as herein stated.	oposal, and shall in all other respects perform the ull and void, otherwise this obligation shall remain in full
The Surety, for the value received, hereby stipulates and agrees that the way impaired or affected by any extension of the time within which the Obligee newlive notice of any such extension.	ne obligations of said Surety and its bond shall be in no nay accept such bid, and said Surety does hereby
IN WITNESS WHEREOF, Principal and Surety have hereunto set their	hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and these presents to be	
	A & A Mechanical Service, Inc
Principal Corporate Seal	(Name of Principal)
	By Climan & Rosh & Vija
	(Must be President or Vice President)
	Herman J. Khodes, Jr.,
	Vice President (Title)
Surety Corporate Seal	Western Surety Company
	(Name of Surety)
	By: Raymond M Hundley Attorney-in-Fact Raymond M. Hundley

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

# Western Surety Company

#### POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

James T Smith, John B Manus, James H Martin, Brook T Smith, Brook T Smith, Raymond M Hundley, Jason D Cromwell, Individually

of Louisville, KY, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

#### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Senior Vice President and its corporate seal to be hereto affixed on this 31st day of October, 2006.

WESTERN SURETY COMPANY

SEAL DANGE

Paul 7. Bruflat, Senior Vice President

State of South Dakota County of Minnehaha

S

On this 31st day of October, 2006, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Senior Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

November 30, 2012

D. KRELL

SOUTH DAKOTA

PARAMETERS

OF THE PROPERTY OF THE PRO

CERTIFICATE

Leb Frell, Notary Public

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 18th day of 100 8

SEAN OF THE PROPERTY OF THE PR

WESTERN SURETY COMPANY

S. Relson, Assistant Secretary

#### **Authorizing By-Law**

#### ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.