

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130





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JOHN JOHNSTON 304-558-2402

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Monroe, nc 28110

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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JOHN JOHNSTON 304-558-2402

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ADDRESS CHANGES TO BE NOTED ABOVE

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| DOPENNOATE 08/08/2007 LINE OLANTITY UOP CAT. GUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN MEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR MHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR () BIDDER IS A CORPORATION NONRESIDENT VENDOR MHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS AN MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. B. APPLICATION. B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: () BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF MEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID; () BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR PIS NOITH AND THE CONTRACT, ON AVERAGE AT LEAST OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR PIS NOITH AND THE CHART OF THE TWO YEARS IMMEDIATELY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE COUTRACT, ON AVERAGE AT LEAST | DATE PRINT | ED | TER | MS OF SAL | E | SHIP | VIA | FOR | | FREIGHT TERMS | |
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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

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DIVISION OF HIGHWAYS

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DIVISION OF HIGHWAYS
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3M Brownwood Plant

4501 Hwy 377 South Brownwood, TX 76801-5907 325/646-3551



CERTIFICATE OF COMPLIANCE

TO: Highway Safety Devices International Corp.

THIS IS TO CERTIFY THAT THE MATERIAL SHIPPED AS INDICATED HEREIN COMPLIES TO THE SPECIFICATION LISTED BELOW:

DESCRIPTION: 3M Brand Reflective Sheeting, Flexible High Intensity

 MATERIAL:
 QUANTITY
 SIZE - IN X YD
 LOT NO

 3814I Orange
 57 rolls
 4 x 150
 BAH4

 3810I White
 60 rolls
 4 x 150
 BIS3

PURCHASE ORDER NO: 2007-9

INVOICE NO: SS14266

SPECIFICATIONS:

3M Company Specifications for Flexible, Encapsulated Lens, Reflective Sheeting for Reboundable Plastic Traffic Control Devices.

April 3, 2007

Document Received From:

FACTORY QUALITY ASSURANCE TRAFFIC SAFETY SYSTEMS DIVISION

BROWNWOOD, TEXAS 76801



NCHRP Report 350 "Certificate of Crashworthiness"

Identification Number: Model Numbers covered by this letter: HTHD-4EG, HTHD-4HI, HTHD-4DG, HTHD-6EG, HTHD-6HI, HTHD-6DG, HTHD, HTLD-4EG, HTLD-4HI, HTLD-4DG, HTLD-6EG, HTLD-6HI, HTLD-6DG, HTLD, Number of Pages: 1

A Description of certified item:

A 41" tall Channelizing Drum with a mass of 7.5lbs. to 11lbs. (depending on material) and a 23" base diameter. There is a 21" diameter at the bottom to accommodate ballast, which is followed by 5 smaller diameters with gradual steps upward. The 5 diameters are: 20.60", 19.81", 19.36", 18.74", and 18.12". The drum may be used with type A or type C warning lights that weigh less than 3 lbs. (including batteries). The drum will allow for 1 or 2 of these warning lights to be attached to the handle at the through holes. The handle thickness at the point of attachment is .5". The lights will be securely attached with standard vandal resistant hardware. A low profile ballast may be used along with the Channelizing Drum.

This Channelizing Drum with light is being self certified to test level 3 of NCHRP Report 350. The basis being used for self certification is a reference to a standard design, based upon crash testing, to which the device complies. The standard design that the Channelizing Drum and attachments complies with can be found in Acceptance Letter WZ-54 titled "Work Zone Safety."

Highway Tech Drum Specifications

| | Dimensions | Typical Materials |
|---------------------|---------------------------------------------------------|---------------------------|
| Drum | | High Density Polyethylene |
| Mass | Between 7.5 LBS11 LBS. | or |
| | Depending on material. (HDPE or LDPE). Without ballast. | Low Density Polyethylene |
| Diameter | 18.12" - 23.00" | |
| Height | 41" | " |
| Handle Thickness ** | .5" thickness of plastic at point of attachment | |

Chad A LaCivita

2/6/2003

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