

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

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304-647-4296 GREENBRIER EXCAVATING & PAVING

PO BOX 277

**\*709052626** 

RONCEVERTE WV 24970 DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

DATE PRINTED TERMS OF SALE SHIP VIA FOR FREIGHT TERMS NET 30 10/31/2007 BEST WAY DESTINATION PREPAID BID OPENING DATE: 11/20/2007 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT 0001 ΤN 745-67 1 WINTER GRADE BITUMINOUS PATCHING OPEN END CONTRACT LABOR, MATERIALS, AND EQUIPMENT TO SUPPLY WINTER GRADE BITUMINOUS PATCHING MIXTURE (STANARD AND/OR MODIFIED) IN THE ESTIMATED QUANTITIES FOR THE LOCATIONS SPECIFIED IN THE BID SCHEDULE ATTACHED. EXHIBIT 3 THIS CONTRACT BECOMES EFFECTIVE ON LIFE OF CONTRACT: ....... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL SEE REVERSE SIDE FOR TERMS AND CONDITIONS: SIGNATURE DATE 11/15/2007 ELEPHONE 304-647-4296 TITLE 55-0635695 ADDRESS CHANGES TO BE NOTED ABOVE

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code,
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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304-647-4296 GREENBRIER EXCAVATING & PAVING

RONCEVERTE WV 24970

**\*709052626** 

PO BOX 277

DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

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VARIOUS LOCALES AS INDICATED
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NOTE: Vendor should type Bidding Schedule

#### 11. BIDDING SCHEDULE

#### WINTER GRADE BITUMINOUS PATCHING MIXTURE

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	STANDARD DELIVERED PRICE PER TON FOB DIV. STORAGE SITE	MODIFIED DELIVERED PRICE PER TON FOB DIV. STORAGE SITE
Clay	C.R 11	75		69.75
Kanawha	Elkview	50		
Kanawha	Chelyan	35		62.00
Kanawha	St. Albans	50		
Mason	Point Pleasant	100		<del></del>
Putnam	Red House	75		
Putnam	Hurricane	75		
I-79 Sec. 6	Amma	20		<u></u>
I-77 Sec. 3	Sissonsville	45		

#### WINTER GRADE BITUMINOUS PATCHING MIXTURE

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	STANDARD DELIVERED PRICE PER TON FOB DIV. STORAGE SITE	MODIFIED DELIVERED PRICE PER TON FOB DIV. STORAGE SITE
Barbour	Philippi	70		·
Braxton	Laurel Court	150		
Gilmer	Glenville HQ	60		
Lewis	Weston	100	<del></del>	
Upshur	Buckhannon	75		
Webster	Cherry Falls	25		65.50
Webster	Cowen	25		65.50
Webster	Hacker Valley	25		66.30
I-79 Sec. 4	Burnsville	25		66.30
I-79 Sec. 5	Coon Knob	25		64.25

#### WINTER GRADE BITUMINOUS PATCHING MIXTURE

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	STANDARD DELIVERED PRICE PER TON FOB DIV. STORAGE SITE	MODIFIED DELIVERED PRICE PER TON FOB DIV. STORAGE SITE
Pendleton	Franklin	100		
Pocahontas	Marlinton	25		61.30
Randolph	Elkins	100		
Tucker	Parsons	60		

#### WINTER GRADE BITUMINOUS PATCHING MIXTURE

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	STANDARD DELIVERED PRICE PER TON FOB DIV. STORAGE SITE	MODIFIED DELIVERED PRICE PER TON FOB DIV. STORAGE SITE
Fayette	Oak Hill	60		62.25
Fayette	Lookout	100	****	62.00
Fayette	Falls View	25		64.45
Greenbrier	Lewisburg	125		61.00
Greenbrier	Crawley	100		61.75
Greenbrier	I-64, Harts Run	15		63.00
Monroe	Union	175		64.00
Monroe	Peterstown	100		65.00
Nicholas	Summersville	175		64.00
Summers	Summers Co. HQ	75		62.75

#### WINTER GRADE BITUMINOUS PATCHING MIXTURE

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	STANDARD DELIVERED PRICE PER TON FOB DIV. STORAGE SITE	MODIFIED DELIVERED PRICE PER TON FOB DIV. STORAGE SITE
Mercer	Mercer Co. HQ	100		64.00

#### **DISTRICT ADDRESSES**

District One 1334 Smith Street

Charleston, West Virginia 25301-1492

District Six 1 DOT Drive

Moundsville, West Virginia 26041-1605

District Two 801 Madison Avenue

Huntington, West Virginia 25712-0880

District Seven
255 Depot Street

Weston, West Virginia 26452-1228

District Three 624 Depot Street

Parkersburg, West Virginia 26102-0308

District Eight US 219 North

Elkins, West Virginia 26241-1516

**District Four** 

I-79 & Meadowbrook Road

Clarksburg, West Virginia 26302-2570

District Nine

103 1/2 Church Street

Lewisburg, West Virginia 24901

District Five US Route 50

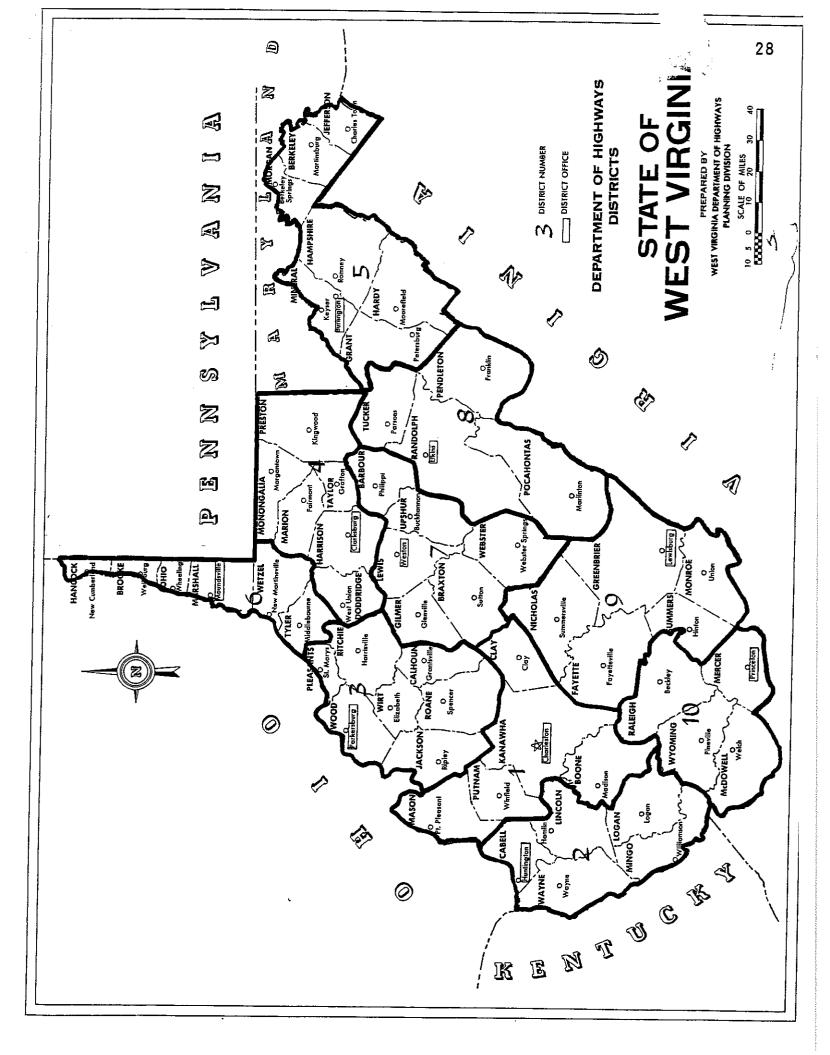
Post Office Box 99

Burlington, West Virginia 26710-0099

District Ten

270 Hardwood Lane

Princeton, West Virginia 24740-2737





#### CERTIFICATE OF INSURANCE

- THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY -

INSURED COPY

NAME AND NUMBER OF AGENCY

DATE ISSUED 08/21/2007

MORGAN & MORGAN INC

FF 1225

NAME AND ADDRESS OF CERTIFICATE HOLDER OR OTHER

NAME AND ADDRESS OF NAMED INSURED

GREENBRIER EXCAVATING & PAVING INC P O BOX 277 RONCEVERTE WV 24970-0277

STATE OF WEST VIRGINIA PURCHASING DIVISION 2019 WASHINGTON STREET EAST CHARLESTON WV 25305-

This is to certify that policies, as indicated by Policy Number below, are in force for the Named Insured at the time that the certificate is being issued.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIA	NITS OF INSURANCE	
GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY OCCURRENCE FORM GEN'L AGGREGATE LIMIT APPLIES PER: PROJECT	Q457450012	09/24/2007	09/24/2008	EACH OCCURRENCE	s 1000000	
				FIRE DAMAGE (Any one premises)	\$ 1000000	
				MED EXP (Any one person)	<sup>\$</sup> 5000	
				PERSONAL & ADV INJURY	<sup>\$</sup> 1000000	
				GENERAL AGGREGATE	\$ 2000000	
				PRODUCTS-COMP/OP AGG	\$ 2000000	
AUTOMOBILE LIABILITY ANY AUTO (OWNED HIRED NON-OWNED)	Q097440004	09/24/2007	09/24/2008	BODILY INJURY (EACH PERSON) BODILY INJURY (EACH ACCIDENT)	s s	
				PROPERTY DAMAGE	S	
				BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$ 1000000	
EXCESS LIABILITY OCCURRENCE FORM	Q337470001	09/24/2007	09/24/2008	EACH OCCURRENCE	1000000	
				AGGREGATE	1000000	
				STATUTORY		
				BODILY ACCIDENT INJURY DISEASE BY DISEASE	\$	EACH ACCIDENT POLICY LIMIT EACH EMPLOYEE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

EMPLOYERS LIABILITY - STOP GAP COVERAGE

BODD Y INJURY BY ACCIDENT BODILY INJURY BY DISEASE

\$1000000 EACH ACCIDENT \$1000000 POLICY LIMIT

BODILY INJURY BY DISEASE

\$1000000 EACH EMPLOYEE

CANCELLATION FOR NON-PAYMENT CAUSE OR NAMED INSURED'S REQUEST: When an automobile policy is cancelled written notice will be mailed to the Certificate Holder When any of the above described policies (other than automobile) are cancelled before the expiration date thereof, The ERIE will endeavor to mail written notice to the Certificate Holder after the decision to cancel. Failure to mail such notice shall impose no obligation or liability of any kind upon The ERIE, its Agents or representatives

K CANCELLATION FOR SPECIAL CONTRACTS: (If the box is checked, this certificate involves a special contract and the following cancellation provisions apply.) When an automobile policy is cancelled, written notice will be mailed to the Certificate holder. When any of the above described policies (other than automobile) are cancelled before the expiration thereof, The ERIE will endeavor to mail \_ days written notice to the Certificate Holder after the decision to cancel. Failure to mail such notice shall impose no obligation or liability of any kind upon The ERIE its Agents or representatives **ERIE INSURANCE GROUP** 

This certificate is issued for information purposes only. It does not list, amend, extend, or otherwise alter the terms and conditions of insurance coverage contained in the Policy(ies) indicated above issued by The ERIE. The terms and conditions of the Policy(ies) govern the insurance coverage as applied to any given situation. Any party can request a policy and/or Declaration by asking the insured or the Agent Limits shown may have been reduced by claims paid.

SEE REVERSE SIDE

AUTHORIZED REPRESENTATIVE



#### PRODUCER:

BrickStreet Mutual Insurance Company 4700 MacCorkle Ave., S.E. Charleston, WV 25304

#### **CERTIFICATE HOLDER:**

GREENBRIER EXCAVATING & PAVING INC PO BOX 277 RONCEVERTE WV 24970-0277

#### INSURED:

GREENBRIER EXCAVATING & PAVING INC PO BOX 277 RONCEVERTE WV 24970-0277

### CERTIFICATE OF INSURANCE

The policy of insurance listed below has been issued to the insured named above for the policy period and coverage indicated. This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below. Coverage is contingent on the insured's compliance with policy conditions and premium payment.

If the policy is canceled before the expiration date, BrickStreet Mutual Insurance Company will endeavor to mail a written notice to the certificate holder within 30 days of cancelation. Failure to mail the notice shall impose no obligation or liability of any kind upon BrickStreet Mutual Insurance Company

POLICY NUMBER: WC10008899-04

DATE CERTIFICATE ISSUED: 6/25/2007

POLICY EFFECTIVE DATE:

7/1/2007

POLICY EXPIRATION DATE: 6/22/2008

#### WORKERS COMPENSATION AND EMPLOYERS LIABILITY

#### LIMITS / COVERAGE

[X] WORKERS COMPENSATION - STATUTORY LIMITS

[X] EMPLOYERS LIABILITY LIMITS:

BODILY INJURY BY ACCIDENT:

\$100,000

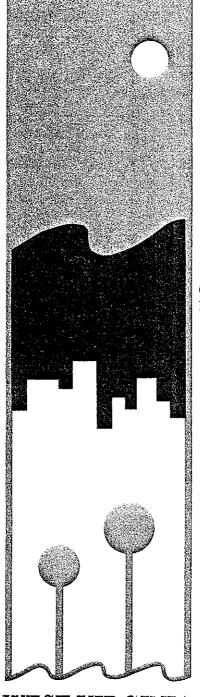
**EACH ACCIDENT** 

BODILY INJURY BY DISEASE: BODILY INJURY BY DISEASE:

\$500,000 \$100,000 POLICY LIMIT EACH EMPLOYEE

- [ ] WV BROAD FORM EMPLOYERS LIABILITY ENDORSEMENT COVERAGE FOR WV CODE 23-4-2(d)(2)(ii)
- [ ] FEDERAL COAL MINE HEALTH AND SAFETY ACT COVERAGE ENDORSEMENT COVERAGE FOR WV CODE 23-4b-1 FEDERAL BLACK LUNG COVERAGE

SPECIAL PROVISIONS IF ANY:



# **CONTRACTOR LICENSE**

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV001162

Classification:

GENERAL ENGINEERING RESIDENTIAL

> GREENBRIER EXCAVATING & PAVING INC PO BOX 277 RONCEVERTE, WV 24970-0277

**Date Issued** 

**Expiration Date** 

AUGUST 14, 2007

AUGUST 14, 2008

Authorized Company Signature

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11



## STATE OF WEST VIRGINIA Purchasing Division

## PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Greenbrier Excavating & Paving,	Inc.		
Authorized Signature: WWW &	Date: _	11/19/2007	
Purchasing Affidavit (Revised 06/15/07)			